DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA

Due to current public health emergency resulting from Covid-19, the public may access and participate in in this public meeting online. Details to join the meeting will be on the www.recycledelnorte.ca.gov website. You may submit comments to the acting Authority Clerk for this meeting, Kyra Seymour via e-mail prior to the meeting at kyra@recycledelnorte.ca.gov , or during the meeting when the Chair calls for Public Comment.

Regular Session Tuesday September 15, 2020 4:00 PM

++

4:00 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE

4:01 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA.

1. **CEREMONIAL ITEMS:**

1.1 Announcement of the Winners of the 2020 Tansy Games. **
1.2 Presentation of a 2020 Green Ribbon Awards for Outstanding Community Cleanup Support to Michael and Jennifer Schmidt of Jambalaya Restaurant. **

OPEN SESSION ITEMS:

2. **CONSENT AGENDA**

2.1 Approve minutes, Special Session, Tuesday 11 August 2020. **
2.2 Approval of up to two Authority allocated bin pulls in support of Sea Cruise, one in support of the Annual Household Hazardous Waste Cleanup Event on Sept 26th. **
2.3 Approval of up to five Authority allocated bin pulls in support of the 2020 Coastal Cleanup.
2.4 Approve budget transfer for fiscal year 2020/2021 in the amount of $31,635.00 **

END CONSENT AGENDA

3. **DIRECTOR'S REPORTS**

Agenda items 3.1 through 3.5 are provided for information only

3.1 Director's Report for September 2020. **
3.2 Treasurer / Controller Reports for July 2019 **
3.3 Claims approved by Director & Treasurer for August 2020 **
3.4 Monthly Cash and Charge Reports for August 2020 **
3.5 Earned Revenue Comparisons between FY19/20 and FY20/21 **

DISCUSSION/ACTION ITEMS

4. LANDFILL POSTCLOSURE

4.1 Discussion and possible action regarding potential installation of three internal gates and related fencing and grading to impede vehicular trespassers across the property. **

5. TRANSFER STATIONS - No Items

6. COLLECTIONS FRANCHISE

6.1 Discussion and possible action regarding a request for proposals for a professional services consultant to adjudicate equitable service and rate restructuring as part of negotiations with Recology Del Norte. **

7. GENERAL SOLID WASTE AUTHORITY MATTERS

7.1 Discussion and possible action regarding potential for coordinating with CalRecycle and their contractors to conduct waste characterization studies at the Del Norte County Transfer Station. **

7.2 Approve of process for making payments on Credit Card fees (20237), Inter-Fund Cost Plan (70530-199) and Inter-fund Repayment (70530-025) though such transactions may exceed $5000.00. **

7.3 Discussion and possible action regarding **RESOLUTION NO. 2020-03 -ENDORSING SAFE STAA ACCESS ON CALIFORNIA US HIGHWAY 199 FROM US HIGHWAY 101 TO INTERSTATE 5. ****

8. ADJOURNMENT

Adjourn to the next Regular meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday October 20, 2020, anticipated to be convened in a similar on-line format.

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Tansy Games 2020 Winners

Date: 11 September 2020
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Director
Kyra Seymour – Facilities & Programs Coordinator

File Number: 200114 – Tansy Games

The Del Norte Solid Waste Management Authority is pleased to announce the winners in the 2020 Tansy Games, organized by Janet Gilbert. Tansy Ragwort (*Senecia jacobaea*) is a noxious weed which can be lethal to cattle, horses, and other livestock. The Tansy Games are a contest to encourage all interested able-bodied people to gather and dispose of Tansy Ragwort at the Del Norte County Transfer station during the contest period, which this year was between July 1st and September 7th.

This year's first place winner put in a truly extraordinary effort, bringing in over ten times the amount of any other participant. A HUGE Congratulations to our winners, and all those who participated.

First Place: Denny Haddad, who brought in a staggering 14,540 pounds of tansy – over seven tons! He is the winner of the $500 Grand Prize.

Second Place: Team Crocket delivered 1,180 pounds

Third Place: Anita Khamsomphou with 980 lbs

Fourth Place: Tom Phillips with 880 lbs.

Fifth Place: Team Doug with 780 pounds

Other participants who disposed of 200 pounds or more included:

Team Smith River,
DNR Woodworking,
Team Jam
Team Blakesly Hanes
Team Lieu Dogs
Team Shelly

1.1

Thanks again to all who participated in this year's Tansy Games!

2020 Green Ribbon Award

for Outstanding Community Cleanup Support

Michael & Jennifer Schmidt

of Jambalaya Restaurant

by the Del Norte
Solid Waste Management Authority

for sponsoring a bin on their own initiative
in support of the 2019 Beach Cleanup.

_____ Blake Inscore - Chair, DNSWMA

_____ Tedd Ward - Director, DNSWMA

Printed on minimum 30% post-consumer recycled paper

1.2

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA

MINUTES

Due to current public health emergency resulting from Covid-19, the public may access and participate in in this public meeting online. Details to join the meeting will be on the www.recycledelnorte.ca.gov website. You may submit comments to the acting Authority Clerk for this meeting, Kyra Seymour via e-mail prior to the meeting at kyra@recycledelnorte.ca.gov , or during the meeting when the Chair calls for Public Comment.

Special Session **Tuesday August 11, 2020** **4:00 PM**

++

PRESENT:
Commissioner Blake Inscore, Chair
Commissioner Chris Howard, Vice Chair
Commissioner Lori Cowan
Commissioner Michael Tomkins
Authority Director Tedd Ward
Authority Clerk Kyra Seymour
Legal Counsel Martha Rice
Authority Treasurer/Controller Rich Taylor

ABSENT:
Commissioner Jason Greenough

ALSO PRESENT:
Joel Wallen, Hambro /WSG
Jeremy Herber. Recology Del Norte
Ben Zumeta, Food Forest Site Developer.

4:00 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE

Chair Inscore called the meeting to order.

Roll was called with all Commissioners present as listed and Commissioner Greenough absent.

Chair Inscore led the pledge of allegiance.

4:01 PM PUBLIC COMMENTS:

The Chair called for public comment, seeing none the Chair closed public comments.

1. **CEREMONIAL ITEMS:**

1.1 Presentation of a 2020 Green Ribbon Award to Ben Zumeta, Director of the Food Forest of the Del Norte and Adjacent Tribal Lands Food Council showcasing many innovative methods of food production and composting

The Del Norte Solid Waste Management Authority awarded a 2020 Green Ribbon Award for Outstanding Composting as Director of the Food Forest of the Del Norte and Adjacent Tribal Lands Food Council showcasing many innovative methods of food production and composting.

Due to the Board's interest in Ben's work, we include these links to facilitate public awareness and involvement.

Follow this link in order to contact Ben Zumeta https://www.dnatlfood.com/contact.html and follow this link to learn more about local permaculture https://humboldtpermaculture.com/about/

OPEN SESSION ITEMS:

2. CONSENT AGENDA

2.1 Approve minutes, Regular Session, Tuesday 21 July 2020.

2.2 Approve payment of claim #8766 in the amount of $5,652.04 to US Bank Corp for VISA statements of 7/22/20 (charges for FY 19/20).

2.3 Approve payment of claim #8765 in the amount of $1,391.72 to US Bank Corp for VISA statements of 7/22/20 (charges for FY 20/21).

2.4 Approve budget transfer for fiscal year 2020/2021 in the amount of $119,244.00 **0222101**

On a motion by Commissioner Cowan and seconded by Commissioner Tomkins and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 2.1 through 2.4

END CONSENT AGENDA

3. DIRECTOR'S REPORTS

Agenda items 3.1 through 3.5 are provided for information only

3.1 Director's Report for August 2020. **231501**

3.2 Treasurer / Controller Reports for June 2019

3.3 Claims approved by Director & Treasurer for July 2020 **031202**

3.4 Monthly Cash and Charge Reports for July 2020

3.5 Earned Revenue Comparisons between FY19/20 and FY20/21

Director Ward presented the reports listed above, which the board accepted.

DISCUSSION/ACTION ITEMS

4. LANDFILL POSTCLOSURE

4.1 Discussion and possible action regarding a status report regarding the planning for a land exchange between Del Norte County and California State Parks associated with the expansion of the Crescent City airport. **031507, 160102**

Director Ward gave a status report regarding the planning for a land exchange between Del Norte County and California State Parks associated with the expansion of the Crescent City Airport. By consensus, the Board expressed general support for having the land swap result in a single straight southern boundary for the landfill property, including in that exchange some portion of the forested areas between the wetlands and the Pacific Power easement.

5. TRANSFER STATIONS - No Items

6. COLLECTIONS FRANCHISE

6.1 Status report and possible input to negotiations for repair and replacement of street side containers and related possible extension of the Collections Franchise. **180510.**

The Board directed staff to confer with Commissioners Inscore and Tompkins, to continue negotiations for an extension of Recology Del Norte's Collections Franchise agreement with Del Norte Solid Waste Management Authority, addressing rate restructuring, extension of contract with Collection Franchise, and repair and replacement of street side containers.

7. GENERAL SOLID WASTE AUTHORITY MATTERS

7.1 Discussion regarding a potential request to form Working Groups to facilitate planning and coordination of SB 1383 implementation. **151803.**

By consensus, the Board directed staff to approach County staff to initiate a process to appoint Working Groups to facilitate planning and coordination of SB 1383 implementation.

8. ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY

At 4:54 P.M., Chair Inscore temporarily adjourned the Solid Waste Management Authority and convened the same board of Commissioners to meet as the Abandoned Vehicle Abatement Service Authority.

8.1 Discussion and possible action regarding proposals received in response to the Request for Proposals for Towing Services.

Direction for staff to negotiate with California Auto Image and if any issue, seek to begin negotiations with other local towing companies, in order to mitigate any possible gap in service.

At 4:57 P.M., Chair Inscore Adjourned the Abandoned Vehicle Abatement Service Authority and re-convened the same board of Commissioners to again meet as the Del Norte Solid Waste Management Authority.

9. ADJOURNMENT

Adjourn to the next Regular meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday September 15, 2020, anticipated to be convened in a similar on-line format.

_____ Date / /

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

ATTEST:

_____ Date / /

Jason Greenough, Secretary
Del Norte Solid Waste Management Authority

Submitted:

_____ Date / /

Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

CRESCENT CITY - DEL NORTE
CHAMBER OF COMMERCE
1001 Front Street ▪ Crescent City, CA 95531
(707) 464.3174 ▪ delnorte.org

September 3, 2020

To: Tedd Ward
Del Norte Solid Waste Authority

To: Joel Wallen
Hambro WSG

The Crescent City/Del Norte Chamber of Commerce is requesting a fee waiver for the disposal after the 2020 Sea Cruise event in Beachfront Park, October 10, 2020.

We are also requesting that Hambro/WSG waive their fee portion of the disposal fees. The Crescent City/Del Norte Chamber of Commerce appreciates the support your organization has provided for our community festivals throughout the years and look forward to many more years to come.

If you have any questions or concerns please feel free to give me a call at the Chamber office at (707) 464-3174.

Thank you,

Cindy Vosburg
Executive Director
Chamber of Commerce

2.2.

Del Norte County Budget Transfer Request for Fiscal Year 2020 / 2021

Department Name	Fund	Dept.	Line Item	Description	Budget Transfer Amount(s) Reduce Expenditures or Increase Revenue	Budget Transfer Amount(s) Increase Expenditures or Reduce Revenue
Solid Waste	422	421	10010-070	Payroll USFS Grant		$ 6,000
Solid Waste	422	421	20231-070	Prof Services USFS Grant		$ 8,400
Solid Waste	422	421	20250-070	Lease of Equipment USFS Grant		$ 2,500
Solid Waste	422	421	20275-070	Small Tools - USFS Grant		$ 2,395
Solid Waste	422	421	20283-070	Community Cleanup - USFS Grant		$ 8,000
Solid Waste	422	421	20287-070	Recology Del Norte other pickups USFS Grant		$ 3,940
Solid Waste	422	421	20290-070	Travel USFS Grant		$ 400
Solid Waste	422	421	90650-070	USFS Cleanup Grant	$ 31,635	
				Total Amounts	$ 31,635	$ 31,635

Department complete and send to Auitor's Office for transfer number before sending to

Department Justification - Include cover letter that addresses the following: 1) Reason for request; 2) Why sufficient balances exist to finance transfer; 3) Why request

Department Head Signature _____ Date _____

Auditor's Office: Sufficient balances exist per above
(Under $100 Auditor's Office approves)

Deputy Auditor-Controller _____ Date _____

TR No. _____ Budget Revision No. _____

_____Includes Revenue Appropriation _____Requires 4/5ths Vote

County AdministrativeOfficer:
(Under $1000 - CAO approves)

Recommendation:
Approve _____
Deny _____
Submit for Board approval _____

County Administrative Officer _____ Date _____

Passed by Board of Commissioners of the Del Norte Solid Waste Management Authority on 15 September 2020

Ayes:
Noes:
Absent:

Attest: Clerk of the Board

By: _____
Kyra Seymour

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

2.4

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Director's Report

Date:	10 September 2020
To:	Commissioners of the Del Norte Solid Waste Management Authority
From:	Tedd Ward, M.S. – Director
Reporting Period:	08 August 2020 – 10 September 2020
Attachments:	26 September 2020 HHW Event Flyer
	Staff Report sent to Board of Supervisors with respect to SB 1383
	Documents related to Statewide Commission on Recycling Markets

File Number: 231501 – Authority Work Plans

Summary: The Del Norte Solid Waste Management Authority continues to operate the Klamath, Gasquet and Del Norte County Transfer Stations and to provide required monitoring and accounting, along with reports to overseeing agencies. Authority staff provide these services without any financial support from the City of Crescent City or the County of Del Norte, and without receiving a penny of taxes. The per-ton rates charged at Authority-managed facilities continue to be lower than charges for equivalent services facilities in Humboldt and Curry Counties.

Fire-Related Closures:

During the past months, the Klamath and Gasquet Transfer Stations were closed due to air quality or fire safety concerns. In a reduction of operations hours, the Klamath Transfer Station was closed on Wednesday September 9th. The Gasquet Transfer Station was closed on Thursday September 10th. Additional bins were staged at the Klamath Transfer Station, and Recology repositioned containers on Sunday September 13th to accommodate the customer demand. As we navigated these changing conditions, staff developed the following strategies:

1. When Gasquet is under evacuation orders, the Gasquet Transfer Station is closed. The same would be true for any of our other public facilities. Evacuation orders mean our facilities are closed in those areas.
2. Decisions to close facilities due to smoke is made by the Refuse Site Attendant for those facilities, in consultation with Authority administrative staff. Facilities may close temporarily if there is potential for a hazardous situation to abate, such as when air quality drops due to a change in wind. When closed, signs are placed at the gate of the facility, and additional notes are placed at Pem-Mey in the case of a Klamath closure, and the Gasquet Market in the case of Gasquet.

In the case of the Del Norte County Transfer Station, staff considered the potential circumstances that would lead to operations changes at this facility. If the Air

Quality is hazardous (AQ index exceeds 300) in the Crescent City area for an extended period of time, staff decided that would be a circumstance when only Recology Del Norte trucks would be allowed, and self-haul customers would be turned away for their own protection. Staff understand that such an announcement would be a significant inconvenience and would frustrate all customers expecting that the DNCTS would be open, and so would only take such action when the situation was hazardous.

Community Events:

The Authority's Annual Household Hazardous Waste Collection Event is scheduled for Saturday September 26th between 9 AM and 2 PM at the Del Norte County Transfer Station, which is free for Del Norte County residents (see attached flyer). All drivers will be required to wear a mask when participating in this event. While we hope to continue on this schedule, if the current fires and related smoke hazards and road closures require a rescheduling of this annual event, staff will make that announcement in a timely manner.

Covid-19 and Related Precautions:

During the covid-19 pandemic, Authority staff are using masks and gloves and regularly sanitizing. We now have signs asking customers to wear masks or face coverings and observe social distancing. The Authority has set the following hours for those vulnerable to this virus. Self-haul customers who may be vulnerable are encouraged to use our facilities during these hours, and self-haulers who are less vulnerable are encouraged to come at other times. The hours set for potentially vulnerable self-haulers are:

Del Norte County Transfer Station: Tuesday and Thursday 8 AM to 9 AM.
Klamath Transfer Station: 10 AM to 11 AM on Wednesdays, Fridays & Sundays
Gasquet Transfer Station: 10 AM to 11 AM on Thursdays & Saturdays.

Ceremonial Item 1.1 is announcement of the 2020 Tansy Games winners, presented by Tansy Games Organizer Janet Gilbert.

Ceremonial Item 1.2 is the presentation of a 2020 Green Ribbon Award for Outstanding Community Cleanup Support to the owners of Jambalaya Restaurant, for sponsoring a dumpster in support of last year's Coastal Cleanup.

Consent Agenda Item 2.2 is approval of two Authority-allocated bin pulls in support of Sea Cruise, and one in association with our annual Household Hazardous Waste Collection Event. **Consent Agenda Item 2.3** is approval of up to five Authority-allocated bin pulls in support of the annual Beach Cleanup in September. Tera Patrick and Kyra Seymour have been coordinating efforts in this regard, and plans and strategies are still being developed in context of the current fire and smoke concerns. Director Ward will provide final approval of the deployment of the bins needed, and expectations are that likely just two bins will be used to support this scaled-back event. Director Ward would also work with Joel Wallen of Hambro/WSG as in years past regarding disposal of the materials in the bins.

Consent Agenda Item 2.4 is a budget transfer for fiscal year 2020/2021 in the amount of $31,635. This budget transfer rolls over the amounts from a prior multi-year US Forest Service grant for grant-related expenditures this coming fiscal year which were not included in the adopted budget. These amounts are balanced by the anticipated income from this reimbursement grant.

Landfill: **Agenda Item 4.1** is a status report regarding plans to repair an existing gate and install two additional gates at the Crescent City Landfill to reduce vehicular trespassing.

Collections Franchise: **Agenda Item 6.1** is a report of the current status of negotiations and a recommendation to develop a Request for Proposals for a Professional Services Contractor to adjudicate rate restructuring in association with the replacement of streetside trash and recycling containers and a possible Collections Franchise extension.

Agenda Item 7.2 is a recommendation that the Authority clearly express to CalRecycle a willingness to have the Del Norte County Transfer Station serve as a location for a waste characterization study to more accurately describe the composition of current waste streams in rural communities like Del Norte.

Finances: All claims above $5,000 require separate Board approval, and are regularly placed on the consent agenda for this purpose. **Agenda Item 7.2** requests Board approval of a process to acknowledge payment of some regular expenses that exceed this amount.

Intergovernmental Relations: **Agenda Item 7.3** is a Resolution 2020-03, potentially reiterating the Authority's support for Highway 199 improvements as expressed in Resolution 2014-05.

Compliance / Advocacy: Attached is a staff report sent to Del Norte County staff recommending the appointment of two Working Groups to assist with the planning decisions related to SB 1383 implementation. Mary Pitto assisted with the crafting of this approach. At the time this report was written, Authority staff had not yet received a reply from County staff.

The Del Norte Solid Waste Task Force has again resumed meetings. Eileen Cooper has resigned and Craig Strong's term has expired. Therefore, staff will send a request that the Board of Supervisors also solicit volunteer applicants to fill those two vacancies.

Recycling Redemption: All Buy-back facilities in Humboldt County have closed, and Hambro Recycling reports many customers coming from Humboldt to redeem their beverage containers for deposits. The Humboldt Waste Management Authority briefly re-opened buy-back services, but those services were shut down that same afternoon due to lines and traffic congestion.

Statewide Commission on Recycling Markets and Curbside Recycling: Director Ward has attended all meetings of this Commission, and now serves as Vice Chair of the Organics Committee. More information may be found here:
https://www.calrecycle.ca.gov/markets/commission/

Personnel: Director Ward and Programs and Facilities Coordinator Seymour both attended the on-line California Resource Recovery Association conference. Director Ward also attended the Rural Counties' ESJPA meeting.

During this past month, between August 7 – 13, two employees were on Administrative Leave for a total of 26.25 hours in association with covid-19 exposure or testing.

FREE EVERY DAY

Household Hazardous Waste Recycling
Mon-Fri: 8 AM- 5 PM, Sat & Sun: 9 AM - 5 PM
At the Del Norte County Transfer Station
1700 State Street, off Elk Valley Road

Non-aerosol latex or oil-based paints, stains in original non-leaking containers

Household fluorescent tubes & bulbs

Televisions & computer monitors

Home sharps containers

Used motor oil

Drained oil filters

Old antifreeze

Lead acid batteries

Remember to tape one terminal

All household batteries

Household Hazardous Waste Collection Event

FREE for Del Norte Residents Only

September 26, 2020, 9 AM - 2 PM

at the Del Norte County Transfer Station

TRANSPORTATION LIMITATIONS: STATE TRANSPORTATION LAWS LIMIT EACH VEHICLE TO A MAXIMUM OF 15 GALLONS OF LIQUID OR 220 POUNDS OF SOLID HAZARDOUS WASTE.

Commercial Hazardous Waste Disposal Service

Friday September 25, 2020 by appointment only

If your business or agency has hazardous materials to dispose, this it the only time this year in Del Norte County that you can legally delivery those materials for disposal.

1. **Get an EPA ID number online**: https://dtsc.ca.gov/apply-for-hazardous-waste-epa-id-number/
2. **Call 1-800-433-5060 before September 20th to schedule an appointment** and receive an estimate of your disposal costs.
3. Bring your hazardous materials and payment at your appointed time to the Del Norte County Transfer Station at 1700 State St. in Crescent City on Fr

www.recycledelnorte.ca.gov 465-1100

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY 1992

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 01 September 2020
To: Del Norte County Board of Supervisors
From: Tedd Ward, M.S. - Director
File Number: 151803 – Organics and SB 1383

Topic: **Working Groups for SB 1383 Planning and Implementation**

Summary / Recommendation: That the Board of Supervisors direct staff to solicit volunteers for possible appointment to two Working Groups to help with planning and implementation of the food rescue and organics management requirements under SB 1383, and that initial appointments to these working groups be accomplished by the first week of December:

Working Group	Potential Membership	Initial Tasks	Achievement Dates
Edible Food Recovery	DNATL Food Council School District Tier 1 & 2 Food Generators Social Services Dept Food banks Enviro. Health Dept.	Make DNATL Food Rescue program permanent, including monitoring and reporting	July 2021
Food for Animals	DNATL Food Council Livestock ranchers FFA, 4H, Fairgrounds, Ag Commissioner	Establish mechanism for feeding food and organic materials to livestock in Del Norte	July 2022

Having reviewed the requirements of SB 1383, the Authority Board found these two Working Groups would be needed in the coming year. As the requirements of SB 1383

include activities for which the Authority has no regulatory authority, the County is the appropriate entity to form such Working Groups. Formation of and guidance from these Working Groups will be essential to planning and developing successful programs appropriate to Del Norte. For example, planning to create a program to rescue food for use as animal feed absolutely requires engagement with farmers and ranchers who are interested in receiving and using those materials. Staff recognize the challenges of engaging volunteers to make decisions related to program planning and implementation, but this process is essential.

Background: SB1383 calls for local governments to take significant action to change the way food, yard debris and other organic materials are managed so these materials are no longer landfilled, as the landfilling of such materials generates methane, a potent greenhouse gas. CalRecycle has drafted elaborate regulations with specific enforceable requirements to implement this law, and staff anticipate these regulations will be adopted in the next few months.

Counties like ours with a population of less than 70,000 may apply for a "rural exemption" from complying with the *organic waste collection requirements* through December 31, 2026. Additional potential rural deferrals include the first organic waste recycling capacity planning report for infrastructure being delayed two years, until August 1, 2024 and the procurement requirements being delayed until January 1, 2027. In order to take advantage of these rural exemptions and deferrals, the Board of Supervisors would need to adopt a resolution that includes a finding as to the purpose of and need for the exemption prior to January 1, 2022. Authority staff anticipate working with County staff to present such a draft Resolution at the same meeting that the Supervisors select to make the appointments to the Working Groups.

Even after such a Resolution is adopted, there will remain many other requirements in SB 1383 that will apply to Del Norte County, including requirements to adopt enforceable ordinances, establish and support an edible food recovery program, CALGreen Building Standards and the Model Water Efficient Landscape Ordinance (MWELO), related outreach and education, procurement requirements, enforcement for each of the programs, and implementation records and reporting. While there will be legislative efforts in 2021 to change the requirements of SB 1383, now is the appropriate time to better understand and start the process for planning how Del Norte might comply with these new requirements, and to engage the greater community in these planning efforts.

In addition to the two working groups described in the recommendation, SB 1383 also has specific requirements in areas described in the following table that would benefit from assistance from outside of the Authority. These responsibilities, however, can be initially coordinated with County and Authority staff and representatives from local agencies, contractors, and non-profits. Authority staff will work with appropriate County staff and such members of the public as County staff deem appropriate to develop strategies to address these other strategies and requirements.

Planning Group	Potential Assistance	Initial Tasks	Achievement Dates
On-Site and Community Composting	Food Council Garden Project Master Composters Gardening Clubs	Train 20 Master Composters to expand number, frequency, and locations of on-site composting trainings	Sept 2022
Cal-Green / Landscaping / Compost End-Use	Community Dev't Dept. Parks & Rec Depts. Road Dept. Golf Courses? Ranchers?	Planning for procuring and using compost materials	
Collections, Containers & Facilities	DNSWMA Recology Del Norte Hambro / WSG	Organics facilities capacity planning Collections-services planning	July 2024 Plan for organics recycling capacity by Dec 2022
Outreach, Monitoring, Reporting, and Enforcement	DNSWMA DNC LEA DNC Code Enforcement	Draft BOS Resolution for deferring organics collections until 2027 Determine responsible parties to the various requirements	Dec 2022

Alternatives: 1. **Seek establishment of more than two Working Groups**. The Board of Supervisors could decide that one or more of the Planning Groups should be a Working Group, and solicit volunteers for potential appointment accordingly.

2. **Modify the description and/or number of Working Groups or Planning Groups to be formed.** The Authority Board could suggest other configurations of additional Working Groups. Staff's intent was that each group could focus on areas of common concern so the meetings of each group could be efficient and valuable to the participants.

Related Issues: Staff continue to work with the Rural Counties' ESJPA to advocate for additional alternative means by which rural counties like Del Norte can address the State's greenhouse gas reduction goals in a reasonable and cost-effective manner.

Director Ward has also been appointed to the Statewide Commission on Recycling Markets and Curbside Recycling, a 17-member body charged with making suggestions to improve markets for recycled and composted materials, and to clarify what is recyclable and compostable. This Commission may also comment on the practicalities of SB 1383 compliance for rural communities like ours.

Solid Waste
Balance Sheet
July 31, 2020

Unaudited

ASSETS

422 010 00000	Cash Solid Waste	1,305,418.55
422 010 00300	Imprest Cash	3,500.00
422 010 00500	I Bank Loan Deposit Held by County	198,177.17
422 010 01100	Accounts Receivable	25,045.44
422 010 03200	Land	493,000.00
422 010 03300	Transfer Station	3,266,990.64
422 010 03400	Equipment	158,443.55
422 010 03410	Buildings & Improvements	141,638.89
422 010 03440	Accum Depr Equipment	(158,444.00)
422 010 03450	Accum Depr Bldg & Improv	(223,435.00)
422 010 03460	Accum Depr Transfer Station	(1,082,227.00)
	Total Assets	4,128,108.24

LIABILITIES AND FUND EQUITY

422 010 05100	Accounts Payable	9,559.26
422 010 05210	Sublease Payable	2,513,212.50
422 010 05300	Compensated Absences Payable	57,426.74
422 010 05500	Post Closure Liability	2,046,994.00
422 010 05600	Net OPEB Obligation	423,573.00
422 010 07100	Fund Balance	(1,654,589.92)
422 010 09600	Investment in Capital Assets net of related debt	671,843.00
	Revenue	147,854.45
	Expenditure	(87,764.79)
	Total Liabilities and Fund Equity	4,128,108.24

RECEIVED
SEP 2 2020
DNSWMA

3.2

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of September 1, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
A	50.21	0.00	0.00	0.00	0.00	50.21
A	33.54	0.00	0.00	0.00	0.00	33.54
A	8.00	43.84	0.00	0.00	0.00	51.84
A	0.00	0.00	0.00	0.00	989.02	989.02
A	2,455.44	0.00	0.00	0.00	0.00	2,455.44
B	258.84	0.00	0.00	0.00	0.00	258.84
B	514.14	0.00	0.00	0.00	0.00	514.14
B	125.54	0.00	0.00	0.00	0.00	125.54
B	190.37	68.36	252.23	0.00	0.00	510.96
C	52.97	18.70	0.00	0.00	0.00	71.67
C	325.62	219.68	0.00	0.00	0.00	545.30
C	0.00	0.00	0.00	0.00	0.01	0.01
C	2,565.36	2,588.82	1,184.07	66.34	0.00	6,404.59
C	81.02	0.00	0.00	0.00	0.00	81.02
C	238.89	0.00	0.00	0.00	0.00	238.89
C	48.50	0.00	0.00	0.00	0.00	48.50
C	403.53	0.00	0.00	0.00	0.00	403.53
C	17.14	0.00	0.00	0.00	0.00	17.14
C	35.46	0.00	0.00	0.00	0.00	35.46
D	1,623.45	0.00	0.00	0.00	0.00	1,623.45
D	0.00	184.34	0.00	0.00	0.00	184.34
D	0.00	75.00	0.00	0.00	0.00	75.00
D	8.00	0.00	0.00	0.00	0.00	8.00
D	201.05	75.06	0.00	0.00	0.00	276.11
D	20.25	0.00	0.00	0.00	0.00	20.25
D	436.84	0.00	0.00	0.00	0.00	436.84
D	176.05	0.00	0.00	0.00	284.07	460.12
D	43.63	0.00	0.00	0.00	0.00	43.63
E	1,112.40	0.00	0.00	0.00	0.00	1,112.40
E	53.95	0.00	0.00	0.00	0.00	53.95
F	93.17	0.00	0.00	0.00	0.00	93.17
F	20.25	63.67	0.00	0.00	0.00	83.92
G	861.95	0.00	0.00	0.00	0.00	861.95
G	521.91	0.00	0.00	0.00	0.00	521.91
G	130.87	0.00	0.00	0.00	0.00	130.87
G	10.91	0.00	0.00	0.00	0.00	10.91
G	74.13	0.00	0.00	0.00	0.00	74.13
H	24.71	0.00	0.00	0.00	0.00	24.71
H	311.62	0.00	0.00	0.00	0.00	311.62
H	80.00	96.60	0.00	0.00	0.00	176.60
H	88.81	0.00	0.00	0.00	0.00	88.81
H	21.81	0.00	0.00	0.00	0.00	21.81
I	130.27	0.00	0.00	0.00	0.00	130.27
J	239.44	0.00	0.00	0.00	0.00	239.44
J	425.75	0.00	0.00	0.00	0.00	425.75

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of September 1, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
K	30.78	0.00	0.00	0.00	0.00	30.78
K	1,830.37	0.00	0.00	0.00	0.00	1,830.37
L	35.83	0.00	0.00	0.00	0.00	35.83
L	12.46	0.00	0.00	0.00	0.00	12.46
L	2,414.90	0.00	0.00	0.00	0.00	2,414.90
L	381.08	0.00	0.00	0.00	0.00	381.08
M	9.00	0.00	0.00	0.00	0.00	9.00
M	88.16	0.00	0.00	0.00	0.00	88.16
M	627.87	0.00	0.00	0.00	0.00	627.87
M	69.00	80.87	0.00	0.00	0.00	149.87
N	105.59	0.00	0.00	0.00	0.00	105.59
N	21.31	0.00	0.00	0.00	0.00	21.31
N	90.40	0.00	0.00	0.00	0.00	90.40
N	20.25	0.00	0.00	0.00	0.00	20.25
N	4,604.07	0.00	0.00	0.00	0.00	4,604.07
P	1,308.33	0.00	0.00	0.00	0.00	1,308.33
P	258.63	0.00	0.00	0.00	0.00	258.63
P	119.97	0.00	0.00	0.00	0.00	119.97
P	103.79	0.00	23.07	0.00	0.00	126.86
P	32.76	4.95	0.00	0.00	0.00	37.71
P	8.00	0.00	0.00	0.00	0.00	8.00
P	191.63	0.00	0.00	0.00	0.00	191.63
P	135.93	0.00	0.00	0.00	0.00	135.93
P ***COLLECTIONS***	0.00	0.00	0.00	0.00	682.16	682.16
R	306.63	0.00	0.00	0.00	0.00	306.63
R	122,267.71	0.00	0.00	0.00	0.00	122,267.71
R	14,151.33	0.00	0.00	0.00	0.00	14,151.33
R	11,628.78	12,046.47	0.20	0.00	0.00	23,675.45
R	3,420.11	0.00	0.00	0.00	0.00	3,420.11
R ***COLLECTIONS***	0.00	0.00	0.00	0.00	1,503.53	1,503.53
R	149.57	0.00	0.00	0.00	0.00	149.57
R	151.13	0.00	0.00	0.00	0.00	151.13
R	161.56	0.00	0.00	0.00	0.00	161.56
R	107.50	105.94	0.00	0.00	0.00	213.44
R	296.02	0.00	0.00	0.00	0.00	296.02
S	4,231.57	0.00	0.00	0.00	0.00	4,231.57
S	60.76	0.00	0.00	0.00	0.00	60.76
S	122.11	0.00	0.00	0.00	0.00	122.11
S	179.22	0.00	0.00	0.00	0.00	179.22
S	5,270.73	0.00	0.00	0.00	0.00	5,270.73
S	48.30	0.00	0.00	0.00	0.00	48.30
T	178.71	0.00	0.00	0.00	0.00	178.71
T	37.38	0.00	0.00	0.00	0.00	37.38
T	561.62	0.00	0.00	0.00	0.00	561.62
T	156.92	0.00	0.00	0.00	0.00	156.92

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of September 1, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
V	462.73	0.00	0.00	0.00	0.00	462.73
Y	102.39	45.00	0.00	0.00	0.00	147.39
Y	159.98	350.03	147.08	0.00	0.00	657.09
TOTAL	**190,828.66**	**16,067.33**	**1,606.65**	**66.34**	**3,458.79**	**212,027.77**

CLAIMS APPROVED BY THE DIRECTOR					
Del Norte Solid Waste Management Authority					
Claims for August 2020					
Date Paid	*Paid to:*	*Budget*	*Amt. Paid*	*Description*	*Claim #*
8/3/2020	Taylor, Richard D	20235	$ 240.00	Treasurer/Controller Services Jul 2020	8767
8/4/2020	Del Norte Office Supply	20224	$ 12.14	INV 607193 Canon LS82Z Solar Powered Calculator	8768
	Del Norte Office Supply	20224	$ 52.08	INV 605717 Rediform 3-Part Carbonless Receipt Bk,3	
8/4/2020	Campbell, Robyn	20110	$ 50.00	Biennial Waterproof Footwear Allowance	8769
8/4/2020	McLellan, Michael	20110	$ 50.00	Biennial Waterproof Footwear Allowance	8770
8/4/2020	Mathison, Jeffery	20110	$ 50.00	Biennial Waterproof Footwear Allowance	8771
8/5/2020	Lost Coast Communications, Inc.	20240-091	$ 375.00	INV 4402-00002-0003 Loco-Wb 35% Mob Lead	8772
8/5/2020	G.H. Outreach	20285	$ 120.00	INV 663415 Jul 2020 Recycling Services	8773
8/5/2020	Curry Transfer Roto-Rooter	20140	$ 187.05	INV 66092083 KTS PortaPotty Jul 2020	8774
	Curry Transfer Roto-Rooter	20140	$ 109.65	INV 66092082 GTS PortaPotty Jul 2020	
8/7/2020	DNC Auditor	20237	$ 5,000.00	Debit/Credit Mo Jul 2020	Interdepartmental
8/12/2020	Merle Helstowski Signs	20180	$ 965.35	Price Update Signage at TS, GTS, & KTS	8775
8/12/2020	Recology Del Norte	20238	$ 1,269.84	INV 4673 Old Gasquet Toll Rd Jul 20 Bin Pulls	8776
8/12/2020	Hambro/Waste Solutions Group	20239	$ 228,222.42	INV 2020-07 Materials Management Jul 2020	8777
8/13/2020	Recology Del Norte	20238	$ 4,439.18	INV 4674 Klamath Beach Rd Jul 20 Bin Pulls	8778
8/17/2020	Steven Williams	20231	$ 100.00	INV NEW33 Tech Support Mar 24-Jun 30, 2020	8779
8/17/2020	Steven Williams	20231	$ 125.00	INV NEW33 Tech Support Jul 1-Aug 11, 2020	8780
	Steven Williams	20231	$ 50.00	INV NEW33 Comm & Meetings Jul 1-Aug 11, 2020	
8/17/2020	Andrew Butcher	20231	$ 750.00	INV 000008-R-0013 IT Services Sep 2020	8781
8/17/2020	United States Cellular	20121	$ 102.62	INV 0387925147 Aug 4-Sep 3, 2020 Cell Service	8782
8/17/2020	DNC Auditor	20121	$ 119.97	Office Telephone Service 07/19-08/18/20	Interdepartmental
8/19/2020	Canon Financial Services, Inc.	20221	$ 90.35	INV 21799633 Printing Charges Jul 2020	8783
	Canon Financial Services, Inc.	20250	$ 142.02	INV 21799633 Contract Rental Aug 2020	
8/24/2020	Recology Del Norte	20288	$ 754.47	BILL 05891478 1001 Front St - Cultural Cntr	8784
	Recology Del Norte	20283	$ 532.50	BILL 05891494 500 Cooper Ave - County Yard	
	Recology Del Norte	20288	$ 293.82	BILL 05891502 900 Tenth St - City Yard	
8/25/2020	Mission Linen Supply	20140	$ 31.09	INV 513115826 Linen Service 08/25/20	8785
	Mission Linen Supply	20140	$ 31.09	INV 513019233 Linen Service 08/11/20	
8/26/2020	Crescent Ace Hardware	20180	$ 39.76	INV 834530 Toilet Seat Plst Wht, 1	8786
	Crescent Ace Hardware	20180	$ 79.53	INV 834527 Toilet Seat Plst Wht, 2	
8/27/2020	DNC Auditor	20297	$ 100.04	C Renner Petroleum fuel charges 07/16-31/20	Interdepartmental
8/27/2020	DNC Auditor	20297	$ 78.50	C Renner Petroleum fuel charges 08/01-15/20	Interdepartmental
8/28/2020	Quill	20224	$ 15.85	INV 9865746 Quill Colored Copy Paper-LtrCanry Rm,1	8787
	Quill	20224	$ 12.26	INV 9865746 Base Prong F/Fstnr 1In Cap Bx, 1	
	Quill	20224	$ 2.02	INV 9865746 Qb Stl Bndr Slps,Med 1-1/4X5/8 Bx, 1	
	Quill	20140	$ 27.18	INV 9865746 Greenworks Clnr Refill 64Oz, 2	
	Quill	20224	$ 47.00	INV 9865746 Astro 8.5X11 Cosmic Orange Rm, 2	
8/31/2020	DNC Auditor	20297	$ 76.68	C Renner Petroleum fuel charges 07/01-15/20	Interdepartmental
8/31/2020	DNC Information Technology	20223	$ 63.33	Postage, Jul 2020	Interdepartmental
8/31/2020	DNC Auditor	70530-199	$ 15,686.00	Interfund Cost Plan Jul-Aug 2020	Interdepartmental
	TOTAL		$ 260,493.79		

3.3

DNSWMA
GRAND TOTALS
August 2020

	Amount to 422-421 91003	Amount to 422-421 91004	TOTAL AMOUNT
	66.53%	**33.47%**	
DNCTS Cash Total	43,028.92	21,647.05	*64,675.97*
DNCTS Charge Total	133,828.94	67,326.84	*201,155.78*
DNCTS Credit/Debit	49,786.39	25,046.60	*74,832.99*
DNCTS Adjustment	-129.47	129.47	*0.00*
DNCTS Totals	226,514.78	114,149.96	*340,664.74*
Klamath Cash Total		9,293.44	9,293.44
Klamath Charge Total		102.39	102.39
Klamath Adjustment			
Klamath Totals		9,395.83	*9,395.83*
Gasquet Cash Total		2,583.13	2,583.13
Gasquet Charge Total		530.91	*530.91*
Gasquet Adjustment			
Gasquet Totals		3,114.04	*3,114.04*
GRAND TOTALS	***226,514.78***	***126,659.83***	***353,174.61***

3.4

MONTHLY SPLIT SHEET
DNSWMA TRANSFER STATION
MONTH: AUGUST 2020

Date	Cash	Checks	Cash/Check Total	Visa	Master	Discover	AmExp	Credit Card Total	Charges	Grand Total	66.53% 91003	33.47% 91004	20286	Total
1	$ 3,062.45	$ 94.40	$ 3,156.85	$ 2,635.94	$ 26.91		$ 48.30	$ 2,711.15	$ 573.48	$ 6,441.48	$ 2,100.25	$ 1,056.60	($9.90)	$ 3,146.95
2	$ 2,531.30	$ 39.04	$ 2,570.34	$ 3,340.63	$ 99.70			$ 3,440.33	$ 792.88	$ 6,803.55	$ 1,710.05	$ 860.29	($0.98)	$ 2,569.36
3	$ 1,918.37	$ 104.66	$ 2,023.03	$ 2,353.68	$ 372.73		$ 65.52	$ 2,791.93	$ 10,812.32	$ 15,627.28	$ 1,345.92	$ 677.11	$0.04	$ 2,023.07
4	$ 2,447.90	$ 206.53	$ 2,654.43	$ 2,764.99	$ 416.79	$ 34.82		$ 3,216.60	$ 13,002.70	$ 18,873.73	$ 1,765.99	$ 888.44	$0.06	$ 2,654.49
5	$ 1,861.39	$ 65.43	$ 1,926.82	$ 1,764.29	$ 380.86		$ 24.93	$ 2,170.08	$ 8,147.52	$ 12,244.42	$ 1,281.91	$ 644.91	($0.22)	$ 1,926.60
6	$ 2,134.60	$ 43.53	$ 2,178.13	$ 2,191.92	$ 53.18	$ 14.02		$ 2,259.12	$ 7,687.77	$ 12,125.02	$ 1,449.11	$ 729.02		$ 2,178.13
7	$ 1,877.12	$ 8.25	$ 1,885.37	$ 2,365.07	$ 179.14	$ 8.00		$ 2,552.21	$ 9,167.30	$ 13,604.88	$ 1,254.34	$ 631.03	$0.40	$ 1,885.77
8	$ 1,962.54	$ 193.20	$ 2,155.74	$ 2,562.22	$ 178.84		$ 107.50	$ 2,848.56	$ 1,735.28	$ 6,739.58	$ 1,434.21	$ 721.53	$0.03	$ 2,155.77
9	$ 2,335.43	$ 50.07	$ 2,385.50	$ 2,511.31	$ 174.68			$ 2,685.99	$ 803.06	$ 5,874.55	$ 1,587.07	$ 798.43	$0.19	$ 2,385.69
10	$ 2,086.08	$ 250.58	$ 2,336.66	$ 1,810.30	$ 59.54	$ 15.58	$ 8.00	$ 1,893.42	$ 9,335.27	$ 13,565.35	$ 1,554.58	$ 782.08	$2.96	$ 2,339.62
11	$ 2,215.62	$ 173.36	$ 2,388.98	$ 1,896.80	$ 639.83	$ 25.14		$ 2,561.77	$ 9,038.70	$ 13,989.45	$ 1,589.39	$ 799.59	$0.03	$ 2,389.01
12	$ 1,989.20	$ 86.32	$ 2,075.52	$ 2,998.76	$ 164.73	$ 24.93	$ 12.46	$ 3,200.88	$ 9,973.39	$ 15,249.79	$ 1,380.84	$ 694.68	$1.20	$ 2,076.72
13	$ 1,885.43	$ 59.62	$ 1,945.05	$ 1,643.15	$ 51.36	$ 8.00		$ 1,702.51	$ 6,488.58	$ 10,136.14	$ 1,294.04	$ 651.01	$0.25	$ 1,945.30
14	$ 1,936.09	$ 65.28	$ 2,001.37	$ 1,651.17	$ 109.33	$ 8.00		$ 1,768.50	$ 7,791.20	$ 11,561.07	$ 1,331.51	$ 669.86	$0.91	$ 2,002.28
15	$ 1,695.28	$ 290.24	$ 1,985.52	$ 2,055.92	$ 163.75	$ 8.00	$ 18.46	$ 2,246.13	$ 347.27	$ 4,578.92	$ 1,320.97	$ 664.55	($0.82)	$ 1,984.70
16	$ 1,834.60	$ 56.30	$ 1,890.90	$ 2,004.89	$ 50.14			$ 2,055.03	$ 1,281.95	$ 5,227.88	$ 1,258.02	$ 632.88		$ 1,890.90
17	$ 2,498.05	$ 71.67	$ 2,569.72	$ 2,601.02	$ 254.37		$ 13.31	$ 2,868.70	$ 8,857.09	$ 14,295.51	$ 1,709.63	$ 860.09	$0.59	$ 2,570.31
18	$ 1,818.93	$ 11.47	$ 1,830.40	$ 1,656.32	$ 131.41			$ 1,787.73	$ 9,885.82	$ 13,503.95	$ 1,217.77	$ 612.63	($0.19)	$ 1,830.21
19	$ 1,749.01	$ 34.58	$ 1,783.59	$ 2,292.78	$ 214.96		$ 12.46	$ 2,520.20	$ 8,069.91	$ 12,373.70	$ 1,186.62	$ 596.97	$0.17	$ 1,783.76
20	$ 1,742.59	$ 70.05	$ 1,812.64	$ 2,659.36	$ 108.35		$ 8.00	$ 2,775.71	$ 8,873.70	$ 13,462.05	$ 1,205.95	$ 606.69	$0.16	$ 1,812.80
21	$ 1,282.13	$ 140.79	$ 1,422.92	$ 1,419.15	$ 104.13		$ 14.02	$ 1,537.30	$ 7,590.51	$ 10,550.73	$ 946.67	$ 476.25	$0.35	$ 1,423.27
22	$ 1,450.79	$ 76.94	$ 1,527.73	$ 2,950.79	$ 182.54	$ 170.24		$ 3,303.57	$ 3,436.38	$ 8,267.68	$ 1,016.40	$ 511.33	($7.40)	$ 1,520.33
23	$ 1,801.83	$ 85.88	$ 1,887.71	$ 2,289.83	$ 84.34			$ 2,374.17	$ 612.14	$ 4,874.02	$ 1,255.89	$ 631.82	($0.38)	$ 1,887.33
24	$ 1,981.23	$ 147.37	$ 2,128.60	$ 2,074.60	$ 255.61	$ 26.49		$ 2,356.70	$ 9,682.86	$ 14,168.16	$ 1,416.16	$ 712.44	$1.03	$ 2,129.63
25	$ 1,671.24	$ 18.91	$ 1,690.15	$ 1,643.85	$ 110.87			$ 1,754.72	$ 13,343.19	$ 16,788.06	$ 1,124.46	$ 565.69	($0.92)	$ 1,689.23
26	$ 1,912.45	$ 392.40	$ 2,304.85	$ 1,900.42	$ 117.69	$ 8.00		$ 2,026.11	$ 6,360.12	$ 10,691.08	$ 1,533.42	$ 771.43	$0.61	$ 2,305.46
27	$ 1,995.69	$ 97.05	$ 2,092.74	$ 1,823.21	$ 86.36			$ 1,909.57	$ 8,802.13	$ 12,804.44	$ 1,392.30	$ 700.44	$2.15	$ 2,094.89
28	$ 1,520.73	$ 171.58	$ 1,692.31	$ 2,107.55	$ 339.37			$ 2,446.92	$ 7,736.77	$ 11,876.00	$ 1,125.89	$ 566.42	$0.27	$ 1,692.58
29	$ 2,486.28	$ 103.93	$ 2,590.21	$ 2,262.96	$ 218.32			$ 2,481.28	$ 900.56	$ 5,972.05	$ 1,723.27	$ 866.94	($4.17)	$ 2,586.04
30	$ 2,150.13	$ 79.26	$ 2,229.39	$ 2,510.72	$ 79.67		$ 14.02	$ 2,604.41	$ 1,194.23	$ 6,028.03	$ 1,483.21	$ 746.18	($0.01)	$ 2,229.38
31	$ 1,515.20	$ 37.60	$ 1,552.80	$ 1,804.79	$ 176.90			$ 1,981.69	$ 8,831.70	$ 12,366.19	$ 1,033.08	$ 519.72	$0.38	$ 1,553.18
								$ -						
TOTALS	$61,349.68	$3,326.29	$64,675.97	$68,548.39	$5,586.40	$ 351.22	$ 346.98	$74,832.99	$ 201,155.78	$340,664.74	$43,028.92	$21,647.05	($13.21)	$64,662.76

DAILY TICKET REPORT						
DNSWMA TRANSFER STATION						
MONTH: August 2020						
			VOIDED	TICKET		
Date	BEGIN	END	TICKETS	COUNT		
1	1167434	1167698	1	**264**		
2	1167699	1168014	1	**315**		
3	1168015	1168279		**265**		
4	1168280	1168556		**277**		
5	1168557	1168793		**237**		
6	1168794	1169043		**250**		
7	1169044	1169276		**233**		
8	1169277	1169547	1	**270**		
9	1169548	1169822		**275**		
10	1169823	1170096		**274**		
11	1170097	1170342		**246**		
12	1170343	1170599		**257**		
13	1170600	1170842	2	**241**		
14	1170843	1171090		**248**		
15	1171091	1171312		**222**		
16	1171313	1171557		**245**		
17	1171558	1171836		**279**		
18	1171837	1172074		**238**		
19	1172075	1172309	1	**234**		
20	1172310	1172544		**235**		
21	1172545	1172749		**205**		
22	1172750	1172996		**247**		
23	1172997	1173265		**269**		High
24	1173266	1173552		**287**		315
25	1173553	1173781		**229**		
26	1173782	1174002		**221**		Low
27	1174003	1174201	1	**198**		198
28	1174202	1174442		**241**		
29	1174443	1174695		**253**		Daily Ave.
30	1174696	1174980		**285**		251
31	1174981	1175227		**247**		
TOTAL			**7**	**7787**		

DNSWMA

KLAMATH TRANSFER STATION - DEPOSITS

August-2020

Date	Cash	Checks	TOTAL Deposit	Over / Short	Sales	TOTAL Sales	Charges	TOTAL Cash + Charge	Tickets
August 2, 2020	693.20	365.39	1,058.59	(0.02)	1,058.61	1,058.59		1,058.59	43
August 5, 2020	868.19	348.11	1,216.30	1.03	1,215.27	1,216.30		1,216.30	29
August 7, 2020	283.35	208.87	492.22	(0.02)	492.24	492.22		492.22	10
August 9, 2020	977.80	12.20	990.00	1.48	988.52	990.00		990.00	52
August 12, 2020	502.44	153.54	655.98	(1.09)	657.07	655.98		655.98	21
August 14, 2020	215.84		215.84	0.01	215.83	215.84		215.84	11
August 16, 2020	670.52	34.71	705.23	0.89	704.34	705.23		705.23	40
August 19, 2020	593.15	143.93	737.08	1.04	736.04	737.08		737.08	27
August 21, 2020	51.15		51.15	(0.25)	51.40	51.15		51.15	5
August 23, 2020	918.30	175.35	1,093.65	0.83	1,092.82	1,093.65		1,093.65	53
August 26, 2020	412.31	77.70	490.01	0.61	489.40	490.01	102.39	592.40	23
August 28, 2020	284.68	47.42	332.10	0.46	331.64	332.10		332.10	10
August 30, 2020	918.78	336.51	1,255.29	(0.03)	1,255.32	1,255.29		1,255.29	50
			0.00			0.00		0.00	
TOTAL	7,389.71	1,903.73	**$ 9,293.44**	4.94	9,288.50	**$ 9,293.44**	$ 102.39	**$9,395.83**	**374**

	TOTAL SALES (CASH + CHARGE)			
Date	**Wednesday**	**Friday**	**Sunday**	check
August 2, 2020			1,058.59	
August 5, 2020	1,216.30			
August 7, 2020		492.22		
August 9, 2020			990.00	
August 12, 2020	655.98			
August 14, 2020		215.84		
August 16, 2020			705.23	
August 19, 2020	737.08			
August 21, 2020		51.15		
August 23, 2020			1,093.65	
August 26, 2020	592.40			
August 28, 2020		332.10		
August 30, 2020			1,255.29	
TOTALS	***3,201.76***	***1,091.31***	***$5,102.76***	9,395.83
DAILY AVERAGE	800.44	272.83	$1,020.55	

DNSWMA

GASQUET TRANSFER STATION - DEPOSITS

August-2020

Date	Cash	Checks	TOTAL Deposit	Over / Short	Sales	TOTAL Sales	Charges	TOTAL Cash + Charge	Tickets	Notes
August 1, 2020	273.45	233.73	507.18	$9.05	498.13	507.18	123.56	630.74	29	
August 6, 2020	230.33	22.40	252.73	$0.12	252.61	252.73		252.73	14	
August 8, 2020	232.95	104.29	337.24	$0.99	336.25	337.24	28.81	366.05	28	
August 13, 2020	105.30		105.30	$1.04	104.26	105.30	53.56	158.86	13	
August 15, 2020	265.12	36.00	301.12	$0.72	300.40	301.12	74.98	376.10	26	
August 20, 2020	129.74		129.74	$0.15	129.59	129.74	160.67	290.41	11	
August 22, 2020	392.53	79.88	472.41	$0.30	472.11	472.41	89.33	561.74	36	
August 27, 2020	99.03	9.00	108.03		108.03	108.03		108.03	8	
August 29, 2020	243.74	125.64	369.38		369.38	369.38		369.38	30	
			0.00			0.00		0.00		
TOTAL	$ 1,972.19	$ 610.94	**$ 2,583.13**	$12.37	$ 2,570.76	**$ 2,583.13**	$ 530.91	**$3,114.04**	**195**	

	TOTAL SALES (CASH + CHARGE)		
Date	**Thursday**	**Saturday**	check
August 1, 2020		630.74	
August 6, 2020	252.73		
August 8, 2020		366.05	
August 13, 2020	158.86		
August 15, 2020		376.10	
August 20, 2020	290.41		
August 22, 2020		561.74	
August 27, 2020	108.03		
August 29, 2020		369.38	
TOTALS	***$810.03***	***$2,304.01***	3,114.04
DAILY AVERAGE	$202.51	$460.80	

AUTHORITY REVENUE REPORT August 2020

Authority Service Fees

2019/2020				2020/2021		
				Budget line	Budget/Month	Annual Budget
				422-421-91004	$ 103,775.00	$ 1,245,300.00
	2019/2020	Comparison FY19/20			2020/2021 Actual / Month	Over Budget / Month
July	$ 116,344.02	$ 18,640.67		July	$ 134,984.69	$ 31,209.69
August	$ 116,505.43	$ 10,154.40		August	$ 126,659.83	$ 22,884.83
September	$ 96,983.42	$ -		September	$ -	$ -
October	$ 112,461.73	$ -		October	$ -	$ -
November	$ 92,931.11	$ -		November	$ -	$ -
December	$ 88,083.25	$ -		December	$ -	$ -
January	$ 94,916.08	$ -		January	$ -	$ -
February	$ 99,287.34	$ -		February	$ -	$ -
March	$ 97,728.94	$ -		March	$ -	$ -
April	$ 98,566.24	$ -		April	$ -	$ -
May	$ 108,860.10	$ -		May	$ -	$ -
June	$ 116,321.93	$ -		June	$ -	$ -
Total	$ 1,238,989.59	$ 28,795.07		Total	$ 261,644.52	$ 54,094.52
		Over last year				Exceeding (or Below) Budget to date

AUTHORITY REVENUE REPORT August 2020

Franchise Fee

				Budget line	Budget/Month	Annual Budget
				422-421-90153	$ 30,775.00	$ 369,300.00
	2019/2020	Comparison FY 19/20			2020 / 2021 Actual / Month	Over Budget
July	$ 29,192.00	$ 1,922.00		July	$ 31,114.00	$ 339.00
August	$ 31,121.00	$ (540.00)		August	$ 30,581.00	$ (194.00)
September	$ 31,662.00	$ -		September	$ -	$ -
October	$ 29,428.00	$ -		October	$ -	$ -
November	$ 30,375.00	$ -		November	$ -	$ -
December	$ 30,648.00	$ -		December	$ -	$ -
January	$ 29,822.00	$ -		January	$ -	$ -
February	$ 32,164.00	$ -		February	$ -	$ -
March	$ 29,897.00	$ -		March	$ -	$ -
April	$ 26,828.00	$ -		April	$ -	$ -
May	$ 26,696.00	$ -		May	$ -	$ -
June	$ 28,555.00	$ -		June	$ -	$ -
Total	$ 356,388.00	$ 1,382.00		Total	$ 61,695.00	$ 145.00
		Over last year				Exceeding (or Below) Budget to date

Above/(Below) Budget to date $ 54,239.52

3.5

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date:	**11 September 2020**
To:	**Commissioners of the Del Norte Solid Waste Management Authority**
From:	**Tedd Ward, M.S. - Director**
File Number:	**120110 Landfill maintenance and repairs**
Attachment:	**DDR initial proposal for gates at landfill**
Topic:	**Traffic control gates at landfill**

Summary / Recommendation: This is a status report. The Board may provide additional direction to staff on this topic as it sees fit.

Status: Staff have been working with DDR to develop plans for gates and other means to reduce vehicular trespass across the Crescent City Landfill property. Staff and Dave Mason of DDR reviewed these plans with Del Norte County Community Development staff, which provided the following advice:

1. Repair of the damaged gate along Hights Access Road does not require any permit review, as it is repair to an existing gate that was described under the Landfill Closure Master Plan.
2. As the landfill is in the Coastal Zone, permitting the installation of additional gates (#2 and #3 on the map) may be complicated by the plans to grade or excavate materials next to the wetlands. Though these gates are intended to reduce the environmental impacts of vehicles trespassing across the property, any such improvements are significantly more complicated if wetlands are impacted or destroyed. In the coastal zone, it is common practice to do a wetlands delineation prior to work, and to mitigate any wetlands impact by creating at least three times as much area of wetlands, and monitoring the establishment of such. Such requirements would both increase the cost and delay the installation of these gates.
3. Use of K-rails on either side of such gates may stop vehicular traffic without impacting wetlands. Furthermore, K-rails are often considered temporary.

For these reasons, staff have asked DDR to separate the costs for the gate repair on Hights Access Road, to revise the plans for gates #2 and #3, and to suggest locations for placing additional k-rails (painted with 'No Trespassing' warnings) to reduce traffic at locations that have clearly seen use for trespass.

Tedd Ward, Director
Kyra Seymour, Facilities & Programs Coordinator
Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531

Regarding: Work Order Number 20-02

August 31, 2020, Via Direct Delivery

Dear Mr. Ward,

By way of the attached and following pages, please accept Work Order Number 20-02 for consulting regarding gates, ditches and fencing at the Crescent City Landfill. The quoted price includes consulting time, which includes the 1 hour landfill site visit on 26 August, 2020. As discussed, the gate placement takes full advantage of existing conditions and will involve a minimum of earthwork. The majority of the work involves cleaning out an existing drainage swale clogged with debris/dead trees/ limbs. Care will be taken to maintain or improve drainage off the roadway. We anticipate moving approximately 30 cubic yards of soil, well below what is required for a County grading permit.

An itemized estimate and proposed drawings are attached.

Any questions regarding this submission shall be directed to: David Mason, PO Box 489, Crescent City, CA 95531, 707-954-0504.

Thank you for consideration of our proposal.
Sincerely,

David Mason

Owner
DDR Cleaning and Hauling
PO Box 489
Crescent City, CA 95531

(707) 954-0504
ddrdelnorte@gmail.com

PROJECT ESTIMATE

Customer Information

Name: DNSWMA
Address: 1700 STATE ST
City: CRESCENT CIT State: CA Zip Code: 95531
Day Phone: 707-465-1100 Evening Phone:

Directions: Crescent City Landfill Old Mill and Hights Access
Gate 1 @ 41° 47' 40.16" N/ 124° 13' 10.23" W
Gate 2 @ 41° 47' 26.65" N / 124° 13' 15.70" W
Gate 3 @ 41° 47' 23.33" N / 124° 13' 22.03" W

DDR Lic # 623868
PO Box 489
Crescent City CA 95531
(707) 954-0504
ddrdelnorte@gmail.com

Project Information

Install 2 new 12' steel gates on existing gate posts "Metal gate 1"
Install new 12' steel gate with posts and trenching "Gate 2+Fence+Trench"
Install new 12' steel gate with posts and trenching "Gate 3+Fence+Trench"
Install barbed wire fencing at Gates 2 and 3, approximately 90 linear feet.
Pickup mattresses, tires, and haul to transfer station

Work Order Information
Customer ID: Work Order 20-02
Invoice No.: 2020-24
Date: 07/31/20
Project Mgr. Tedd Ward

Start Date:
End Date:

Labor

ID	Description	Date	Quantity	Unit Price	Subtotal
DM	Meet with DNSWMA Staff	07/31/20	1.00	98.82	$98.82
DM	Meet with DNSWMA Staff at Landfill	08/26/20	1.00	98.82	$98.82
DM	Design and submit proposed drawings	08/28/20	4.00	98.82	$395.28
DM	Supervise and install gates, ditches and fencing		16.00	98.82	$1,581.12
GC	Tractor operator/labor to install Gates and ditches		16.00	85.93	$1,374.88
RO	Labor to install gates, etc. transport waste to DNTS		16.00	85.93	$1,374.88
					$0.00
					$0.00
					$0.00

Labor Subtotal: $4,923.80
Estimated Labor Total: $4,923.80

Materials and Extras

Description of exta costs/Disposal fees	Date	Quantity	Unit Price	Subtotal
Gates and posts by Redwood Welding (Tax included)				$5,130.98
Sakrete concrete mix, 80 lb bags		185.00	$3.28	$606.80
Tractor, Rubber track loader >50hp CalTrans Hourly Rate		16.00	$34.21	$547.36
Flat Bed Trailer, CalTrans Hourly Rate		16.00	$5.98	$95.68
1 Ton pickup CalTrans Hourly Rate		16.00	$38.38	$614.08
5 ton Utility/Dump Trailer CalTrans Hourly Rate		16.00	$5.98	$95.68
Steel "T" fence posts		15.00	$5.00	$75.00
Barbed wire and attachment clips		90.00	$0.56	$50.40
Cardboard tube forms, 32" x 60"		4.00	$15.00	$60.00
				$0.00
				$0.00

Materials Subtotal: $7,275.98
Estimated Materials Total: $7,275.98

Estimated Costs & Acceptance

Customer Acceptance / Authorization:
I agree to have *DDR* perform the work as described above.
Furthermore, I understand that this is only an estimate and in most cases will not reflect the actual costs involved in completing this project.

Subtotal: $12,199.78
Total Estimated Costs: $12,199.78
(This estimate includes state or local taxes)

Customer Signature: _____

Thank You!

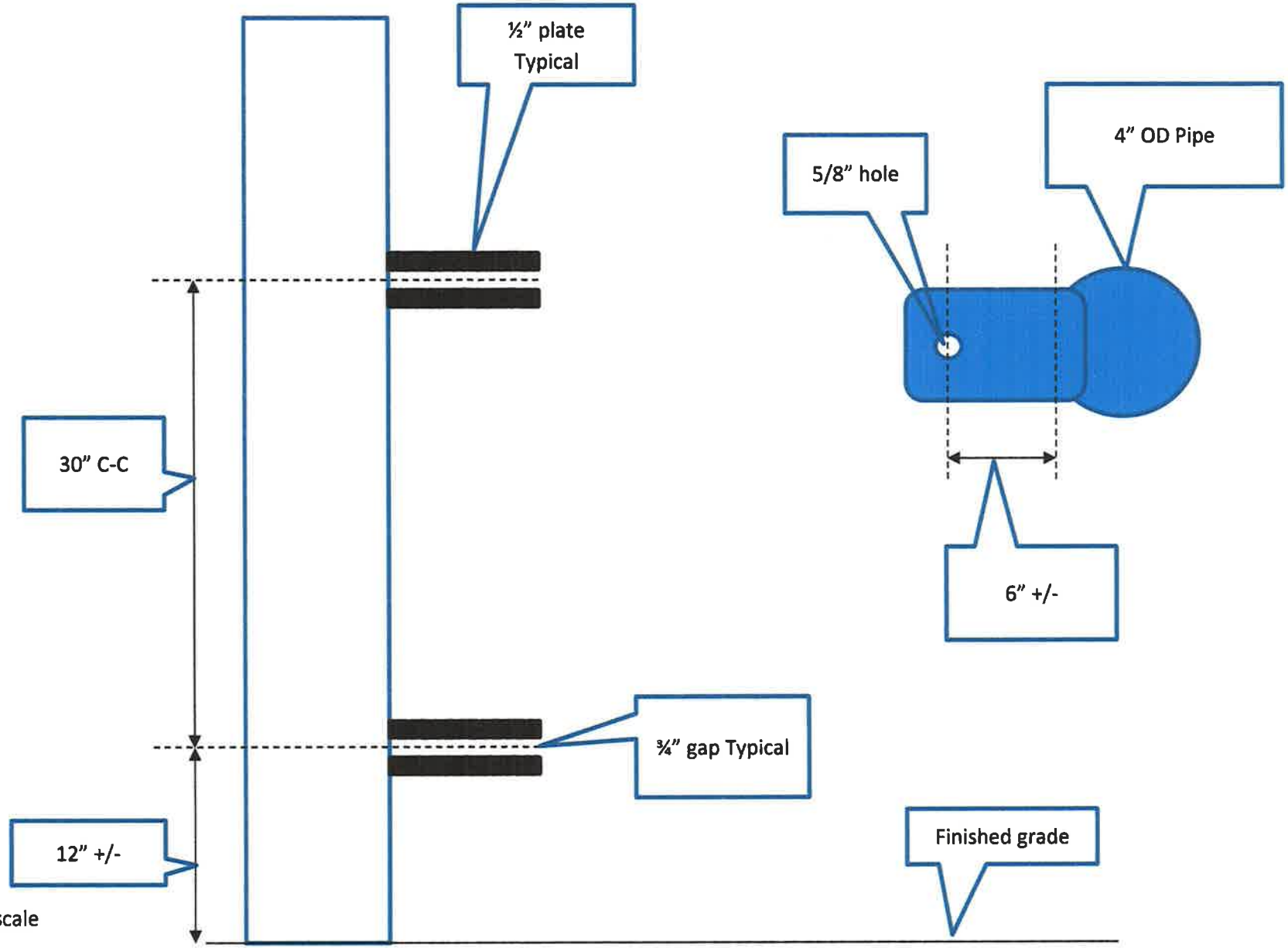
Note: The above estimate is based solely upon the project description and initial inspection of the project work site. Estimate could change upon discovery of the need for additional work and or materials once the project has started. Any alterations or deviation from the above specifications involving extra costs will be executed only upon written consent by customer and will become an extra charge over and above the estimate. All agreements, contingent upon strikes, accidents, or delays are beyond our control.

Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of either party, its respective, affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

Redwood Welding prices

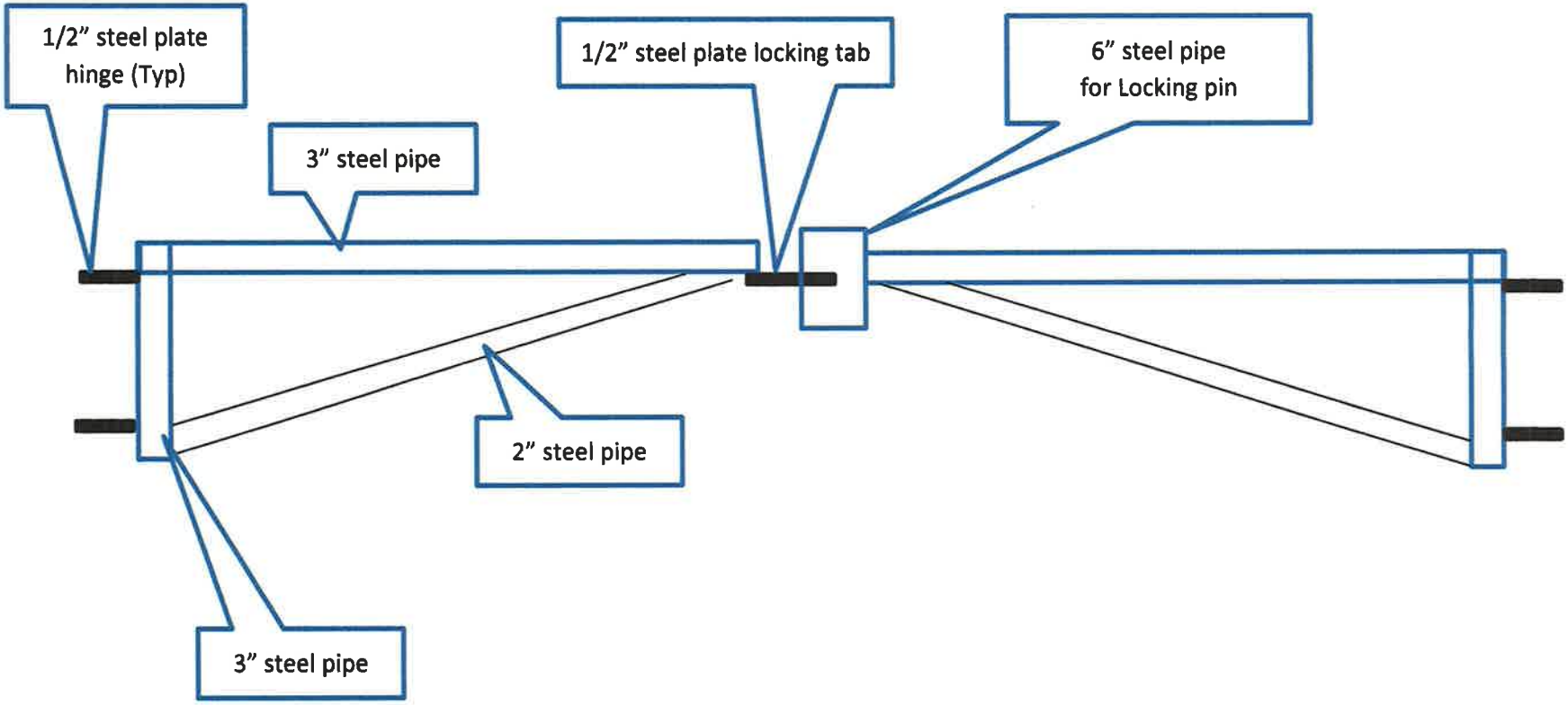
Double gate	$ 2,293.00 plus tax
Single gate with posts,	$ 1,240.00 plus tax
Single gate with posts,	$ 1,240.00 plus tax
subtotal	$ 4,773.00
Sales Tax 7.5%	$ 357.98
Total	$ 5,130.98

Existing Pipe / Hinge detail



Not to scale

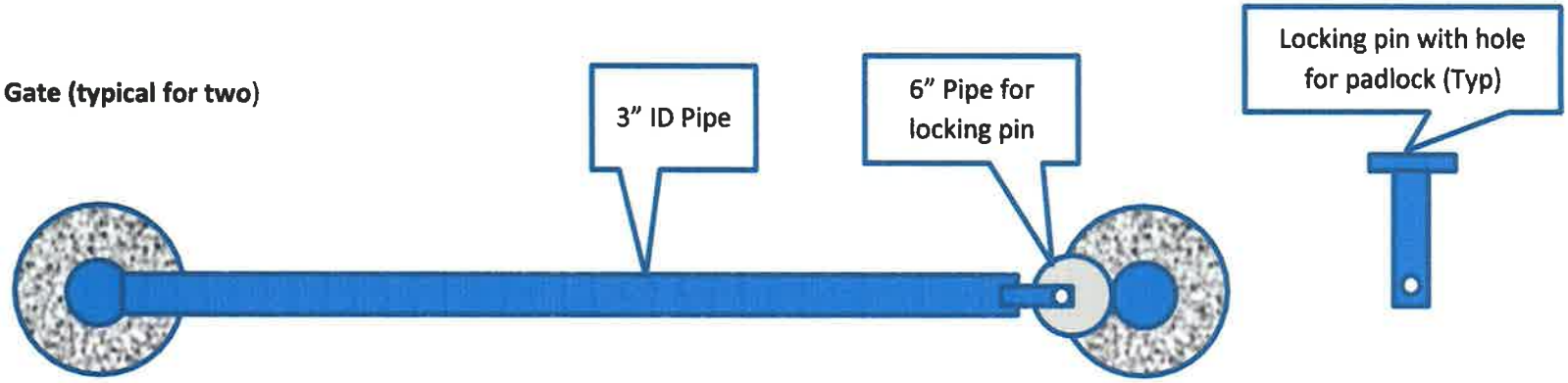
Steel Replacement Gates



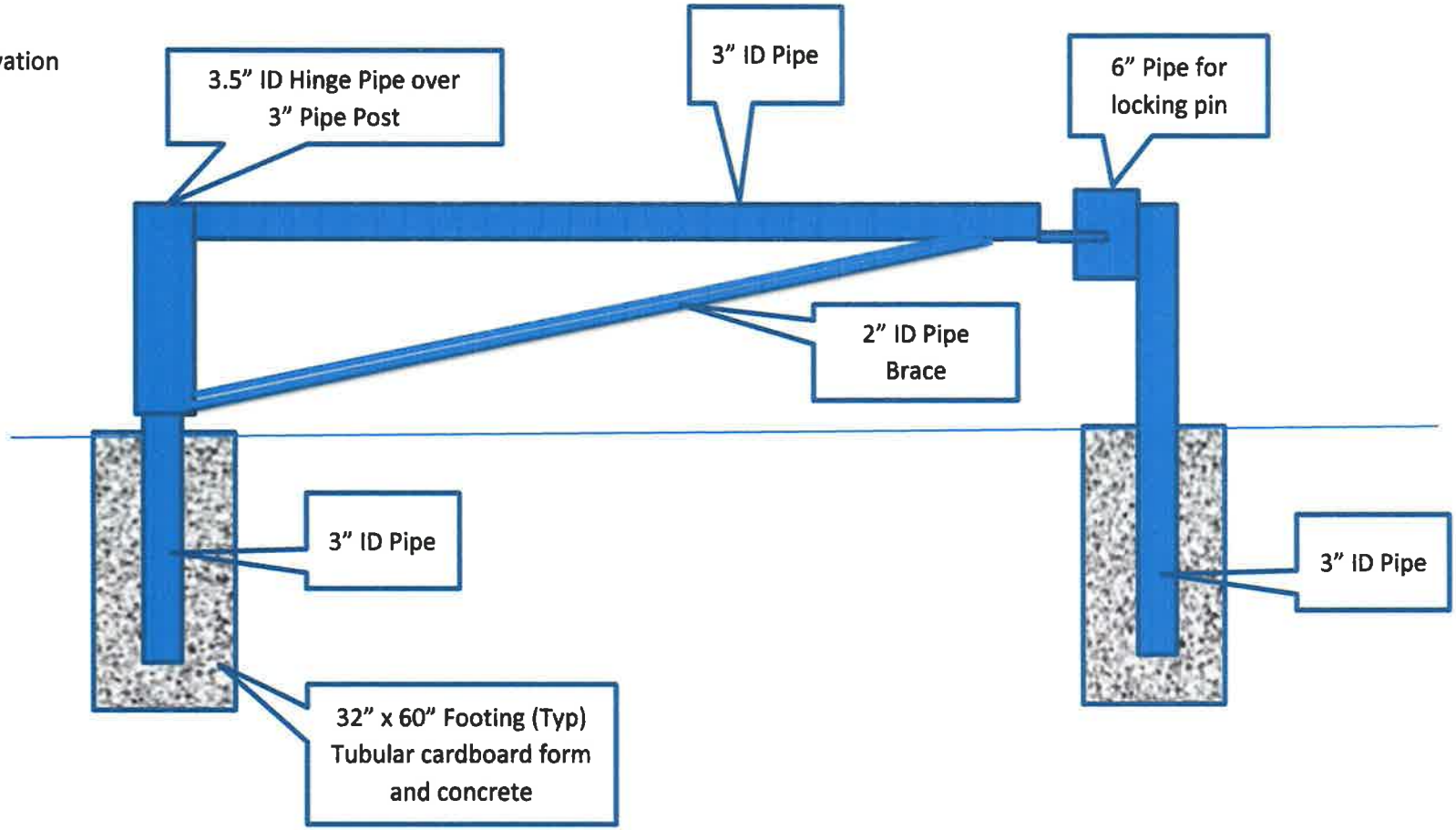
Not to scale

New Steel Gate (typical for two)

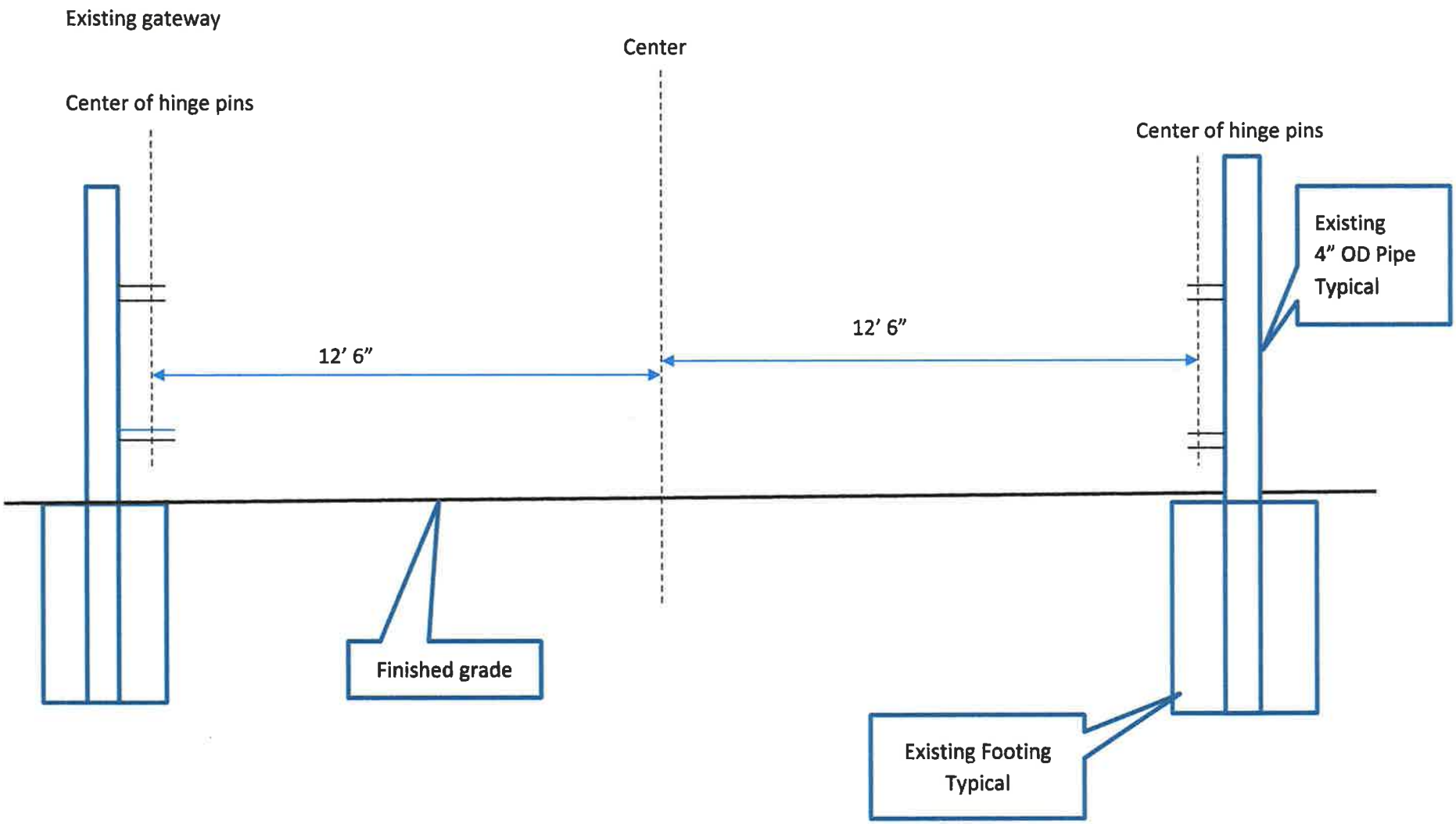
Plan view



Elevation



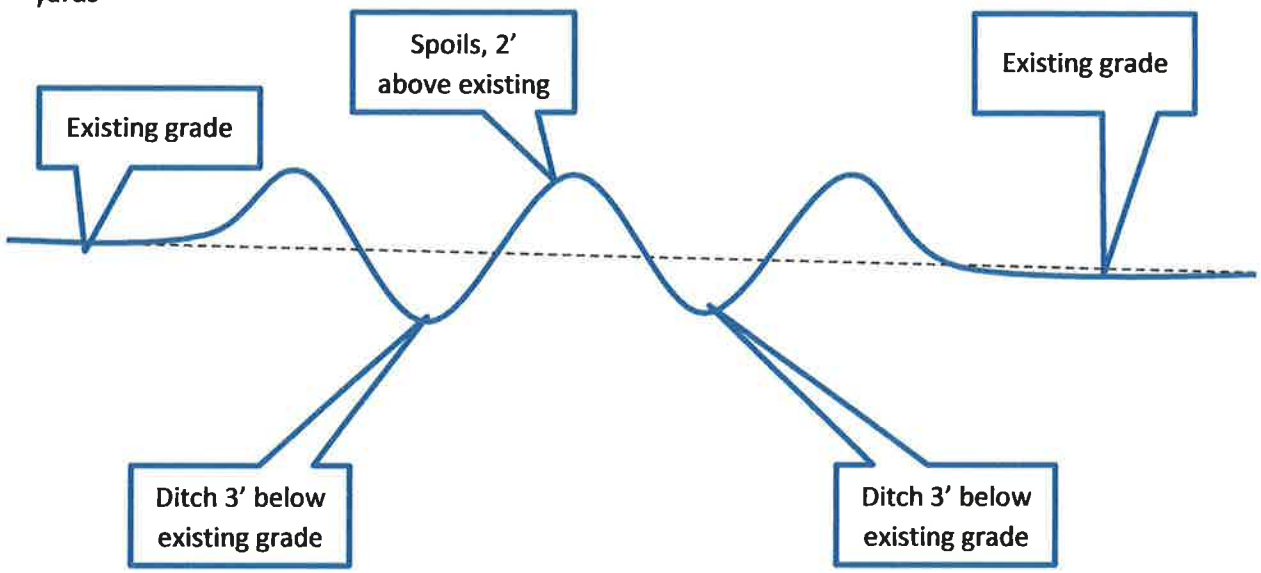
Not to scale

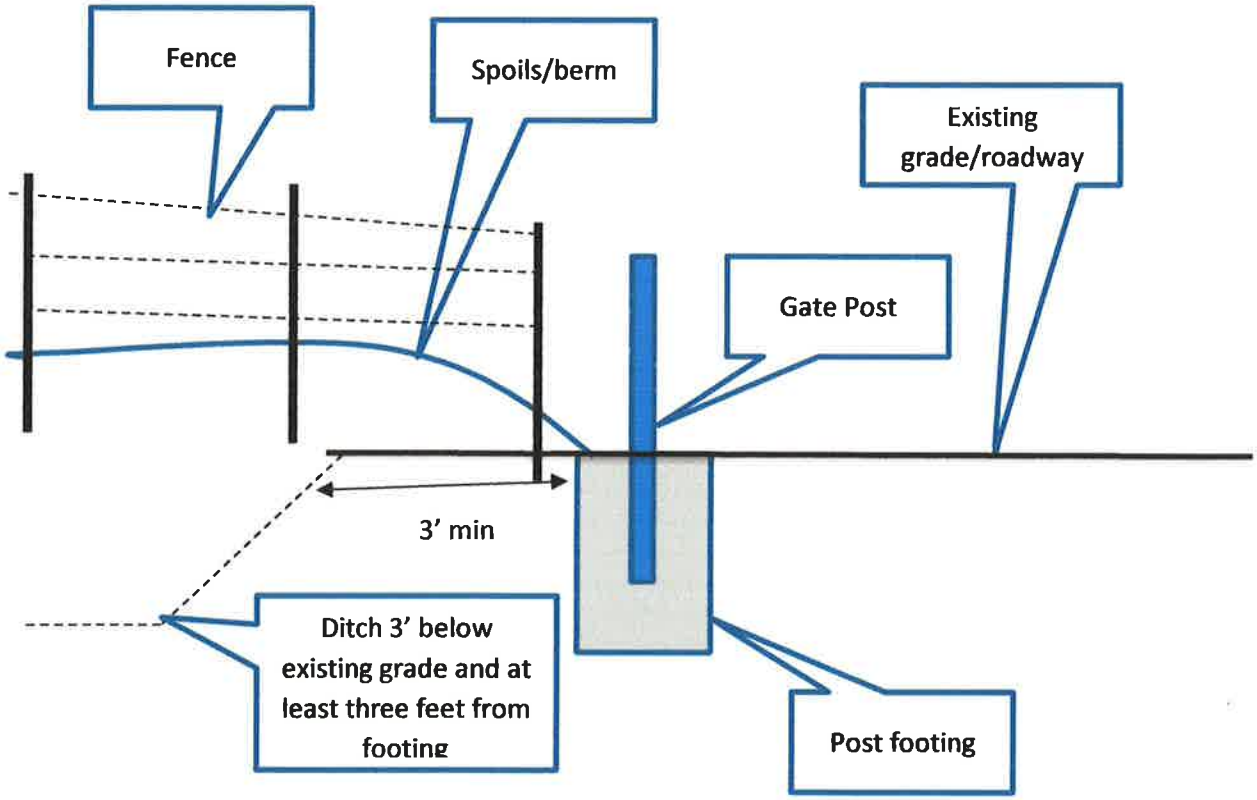

Existing gateway
Center
Center of hinge pins
Center of hinge pins
Existing
4" OD Pipe
Typical
12' 6"
12' 6"
Finished grade
Existing Footing
Typical

Not to scale

Ditch Detail

Vehicle Barrier Ditches in sandy soil must be wider than they are deep, thus two parallel ditches are more effective than a single ditch Ditches should be at least one meter deep (3 feet) and the spoils used to create berms which increases the effectiveness of the barrier and provides warning to pedestrians that an obstacle exists. Total depth not to exceed five feet. Ditches should be at least one meter away from the gate footing, but the berms can be closer. Due to the sandy soil, the ditches will not likely fill with rainwater, therefore grade/fall is not an issue. The ditches will connect with the adjacent bodies of water, but they will be level and a consistent depth. Total soil to be moved is approximately 30 cubic yards





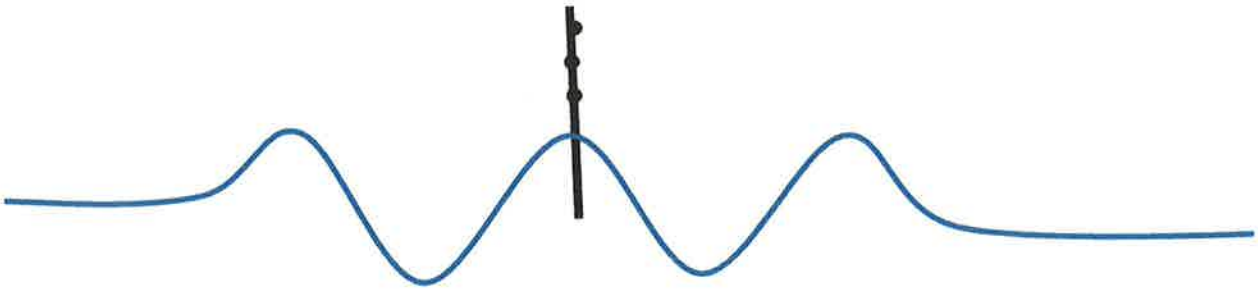
NOT TO SCALE

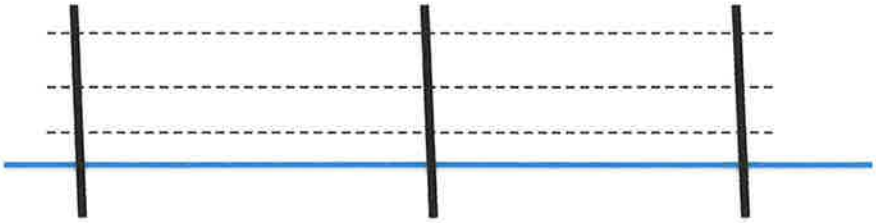
Fence Detail

Adding a fence creates an additional deterrent. the simplest and easiest to install is barbed wire and "T" post 6 to 8 feet apart. Placing the fence on the middle berm makes it harder to vandalize and deters attempts to "jump" the berm with ATV's.

Placing signage on the fence also increases the deterrence and makes them harder to reach/vandalize

Steel Fence Posts. The steel fence posts shall be "Tee" or "U" or "Y" type with suitable corrugation, knobs, studs or grooves for fastening of line wires thereto. Posts with lugs or lips that are punched out of the post itself shall not be used. The posts shall have an anchor plate which is tapered to facilitate driving. The minimum weight of the posts shall be 1.33 pounds per foot. Steel posts shall be driven to a minimum depth of 15 inches, unless otherwise specified on the drawings.

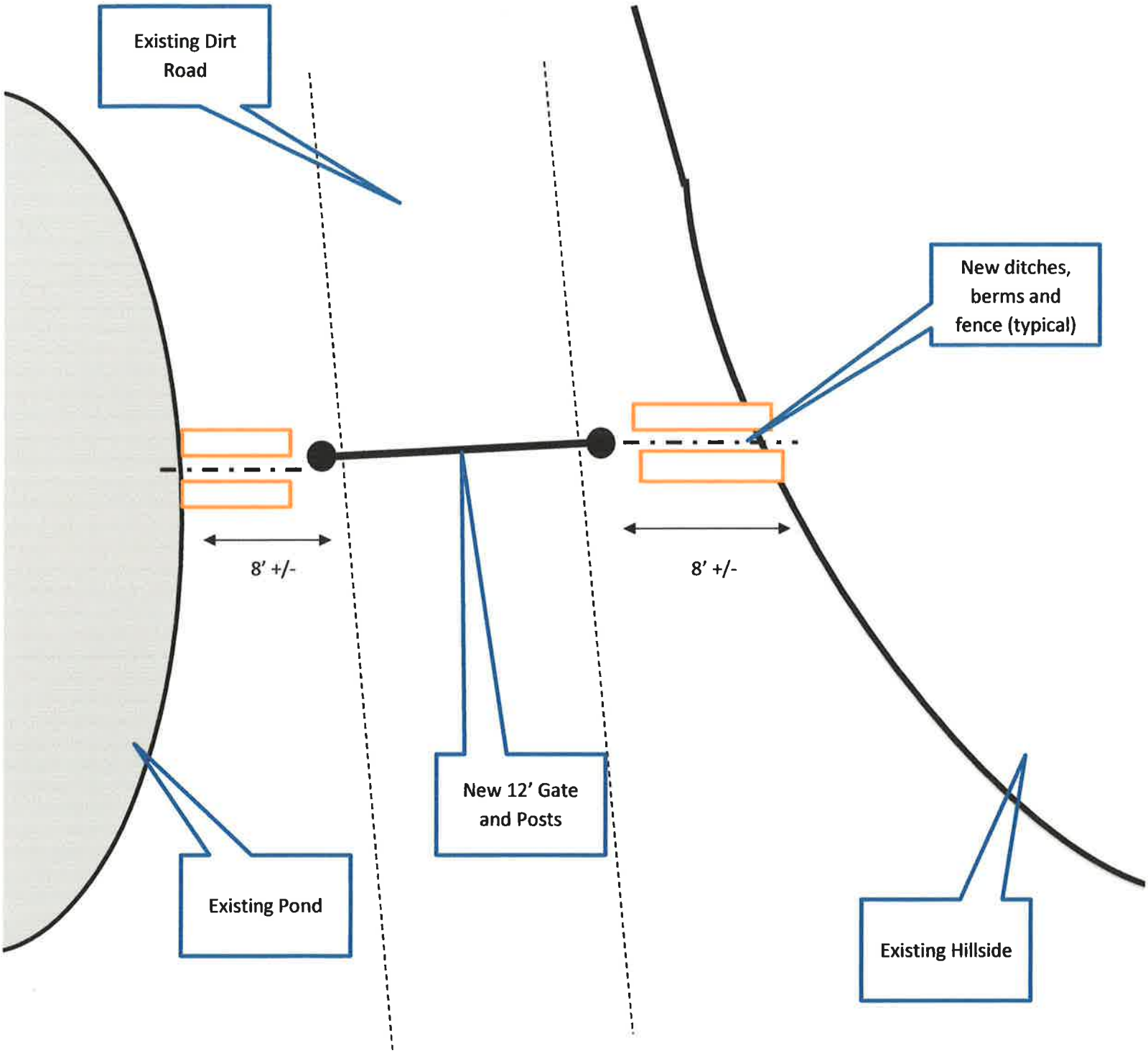




Wire and Fencing. All wire shall be of the size specified. All iron and steel fencing materials, except as otherwise specified, shall be zinc coated by the hot dip process, except that clips, tie wires, bands or other fabric fasteners may be protected by electro deposited zinc or cadmium coating. The fencing shall be fastened to steel posts with either two turns of 14-gauge galvanized steel or iron wire or the post manufacturer's special wire clips.

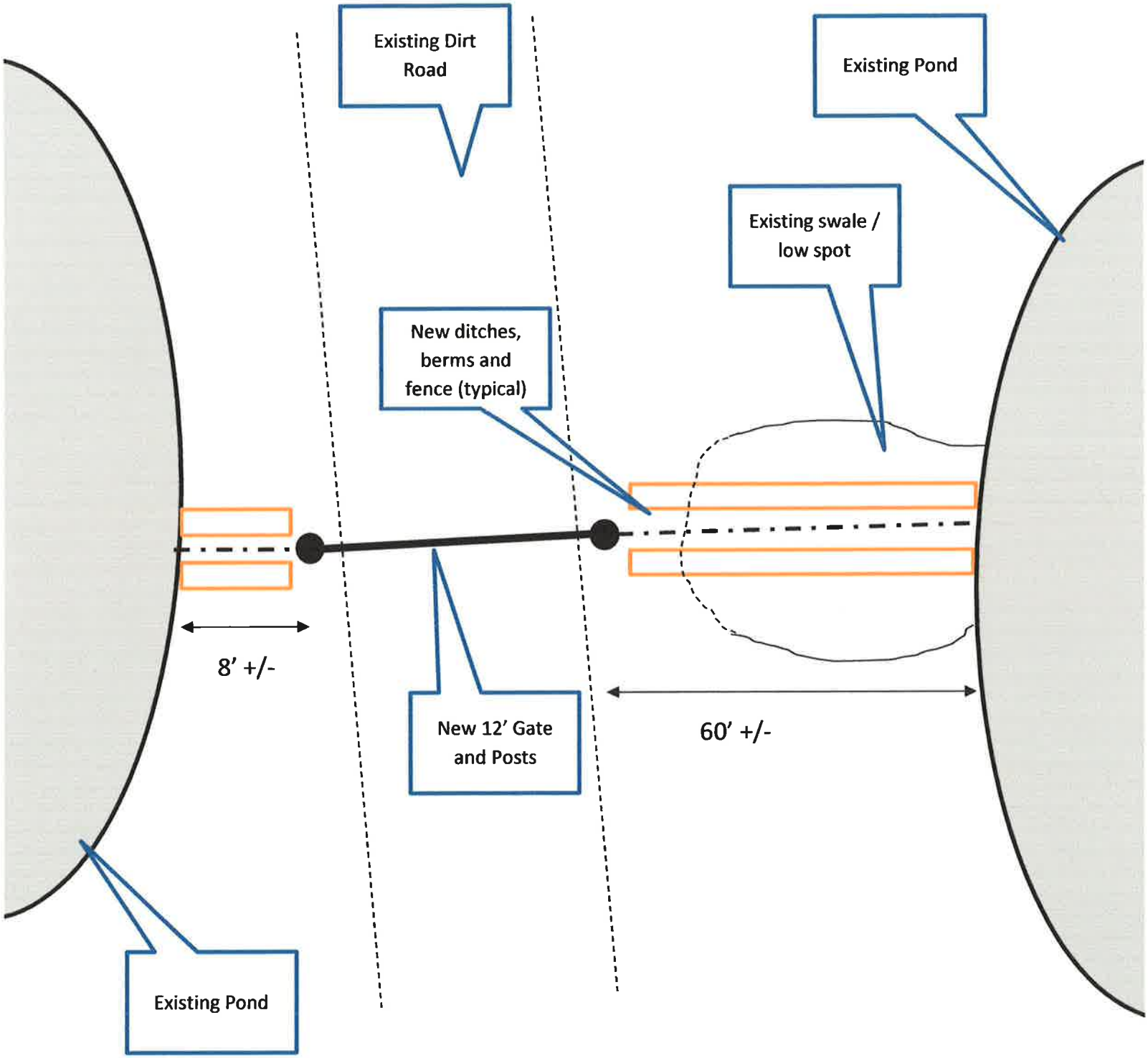
NOT TO SCALE

Gate # 2 Located at 41° 47' 26.65" N / 124° 13' 15.70" W



NOT TO SCALE

Gate # 3 Located at 41° 47' 23.33" N / 124° 13' 22.03" W



NOT TO SCALE

NOT TO SCALE

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 11 September 2020
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. - Director
File Number: 180510 – Recology Del Norte

Topic: Recology Negotiations, procuring Contractor to Adjudicate Rates

Summary / Recommendation: That the Board direct staff:

1. To work with Recology Del Norte to develop a joint Request for Proposals for a Professional Services Contractor to provide the following services, with fees split between the Authority and Recology Del Norte:
   a. Adjudicate rate negotiations between Recology Del Norte and the Del Norte Solid Waste Management Authority
   b. Prepare and present a report and related PowerPoint presentation describing how the Consultant determined that the change of services and restructured Recology Del Norte Franchise Collection rates are 'Fair and Reasonable,' and
2. Present a draft Request for Proposals at the October Authority meeting for approval prior to release.

Background: At the August meeting, the Board directed staff to work with Chair Inscore and Commissioner Tompkins to make further progress in negotiations with Recology Del Norte with respect to the replacement of the streetside containers and extension of the collection franchise. Towards that end, after consulting with legal counsel and these Commissioners, staff re-initiated negotiations with the following positions:

- 5 year extension
- Replacement of 60 paired streetside containers with cement streetside containers as selected
- Rates renegotiated – adjudicated by a qualified consultant of mutual selection,
- Consultant deliverable will include PowerPoint describing how the negotiated rates were deemed 'Fair and Reasonable'
- General rate structure changes:
  - Basic service charge for providing any for-fee service described under the Franchise

- Residential: Basic service for residents would be 30 gallon trash and 30 gallon recycling
- Change of materials being recycled based on ability to demonstrate actual recycling (i.e. use in manufacturing) of #4, #6, #7
- These changes to be effective 01 July 2020.

As the Change Order enacting these changes will need to be approved before the rate negotiations, staff wanted to have some mechanism to explain and justify the rate changes yet to be made to the community. The service and rate changes will likely be substantially different from our current rate structure. With each rate change, however, there is the potential for some customers to be frustrated with rate increases and to feel their services were evaluated unfairly.

Alternatives: 1. **Take no action.** If the Board does not approve of this approach, staff will need further guidance regarding these negotiations.

2. **Do not include rate restructuring or any change of recycling services in these negotiations**. This action would reduce the complications that the Consultant was to address, but it would keep the current rate structure in place for another 8 years. As has been discussed, staff feel the current rate structure contributes to the contamination of materials collected for recycling. Restructured rates would also be helpful in association with planning for SB 1383 programs related to organics.
3. **Have Recology Del Norte pay for Consultant and fold those costs into the re-structured rates.** This is a somewhat common practice. Legal counsel Martha Rice advised against this approach, as it gives the impression that the Consultant may not be fully impartial with respect to rate negotiations.

Fiscal Impacts: Staff anticipate the services of such a consultant will be between $8,000 and $20,000 depending on the specific services required.

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 11 September 2020
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. - Director
File Number: 230104

Topic: Waste Characterization and CalRecycle

Summary / Recommendation: That the Board direct staff to communicate with CalRecycle to offer the Del Norte County Transfer Station as a potential additional location to conduct waste characterization sorts and analyses as opportunities arise. CalRecycle and their contractors conduct such studies at facilities across the state periodically, and the inclusion of rural facilities like ours can potentially improve program development in Del Norte and in rural communities across the State.

Background: Waste characterization studies sort specified loads of materials to identify the mix of materials. These studies are used to project the amount of materials disposed and the amount that could potentially be recovered. Staff conducted such a study in 1997, but it has not been updated since. CalRecycle expressed interest in conducting such a study several years ago at the Del Norte County Transfer Station (DNCTS), but in 2013 the Board did not accept that offer.

Working with CalRecycle and their contractors to facilitate a waste characterization at the Del Norte County Transfer Station would have several potential benefits:

1. Updated waste characterization information would be of significant help to staff in planning to address the requirements of SB 1383 to rescue food and recover organics.
2. Such a study would also help identify opportunities for recovering more recyclable materials that are currently being disposed.
3. Such a study could help refine development of future collection or recovery strategies.

Staff attending the California Resource Recovery Conference (on-line) found that CalRecycle was updating their waste characterization information in the coming years, and CalRecycle staff stated that they did not have enough rural locations for waste sorts.

Alternatives: 1. Take no action. This would affirm a less-than-fully-cooperative relationship with CalRecycle. Also, staff would either procure the services of a contractor to conduct such a study (cost estimate $75,000 - $150,000), or use the generic waste characterization data available through CalRecycle. As stated above, without cooperation from rural facilities such as the DNCTS, this generic data is generally less representatives of rural circumstances with a greater proportion of self-haulers.

Fiscal Impacts: If waste characterization data can be gathered and compiled by CalRecycle or its contractors at the Del Norte County Transfer Station, this would represent a significant benefit to the Authority in the years to come at minimal expense.

Related Issues: Waste characterization data is the foundation for recovery planning and analysis. Update waste characterization information would be helpful in the planning efforts related to SB 1383, and to develop programs for the potential recovery of items being disposed.

If CalRecycle agrees and does conduct a waste characterization study at the DNCTS, details of such activity will need to be coordinated with Hambro/WSG so there is minimal disruption to normal operations.

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 08 September 2020
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. - Director
File Number: 012103 – Credit Cards

Topic: Payment of Regular Expenses Exceeding $5,000

Summary / Recommendation: The Authority Board has established policies limiting the Director's ability to approve payments of claims to amounts of $5,000 or less. There is currently one Board-approved exception to this rule, and that is for the monthly payment to Hambro/WSG for transfer station operations.

Staff recommend that the Board take the following actions:

1. The Authority Board acknowledges that the Del Norte County Auditor continues their ongoing habit of deducting the following monthly payments from Authority accounts based on transactions during prior months:
    a. for credit card service fees charged by our payment processor (account 422-421-20237), and
    b. for the Interfund Cost Plan (70530-199), in amounts determined by County staff without input from the Authority.
    c. Both such payments frequently exceed $5,000.
2. The Interfund-Repayment to County (70530-025) are made in pre-determined amounts at a set schedule based on the I-Bank loan documents. As the amounts are fully included in the Board-approved budget, additional separate approval does not offer any fiscal oversight benefit. Delays could complicate prompt loan repayments.
3. Provided payments do not exceed amounts budgeted for such expenses, the Authority hereby agrees that any of the claims for payment described above may be processed without separate agendized approval by the Authority Board of Commissioners.
4. Such payments will be reported to the Authority Board by being included in the next monthly report of Claims Approved by Director.

Background: The Directors' limited ability to approve payments and claims is a fiscal control that has been in place since the Authority's formation. The Authority Board decided over ten years ago to not require separate Board approval (and thus delay) for payments to Hambro/WSG. Though such invoices always exceeded the $5000 limit, it was based on the service provided as documented by Authority software and staff, and delaying payment would create cash-flow challenges for our contractor.

The purpose of formally approving these policies is simply to acknowledge that these payments regularly exceed $5,000, and the Board understands and approves of that process.

Alternatives: The Board could take no action, but then staff would need to work with the staff of the Del Norte County Auditor's office to delay the payments described under items 1 and 2.

Fiscal Impacts: None.

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 09 September 2020
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. - Director
File Number:
Attachment: Resolution 2014-05

Topic: Resolution 2020-03 - ENDORSING SAFE STAA ACCESS ON CALIFORNIA US HIGHWAY 199 FROM US HIGHWAY 101 TO INTERSTATE 5

Summary / Recommendation: Tamera Leighton, Executive Director of the Local Transportation Commission, requests that the Authority Board support safe STAA access on State Route 197/US Highway 199 corridor by adopting Resolution 2020-03. This new resolution essentially re-affirms the findings, assertions and support expressed in Resolution 2014-05, adopted six years ago.

Background: The Surface Transportation Assistance Act (STAA) is a 1982 trucking standard. US Highway 101 at Richardson Grove and the US Highway 199/State Route 197 corridor do not meet this 38-year old standard, leaving Del Norte without common goods movement systems. The improvements would also widen the 199/197 corridor and make the highway safer for all. The Safe STAA Access project was funded in 2008 and the total project cost is approximately $34 million for all locations. When funded in 2008, the attached list of agencies, organizations and businesses were among many more who support the project.

In 2014, Friends of Del Norte, Environmental Protection Information Center (EPIC) in Arcata, and the Center for Biological Diversity in Berkeley initiated litigation just after the project entered the construction phase resulting in an injunction to stop the project until the Federal court received more information and made a decision.

In 2020, Del Norte Local Transportation Commission was awarded Intervenor status by the Federal Court, becoming a formal representative in the case. The basis for the Intervenor status is that elected officials who are elected by the public, and not the litigants listed above, are the representatives of the public.

The Authority expressed support for this work by unanimous vote in 2014. To update the Court's administrative record as an Intervenor, Del Norte Local Transportation Commission is requesting that the Authority Board affirm its support for a final submission to the Federal court.

Alternatives: 1. Suggest changes in wording. Resolutions are intended to express the considered collective opinion of this Board of Commissioners. These are your assertions, and edits are welcome.

2. Take no action. This option would not rescind Resolution 2014-05.

A RESOLUTION OF THE GOVERNING BOARD OF THE
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
COUNTY OF DEL NORTE
CITY OF CRESCENT CITY
STATE OF CALIFORNIA

RESOLUTION NO. 2020-03

ENDORSING SAFE STAA ACCESS ON CALIFORNIA US HIGHWAY 199 FROM US HIGHWAY 101 TO INTERSTATE 5

WHEREAS, the 197/199 Corridor (California State Route 197 and US Highway 199) is the sole interregional and interstate route linking Highway 101 to Interstate 5 at Crescent City, California; and

WHEREAS, the current alignment and physical constraints have restricted common truck access based on the 1982 Surface Transportation Assistance Act (STAA) route designation standards; and

WHEREAS, The 197/199 Corridor is the Del Norte and Border Coast regions' only reasonable access to Interstate 5, which is a major interstate route that holds considerable interregional importance to northern California and southern Oregon, and is key to the safety and economic vitality of Del Norte County; and

WHEREAS, Del Norte Solid Waste Management Authority depends upon the 199 Corridor for the movement of solid waste and other commodities; and

WHEREAS, the only alternate route for entering or leaving the region is US Highway 101, that is threatened by a significant and active landside at Last Chance Grade to the south of Crescent City; and

WHEREAS, Del Norte County's past, present, and future allocation of State transportation funding sources have been dedicated to the 197/199 Safe STAA Access Project. The Project includes replacing a functionally obsolete bridge that was built in 1925 and is in the top 1% of the oldest bridges on the State Highway System; and

WHEREAS, the Del Norte Solid Waste Management Authority adopted Resolution 2014-05 in September 2014 affirming the above but chose to further underscore these assertions by adopting this Resolution; and

WHEREAS, a lawsuit and court ordered injunction now threatens the Project and the community's investment in it.

NOW, THEREFORE, BE IT RESOLVED that the Del Norte Solid Waste Management Authority does officially endorse and support safe STAA route access on the 199 Corridor from US Highway 101 to Interstate 5 in Del Norte County, California.

PASSED AND ADOPTED by the Del Norte Solid Waste Management Authority at a regular meeting hereof held on the 15th day of September 2020 by the following polled vote:

AYES:
NOES:
ABSENT:

Signed:_____ Date: _____
Blake Inscore, Chair

ATTEST: _____
Kyra Seymour
Clerk of the Del Norte Solid Waste Management Authority

A RESOLUTION OF THE GOVERNING BOARD OF THE
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
COUNTY OF DEL NORTE
CITY OF CRESCENT CITY
STATE OF CALIFORNIA

RESOLUTION NO. 2014-05

ENDORSING SAFE STAA ACCESS ON CALIFORNIA US HIGHWAY 199 FROM US HIGHWAY 101 TO INTERSTATE 5

WHEREAS, the 197/199 Corridor (California State Route 197 and US Highway 199) is the sole interregional and interstate route linking Highway 101 to Interstate 5 at Crescent City, California; and

WHEREAS, the current alignment and physical constraints have restricted common truck access based on the 1982 Surface Transportation Assistance Act (STAA) route designation standards; and

WHEREAS, The 199 Corridor is the Del Norte and Border Coast regions' only reasonable access to Interstate 5, which is a major interstate route that holds considerable interregional importance to northern California and southern Oregon, and is key to the safety and economic vitality of Del Norte County; and

WHEREAS, Del Norte Solid Waste Management Authority depends upon the 199 Corridor for the movement of solid waste and other commodities; and

WHEREAS, the only alternate route for entering or leaving the region is US Highway 101, that is threatened by a significant and active landside at Last Chance Grade to the south of Crescent City; and

WHEREAS, Del Norte County's past, present, and future allocation of State transportation funding sources have been dedicated to the 199 Safe STAA Access Project. The Project includes replacing a functionally obsolete bridge that was built in 1925 and is in the top 1% of the oldest bridges on the State Highway System; and

WHEREAS, a lawsuit and court ordered injunction now threatens the Project and the community's investment in it.

NOW, THEREFORE, BE IT RESOLVED that the Del Norte Solid Waste Management Authority does officially endorse and support safe STAA route access on the 199 Corridor from US Highway 101 to Interstate 5 in Del Norte County, California.

PASSED AND ADOPTED by the Del Norte Solid Waste Management Authority at a regular meeting hereof held on the 10th day of September, 2014 by the following polled vote:

AYES:
NOES:
ABSENT:

Signed: _____ Date: 9/10/14
Roger Gilfin, Chair

ATTEST: Mary Wilson
Mary Wilson
Clerk of the Del Norte Solid Waste Management Authority