

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
MINUTES**

Regular Session

Tuesday May 19, 2020

4:00 PM

PRESENT: Commissioner Blake Inscore, Chair
Commissioner Chris Howard, Vice Chair
Commissioner Lori Cowan
Commissioner Michael Tomkins
Authority Director Tedd Ward
Authority Clerk Kyra Seymour
Legal Counsel Martha Rice

ABSENT: Authority Treasurer/Controller Rich Taylor
Commissioner Jason Greenough

ALSO PRESENT: Joel Wallen, Hambro /WSG
David Slagle CEO Hambro/ WSG
Randy Scott, Hambro
Janet Gilbert, County Resident

**4:00 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

Chair Inscore called the meeting to order.

Roll was called with all Commissioners present as listed.

Chair Inscore led the pledge of allegiance.

4:01 PM PUBLIC COMMENTS:

The Chair called for public comment, seeing none the Chair closed public comments

1. CEREMONIAL ITEMS:

- 1.1 Presentation of a 2020 Green Ribbon Award to Randy Scott of Hambro Recycling for operating the only Buy-Back Recycling center in Del Norte. **071805**

The Del Norte Solid Waste Management Authority awarded a 2020 Green Ribbon Award for Outstanding Recycling Service and opening and operating the only CRV redemption center in Del Norte County.

- 1.2 Presentation of a 2020 Green Ribbon Award to Janet Gilbert for creating, organizing, and promoting the Tansy Games. **071805**

The Del Norte Solid Waste Management Authority awarded a 2020 Green Ribbon Award for Outstanding Environmental Activism with the first-ever Tansy Games which saw sixteen teams compete in the eradication of nearly 10,000 pounds of this noxious and invasive species.

OPEN SESSION ITEMS:

2. CONSENT AGENDA

- 2.1 Approve minutes, Regular Session, Tuesday 14 April 2020.
- 2.2 Approve claim #8695 in payment to Harshwall & Associates for Invoice 2638 relating to FY 18/19 auditing services in the amount of \$10,500.00.
- 2.3 Approve claim #8705 in payment to Redwood Leavitt Insurance Agency for Insurance Policies CIP27165003 and CPS3030713R1 in the amount of \$8,893.64
- 2.4 Approve Director's vacation requests for May 20 – 26, 2020.
- 2.5 Approve budget transfer for fiscal year 2019/2020 in the amount of \$189,974.00
022101

On a motion by Commissioner Howard and seconded by Commissioner Tompkins, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 2.1 through 2.5

END CONSENT AGENDA

3. DIRECTOR'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 3.1 Director's Report for April 2020. **231501**
- 3.2 Treasurer / Controller Reports for February 2019
- 3.3 Claims approved by Director & Treasurer for March 2020 **031202**
- 3.4 Monthly Cash and Charge Reports for March 2020
- 3.5 Earned Revenue Comparisons between FY18/19 and FY19/20

Director Ward presented the reports listed above, which the board accepted.

DISCUSSION/ACTION ITEMS

4. LANDFILL POSTCLOSURE

- 4.1 Presentation of Semi-annual monitoring report for the Crescent City Landfill for July- December 2019 as prepared by Lawrence & Associates. **23101A**

The Authority received this report and accepted for filing.

- 4.2 Annual reports to CalRecycle adjusting assessed landfill liabilities for inflation. **060901**

The Authority received this report and accepted for filing.

5. TRANSFER STATIONS

- 5.1 Discussion and possible action regarding Transfer Station Operations Change Order 29 adjusting rates based on changes to CPI. **080104**

On a motion by Commissioner Howard and seconded by Commissioner Greenough, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority adopted and approved signatures on Transfer Station Operations Change Order 29 adjusting rates based on changes to the consumer price index (CPI).

6. COLLECTIONS FRANCHISE

- 6.1 Discussion and possible action regarding Collections Change Order 18, adjusting Recology Del Norte's collection rates based on changes to CPI. **080510**

On a motion by Commissioner Howard and seconded by Commissioner Tompkins, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority adopted and approved signatures on Collections Change Order 18, adjusting Recology Del Norte's collection rates based on changes to CPI.

7. GENERAL SOLID WASTE AUTHORITY MATTERS

- 7.1 Discussion and possible action regarding possible covid-19 precautions and plans for the 2020 Tansy Games. **200114**

Director Ward presented this item and Board discussion followed regarding possible covid-19 precautions and plans for the 2020 Tansy Games. By consensus, the Authority agreed to continue support and planning for the Second Annual Tansy Games this year.

- 7.2 Discussion and possible action regarding Resolution 2020-03, adjusting refuse disposal rates adjusting the Franchise Collection Rates and the Refuse Disposal

Rates for the Del Norte County Transfer Station, the Klamath Transfer Station & the Gasquet Transfer Station. **Resolution Book**

On a motion by Commissioner Howard and seconded by Commissioner Greenough, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted Resolution 2020-03, adjusting refuse disposal rates adjusting the Franchise Collection Rates and the Refuse Disposal Rates for the Del Norte County Transfer Station, the Klamath Transfer Station & the Gasquet Transfer Station.

10. ADJOURNMENT

Adjourn to the next Regular meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday June 16, 2020, anticipated to be convened in a similar on-line format.

There being no more busines to come before the Authority, Chair Inscore adjourned the meeting at 4:32 P.M.


Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date 05 / 19 / 20

ATTEST:


Jason Greenough, Secretary
Del Norte Solid Waste Management Authority

Date 05 / 19 / 20

Submitted:


Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 05 / 19 / 20