

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA

MINUTES

Convened online via Zoom

Regular Session

Tuesday April 14, 2020

4:00 PM

PRESENT:

Commissioner Blake Inscore, Chair
Commissioner Chris Howard, Vice Chair
Commissioner Lori Cowan
Commissioner Michael Tomkins
Authority Director Tedd Ward
Authority Clerk Kyra Seymour
Legal Counsel Martha Rice

ABSENT:

Authority Treasurer/Controller Rich Taylor
Commissioner Jason Greenough

ALSO PRESENT:

Joel Wallen, Hambro /WSG
David Slagle CEO Hambro/ WSG
Randy Scott, Hambro Recycling
Jeremy Herber, Recology Del Norte
Chandra Ordway, Recology Del Norte
Dominic Mello, Abandoned Vehicle Abatement Service Authority

**4:00 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

Chair Inscore called the meeting to order.

Roll was called with all Commissioners present as listed except for Commissioner Greenough.

Chair Inscore led the Pledge of Allegiance.

4:01 PM PUBLIC COMMENTS:

The Chair called for public comments, seeing none the Chair closed public comments

CEREMONIAL ITEMS:

1. Presentation of a 2020 green Ribbon Award to Jessica Cejnar of the Lost Coast Outpost.

The Del Norte Solid Waste Management Authority awarded a 2020 Green Ribbon Award for Outstanding Environmental Journalism to Jessica Cejnar, local reporter from the Wild Rivers district of The Lost Coast Outpost.

OPEN SESSION ITEMS:

2. CONSENT AGENDA

- 2.1 Approve minutes, Regular Session, Tuesday 17 March 2020.
- 2.2 Approve claim # 8667 to North Coast Laboratories, Ltd. for invoice 151467 in the amount of \$5,908.00
- 2.3 Approve budget transfer for fiscal year 2019/2020 in the amount of \$376,630.00
022101

On a motion by Commissioner Cowan and seconded by Commissioner Tompkins and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 2.1 through 2.3

END CONSENT AGENDA

3. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 3.1 Director's Report for April 2020. **231501**
- 3.2 Treasurer / Controller Reports for February 2019
- 3.3 Claims approved by Director & Treasurer for March 2020 **031202**
- 3.4 Monthly Cash and Charge Reports for March 2020
- 3.5 Earned Revenue Comparisons between FY18/19 and FY19/20

Director Ward presented the reports listed above, which the board accepted.

DISCUSSION/ACTION ITEMS

4. LANDFILL POSTCLOSURE

- 4.1 Presentation of Semi-annual monitoring report for the Crescent City Landfill for July-December 2019 as prepared by Lawrence & Associates.

This item was not available at this meeting and will be presented at next meeting.

- 4.2 Discussion and possible actions regarding strategies and methods to deter vehicular trespass and vandalism and enhance related enforcement at the Crescent City Landfill.

Director Ward discussed possible methods to deter vehicular trespass and vandalism and enhance related enforcement at the Crescent City Landfill. The Board took no action.

5. COLLECTIONS FRANCHISE – No Items

6. TRANSFER STATIONS

- 6.1 Discussion and possible action regarding precautions implemented and adaptive contingency planning with respect to the covid-19 pandemic. **201902, 091411.**

Director Ward reported on current Covid-19 pandemic precautions and challenges. The Board took no action.

7. GENERAL SOLID WASTE AUTHORITY MATTERS

- 7.1 Discussion and possible action regarding review, comment, and process for approving the draft Del Norte Solid Waste Management Authority Budget for FY 2020/2021. **022102**

By consensus, staff were directed to present the Del Norte Solid Waste Management Authority Budget for FY 2020/2021 to both the Crescent City Council and the Del Norte County Board of Supervisors prior to returning to the Authority Board for final approval of this draft budget.

The Del Norte Solid Waste Management Authority temporarily adjourned the meeting and convened the meeting for the Abandoned Vehicle Authority

TIMED ITEM: 4:30 P.M.

8. ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY

- 8.1 Discussion regarding a status report of activities of the Abandoned Vehicle Abatement Service Authority since September 2019.

This item was not available at time of meeting and will be presented at next meeting.

- 8.2 Discussion and possible action regarding review, comment, and process for approving the draft Abandoned Vehicle Abatement Service Authority Budget for FY 2020/2021.

On a motion by Commissioner Howard and seconded by Commissioner Cowan and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved the Abandoned Vehicle Abatement Service Authority Budget for FY 2020/2021.

At 4:40 the Chair adjourned the Abandoned Vehicle Abatement Service Authority meeting and reconvened the del Norte Solid Waste Management Authority meeting.

10. ADJOURNMENT

Adjourn to the next Regular meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday May 19, 2020 to be convened on-line. Information available at www.recycledelnorte.ca.gov.

There being no more business to come before the Authority, Chair Inscore adjourned the meeting at 4:44 P.M.


Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:


Jason Greenough, Secretary
Del Norte Solid Waste Management Authority

Date 5 / 28 / 20

Submitted:


Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 05 / 20 / 20