

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
MINUTES**

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Regular Session

Tuesday January 21, 2020

4:00 PM

PRESENT: Commissioner Lori Cowan, Chair
Commissioner Jason Greenough, Vice Chair
Commissioner Blake Inscore
Commissioner Chris Howard
Commissioner Michael Tomkins
Authority Director Tedd Ward
Authority Clerk Kyra Seymour
Legal Counsel Martha Rice

ABSENT: Authority Treasurer/Controller Rich Taylor

ALSO PRESENT: Joel Wallen, Hambro /WSG
David Slagle CEO Hambro/ WSG
Jeremy Herber, Recology Del Norte
Chandra Ordway, Recology Del Norte

**4:00 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

Chair Cowan called the meeting to order.

Roll was called with all Commissioners present as listed.

Commissioner Inscore led the Pledge of Allegiance.

4:01 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA.

The Chair called for public comments, seeing none the Chair closed public comment.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday 17 December 2019.
- 1.2 Approve an interdepartmental transfer to Del Norte County in the amount of \$35,934.00
- 1.3 for sub-lease rental and interest payments. **090201**
- 1.4 Approve Director's vacation requests for: February 14-17 and July 22-28, 2020.
- 1.5 Approve budget transfer for fiscal year 2019/2020 in the amount of \$ 9,910.00 **022101**

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1 through 1.5

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for January 2020. **231501**
- 2.2 Treasurer / Controller Reports for November 2019
- 2.3 Claims approved by Director & Treasurer for December 2019 **031202**
- 2.4 Monthly Cash and Charge Reports for December 2019
- 2.5 Earned Revenue Comparisons between FY18/19 and FY19/20

Director Ward presented the reports listed above, which the Board accepted.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE – No Items

4. COLLECTIONS FRANCHISE – No Items

5. TRANSFER STATIONS – No Items

6. GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding election of Del Norte Solid Waste Management Authority officers for 2020. **012104**

The Board discussed the election of officers for the Authority, and that the Chair, and the Vice Chair must be either from the City or the County. Chair Cowan nominated Commissioner Inscore to be elected as Chair. Commissioner Tompkins seconded the nomination. On a polled vote, the motion to elect Commissioner Inscore as Chair was approved, with a NO vote from Commissioner Howard.

Commissioner Tompkins nominated Commissioner Howard to be elected as Vice Chair, and Commissioner Cowan seconded the nomination. On a polled vote, the motion to elect Commissioner Howard as Vice Chair was approved, with a NO vote from Commissioner Howard.

Commissioner Inscore nominated commissioner Greenough to be elected Secretary, and Commissioner Cowan seconded the nomination. On a polled vote, the motion to elect Commissioner Greenough as Secretary was approved, with a NO vote from Commissioner Howard.

- 6.2 Receive and file GASB 75 Actuarial Report for the Fiscal Year Ending June 30, 2019 from MacLeod Watts. **180520**

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved the filing of GASB 75 Actuarial Report for the Fiscal Year Ending June 30, 2019 from MacLeod Watts.

- 6.3 Discussion and possible action regarding Engagement letter from MacLeod Watts offering to provide OPEB Actuarial Valuation Services for Fiscal Year End 2019, 2020, and 2021 for an estimated \$4,950. **180520**

On a motion by Commissioner Howard and seconded by Commissioner Tompkins and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved signatures on an Engagement letter from MacLeod Watts offering to provide OPEB Actuarial Valuation Services for Fiscal Year End 2019, 2020, and 2021 for an estimated \$4,950.

- 6.4 Discussion and possible action regarding setting a Special Meeting for 4 P.M. on August 11, 2020, and cancelling the Regular Meeting scheduled for August 18th, 2020. **101503**

On a motion by Commissioner Howard seconded by Commissioner Greenough and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved setting a Special Meeting for 4 P.M. on August 11, 2020, and cancelling the Regular Meeting scheduled for August 18th, 2020.

- 6.5 Discussion and possible action regarding support for Director Ward's application for appointment to the California Commission on Recycling Markets and Curbside Recycling. **180505**

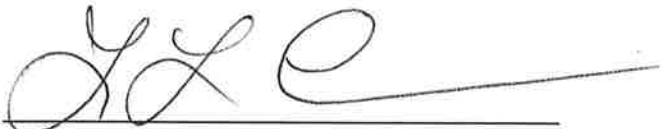
On a motion by Commissioner Howard and seconded by Commissioner Tompkins and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority

approved Director Ward's application for appointment to the California Commission on Recycling Markets and Curbside Recycling.

7. ADJOURNMENT

Adjourn to the next Regular meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday February 18, 2020 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority the Chair adjourned the meeting at 4:51 P.M. until the regular meeting on February 18th, 2020.



Lori Cowan, Chair
Del Norte Solid Waste Management Authority

Date 02, 18, 20

ATTEST:



Blake Inscore, Secretary
Del Norte Solid Waste Management Authority

Date 02/18/20

Submitted:



Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 02/18/20