

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY  
CITY OF CRESCENT CITY  
COUNTY OF DEL NORTE  
STATE OF CALIFORNIA

# MINUTES

Board of Supervisors Chambers  
Flynn Center 981 H Street Crescent City, CA

Regular Session

Tuesday December 17, 2019

4:00 PM

**PRESENT:** Commissioner Jason Greenough, Vice Chair  
Commissioner Blake Inscore  
Commissioner Chris Howard  
Commissioner Michael Tomkins  
Authority Director Tedd Ward  
Authority Clerk Kyra Seymour  
Authority Treasurer/Controller Rich Taylor  
Legal Counsel Martha Rice

**ABSENT:** Commissioner Lori Cowan, Chair

**ALSO PRESENT:** Joel Wallen, Hambro /WSG  
David Slagle, Hambro/ WSG  
Jeremy Herber, Recology Del Norte  
Chandra Ordway, Recology Del Norte  
Dominic Mello, Abandoned Vehicle Abatement Service Authority  
Stephen Gibbs, Spokesperson for the Del Norte Solid Waste Task force.

**4:00 PM CALL MEETING TO ORDER / ROLL CALL  
PLEDGE OF ALLEGIANCE**

Vice Chair Greenough called the meeting to order at 4:03 P.M.

Roll was called with Commissioner Lori Cowan absent, and all other Commissioners present.

Vice Chair Greenough led the Pledge of allegiance.

**4:04 PM PUBLIC COMMENTS:**

The Vice Chair called for public comments and seeing none closed public comments.

## OPEN SESSION ITEMS:

### 1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday 19 November 2019.
- 1.2 Approve payment of claim #8602 from Clean Harbors Env. Services for services related to the annual Household Hazardous Waste Event as described on invoice 1003067957 in the amount of \$31,125.44
- 1.3 Approve budget transfer for fiscal year 2019/2020 in the amount of \$ 9,687.00

On a motion by Commissioner Howard and seconded by Commissioner Tomkins the Del Norte Solid Waste Management Authority unanimously approved the consent agenda consisting of items 1.1 through 1.3 by a polled vote.

### END CONSENT AGENDA

*At 4:06 P.M. Vice Chair Greenough adjourned the meeting of the Del Norte Solid Waste Management Authority and the Board re-convened as the Abandoned Vehicle Abatement Service Authority.*

### 7. ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY (Taken out of order)

- 7.1 Discussion and possible action regarding a status report of activities of the Abandoned Vehicle Abatement Service Authority since April 2019. **010203**

The above report was presented by Dominic Mello AVA and accepted.

*At 4:08 P.M. Vice Chair Greenough adjourned the Abandoned Vehicle Abatement Service Authority adjourns and the Board reconvened as the Del Norte Solid Waste Management Authority.*

### 2. TREASURER'S REPORTS

**Agenda items 2.1 through 2.5 are provided for information only**

- 2.1 Director's Report for December 2019. **231501**
- 2.2 Treasurer / Controller Reports for October 2019
- 2.3 Claims approved by Director & Treasurer for November 2019 **031202**
- 2.4 Monthly Cash and Charge Reports for November 2019
- 2.5 Earned Revenue Comparisons between FY18/19 and FY19/20

Director Ward presented the above reports, which were accepted without revision.

## DISCUSSION/ACTION ITEMS

### 3. LANDFILL POSTCLOSURE – No Items

#### **4. COLLECTIONS FRANCHISE – No Items**

#### **5. TRANSFER STATIONS**

- 5.1 Discussion and possible action regarding the potential for water and septic services at small volume transfer stations in Gasquet and Klamath. **111201, 070101**

Director Ward presented a report regarding the process and some of the challenges regarding the possibility of establishing permanent structures, toilets, water and septic services, power and phone at the small volume transfer stations in Gasquet and Klamath. The Board took no action.

#### **6. GENERAL SOLID WASTE AUTHORITY MATTERS**

- 6.1 Discussion and possible action regarding the Five-Year Review of Del Norte's Regional Agency Integrated Waste Management Plan. **180501, 030102**

Director Ward provided a status report regarding the completion of this standard permit review require for all permitted solid waste facilities. Ward reported this document would be corrected of one typo and submitted. The Board took no action.

- 6.2 Discussion and possible action regarding adopted comments from the Del Norte Solid Waste Task Force regarding the Five-Year Review. **030102, 200101**

Stephen Gibbs, as designated spokesperson for the Del Norte Solid Waste Task Force, presented a report on the letter of comments from the Del Norte Solid Waste Task Force regarding the Five-Year Review. By consensus, the Board directed staff to send these Task Force comments, the Five-Year Review and revised Non Disposal Facilities Element to CalRecycle, and to include a cover letter clarifying the conclusions of the Five Year Review, and outlining the specific steps taken by the Authority's staff and contractors to address areas of concern.

#### **8. CLOSED SESSION ITEMS:**

- 1.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Gov't code 54957) Title: Director

The Vice Chair recessed the regular meeting of the Del Norte Solid Waste Management Authority and convened in closed session at 4:47 P.M. The meeting reconvened at 5:04 P.M. The Board took no action during the closed session.

**9. ADJOURNMENT**

Adjourn to the next Regular meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday January 21, 2020 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Vice Chair adjourned the meeting at 5:04 P.M., until the regular meeting on January 21<sup>st</sup>, 2020.



Lori Cowan, Chair  
Del Norte Solid Waste Management Authority

Date 1 / 21 / 20

ATTEST:



Blake Inscore, Secretary  
Del Norte Solid Waste Management Authority

Date 1 / 21 / 20

Submitted:



Kyra Seymour, Clerk  
Del Norte Solid Waste Management Authority

Date 1 / 21 / 20