

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
MINUTES

Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA

Regular Session

Tuesday September 17, 2019

4:00 PM

PRESENT: Commissioner Lori Cowan, Chair
Commissioner Jason Greenough, Vice Chair
Commissioner Blake Inscore
Commissioner Chris Howard
Commissioner Michael Tomkins (Acting)
Authority Director Tedd Ward
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor
Legal Counsel Martha Rice

ABSENT: None

ALSO PRESENT: Joel Wallen, Hambro /WSG
David Slagle CEO Hambro/ WSG
Jeremy Herber, Recology Del Norte.
Chandra Ordway, Recology Del Norte.
Dominic Mello, Abandoned Vehicle Abatement Service Authority
Janet Gilbert, (County Resident)

**4:00 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

Chair Cowan called the meeting to order in regular session at 4:00 P.M.

Roll was taken with all Commissioners present as listed above.

Chair Cowan led the Pledge of Allegiance.

**4:01 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE
SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA.**

Eileen Cooper (County resident) Discussed county green waste issues
and food council grant.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday 27 August 2019.
- 1.2 Approve minutes, Special Session, Tuesday 10 September 2019.
- 1.3 Discussion and possible approval of writing off \$834.87 of Bad Debts from the Authority's financial records for Fiscal Year 2018/2019. **051401**

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote The Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1 through 1.3.

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for September 2019. **231501**
- 2.2 Treasurer / Controller Reports for August 2019
- 2.3 Claims approved by Director & Treasurer for August 2019 **031202**
- 2.4 Monthly Cash and Charge Reports for August 2019
- 2.5 Earned Revenue Comparisons between FY18/19 and FY19/20

The above reports were presented by Director Ward and accepted.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE – No Items

4. COLLECTIONS FRANCHISE

- 4.1 Discussion regarding Recology Del Norte hiring of a Zero Waste Coordinator to expand and improve outreach, among other duties.

Jeremy Herber, Recology Del Norte discussed the newly created position of Zero Waste Coordinator to expand and improve outreach, among other duties. Herber introduced, Chandra Ordway as the recipient of the Zero Waste Coordinator position.

- 4.2 Discussion and possible action regarding process for negotiating and discussing a possible extension of the Franchise Agreement for Solid Waste and Recyclable Collection Services for Crescent City and Del Norte County, California. **180510**

Jeremy Herber, of Recology explained the benefits of extending the term of the Collections Franchise.

Craig Strong (County resident) discusses possibility of including organic waste collection in the contract extension.

Eileen Cooper (County resident) discussed her perception that the projected costs for the streetside containers was too high.

Discussion followed. Chair Cowan appointed Commissioners Blake Inscore and Michael Tomkins to serve as an Ad Hoc Negotiating committee to examine the extension of the Franchise Agreement for Solid Waste and Recyclable Collection Services for Crescent City and Del Norte County, California.

5. TRANSFER STATION

- 5.1 Recognition and presentation by Janet Gilbert of awards to participants of the First Tansy Games. **200114**

Janet Gilbert Presented Awards to the winners and other participants in the first the Tansy Games. Top winners included Craig Strong, Denny Haddad, Jeanette Pulley, and Michaela Curtis.

- 5.2 Discussion and possible action regarding policies for unloading large rented trucks at the Del Norte County Transfer Station. **080104**

By consensus, the Board directed staff to try to address such situations on a case-by-case basis, by communicating with drivers of large rental trucks, and documenting the frequency of such occurrences.

6. GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding proposals received to provide Assessment, Cleanup, Vegetation Management, and Consulting Services.

Consensus direction to re-issue a revised Request for Proposal to provide Assessment, Cleanup, Vegetation Management, and Consulting Services.

- 6.2 Discussion and possible action regarding a letter to Senator Mike McGuire and Assemblyman Jim Wood regarding the Authority's direction that staff work with

Del Norte's legislative representatives to address the requirements of rural municipalities to address short-lived climate pollutants under SB 1383 and associated regulations, and to increase flexibility in use of beverage container and used oil grant funds to promote required programs. **120502**

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote The Del Norte Solid Waste Management Authority approved a letter to Senator Mike McGuire and Assemblyman Jim Wood regarding the Authority's direction that staff work with Del Norte's legislative representatives to address the requirements of rural municipalities to address short-lived climate pollutants under SB 1383 and associated regulations, and to increase flexibility in use of beverage container and used oil grant funds to promote required programs.

At 4:58 P.M. The Del Norte Solid Waste Management Authority temporarily adjourned the meeting and convened the meeting for the Abandoned Vehicle Service Authority

7. ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY

- 7.1 Discussion regarding a status report of activities of the Abandoned Vehicle Abatement Service Authority since April 2019.

The above report was presented by Dominic Mello, AVA and accepted.

At 5:00 P.M., Chair Cowan adjourned the Abandoned Vehicle Abatement Service Authority meeting and reconvened the Del Norte Solid Waste Management Authority meeting.

8. ADJOURNMENT

Adjourn to the next Regular meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday October 15, 2019 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

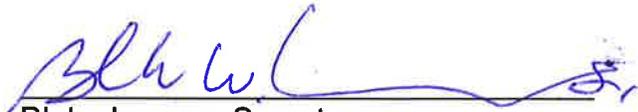
There being no further business to come before the Authority, Chair Cowan adjourned the meeting at 5:00 P.M.



Lori Cowan, Chair
Del Norte Solid Waste Management Authority

Date 10 / 15 / 19

ATTEST:



Blake Inscore, Secretary
Del Norte Solid Waste Management Authority

Date 10 / 15 / 19

Submitted:



Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 10 / 15 / 19