

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA

MINUTES

Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA

Special Session

Tuesday August 27, 2019

4:00 PM

PRESENT:

Commissioner Lori Cowan, Chair
Commissioner Jason Greenough, Vice Chair
Commissioner Blake Inscore
Commissioner Chris Howard
Authority Director Tedd Ward
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor
Legal Counsel Martha Rice

ABSENT:

ALSO PRESENT:

Joel Wallen, Hambro /WSG
David Slagle CEO Hambro/ WSG
Jeremy Herber, Recology Del Norte
Chandra Ordway, Recology Del Norte
Amanda Hixson, DNATL

4:00 PM CALL MEETING TO ORDER / ROLL CALL

Chair Cowan called the meeting to order in special session at 4:00 P.M.

Roll was taken with all Commissioners present as listed above.

4:01 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA.

At 4:01 the Chair called for public comment.

Eileen Cooper (County Resident) discussed her desire what we do more with green waste in this county, that she sees yard debris as a potential asset. She pointed out that Parks have a woodchipper.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday 16 July 2019.
- 1.2 Approve use of four Authority-allocated bin pulls to support the Sept 21, 2019 Coastal Cleanup.
- 1.3 Approval of budget transfer for Fiscal Year 2018/2019 in the amount of \$ 22,156.00 **022101**
- 1.4 Approval of budget transfer for Fiscal Year 2019/2020 in the amount of \$ 28,338.00 **022101**

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted consent agenda consisting of item 1.1 through 1.4.

END CONSENT AGENDA

(Taken out of order at 4:04 P.M.)

- 6.2 Discussion and possible action following a presentation by Amanda Hixson, DNATL Community Food Council Program Director, regarding their objectives and activities under a CalRecycle Food Rescue grant, and how DNSWMA could assist in these efforts. **230103**

Amanda Hixson, DNATL Community Food Council Program Director, made a PowerPoint presentation summarizing the grant and associated activities.

Eileen Cooper (County) commented that businesses could be hesitant to donate to food reuse programs unless it can be made clear that they are not liable after donating the food.

By consensus, Authority staff were directed to work and coordinate with the Food Council to assist as needed during the implementation of this food rescue grant.

2 TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.2 Director's Report for August 2019. **231501, 180501**
- 2.3 Treasurer / Controller Reports for June 2019
- 2.4 Claims approved by Director & Treasurer for July 2019 **031202**
- 2.5 Monthly Cash and Charge Reports for July 2019
- 2.6 Earned Revenue Comparisons between FY18/19 and FY19/20

The above reports were presented by Director Ward and accepted.

DISCUSSION/ACTION ITEMS
3 LANDFILL POSTCLOSURE

- 3.2 Status report regarding communications with the Regional Water Quality Control Board staff regarding the wells and constituents to be included in the Constituent of Concern sampling starting later this year. **230101A**

This correspondence was presented by Director Ward as a status report. No action was taken.

4 COLLECTIONS FRANCHISE

- 4.2 Discussion and possible action regarding process for negotiating and discussing a possible extension of the Franchise Agreement for Solid Waste and Recyclable Collection Services for Crescent City and Del Norte County, California.

Director Ward presented the email from Recology Del Norte requesting that we initiate discussions for a possible extension of this agreement. Discussion followed.

Eileen Cooper (County) discussed cheaper plastic alternatives to the style of streetside containers selected by the City.

On a motion by Commissioner Howard and seconded by Commissioner Inscore, and carried on a polled vote, with Chair Cowan, and Commissioners Howard, and Inscore voting in favor, and Commissioner Greenough voting against, the Del Norte Solid Waste Management Authority Board directed staff to begin negotiations for the extension of the Franchise Agreement for Solid Waste and Recyclable Collection Services for Crescent City and Del Norte County, California. **061802, 180510**

5 TRANSFER STATION

- 5.2 Discussion and possible action regarding process and identification of potential properties for locating a Northern Transfer Station. **142019**

By consensus, the Board directed staff to present the status of assessment of potential sites for a Northern Transfer Station without expressing any preference for any site, and to solicit input and feedback from the Tolowa Dee'Ni' Tribal Council and tribal staff regarding the location, functions, layout and operations of this facility.

6 GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding setting a Special Meeting on Tuesday September 10th, 2019 to interview and appoint a Public Commissioner to serve on the Del Norte Solid Waste Management Authority Board for a term of up to 24 months.

On a motion by Commissioner Howard and seconded by Commissioner Inscore and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved setting a Special Meeting on Tuesday September 10th, 2019 to interview and appoint a Public Commissioner to serve on the Del Norte Solid Waste Management Authority Board for a term of up to 24 months.

(Item 6.2 taken out of order)

- 6.3 Status report announcing award of a \$100,000 Household Hazardous Waste Discretionary grant from CalRecycle to promote small refillable propane containers and less toxic alternatives to marine flares. **081505**

Kyra Seymour presented a summary of this grant award.

- 6.4 Discussion and possible action regarding possible advocacy for legislating alternative routes for rural compliance with CalRecycle's Short-lived Climate Pollutants regulations and SB 1383. **120502, 151803**

By consensus, staff were directed to begin preparations for discussions with legislative representatives to develop and advocate for legislation in the next legislative session that would enable rural jurisdictions like Del Norte to address short-term climate pollutants. Such alternative compliance might include serving as demonstration areas for new on-site composting technologies or end-use markets for finished compost on grazing lands to sequester carbon.

- 6.5 Discussion and possible action regarding proposals received to provide Assessment, Cleanup, Vegetation Management, and Consulting Services.

By consensus, staff were directed to negotiate with Hambro/WSG for the contract to provide Assessment, Cleanup, Vegetation Management, and Consulting Services.

- 6.6 Discussion and possible adoption of revised job descriptions for the Administrative Assistant – Solid Waste, and the Facilities & Programs Coordinator positions. **101501**

On a motion by Commissioner Inscore and seconded by Commissioner Howard and unanimously carried on a polled vote The Del Norte Solid Waste Management Authority approved adoption of revised job descriptions for the Administrative Assistant – Solid Waste and the Facilities & Programs Coordinator positions.

6.7 Discussion and possible action regarding **Resolution No. 2019-04, A RESOLUTION OF THE GOVERNING BOARD OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY AND EMPLOYEES / SEIU LOCAL 1021. Resolution Book, 211401.**

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved **Resolution No. 2019-04, A RESOLUTION OF THE GOVERNING BOARD OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY AND EMPLOYEES / SEIU LOCAL 1021.**

7 ADJOURNMENT 5:38 P.M.

Adjourn to the next special meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday September 10th, 2019 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no other business to come before the Authority The Chair Adjourned the special meeting at 5:38 P.M. until the next special meeting on Tuesday September 10th, 2019



Lori Cowan, Chair
Del Norte Solid Waste Management Authority

Date 9/17/19

ATTEST:



Blake Inscore, Secretary
Del Norte Solid Waste Management Authority

Date 9/17/19

Submitted:



Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 9, 17, 19