

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

Minutes

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Regular Session

Tuesday July 16, 2019

4:00 PM

PRESENT: Commissioner Lori Cowan, Chair
Commissioner Blake Inscore
Commissioner Issiah Wright (*Alternate*)
Authority Director Tedd Ward
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor
Legal Counsel Autumn Luna

ABSENT: Commissioner Jason Greenough, Vice Chair
Commissioner Chris Howard

ALSO PRESENT: Joel Wallen, Hambro /WSG
David Slagle CEO Hambro/ WSG
Jeremy Herber, Recology Del Norte.
Dylan Caldwell, Stillwater Science

**4:26 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

Chair Cowan called the meeting to order in regular session at 4:26 P.M.

Roll was taken with all Commissioners present as listed above with Commissioners Greenough, and Howard absent, and the inclusion of alternate Commissioner Isiah Wright.

The Pledge of Allegiance was led by Commissioner Inscore.

4:27 PM PUBLIC COMMENTS:

At 4:27 Chair Cowan called for public comments. Seeing none, the Chair closed public comments.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday 18 June 2019.
- 1.2 Payment of FY 19/20 claim #8478 to the RCRC Environmental Services JPA for ESJPA member dues 2019/2020 in the amount of \$6,000.00
- 1.3 Payment of FY 18/19 claim #8471 to Stillwater Sciences for Invoice 7870003 in the amount of \$11,130.64
- 1.4 Approval of budget transfer for Fiscal year 2018/2019 in the amount of \$ 203,663.00 **022101**

On a motion by Commissioner Inscore, and seconded by Commissioner Wright and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority Board of Commissioners approved and adopted the consent agenda, consisting of items 1.1 through 1.4

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for July 2019. **231501**
- 2.2 Treasurer / Controller Reports for May 2019
- 2.3 Claims approved by Director & Treasurer for June 2019 **031202**
- 2.4 Monthly Cash and Charge Reports for June 2019
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19

The above reports were presented by Director Ward and accepted.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE

- 3.1 Discussion and possible action regarding Change Order 1 with Stillwater Sciences for Engineering review of the Non-Water Corrective Action Plan for the Crescent City Landfill for an additional \$1,978.00. **022104**

On a motion by Commissioner Inscore and seconded by Commissioner Wright and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority Board of Commissioners approved Change Order 1 with Stillwater Sciences for Engineering review of the Non-Water Corrective Action Plan for the Crescent City Landfill for an additional \$1,978.00.

4. COLLECTIONS FRANCHISE

- 4.1 Discussion and possible action regarding proposed replacement for street side trash and recycling containers. **180510**

Kyra Seymour Presented the choice made by the City of Crescent City for a new and more durable trash and recycling receptacles to replace the current dilapidated ones.

Eileen Cooper (County resident) discussed revitalizing existing trash and recycling receptacles.

5. TRANSFER STATIONS

- 5.1 Discussion and possible action regarding Second Tier Assessment and Maps of potential locations for a northern transfer station prepared by Stillwater Sciences. **142019**

Dylan Caldwell presented the Second Tier Assessment and Maps of potential locations for a northern transfer station prepared by Stillwater Sciences.

6. GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding the selection process for a Public Commissioner to serve on the Del Norte Solid Waste Management Authority Board for a term of up to 24 months. **031501**

The Del Norte Solid Waste Management Authority directed staff to advertise the open position of Public Commissioner to serve on the Del Norte Solid Waste Management Authority Board for a term of up to 24 months.

The Del Norte Solid Waste Management Authority approved by consensus the setting of a special meeting in September for the purpose of selecting a Public Commissioner.

On a motion by Commissioner Cowan and seconded by Commissioner Wright and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority Board of Commissioners approved appointing Commissioner Blake Inscore as Secretary.

- 6.2 Discussion and possible action regarding proposals received to provide Assessment, Cleanup, Vegetation Management, and Consulting Services.
031209

On a motion by Commissioner Inscore and seconded by Commissioner Wright and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority Board of Commissioners directed staff to enter negotiations with DDR Consulting Services to provide the services described in their proposal.

- 6.3 Discussion and possible action regarding setting a Special Authority meeting for August 27th, 2019 at 4 PM.

On a motion by Commissioner Inscore and seconded by Commissioner Wright and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority Board of Commissioners approved setting a Special Authority meeting for August 27th, 2019 at 4 PM.

7. CLOSED SESSION ITEMS:

- 7.1 CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code Section 54957.6)
Agency designated representative: Tedd Ward, DNSWMA Director
Employee Organization: Del Norte Solid Waste Management Authority Employees / SEIU Local 1021

At 5:22 PM, the Authority Board adjourned to Closed Session.

Emerging from closed session at 5:40 PM, acting legal counsel Autumn Luna announced that no action was taken during closed session.

8. ADJOURNMENT

Adjourn to the next Special meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday August 27, 2019 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority the Chair adjourned the meeting at 5:41 P.M.



Lori Cowan, Chair
Del Norte Solid Waste Management Authority

Date 9/9/19

ATTEST:



Blake Inscore, Secretary
Del Norte Solid Waste Management Authority

Date 7/16/19

Submitted:



Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 7/16/19