

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Special Session Tuesday September 10, 2019 4:00 PM

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The Solid Waste Management Authority of the City of Crescent City and the County of Del Norte, State of California, is now meeting in Special Session. Only those items that indicate a specific time will be heard at the assigned time. All items may be taken out of sequence to accommodate public and staff availability.

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All documents referred to in this agenda are available at the Office of the Del Norte Solid Waste Management Authority at 1700 State Street in Crescent City, between the hours of 8 A.M. and 5 P.M. Monday through Friday OR online at www.recycledelnorte.ca.gov For more information call 465-1100 or email dnswwma@recycledelnorte.ca.gov

**4:00 PM CALL MEETING TO ORDER / ROLL CALL
 PLEDGE OF ALLEGIANCE**

4:01 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. After receiving recognition from the Chair, please give your name and address for the record. Comments will be limited to three minutes.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve payment of an inter-departmental transfer to Del Norte County for the lease of the Del Norte County Transfer Station in the amount of \$164,765.38 **
- 1.2 Approve payment of claim #8521 to pay Shasta Scale for Invoice I.2298 in the amount of \$6,816.26 **

END CONSENT AGENDA

2. DISCUSSION/ACTION ITEMS

- 2.1 PUBLIC MEMBER APPOINTMENT: Interview applicants and appoint a Public Commissioner to serve on the Del Norte Solid Waste Management Authority Board through September 2021. **

3. ADJOURNMENT

Adjourn to the next Regular meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday September 17th, 2019 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

**** Asterisks next to Agenda Item indicates an associated attachment**

1-Aug-17	\$112,398.41	\$41,719.34	\$154,117.75	\$7,539.64	\$161,657.39
1-Feb-18		\$39,853.52	\$39,853.52		\$39,853.52
1-Aug-18	\$116,130.04	\$39,853.52	\$155,983.57	\$7,202.44	\$163,186.01
1-Feb-19		\$37,925.76	\$37,925.76		\$37,925.76
1-Aug-19	\$119,985.56	\$37,925.76	\$157,911.32	\$6,854.05	\$164,765.38
1-Feb-20		\$35,934.00	\$35,934.00		\$35,934.00
1-Aug-20	\$123,969.08	\$35,934.00	\$159,903.08	\$6,494.10	\$166,397.18
1-Feb-21		\$33,876.12	\$33,876.12		\$33,876.12
1-Aug-21	\$128,084.85	\$33,876.12	\$161,960.97	\$6,122.19	\$168,083.16
1-Feb-22		\$31,749.91	\$31,749.91		\$31,749.91
1-Aug-22	\$132,337.27	\$31,749.91	\$164,087.18	\$5,737.94	\$169,825.11
1-Feb-23		\$29,553.11	\$29,553.11		\$29,553.11
1-Aug-23	\$136,730.87	\$29,553.11	\$166,283.98	\$5,340.92	\$171,624.90
1-Feb-24		\$27,283.38	\$27,283.38		\$27,283.38
1-Aug-24	\$141,270.33	\$27,283.38	\$168,553.71	\$4,930.73	\$173,484.44
1-Feb-25		\$24,938.29	\$24,938.29		\$24,938.29
1-Aug-25	\$145,960.51	\$24,938.29	\$170,898.80	\$4,506.92	\$175,405.72
1-Feb-26		\$22,515.35	\$22,515.35		\$22,515.35
1-Aug-26	\$150,806.40	\$22,515.35	\$173,321.74	\$4,069.04	\$177,390.78
1-Feb-27		\$20,011.96	\$20,011.96		\$20,011.96
1-Aug-27	\$155,813.17	\$20,011.96	\$175,825.13	\$3,616.62	\$179,441.75
1-Feb-28		\$17,425.46	\$17,425.46		\$17,425.46
1-Aug-28	\$160,986.17	\$17,425.46	\$178,411.63	\$3,149.18	\$181,560.81
1-Feb-29		\$14,753.09	\$14,753.09		\$14,753.09
1-Aug-29	\$166,330.91	\$14,753.09	\$181,084.00	\$2,666.22	\$183,750.22
1-Feb-30		\$11,992.00	\$11,992.00		\$11,992.00
1-Aug-30	\$171,853.09	\$11,992.00	\$183,845.09	\$2,167.23	\$186,012.32
1-Feb-31		\$9,139.24	\$9,139.24		\$9,139.24
1-Aug-31	\$177,558.62	\$9,139.24	\$186,697.85	\$1,651.67	\$188,349.52
1-Feb-32		\$6,191.76	\$6,191.76		\$6,191.76
1-Aug-32	\$183,453.56	\$6,191.76	\$189,645.33	\$1,118.99	\$190,764.32
1-Feb-33		\$3,146.43	\$3,146.43		\$3,146.43
1-Aug-33	\$189,544.22	\$3,146.43	\$192,690.65	\$568.63	\$193,259.29
Total Payments:	\$3,535,000.00	\$2,065,800.48	\$5,600,800.48	\$186,668.72	\$5,787,469.19

COPY

Sub Lease

Authority pays to County of Delaware
EXHIBIT F

BASE RENTAL PAYMENTS

COPY

NOTE: The Base Rental Payments below shall conform to the following guidelines:

This schedule is based on an interest rate of 3.32% per annum and indicates what the Base Rental Payments will be over the course of the Facility Sublease. Base Rental Payments shall have an interest only component through July 31, 2006.

The interest component of each Base Rental Payment shall be calculated on the basis of a 360-day year of twelve 30-day months. Any installment of a principal component or an interest component of a Base Rental Payment that is not paid when due shall continue to accrue interest at the lesser of twelve percent (12%) per annum or the maximum rate permitted by law from and including the Base Rental Payment date with respect to which such principal component or interest component is payable to but not including the date of actual payment.

Payment billing statements will be mailed to the Sublessee reflecting the actual amount owed prior to each Base Rental Payment due date. With the exception of the annual fee, any Additional Rental Payments will be billed separately as the cost is incurred.

Payment Date	Principal Component	Interest Component	Base Rental Payment	Additional Rental Payment	Total Payment
1-Aug-04		\$0.00	\$0.00	\$0.00	\$0.00
1-Feb-05		\$58,681.00	\$58,681.00		\$58,681.00
1-Aug-05		\$58,681.00	\$58,681.00	\$10,605.00	\$69,286.00
1-Feb-06		\$58,681.00	\$58,681.00		\$58,681.00
1-Aug-06	\$78,475.09	\$58,681.00	\$137,156.09	\$10,605.00	\$147,761.09
1-Feb-07		\$57,378.31	\$57,378.31		\$57,378.31
1-Aug-07	\$81,080.46	\$57,378.31	\$138,458.77	\$10,369.57	\$148,828.35
1-Feb-08		\$56,032.38	\$56,032.38		\$56,032.38
1-Aug-08	\$83,772.33	\$56,032.38	\$139,804.71	\$10,126.33	\$149,931.04
1-Feb-09		\$54,641.76	\$54,641.76		\$54,641.76
1-Aug-09	\$86,553.57	\$54,641.76	\$141,195.33	\$9,875.02	\$151,070.35
1-Feb-10		\$53,204.97	\$53,204.97		\$53,204.97
1-Aug-10	\$89,427.15	\$53,204.97	\$142,632.12	\$9,615.36	\$152,247.48
1-Feb-11		\$51,720.48	\$51,720.48		\$51,720.48
1-Aug-11	\$92,396.13	\$51,720.48	\$144,116.61	\$9,347.07	\$153,463.69
1-Feb-12		\$50,186.70	\$50,186.70		\$50,186.70
1-Aug-12	\$95,463.69	\$50,186.70	\$145,650.39	\$9,069.89	\$154,720.27
1-Feb-13		\$48,602.00	\$48,602.00		\$48,602.00
1-Aug-13	\$98,633.08	\$48,602.00	\$147,235.08	\$8,783.49	\$156,018.58
1-Feb-14		\$46,964.69	\$46,964.69		\$46,964.69
1-Aug-14	\$101,907.70	\$46,964.69	\$148,872.39	\$8,487.60	\$157,359.99
1-Feb-15		\$45,273.03	\$45,273.03		\$45,273.03
1-Aug-15	\$105,291.03	\$45,273.03	\$150,564.06	\$8,181.87	\$158,745.93
1-Feb-16		\$43,525.20	\$43,525.20		\$43,525.20
1-Aug-16	\$108,786.70	\$43,525.20	\$152,311.89	\$7,866.00	\$160,177.89
1-Feb-17		\$41,719.34	\$41,719.34		\$41,719.34

Balance Due
5,787,469

4,174,033

PO 441170

Vendor Shasta Scale
742 Cinnabar Hls

Claim ID: 8521
Page 1 of 1

AUDITOR COPY



Rio Vista CA 94571

Vendor ID:
 PBSP Expense
 Change of Address

Special
Warrant
Routing

Fund	Dept	Line	Proj	Amount	Description
422	421	20180		\$6,816.26	INV I.2298 SCALE CK, ORDER CORRECT CELLS

Total Claim: \$6,816.26

I HEREBY CERTIFY THE ARTICLES OR SERVICES DESCRIBED ON THE ATTACHED INVOICES WERE NECESSARY FOR USE BY THE DEPARTMENT AND HAVE BEEN RECEIVED, AND THAT NO PRIOR CLAIM FOR SAME HAS BEEN

COPY

3/29/2019
Claim Date

re of Department Head/Authorized Deputy

1.2



SHASTA SCALE

742 Cinnabar Hls.
Rio Vista, CA. 94571

18169
20180

Invoice

COPY

Office #707-374-6033 Service #530-200-3956

BILL TO :

DEL NORTE CO. TRANSFER STATION
1700 State Street
Crescent City, CA. 95531

Invoice Munber	I . 2298
Service Order Date	8/15/19
Invoice Date	8/23/19
Service Order Number	698-1

Date	Description	Rate	1x	1.5x	2x	Cost
Fri 8/16/19	LABOR					
	Regular Rate	\$80.00	29.5			\$2,360.00
	TRUCK:					
	Pickup Rate	\$260.00	2			\$520.00
	PER DIEM Charge	\$120.00	1			\$120.00
Total Labor Costs						\$3,000.00

Quantity	Units	Description	Unit Cost	Cost
3	Tx.	*OP 60k Loadcell	\$950.00	\$2,850.00
2	Tx.	*MidAmerica Summing Card	\$320.00	\$640.00
1		*Customs Tarriff Surcharge	\$35.00	\$35.00
1	Tx.	*Misc. supplies	\$25.00	\$25.00

A tax rate of 7.5% has been applied to:
Marked (*) Items

Total Item Costs	\$3,550.00
Total Pre-Tax	\$6,550.00
Total Taxes	\$266.26
Grand Total	\$6,816.26

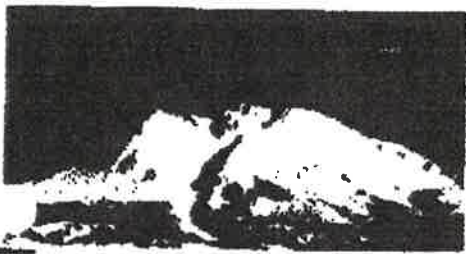
RECEIVED
AUG 28 2019

DNS/WMA

Please remit payment to

Shasta Scale
742 Cinnabar Hls.
Rio Vista, CA. 94571

DUE DATE: 9/12/2019
Due This Invoice: \$6816.26



SHASTA SCALE

Red Bluff, Ca. 96080

530-527-4359

530-200-4356 (cell)

COPY

Service Report Order #

689!

CA Reg # 3099

Description: DSL WORK TRANSFER Location of Work: _____
 Address: _____ Contact Phone # _____
 City: CRESENT State _____ Zip _____ Nature of Call: _____
 Phone: CITY _____
 Fax #: _____ Scale Description: POWELL 70' - 30" FT

Services Performed:
 AFTER TRUCK TO TUNE IN REAR
 THE 2 LOADCELLS CUSTOMER GOT
 WORK FOR NOT WORK ORDER 3 NEW
 LOADCELLS WILL ARRIVE NEXT WEEK
 TO INSTALL

	Date	At Time	Dep Time	Est. Travel	Total	
Labor Time:	8-20	4:00 - 6:00	(9.0)	8-16	9:00 - 11:30	7.0
Travel Time:	8-21	12:00 - 1:30	(5.0)	8-15	8:00 - 8:30	
	8-16	1:30 - 3:00	(1.5)	8-16	1:30 - 3:00	
						Total Hrs.

Qty	Description	Price	Qty	Description	Price
3	OPTIMA	25.00		CUSTOMS	
	60K LOADCELLS	890 EA		TERRACE CHARGE	2037 EA
2	MID AMERICA	320 EA			
	SUMMING CARD				
				Shipping Charge	
				TOTAL PARTS AND SHIPPING:	

Labor Rate:	29.5 Hrs. For	Men @	Per Hour	2360.00
Truck Rate:	2 Trips @	260 Miles @		520.00
Per Diem:	120			120.00

Other Charges:

Sub Total	3000.00
Parts Total	3550.00

Services Performed by: ANDRE PRIMEAU License # 05361 1.75% Sales Tax 275.13
 Invoice Total 6825.13

Work Authorized By: X [Signature] Date 8-16

Service, Labor and Parts Net 30 From Service Date / Late fee of 1.5% per month will be added 15 days after due date

Interview process for selection of the Del Norte Solid Waste Management Authority's Public Commissioner

10 September 2019

PROCESS: Applicants welcomed, and instructed that this is an unpaid appointment through September 2021, and the selected applicant must be approved annually by both the Crescent City Council and the Del Norte County Board of Supervisors. The Chair explains process as follows.

1. Applicants choose number from hat to select order of interviews. After hearing the explanation of process, applicants wait in 'Closed session' room until they are called.
2. Each will be asked the questions by the Chair. In fairness to all candidates the same questions will be asked for each applicant.
3. After their interview, each applicant may remain in audience.
4. Commissioners are encouraged to take notes during each interview
 - a. No ranking, no numerical evaluation, no vote tally by staff
 - b. Commissioner notes are not public document unless that Commissioner wants them to be public.
5. TAKE PUBLIC COMMENTS
6. After all interviews completed, Chair receives motions from Commissioners.
7. A motion to close nominations requires a 2/3 vote to pass (including one City and one County vote)
8. If a more than one motion is made, the last motion is voted first, then the one prior to that, and so on until the first motion.
9. As soon as any motion passes with a majority vote and at least one vote from the City and County, that nominated person is appointed as Public Commissioner and may be seated at the dais.
10. New Public Commissioner is issued Authority iPad, and makes appointment with Director to review Briefing Binder.

QUESTIONS FOR EACH APPLICANT

1. **If you are appointed as Public Member, what aspects of your skills or background do you think would be of greatest potential benefit to the Authority?**
2. **Please name the four facilities the Authority is responsible for managing, and please describe the general responsibilities of the Authority's two primary contractors.**
3. **Tell us what experience you may have had with fiscal management or oversight of budgets for grants, non-profits, businesses or public agencies.**
4. **In your opinion, what should be some of the Authority's priority activities in the coming year?**
5. **What motivates you to get involved with this agency?**
6. **Would you like to add anything to what you have said?**

2.1



DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
APPLICATION FOR APPOINTMENT

PUBLIC COMMISSIONER
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

PLEASE FILE THIS APPLICATION BEFORE 4 P.M. September 5th, 2019 AT:

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
1700 STATE STREET
CRESCENT CITY, CA 95531
707 465 1100

RECEIVED
SEP 30 2019

DNSWMA

NAME OF APPLICANT: Michael Tompkins
First Last

ADDRESS: 268 4th St. Crescent City CA 95531

WORK PHONE: 707 959 1248 HOME PHONE: 707 464 3021 E-MAIL: mwTom46@hotmail.com

1. Background experience and interests. Please indicate past volunteer or paid involvement with community, civic, or social groups that pertain to this position. Resumes may be attached to this application:

30 years leadership @ St. Paul's Episcopal Church, including vesting - Senior & Junior Warden
5+ years leadership in True North, including leadership training at the national level
Coast Guard Vet, Member Pacific Music Guild Chorale

2. Current Employment: Self Employed Furniture maker

3. Employment experience pertinent to this position (please feel free to attach a resume):

Department head with Plasto Manufacturing, Goldstone NH. - 7 years

4. Education. Indicate the highest grade level achieved and any schooling that may be pertinent to this position, including any certificates or specialized training:

AA degree @ C.R. Crescent City

5. Why are you interested in this position? Please indicate the number of hours per month/week that you can commit to this position:

See attached

Michael Tompkins
Applicant Signature

8/30/19
Date

My reasons for applying for this position:

I have watched with growing concern the huge impact human refuse has on our environment as well as our economy at both the local and national level—indeed on the entire world. Given the cataclysmic rise in global temperatures and the equally cataclysmic impact of plastics on our world environment, even the relatively small impact of our small population is significant and must be governed with that perspective always in mind.

As a sole proprietor business owner and as a concerned citizen I work to stay informed and aware, and believe my actions and decisions must always consider those around me who will be affected by them. I also value good preparation and careful discernment. I would bring those values and that perspective to the decision-making process of this Commission.

I am prepared to give this up to 10 hours a month as required by the material to be covered. I am aware that there will be a steep learning curve in the beginning.

Thank you for considering me,



Michael Tompkins

8/30/2019

Attached

*P.S. My 2 years working with
The True North local Organizing Committee
on Homelessness has made very aware
of the many issues around the trash
and pollution created by homelessness.
Also the health and safety issues
around the many mentally ill and
drug and alcohol addicted.*



DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
APPLICATION FOR APPOINTMENT

PUBLIC COMMISSIONER
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

PLEASE FILE THIS APPLICATION BEFORE 4 P.M. September 5th, 2019 AT:

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
1700 STATE STREET
CRESCENT CITY, CA 95531
707 465 1100

RECEIVED
AUG 28 2019

NAME OF APPLICANT: Jesse SALISBURY DNSWMA
First Last

ADDRESS: 655 Pacific Ave. #14 CRESCENT CITY CA.

WORK PHONE: 707 951-3743 HOME PHONE: 707 637-0312 E-MAIL: NORTHCALGREENS@YAHOO.COM

1. Background experience and interests. Please indicate past volunteer or paid involvement with community, civic, or social groups that pertain to this position. Resumes may be attached to this application:

NEIGHBORHOOD WATCH, SHERIFF ADVISORY COMMITTEE

2. Current Employment: NONE

3. Employment experience pertinent to this position (please feel free to attach a resume):

4. Education. Indicate the highest grade level achieved and any schooling that may be pertinent to this position, including any certificates or specialized training: ELECTRONICS

VOTEC PLUMBING, GED, MARINE CORP, 20 YRS PARTICIPATING IN LOCAL GOVT

5. Why are you interested in this position? Please indicate the number of hours per month/week that you can commit to this position:

TO BETTER THE COMMUNITY, GIVE SOMETHING BACK
THINGS HAPPEN BY THOSE THAT SHOW UP

Jesse R Salisbury
Applicant Signature Date

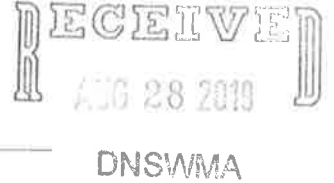


DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
APPLICATION FOR APPOINTMENT

PUBLIC COMMISSIONER
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

PLEASE FILE THIS APPLICATION BEFORE 4 P.M. September 5th, 2019 AT:

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
1700 STATE STREET
CRESCENT CITY, CA 95531
707 465 1100



NAME OF APPLICANT: Ellery West
First Last

ADDRESS: 629 Bertsch Avenue, Crescent City, CA 95531

WORK PHONE: 465-8955 HOME PHONE: 460-3210 E-MAIL: ewest@orgess.com

1. Background experience and interests. Please indicate past volunteer or paid involvement with community, civic, or social groups that pertain to this position. Resumes may be attached to this application:

Holds over 15 issued patents relating to consumer goods packaging, CEO of local skincare & CPG packaging company Organic Essence Inc., interviewed in over 20 radio broadcasts relating to environmental issues and plastics waste, received numerous packaging awards, most recently the NEXT Y Editor's Choice Award, March, 2019

2. Current Employment: CEO Organic Essence Inc.

3. Employment experience pertinent to this position (please feel free to attach a resume):

Founded Organic Essence Inc in 2006, Crescent City, CA
Founded Eco Vision Packaging in 2008, Crescent City, CA, now a division of Organic Essence Inc.

4. Education. Indicate the highest grade level achieved and any schooling that may be pertinent to this position, including any certificates or specialized training:

self educated

5. Why are you interested in this position? Please indicate the number of hours per month/week that you can commit to this position: 6 hours a month

I would like to lend my perspective on environmental issues, particularly plastic waste; this experience could benefit my article writing and video production work on this increasingly important concern

Ellery West
Applicant Signature

27 August 2019
Date