

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
MINUTES**

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Regular Session

Tuesday May 21, 2019

4:00 PM

PRESENT:

Commissioner Chris Howard
Commissioner Blake Inscore
Commissioner Alex Fallman (City, Alternate)
Authority Director Tedd Ward
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor
Legal Counsel Martha Rice

ABSENT:

Commissioner Jason Greenough, Vice Chair
Commissioner Eli Naffah
Commissioner Lori Cowan, Chair

ALSO PRESENT:

Joel Wallen, Hambro /WSG
David Slagle CEO Hambro/ WSG
Jeremy Herber, Recology Del Norte.
Chandra Ordway, Recology Del Norte

4:14 PM

**CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

Commissioner Inscore called the meeting to order in Regular Session at 4:14 P.M.

Roll was taken with all Commissioners present as listed, and Chair Cowan, and Vice Chair Greenough and Commissioners Naffah absent.

The pledge was led by Commissioner Inscore.

Seeing the Board Chair absent, legal counsel Martha Rice advised that the Board should voted to appoint a Commissioner to Chair this meeting.

On a motion by Commissioner Howard and seconded by Commissioner Fallman and carried by a unanimous polled vote, with Vice Chair Jason Greenough, Commissioner Eli Naffah, and Chair Lori Cowan, absent, the Del Norte Solid Waste Management Authority approved appointing Commissioner Inscore to act as Chair for this meeting.

4:16 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA.

At 4:16 P.M. The Chair called for public comments.

Eileen Cooper (County Resident) Discusses alternatives for local green waste, including grants available for the purchase of woodchippers.

Seeing no more public comments the Chair closed public comments

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday 16 April 2019
- 1.2 Approve minutes, Special Session, Tuesday 14 May 2019.
- 1.3 Payment of claim 8438 to Redwood Leavitt Insurance Agency for FY 19/20 insurance in the amount of \$10,592.40.
- 1.4 Payment of claim 8443 for Invoice 1623 from the Eco Hero Show for seven presentations in the amount of \$6,725.64
- 1.5 Approve Director's vacation requests for 24 – 29 July 2019 and 22 September – 07 October 2019.
- 1.6 Approval of budget transfer in the amount of \$ 22,300.00

On a motion by commissioner Howard and seconded by Commissioner Inscore and carried on a unanimous polled vote, with Vice Chair Jason Greenough, Commissioner Eli Naffah, and Chair Lori Cowan absent, the Del Norte Solid Waste Management Authority approved and adopted consent agenda items 1.1 through 1.6.

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for May 2019. **231501**
- 2.2 Treasurer / Controller Reports for March 2019
- 2.3 Claims approved by Director & Treasurer for April 2019 **031202**
- 2.4 Monthly Cash and Charge Reports for April 2019
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19

The above reports were presented by Director Ward and accepted.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE – No Items

4. COLLECTIONS FRANCHISE – No Items

5. TRANSFER STATIONS

- 5.1 Discussion and possible action regarding First Tier Assessment and Maps of potential locations for a northern transfer station prepared by Stillwater Sciences. **142019**

The Chair opened item 5.1 for public comment. Eileen Cooper (County Resident) commented on this item.

This report was received, and the Board took no action.

6. GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Hold a Public Hearing, waive full reading, read by title only and adopt Authority Ordinance 2019-01, Increasing Brush Rates and Increasing Collection Rates to Address Increased Costs to Process and Market Brush and Recyclable Materials, and Adjusting Rates for the Del Norte County Transfer Station, the Klamath Transfer Station and the Gasquet Transfer Station. **031502, 151801, 180510**

Director Ward presented this item and discussion followed.

On a motion by commissioner Howard and seconded by Commissioner Fallman and carried on a unanimous polled vote, with Vice Chair Jason Greenough, Commissioner Eli Naffah, and Chair Lori Cowan, absent, the Del Norte Solid Waste Management Authority approve and adopt Authority Ordinance 2019-01, Increasing Brush Rates and Increasing Collection Rates to Address Increased Costs to Process and Market Brush and Recyclable Materials, and Adjusting Rates for the Del Norte County Transfer Station, the Klamath Transfer Station and the Gasquet Transfer Station.

- 6.2 Hold a Public Hearing, discussion and possible approval of the Del Norte Solid Waste Management Authority Budget for FY 19/20. **022102**

Director Ward presented this item and discussion followed.

On a motion by Commissioner Howard and seconded by Commissioner Fallman and carried on a unanimous polled vote, with Chair Lori Cowan, Vice Chair Jason Greenough, and Commissioner Eli Naffah absent, the Del Norte Solid Waste Management Authority approved the Del Norte Solid Waste Management Authority Budget for FY 19/20 as presented.

- 6.3 Discussion and possible action regarding a Request for Proposals for Cleanups, Vegetation Management, Enforcement Consulting and Related Site Security Services. **191202 G1, 031512**

On a motion by commissioner Howard and seconded by Commissioner Fallman and carried on a unanimous polled vote, with Chair Lori Cowan, Vice Chair Jason Greenough, and Commissioner Eli Naffah absent, the Del Norte Solid Waste Management Authority approved release of the Request for Proposals for Cleanups, Vegetation Management, Enforcement Consulting and Related Site Security Services.

- 6.4 Status report regarding rules and plans for the first Tansy Games June 22 – July 22, 2019. **200114 (new file)**

Director Tedd Ward summarized the status of plans for the Tansy Games. The Board took no action.

- 6.5 Discussion and possible action regarding extending or renewing request for applicants to the Del Norte Solid Waste Task Force. **200101**

By consensus, the Board directed staff to renew a request for applicants to the Del Norte Solid Waste Task Force.

7. ADJOURNMENT

Adjourn to the next Regular meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday June 18, 2019 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chair adjourned the meeting at 5:21 P.M.



Lori Cowan, Chair
Del Norte Solid Waste Management Authority

Date 5/21/19

ATTEST:



Date 5/21/19

Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Submitted:



Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 5 / 21 / 19