

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

MINUTES

Veteran's Hall

810 H Street, Crescent City, CA

Regular Session, Tuesday April 16, 2019, 4:00 PM

PRESENT: Commissioner Lori Cowan, Chair
Commissioner Jason Greenough, Vice Chair
Commissioner Blake Inscore
Commissioner Eli Naffah (*via telephone for part of meeting*)
Authority Director Tedd Ward
Authority Legal Counsel Martha Rice
Authority Treasurer/Controller Rich Taylor
Acting Authority Clerk Katherine Brewer

ABSENT: Commissioner Chris Howard
Authority Clerk Kyra Seymour

ALSO PRESENT: Dominic Mello, Del Norte County Code Enforcement
Randy Scott, Hambro/WSG
David Slagle, CEO Hambro/WSG
Joel Wallen, Hambro/WSG
Jeremy Herber, Recology Del Norte

4:00 PM CALL MEETING TO ORDER

Chair Cowan called the meeting to order in regular session at 4:01 p.m. Roll was taken with Commissioners Cowan, Greenough and Inscore present.

4:01 PM PUBLIC COMMENTS:

Eileen Cooper, County resident, stated that Solid Waste Task Force and store participation was needed to increase waste reduction.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Special Session, Thursday, March 21, 2019.
- 1.2 Approve budget transfer in the amount of \$10,150.00. **022101**

END CONSENT AGENDA

On a motion by Commissioner Greenough, seconded by Commissioner Inscore, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1 and 1.2.

DISCUSSION/ACTION ITEMS

Items were taken out of order.

3. GENERAL SOLID WASTE AUTHORITY MATTERS

3.1 Presentation of the 2019 Green Ribbon Awards. **071805**

Green Ribbon awards were presented to the following:

For participating in Del Norte's Refuel Your Fun program selling and refilling small propane containers:

- Mike Schmidt, Suburban Propane
- Kendra Jones, Lucky 7 Fuel Mart
- Mike Finley, Hiouchi Hamlet

For continuing participation in Del Norte's all household battery recycling program through Call2Recycle:

- Barney Wienecke, Crescent Ace Hardware
- Alex Campbell, Home Depot
- Anthony Caltabiano, Walgreens
- Brian Ridgley, Safeway
- Koiya Tuttle, Yurok Tribal Office
- Troy Pruitt, Pem-Mey Fuel Mart
- Joel Wallen, Hambro/WSG

For operating Del Norte's only recycling Buy-back center:

- David Slagle & Randy Scott, Hambro/WSG

For outstanding efforts in multi-family recycling:

- Richard Knudson, West Park Properties

For taking back mattresses under the Mattress Recycling Council's product stewardship program:

- Mike VanSteen, Humboldt Moving & Storage

At 4:12 PM, the Del Norte Solid Waste Management Authority temporarily adjourned and reconvened as the Del Norte Abandoned Vehicle Abatement Service Authority.

7. ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY

7.1 Discussion regarding a status report of activities of the Abandoned Vehicle Abatement Service Authority since January 2019. **010203**

Code Enforcement Officer Dominic Mello reported that there was no new activities to report, and that things were going well.

At 4:14 PM, the Del Norte Abandoned Vehicle Abatement Service Authority temporarily adjourned and reconvened as the Del Norte Solid Waste Management Authority.

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

2.1 Director's Report for March 2018. 231501

2.2 Treasurer/Controller Reports for January 2018.

2.3 Claims approved by Director & Treasurer for February 2018. 031202

2.4 Monthly Cash and Charge Reports for February 2018.

2.5 Earned Revenue Comparisons between FY16/17 and FY17/18.

Director Ward presented the above-listed reports which were accepted.

3.2 Discussion and possible action regarding review, comment and process for approving the draft Del Norte Solid Waste Management Authority Budget for FY 19/20. 022102

Director Ward presented the draft budget. By consensus, the Board directed staff to provide further explanation at a future meeting regarding the increase in the amount of the Interfund repayment to the County, and to present this draft to the Del Norte County Board of Supervisors and the Crescent City Council for their review and possible comment.

TIMED ITEM 4:25 P.M.

(Commissioner Naffah joins meeting via phone at 4:26 PM)

3.5 Discussion and possible action regarding possibly changing the date of the May meeting and **RESOLUTION NO. 2019-04 OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY MODIFYING REGULAR MEETING DATE & TIME.**

Board members discussed changing the date of the May meeting and directed that this item should appear on a future agenda. No action was taken, so Authority Regular meetings remain scheduled for the third Tuesday at 4 PM.

(Commissioner Naffah leaves meeting via phone at 4:34 PM)

3.3 Discussion and possible action regarding request for one Authority-allocated dumpster and waiver of disposal fees for two additional dumpsters in support of the Yurok Tribe's Annual Klamath River Cleanup. 031205

Hugh Campbell addressed the Board suggesting that this even have three bins. Koiya Tuttle reported that the Yurok Tribe have been planning for 3 months for this event. Eileen Cooper (of the County) suggested that small amounts of trash be disposed for free.

On a motion by Commissioner Inscore, seconded by Commissioner Greenough, the Authority unanimously approved using one Authority-allocated bin in support of the Annual Klamath River Cleanup, and waive the Authority's portion of disposal fees for three dumpsters for this purpose.

3.4 Discussion and possible action regarding RESOLUTION NO. 2019-03 OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY AUTHORIZING SUBMITTAL OF A REGIONAL APPLICATION FOR WHICH THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY IS ELIGIBLE. 081505

Following discussion, on a motion by Commissioner Inscore, seconded by Commissioner Cowan, the resolution was adopted by a unanimous vote, with Commissioners Howard and Naffah absent.

6. TRANSFER STATION

6.1 Discussion and possible action regarding Hambro/WSG's letter of March 11, 2019 requesting special service fee increases for brush, leaves & grass, wood, and stumps. 080104

David Slagle of Hambro/WSG addressed the Board regarding this letter requesting increases to their payments for managing leaves & grass, brush, and untreated wood. By consensus, staff were directed to:

1. Request a letter from Hambro/WSG and/or Rouge Compost providing assurance that Rogue Compost will continue to receive all yard debris delivered by Hambro/WSG through June 30, 2022 for the pricing described in the Rogue Compost letter of February 19, 2019.
2. Incorporate changes to the fees for leaves & grass, brush and untreated wood (often referred to as 'brush materials' or 'yard debris') as requested by Hambro/WSG into Change Order 17 implementing fee adjustments based on changes to the Consumer Price Index (CPI-U).
3. Draft and present this Transfer Station Operations Change Order 28 at the May Authority meeting.
4. Draft the Change Order 28 for CPI-based changes to rates for Recology Del Norte to incorporate the changes for brush fees at the Del Norte

County Transfer Station, also to be presented at the May Authority meeting.

5. Draft a Rate Ordinance if needed to implement these changes, or an appropriate Rate Resolution if that will suffice.

At 4:54 PM, the Del Norte Solid Waste Management Authority temporarily adjourned and reconvened as the Del Norte Abandoned Vehicle Abatement Service Authority.

Timed Item: 4:30 PM

7.2 Discussion and possible action regarding review, comment and process for approving the draft Abandoned Vehicle Abatement Service Authority Budget for FY 19/20.

On a motion by Commissioner Greenough seconded by Commissioner Inscore, the Abandoned Vehicle Abatement Service Authority approved of the budget for FY 19/20 as presented.

At 4:55 PM, the Del Norte Abandoned Vehicle Abatement Service Authority adjourned and reconvened as the Del Norte Solid Waste Management Authority.

There being no further business to come before the Authority, the Chair adjourned the meeting at 4:55 p.m., until a Special Meeting on May 14, 2019.



Lori Cowan, Chair
Del Norte Solid Waste Management Authority

Date 5 / 16 / 19

ATTEST:



Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date 6 / 14 / 19

Submitted:



Katherine Brewer, Acting Clerk
Del Norte Solid Waste Management Authority

Date 05 / 22 / 19