

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Special Session Tuesday February 26, 2019

4:00 PM

PRESENT: Commissioner Lori Cowan, Chair
Commissioner Jason Greenough, Vice Chair
Commissioner Chris Howard
Commissioner Blake Inscore
Commissioner Eli Naffah
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor
Legal Counsel Martha Rice

ABSENT: None

ALSO PRESENT: Joel Wallen, Hambro /WSG
David Slagle CEO Hambro/ WSG
Jeremy Herber, Recology Del Norte.

**4:00 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

Chair Cowan called the meeting to order in special session at 4:00 P.M.

The roll was taken with all Commissioners present as listed.

Vice Chair Greenough led the pledge of allegiance.

4:01 PM PUBLIC COMMENTS:

At 4:01 P.M. Chair Cowan called for public comments, seeing none the chair closed public comments. (*Commissioner Howard steps out at 4:01 P.M.*)

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Special Session, Wednesday January 23, 2019.
- 1.2 Approve Director's vacation request for 29 May – 12 June and 06-14 July 2019.
- 1.3 Payment of claim #8383 in the amount of \$10,500.00 for invoice 2349 and the completion of audit services for FY 2017/2018.

On a motion by Eli Naffah and seconded by Commissioner Greenough and carried on a unanimous polled vote, with Commissioner Howard absent, the Del Norte Solid Waste Management Authority approved the items on the consent agenda listed above.

END CONSENT AGENDA

Item 6.4 taken out of order at 4:03 P.M.

(at 4:07 P.M. Commissioner Howard Returns)

6.4 Discussion and possible action regarding development of the Tansy Games.
200114

Janet Gilbert (County) presented a progress report on development of Tansy Games.

By consensus, the Del Norte Solid Waste Management Authority expressed support for continuing development and promotion of the Tansy Games.

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for February 2019. **231501**
- 2.2 Treasurer / Controller Reports for December 2018
- 2.3 Claims approved by Director & Treasurer for January 2019 **031202**
- 2.4 Monthly Cash and Charge Reports for January 2019
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19

(at 4:13 P.M. Commissioner Howard leaves)

Director Ward presented the reports listed above, and by consensus these reports were accepted by the Del Norte Solid Waste Management Authority without revision or correction.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE

- 3.1 Receive and file "Final Postclosure Maintenance Plan Update," the 'Non-Water Corrective Action Plan' and related cost-estimates for the Crescent City Landfill,' as prepared by County Engineer James Barnts. **120110**

Director Ward reported that the reports listed above have been submitted to CalRecycle as part of the Five-year permit review for the Crescent City Landfill. The Board took no action.

- 3.2 Status report regarding submittal of the Semi-annual monitoring reports for the Crescent City Landfill for January – June and July- December 2018 as prepared by Lawrence & Associates. **230101 A**

Director Ward reported that the reports listed above have been submitted to the North Coast Regional Water Quality Control Board under Monitoring and Reporting Program 97-90. The Board took no action.

(at 4:23 P.M. Commissioner Howard returns)

- 3.3 Discussion and possible action regarding development of an Authority Ordinance specifying elevated penalties for vehicular trespass, dumping or camping on the Crescent City Landfill and other Authority-managed properties. **230502, 151801**

By consensus, the Del Norte Solid Waste Management Authority directed staff to draft an Authority Ordinance specifying elevated penalties for vehicular trespass, dumping or camping on the Crescent City Landfill and other Authority-managed properties.

4. COLLECTIONS FRANCHISE

- 4.1 Discussion and possible action regarding a letter of 19 February 2019 from Jeremy Herber of Recology Del Norte requesting the annual rate adjustment based on changes to the Consumer Price Index. **180810**

The letter referenced above was received, and staff were directed to draft a Change Order to implement the requested rate adjustment to be considered at a future meeting.

5. TRANSFER STATION

- 5.1 Discussion and possible action regarding the letter of 20 February 2019 from Joel Wallen of Hambro WSG requesting a rate adjustment based on changes to

CPI and the cost for composting of yard debris delivered to Rogue Valley Disposal. **080104**

David Slagle, CEO Hambro/WSG, Discusses financial challenges due to rising costs for composting yard debris. The letter referenced above was received, and staff were directed to gather additional information for the Board's review and to draft a Change Order to implement rate adjustments required under the Agreement to be considered at a future meeting.

- 5.2 Discussion and possible action regarding proposals received for Site Identification, Assessment, and Environmental Review for a Small Volume Transfer Station, and possible hiring of Stillwater Sciences to complete the scope of work for an amount not to exceed \$29,767. **142016**

On a motion by Commissioner Howard, seconded by Commissioner Inscore and carried unanimously on a polled vote, the Del Norte Solid Waste Management Authority accepted the proposal for Site Identification, Assessment, and Environmental Review for a Small Volume Transfer Station from Stillwater Sciences to complete the scope of work for an amount not to exceed \$29,767.

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding Resolution 2019-02 Honoring Blake Inscore's services as Chair of the Del Norte Solid Waste Management Authority. **Resolution Book**

On a motion by Commissioner Naffah and seconded by Commissioner Greenough and carried unanimously on a polled vote the Del Norte Solid Waste Management Authority approved the Resolution 2019-02 Honoring Blake Inscore's services as Chair of the Del Norte Solid Waste Management Authority.

- 6.2 Discussion and possible action regarding the Del Norte Solid Waste Management Authority's Work Plan for FY 2019/2020. **231501**

Director Ward presented the Authority's Work Plan for FY 2019/2020, highlighting activities that will be addressed during the coming fiscal year. By consensus the Board accepted the Work Plan as presented.

- 6.3 Discussion and possible action regarding Guiding Principles for Legislative Advocacy. **031205**

Director Ward presented the Guiding Principles for Legislative Advocacy. On a motion by Commissioner Howard and seconded by Commissioner Naffah and carried on a polled vote with Commissioner Greenough voting 'No,' the Del

Norte Solid Waste Management Authority approved Guiding Principles for Legislative Advocacy.

- 6.5 Discussion and possible action regarding a request for an Authority-allocated dumpster in support of the 2019 Broom Bash. **031205**

On a motion by Commissioner Howard and seconded by Commissioner Inscore and carried unanimously on a polled vote, the Del Norte Solid Waste Management Authority approved a request for an Authority-allocated dumpster in support of the 2019 Broom Bash.

- 6.6 Discussion and possible action regarding development of an Authority Ordinance extending producer responsibility to provide household battery recycling opportunities at all stores that sell household batteries in Del Norte County. **161806**

Director Ward discussed the potential to draft an Authority Ordinance requiring Del Norte County stores that sell household batteries to also receive household batteries for recycling. Following discussion, the Board directed staff to reach out to all Del Norte retail stores selling batteries encouraging each to participate with the existing battery recycling program, and informing them that the Authority may be considering an Ordinance in future to address the concerns associated with improper disposal of household batteries.

7 ADJOURNMENT

Adjourn to the next Special meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. on Thursday March 21, 2019 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.


Lori Cowan, Chair
Del Norte Solid Waste Management Authority

Date 03/21/2019

ATTEST:


Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date 3/29/19

Submitted:



Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 3 / 21 / 19