

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

MINUTES

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Special Session Wednesday January 23, 2019

4:00 PM

PRESENT: Commissioner Blake Inscore, Chair
 Commissioner Chris Howard, Vice Chair
 Commissioner Lori Cowan
 Commissioner Jason Greenough
 Director Tedd Ward
 Legal Counsel Martha Rice
 Authority Clerk Kyra Seymour
 Authority Treasurer/Controller Rich Taylor

ABSENT: Commissioner Eli Naffah

ALSO PRESENT: Jeremy Herber, Recology Del Norte
 David Slagle, CEO Hambro/WSG
 Joel Wallen, Hambro /WSG
 Dominic Mello, Del Norte County Code Enforcement Officer and
 Manager of The Del Norte Abandoned vehicle Abatement Authority
 Janet Gilbert, (County)

**4:00PM CALL MEETING TO ORDER / ROLL CALL
 PLEDGE OF ALLEGIANCE**

Chair Inscore called the special meeting to order in special session at 4:00 P.M.

The roll was taken with all commissioners listed as present, apart from Commissioner Naffah.

The pledge of allegiance was led by commissioner Greenough.

4:00 PM PUBLIC COMMENTS:

Eileen Cooper (County) discussed alternating weekly pickups for recycling with weekly trash collection, in order to possibly reduce contamination.

Seeing no further public comment, the Chair closed public comments.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday December 18, 2018.
- 1.2 Approve an interdepartmental transfer to Del Norte County in the amount of \$37,925.76 for sub-lease rental and interest payments.
- 1.3 Approve Director's vacation request for January 24-29, 2019.
- 1.4 Approve a budget transfer in the amount of \$101,156.

On a motion by Commissioner Cowan and seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved and adopted consent agenda items 1.1 through 1.4

END CONSENT AGENDA

At 4:05 P.M. Chair Inscore temporarily adjourned the special meeting of the Del Norte Solid Waste Management Authority and reconvened as the Abandoned Vehicle Abatement authority.

7 ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY (taken out of order)

- 7.1 Discussion regarding a status report of activities of the Abandoned Vehicle Abatement Service Authority since April 2018.

Dominic Mello presented 3rd and 4th quarter reports. The reports were accepted.

At 4:06 P.M. Chair Inscore adjourned the meeting as the Abandoned Vehicle Abatement Authority and reconvened the meeting as Del Norte Solid Waste Management Authority.

DISCUSSION/ACTION ITEMS

3 LANDFILL POSTCLOSURE (Taken out of order)

- 3.1 Presentation, discussion and possible action regarding a CalRecycle Illegal Disposal Site cleanup grant awarded to the County of Del Norte, including cleanup and site improvements at the Crescent City Landfill and outreach regarding managing recreational vehicles, trailers and manufactured homes at end of life.

Director Ward discussed meetings held with Dominic Mello, representatives from Parks, Pacific Power and Tolowa Dunes Stewards regarding methods to reduce vehicular trespassing and dumping on the landfill property.

4:10 P.M. (Item 6.4 also taken out of order)

- 6.4 Discussion and possible action supporting development of Tansy Games event as proposed by Janet Gilbert of Tolowa Dunes Stewards to promote removal of tansy ragwort, an invasive noxious weed.

Janet Gilbert (County) presented the initial concepts for the Tansy Games event, a community-wide competition to remove tansy ragwort. By consensus, staff were directed to continue to work with Janet Gilbert supporting the development of the Tansy Games. Staff will return to inform the Board as the details of this first event are developed.

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for January 2019. **231501**
- 2.2 Treasurer / Controller Reports for November 2018
- 2.3 Claims approved by Director & Treasurer for December 2018 **031202**
- 2.4 Monthly Cash and Charge Reports for December 2018
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19

The above reports were presented by Director Ward and accepted.

4. COLLECTIONS FRANCHISE – No Items

5. TRANSFER STATION – No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding election of Del Norte Solid Waste Management Authority officers for 2019, including Chair, Vice Chair, and Secretary. **012104**

The Board discussed the election of officers for the Authority, and that the Chair and Vice Chair must be either from the City or the County.

Commissioner Howard nominated Lori Cowan to be elected as Chair.

Commissioner Cowan nominated Chris Howard to be elected as Chair.

Blake Inscore seconded the motion to elect Lori Cowan as Chair.

Jason Greenough seconded the motion to elect Chris Howard as Chair.

With two seconded motions on the floor, the last motion was the first to be voted upon. On a polled vote, the motion to elect Chris Howard as Chair received YES votes from Commissioners Cowan and Greenough, and NO votes from Commissioners Howard and Inscore. Commissioner Naffah was ABSENT from this vote.

On a polled vote, the motion to elect Lori Cowan as Chair was unanimously approved, with Commissioner Naffah ABSENT from this vote.

Commissioner Cowan nominated Jason Greenough to be elected as Vice Chair, Commissioner Howard seconded the motion, and it was unanimously approved with Commissioner Naffah ABSENT.

Commissioner Cowan nominated Eli Naffah to be elected as Secretary, Commissioner Howard seconded the motion, and it was unanimously approved with Commissioner Naffah ABSENT.

6.2 Discussion and possible action regarding **RESOLUTION NO. 2019-01 OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY RESOLUTION IN SUPPORT OF A STATEWIDE COMMISSION ON RECYCLING MARKETS.**

On a motion by Commissioner Howard and seconded by Commissioner Cowan and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved and adopted **RESOLUTION NO. 2019-01 OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY RESOLUTION IN SUPPORT OF A STATEWIDE COMMISSION ON RECYCLING MARKETS.**

6.3 Discussion and possible action regarding the Independent Auditor's Report from Harshwall & Associates and the Annual Financial Statements for the Del Norte Solid Waste Management Authority for the year ended June 30, 2018, and associated responses. **012101**

Director Ward summarized the findings from the Annual Financial Statements for FY 17/18, and presented staff responses. On a motion by Commissioner Howard, seconded by Commissioner Cowan and adopted by a unanimous vote, staff were directed to submit the responses as presented.

7 ADJOURNMENT

Adjourn to the next special meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday February 26, 2019 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority the Chair adjourned the meeting at 4:52 P.M. until the special meeting on February 26th, 2019


Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date 2 / 26 / 19

ATTEST:


Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date 2 / 26 / 19

Submitted:


Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 2 / 26 / 19