

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
MINUTES**

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Regular Session

Tuesday December 18, 2018

4:00 PM

PRESENT: Commissioner Blake Inscore, Chair
Commissioner Chris Howard, Vice Chair
Commissioner Lori Cowan
Commissioner Eli Naffah
Commissioner Jason Greenough
Director Tedd Ward
Legal Counsel Martha Rice
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor

ABSENT: None

ALSO PRESENT: Jeremy Herber, Recology Del Norte
David Slagle, CEO Hambro/WSG
Joel Wallen, Hambro /WSG
Ed Farewell, Recology Group Manager for Coast

**4:01PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

Chair Inscore called the meeting to order in special session at 4:01 P.M.

The roll was taken with all commissioners present as listed.

Commissioner Naffah led the pledge of allegiance.

4:02 PM PUBLIC COMMENTS:

At 4:02 Chair Inscore called for public comments.

Eileen Cooper (County) discussed self-haul pre-paid bags. Her ideas include only going through gate once at inbound to lesson wait time, and acceptance of these bags at all our satellite stations. Discounted cost of 5 dollars instead of 7 and smaller volume then Recology's pre-pay bags.

Seeing no further public comment, the Chair closed public comments.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Special Session, Tuesday November 13, 2018.
- 1.2 Approve payment of claim to Clean Harbors, Inc. for invoice 100257469 in the amount of \$28,696.17 for services related to the annual household hazardous waste event of 29 September 2018.
- 1.3 Approve payment of claim to Clean Harbors, Inc. for invoices 1002571475 and 1002572409 in the total amount of \$3,029.40 for disposal of expired hand sanitizer on behalf of the Del Norte Office of Emergency Services (**This item was pulled, and not discussed at this meeting**)
- 1.4 Approve payment of claim to the State Water Resources Control Board for Invoice WD-0142160 in the amount of \$30,625.00 for Annual WDR Permit Fee for the Crescent City Landfill for FY 18/19.

On a motion by Commissioner Naffah and seconded by Commissioner Cowan and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved and adopted consent agenda items 1.1, 1.2, and 1.4 excluding item 1.3 **022101**

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for December 2018. **231501**
- 2.2 Treasurer / Controller Reports for October 2018
- 2.3 Claims approved by Director & Treasurer for November 2018 **031202**
- 2.4 Monthly Cash and Charge Reports for November 2018
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19

The above listed reports were presented by Director Ward and accepted.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE

- 3.1 Review receive and file "**First-half 2018 Water-Quality Monitoring Report for Crescent City Landfill**," prepared by Lawrence & Associates. **230101 A**

Director Ward presented this report. Chair Inscore suggested that staff continue to monitor down-gradient residential properties adjacent to the landfill for possible change of tenancy that could allow for well sampling.

The Chair invited public comment, and none was made. The report was accepted for submittal and filing.

4. COLLECTIONS FRANCHISE

- 4.1 Discussion and possible action regarding Collections Change Order 16 authorizing a 6.12% increase to trash and recycling collection rates effective 01 July 2019 due to increased costs to process and market recyclables. **180510**

Director Ward presented this item as the result of negotiations between Recology Del Norte and the Ad Hoc Collections Committee. Ed Farewell and Jeremey Herber of Recology answered questions from the Board.

Commissioner Naffah inquired about potential to lessen carbon footprint and costs. Jeremy Herber said that the recycling already takes advantage of backhauling, which does both.

Eileen Cooper (County) suggested reducing recycling pickups to every other week. Dave Slagle of Hambro/WSG also addressed the Board.

On a motion by Commissioner Howard, seconded by Commissioner Cowan and unanimously carried on a polled vote, the Del Norte Solid Waste Authority approved Collections Change Order 16 authorizing a 6.12% increase to trash and recycling collection rates effective 01 July 2019 due to increased costs to process and market recyclables.

5. TRANSFER STATION – No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding Request for Proposals for Professional Services for Site Identification, Assessment, and Environmental Review for a Small Volume Transfer Station to serve the communities of Smith River, the Tolowa Dee-ni' Nation and Fort Dick **New File 142019**

Director Ward presented and described this request for proposals, which had already been mailed or otherwise distributed to potential proposers. The Board took no action.

7. CLOSED SESSION ITEMS:

- 7.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Gov't code 54957) Title: Director

The chairman recessed the regular meeting of the Del Norte Solid Waste management Authority and convened in closed session at 4:58 P.M. The meeting reconvened at 5:20 P.M. No action was taken during the closed session.

8. ADJOURNMENT

Adjourn to the next Special meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Wednesday January 23rd, 2019 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the authority the Chair adjourned the meeting at 5:20 P.M., until the Special meeting on January 23rd, 2019.


Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date 1 / 23 / 19

ATTEST:


Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date 1 / 23 / 19

Submitted:


Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 1 / 23 / 19