

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

Minutes

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Special Session

Tuesday November 13, 2018

4:00 PM

PRESENT: Commissioner Blake Inscore, Chair
Commissioner Lori Cowan
Commissioner Eli Naffah
Commissioner Jason Greenough
Director Tedd Ward
Legal Counsel Martha Rice (Arrived 3:32 P.M.)
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor

ABSENT: Commissioner Chris Howard, Vice Chair

ALSO PRESENT: Jeremy Herber, Recology Del Norte
David Slagle, CEO Hambro/WSG
Joel Wallen, Operations Manager Hambro/WSG

CALL MEETING TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Chair Inscore called the meeting to order in special session at 4:01 P.M.

The roll was taken with all commissioners present as listed except for Commissioner Howard.

Chair Inscore led the pledge of allegiance.

4:02 PM PUBLIC COMMENTS:

At 4:02 Chair Inscore called for public comments. Eileen Cooper, County resident, commented that the rate increase requested by Recology Del Norte was in her opinion unnecessary, and she suggested that the collection system could be more efficient by less than weekly collection of recyclables.

Chair Inscore mentioned that he would like to have the meeting agendas and minutes more readily available on the

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Special Session, Tuesday October 16, 2018.
- 1.2 Approve payment of claim 8309 to North Coast Laboratories for invoice 142913 in the amount of \$7,720.00 for laboratory analysis of water samples collected from the Crescent City Landfill.
- 1.3 Approve a budget transfer in the amount of \$222.00.

END CONSENT AGENDA

On a motion by Commissioner Cowan and seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved the items on the consent agenda listed above.

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for November 2018.
- 2.2 Treasurer / Controller Reports for September 2018
- 2.3 Claims approved by Director & Treasurer for October 2018
- 2.4 Monthly Cash and Charge Reports for October 2018
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19

Director Ward presented the reports listed above, and by consensus these reports were accepted by the Board without revision or correction.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE – No Items

4. COLLECTIONS FRANCHISE

- 4.1 Discussion and possible action regarding negotiations with Recology Del Norte regarding a possible extension of the Collections Franchise Agreement. **
180510, 180516

Director Ward presented the status of negotiations with Recology Del Norte with respect to their request for a 6.12% rate increase. The Ad Hoc Committee recommended that two Change Orders be adopted, with the first Change Order having the following provisions:

- Recology Del Norte provides documentation confirming either purchase or a secured lease of a facility in Del Norte County where recyclables can be

unloaded, larger pieces of non-recyclable materials removed, and where such recyclables are reloaded and transported to be processed and marketed outside Del Norte County, to the extent processing outside Del Norte is necessary. If such a property is leased, the term of that lease will be at least through the term of the current Collections Franchise Agreement.

- Increase all collection rates based on changes to the Consumer Price Index as described in the Agreement, plus an additional 6.12%, effective 01 July 2019.
- Without additional charges for residential customers subscribed for 20 gallon trash cart collections (beyond the CPI-based increase and the 6.12% increase), Recology Del Norte will be allowed to provide 32 gallon carts to such customers in an effort to reduce contamination and service costs. After this first Change Order is adopted, no new customers will be allowed to sign up for the 20 gallon trash service. In other words, the 20 gallon trash cart will be phased out, but customers who have subscribed to this service will be allowed to continue at the adjusted 20 gallon trash rate.
- Recology will add four (4) additional Authority-allocated dumpsters specifically for cleanup events and activities, or for cleanups on public property ordered, directed, or overseen by a Code Enforcement Officer. These 4 additional dumpsters could not be used for non-cleanup community events (e.g. Fair, Sea Cruise, Find Your Park, etc.) or bin pulls from the Gasquet or Klamath transfer stations. This change will result in a total of 25 Authority-allocated bins annually, provided that at least four such bins are used for cleanup events or activities.
- This Change Order would not be an extension, and would not extend the term of the Collections Franchise Agreement.

After the start of the next fiscal year, staff would continue negotiations with Recology Del Norte for an additional Change Order incorporating the following:

- A rate restructuring that would include a base rate for any collection, plus additional amounts depending on each customer's services. This rate restructuring would eliminate the current situation where residential customers pay based on trash services, with larger recycling carts available for no additional charges.
- Recology Del Norte provides documentation confirming either purchase or a secured lease of a facility in Del Norte County where recyclables can be unloaded, larger pieces of non-recyclable materials removed, and where such recyclables are reloaded and transported to be processed and marketed outside Del Norte County, to the extent processing outside Del Norte is necessary. If such a property is leased, the term of that lease will be at least through the term of the **extended** Collections Franchise Agreement.
- Additional outreach, monitoring and possible enforcement tools to control or reduce non-recyclable materials in recycling and/or yard debris collections.
- Extending the term of the Collections Franchise Agreement by three years.
- Possible adjustment of the percentage charged as Franchise Fees.
- Acceptance that these rate adjustments will be adequate compensation for any changes in recycling markets through the end of the (extended) term of the agreement.

- These changes would be effective starting 01 July 2020.

Discussion followed, with Commissioner Naffah expressing his desire for more public benefits under these Change Orders, specifically expressing hopes that we continue and/or expand incentives for customers to separate yard debris for recovery while keeping rates affordable. Commissioner Cowan suggested that she feels that more drastic changes may be needed to reduce the proportion of trash in the materials collected for recycling. Commissioner Greenough said his main concerns were potential impacts to the rate payers. Chair Inscore expressed his interest in implementing a rate restructuring as soon as it could be negotiated.

Recology Del Norte Operations Manager Jeremy Herber addressed the Board, suggesting that the kinds of topics raised by Commissioner Naffah would likely be addressed under the second Change Order.

Chair Inscore called for public comment. Eileen Cooper, County resident, said she felt the collections were inefficient, and questioned approving a rate increase without efforts to improve efficiency.

Chair Inscore called for a poll of the Board regarding the current direction to staff as described. On a voice vote, Commissioners unanimously supported the direction to staff to develop the first Change Order.

5. TRANSFER STATION – No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding draft Guiding Principles for future legislative advocacy. **120502**

Director Ward presented a draft Guiding Principles of legislative advocacy. Discussion followed. By consensus, staff were directed to present a revised draft of these principles for possible adoption at a future meeting, possibly in February 2019.

7. ADJOURNMENT

At 4:56 P.M., Chair Inscore adjourned to the next meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday December 18, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.



Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date 12 / 18 / 18

ATTEST:



Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date 12 / 18 / 18

Submitted:



Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 12 / 18 / 18