

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY  
CITY OF CRESCENT CITY  
COUNTY OF DEL NORTE  
STATE OF CALIFORNIA**

**Minutes**

**Board of Supervisors Chambers  
Flynn Center 981 H Street Crescent City, CA**

**Special Session**

**Tuesday October 16, 2018**

**4:00 PM**

**PRESENT:**

Commissioner Blake Inscore, Chair  
Commissioner Chris Howard, Vice Chair **(Arrived at 4:03 P.M.)**  
Commissioner Lori Cowan  
Commissioner Eli Naffah  
Commissioner Jason Greenough  
Director Tedd Ward  
Legal Counsel Martha Rice  
Authority Clerk Kyra Seymour  
Authority Treasurer/Controller Rich Taylor

**ABSENT:**

None

**ALSO PRESENT:**

Jeremy Herber, Recology Del Norte  
David Slagle, CEO Hambro/WSG  
Joel Wallen, Hambro /WSG (Arrived at 4:21 P.M.)

**4:01 PM CALL MEETING TO ORDER / ROLL CALL  
PLEDGE OF ALLEGIANCE**

Chair Inscore called the meeting to order in special session at 4:01 P.M.

The roll was taken with all commissioners present as listed except for Commissioner Howard.

Chair Inscore led the pledge of allegiance

**4:02 PM PUBLIC COMMENTS:**

At 4:02 Chair Inscore called for public comments, seeing none the chair closed public comments

## **OPEN SESSION ITEMS:**

### **1. CONSENT AGENDA**

- 1.1 Approve minutes, Special Session, Tuesday September 25, 2018.

#### **END CONSENT AGENDA**

Commissioner Naffah asks that the minutes be revised due to time related typos.

On a motion by Commissioner Greenough and seconded by Commissioner Naffah and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved the revised minutes of Special Session, Tuesday September 25, 2018.

### **2. TREASURER'S REPORTS**

**Agenda items 2.1 through 2.5 are provided for information only**

- 2.1 Director's State of the Agency Report for 2018. **231501**
- 2.2 Treasurer / Controller Reports for August 2018
- 2.3 Claims approved by Director & Treasurer for September 2018 **031202**
- 2.4 Monthly Cash and Charge Reports for September 2018
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19

Director Ward presented the awards listed above, and by consensus these reports were accepted by the Board without revision or correction.

## **DISCUSSION/ACTION ITEMS**

### **3. LANDFILL POSTCLOSURE – No Items**

### **4. COLLECTIONS FRANCHISE – No Items**

### **5. TRANSFER STATION – No Items**

### **6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS**

- 6.1 Discussion and possible action regarding a letter of engagement with Harshwal & Company LLP to complete an audit for the Authority for fiscal years 17/18, 18/19, and 19/20 for an amount not to exceed \$10,500.00 for each of those fiscal years. **012101**

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste

Management Authority approved a letter of engagement with Harshwal & Company LLP to complete an audit for the Authority for fiscal years 17/18, 18/19, and 19/20 for an amount not to exceed \$10,500.00 for each of those fiscal years.

- 6.2 Discussion and possible action regarding **RESOLUTION NO. 2018-04 OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY MODIFYING REGULAR MEETING DATE & TIME. 091410**

On a motion by Commissioner Cowan and seconded by Commissioner Naffah and unanimously carried by a voice vote, the Del Norte Solid Waste Management Authority approved **RESOLUTION NO. 2018-04 OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY MODIFYING REGULAR MEETING DATE & TIME.**

- 6.3 Discussion regarding passage of SB 212 and legislative advocacy in 2018 and report regarding changes in law with impacts on Authority's responsibilities and programs. **190801**

Director Ward presented a report regarding legislation proposed and passed during this most recent legislative season, including SB 212, a product stewardship bill addressing end-of-life pharmaceuticals and home generated sharps.

## **7. CLOSED SESSION ITEMS:**

- 7.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Gov't code 54957) Title: Director

This item was deferred to a future meeting so Commissioners may have time to review documents and submit their evaluations to legal counsel for consolidation.

## **8. ADJOURNMENT**

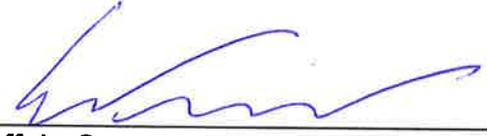
Adjourn to the next special meeting of the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday November 13, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City. There being no further business to come before the Authority the Chair adjourned the meeting at 4:37 P.M.



Blake Inscore, Chair  
Del Norte Solid Waste Management Authority

Date 11 / 13 / 18

ATTEST:



Eli Naffah, Secretary  
Del Norte Solid Waste Management Authority

Date 11 / 13 / 18

Submitted:



Kyra Seymour, Clerk  
Del Norte Solid Waste Management Authority

Date 11 / 13 / 18