

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Special Session

Tuesday November 13, 2018

4:00 PM

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The Solid Waste Management Authority of the City of Crescent City and the County of Del Norte, State of California, is now meeting in Special Session. Only those items that indicate a specific time will be heard at the assigned time. All items may be taken out of sequence to accommodate public and staff availability.

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All documents referred to in this agenda are available at the Office of the Del Norte Solid Waste Management Authority at 1700 State Street in Crescent City, between the hours of 8 A.M. and 5 P.M. Monday through Friday OR online at www.recycledelnorte.ca.gov
For more information call 465-1100 or email dnswwma@recycledelnorte.ca.gov

**4:00 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

4:01 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. After receiving recognition from the Chair, please give your name and address for the record. Comments will be limited to three minutes.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Special Session, Tuesday October 16, 2018. **
- 1.2 Approve payment of claim 8309 to North Coast Laboratories for invoice 142913 in the amount of \$7,720.00 for laboratory analysis of water samples collected from the Crescent City Landfill. **
- 1.3 Approve a budget transfer in the amount of \$222.00 . **

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for November 2018. **
- 2.2 Treasurer / Controller Reports for September 2018 **
- 2.3 Claims approved by Director & Treasurer for October 2018 **
- 2.4 Monthly Cash and Charge Reports for October 2018 **
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19 **

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE – No Items

4. COLLECTIONS FRANCHISE

- 4.1 Discussion and possible action regarding negotiations with Recology Del Norte regarding a possible extension of the Collections Franchise Agreement. **

5. TRANSFER STATION – No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding draft Guiding Principles for future legislative advocacy. **

7. ADJOURNMENT

Adjourn to the next meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday December 20, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

**** Asterisks next to Agenda Item indicates an associated attachment**

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

Minutes

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Special Session

Tuesday October 16, 2018

4:00 PM

PRESENT: Commissioner Blake Inscore, Chair
Commissioner Chris Howard, Vice Chair (Arrived at 4:03 P.M.)
Commissioner Lori Cowan
Commissioner Eli Naffah
Commissioner Jason Greenough
Director Tedd Ward
Legal Counsel Martha Rice
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor

ABSENT: None

ALSO PRESENT: Jeremy Herber, Recology Del Norte
David Slagle, CEO Hambro/WSG
Joel Wallen, Hambro /WSG (Arrived at 4:21 P.M.)

**4:01 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

Chair Inscore called the meeting to order in special session at 4:01 P.M.

The roll was taken with all commissioners present as listed except for Commissioner Howard.

Chair Inscore led the pledge of allegiance

4:02 PM PUBLIC COMMENTS:

At 4:02 Chair Inscore called for public comments, seeing none the chair closed public comments

1.1

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Special Session, Tuesday September 25, 2018.

END CONSENT AGENDA

Commissioner Naffah asks that the minutes be revised due to time related typos.

On a motion by Commissioner Greenough and seconded by Commissioner Naffah and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved the revised minutes of Special Session, Tuesday September 25, 2018.

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's State of the Agency Report for 2018. **231501**
- 2.2 Treasurer / Controller Reports for August 2018
- 2.3 Claims approved by Director & Treasurer for September 2018 **031202**
- 2.4 Monthly Cash and Charge Reports for September 2018
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19

Director Ward presented the awards listed above, and by consensus these reports were accepted by the Board without revision or correction.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE – No Items

4. COLLECTIONS FRANCHISE – No Items

5. TRANSFER STATION – No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding a letter of engagement with Harshwal & Company LLP to complete an audit for the Authority for fiscal years 17/18, 18/19, and 19/20 for an amount not to exceed \$10,500.00 for each of those fiscal years. **012101**

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste

Management Authority approved a letter of engagement with Harshwal & Company LLP to complete an audit for the Authority for fiscal years 17/18, 18/19, and 19/20 for an amount not to exceed \$10,500.00 for each of those fiscal years.

6.2 Discussion and possible action regarding **RESOLUTION NO. 2018-04 OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY MODIFYING REGULAR MEETING DATE & TIME. 091410**

On a motion by Commissioner Cowan and seconded by Commissioner Naffah and unanimously carried by a voice vote, the Del Norte Solid Waste Management Authority approved **RESOLUTION NO. 2018-04 OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY MODIFYING REGULAR MEETING DATE & TIME.**

6.3 Discussion regarding passage of SB 212 and legislative advocacy in 2018 and report regarding changes in law with impacts on Authority's responsibilities and programs. **190801**

Director Ward presented a report regarding legislation proposed and passed during this most recent legislative season, including SB 212, a product stewardship bill addressing end-of-life pharmaceuticals and home generated sharps.

7. CLOSED SESSION ITEMS:

7.1 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
(Gov't code 54957) Title: Director

This item was deferred to a future meeting so Commissioners may have time to review documents and submit their evaluations to legal counsel for consolidation.

8. ADJOURNMENT

Adjourn to the next special meeting of the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday November 13, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City. There being no further business to come before the Authority the Chair adjourned the meeting at 4:37 P.M.

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date / /

Submitted:

Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date / /

INVOICE

DATE: October 23, 2018

Remit To: North Coast Laboratories, Ltd.
5680 West End Road
Arcata, CA 95521-9202

Attn: Accounts Receivable

Invoice To: Del Norte Solid Waste Authority
1700 State Street
Crescent City, CA 95531

Attn: Tedd Ward
Phone:

Work Order: 1810099
PO Number:
Project Name: Groundwater CCLF
Date Received: 10/4/2018



**NORTH COAST
LABORATORIES LTD.**

COPY

10671
20232

Invoice Number: 142913

Payment Due Date: 11/22/2018

Payment Terms: Net 30 Days

Item	Matrix	Code	Qty	List Price	Test Total
Chemical Oxygen Demand	Aqueous	310	12	\$40.00	\$480.00
DNSWA Groundwater Dissolved Metals	Aqueous	320	12	\$225.00	\$2,700.00
DNSWA Groundwater Minerals	Groundwater	310	12	\$130.00	\$1,560.00
EPA 8260B	Aqueous	220	12	\$120.00	\$1,440.00
Geotracker Reporting		990	1	\$100.00	\$100.00
Subcontracted Analysis		900	12	\$120.00	\$1,440.00

Order TOTAL: \$7,720.00

Comments:

RECEIVED
OCT 29 2018
DNSWMA

Discount: 0.00%
Surcharge: 0.00%
Misc Charges: \$0.00

Subtotal: \$7,720.00
Payment Received: \$0.00

INVOICE Total \$7,720.00

Del Norte County Budget Transfer Request FY 18/19

Department Name	Fund	Dept.	Line Item	Description	Budget Transfer Amount(s)		
				Reduce Expenditures or Increase Revenue	Increase Expenditures or Reduce Revenue		
Solid Waste	422	421	20285-066	Spec Dept Exp - DOC Grant 16/17	\$ 222		222
Solid Waste	422	421	20290-066	Travel - DOC Grant 16/17		\$ 222	222
Total Amounts					\$ 222	\$ 222	222

Department complete and send to Auditor's Office for transfer number before sending to CAO. Round amounts up to whole dollars.

Department Justification - Include cover letter that addresses the following: 1) Reason for request; 2) Why sufficient balances exist to finance transfer; 3) Why request

Department Head Signature _____ Date _____

Auditor's Office: Sufficient balances exist per above (Under \$100 Auditor's Office approves)	County Administrative Officer: (Under \$1000 - CAO approves)
Deputy Auditor-Controller _____ Date _____	Recommendation: Approve _____ Deny _____ Submit for Board approval _____
TR No. _____ Budget Revision No. _____	County Administrative Officer _____ Date _____
Includes Revenue Appropriation _____ Requires 4/5ths Vote _____	

Passed by Board of Commissioners of the Del Norte Solid Waste Management Authority on 13 November 2018.

Ayes:
Noes:
Absent:

Attest: Clerk of the Board

By: _____
rine Brewer

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

1.3



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Director's Report

Date: 09 November 2018
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Director *Tedd*
Reporting Period: 12 October 2018 – 09 November 2018
Attachments: Public Service Announcement re. Free Wood
Recology Del Norte reports on recycling contamination

File Number: **231501 – Authority Work Plans**

Summary: The Del Norte Solid Waste Management Authority continues to operate the Klamath, Gasquet and Del Norte County Transfer Stations and to provide required monitoring, accounting and reports to overseeing agencies. Authority staff provide these services without any financial support from the City of Crescent City or the County of Del Norte, and without receiving a penny of taxes. The rates charged at Authority-managed facilities continue to be lower than any comparable facilities in Humboldt or Curry Counties.

Landfill Postclosure: Both vegetation control at the landfill and water testing have been delayed this summer, as the Alder Camp crews we work with on vegetation control have not been available as they have been elsewhere addressing fires this summer.

Outreach: Staff sent out the attached PSA to let Del Norte County residents know that they can get free untreated wood for their wood stoves and fireplaces, as one more public service from the Del Norte Solid Waste Management Authority and our transfer station operations contractor, Hambro/WSG.

Collections: Negotiations between Recology Del Norte and the Ad Hoc committee have progressed. A status report is presented under **Agenda Item 4.1**.

Advocacy: **Agenda Item 6.1** is a draft of some Guiding Principles that could be used as the basis for supporting or opposing legislation or regulations when timing of Authority meetings does not allow for staff to draft and present advocacy communications at Authority meetings before sending such communications.

2.1



During this past month, the Director attended the ESJPA meeting of the Regional Council of Rural Counties. While on vacation, Director Ward also spoke as a plenary speaker at Humboldt State University's 'Waste Not, Want Not' conference on November 5th, and was a panelist discussing the current state of recycling on November 7th.

Public Service Announcement

FOR MORE INFORMATION, CONTACT:

Tedd Ward - Director 465-1100

e-mail: tedd@recycledelnorte.ca.gov

Del Norte Solid Waste Management Authority

Distribution: **The Daily Triplicate FAX: 464-5102**
 KPOD - Community Events & PSA's FAX: 464-4303
 KCRE / KFVR - Community Events & PSA's FAX: 464-4303
 KHSU / KHSR - Community Events & PSA's FAX: 707-826-6082
 KXGO - Community Events & PSA's FAX: 707-786-5100
 Yurok Tribe FAX: 482-1377

Run Dates: **24 October 2018- 31 October 2018**

‘GET FREE WOOD FOR YOUR STOVE AT THE DEL NORTE TRANSFER STATION’

As the days grow colder and shorter, many people are starting to use their wood stoves and fireplaces. Did you know you can get wood for your stove from the Del Norte County Transfer Station for free?

Del Norte County households can load and haul away untreated wood, concrete or bricks for no charge every day until 4 P.M. You will need to be able to load materials yourself at your own risk, and we do not allow customers to use chainsaws or other power tools. To access these materials, drive up onto the scale, tell the attendant what you want to do, and follow their instructions. It's that easy.

Just one more public service brought to you by Hambro/WSG and the Del Norte Solid Waste Management Authority. For more information, check the Authority's website at www.recycledelnorte.ca.gov, or call them at 465-1100.

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Monday, November 05, 2018 9:31 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for October 28th, 2018 to November 3rd, 2018

Tedd,

We are continuing to collect approximately 75% - 80% of the recyclable volume in Del Norte. Recycling collection remains in the area of 13%-18% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads daily, however we are seeing levels of contamination remain stagnant in some curbside collection areas with some exceptions. Commercial collection routes have improved the most but are leveling off similar to the curbside routes.

The Smith River Community bins remain at a high contamination level around 20%-40%. Community bins tend to be used as a dumping ground for household trash and oversize bulky items as pictures were recently sent to you.

The routes that are consistently being processed are the following:

- 131 Residential Curbside Recycling
- 132 Residential Curbside Recycling
- 133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full. Both State street bins are being processed as recycling.

Both Smith river and Fort Dick recycling containers are being processed when not extremely contaminated.
70% Streetside recycling containers are being recycled unless extremely contaminated with food waste or other dirty items.

Bettendorf's trailer has the ability to carry 136 Yards of recyclables. Our average weight of material being loaded On the truck as recyclables is approximately **10 to 11 tons each load.**

Last week we delivered 3 loads to Recology Humboldt (Somoa Facility)

Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Best Regards,

Jeremy Herber
General Manager

Recology Del Norte™ | P.O. Box 1933 | Crescent City, CA 95531
T: 707.464.4181 | Jherber@recology.com



Please consider the environment before you print this email.

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Monday, October 01, 2018 9:00 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for September 23rd, 2018 to September 29th, 2018

Tedd,

We are continuing to collect approximately 75% - 80% of the recyclable volume in Del Norte. Recycling stream has seen a slight improvement but remains in the area of 13%-18% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads daily, however we are seeing levels of contamination decrease in some curbside collection areas with some exceptions. Commercial collection routes appear to have improved the most.

The Smith River Community bins remain at a high contamination level around 20%-40%. Community bins tend to be used as a dumping ground for household trash and oversize bulky items. The cameras at the transfer station has assisted with illegal dumping.

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Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Overseas markets continue to be strict on the material they are receiving, some markets are refusing to take plastics due to Contamination levels and illegal recycling operations.

Best Regards,

Jeremy Herber
General Manager

Recology Del Norte™ | P.O. Box 1933 | Crescent City, CA 95531

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Monday, September 24, 2018 6:58 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for September 16th, 2018 to September 22nd, 2018

Tedd,

We are continuing to collect approximately 75% - 80% of the recyclable volume in Del Norte. Recycling stream has seen a slight improvement but remains in the area of 13%-18% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads daily, however we are seeing levels of contamination decrease in some curbside collection areas with some exceptions. Commercial collection routes appear to have improved the most.

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Best Regards,

Jeremy Herber
General Manager

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Monday, September 17, 2018 8:28 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for September 9th, 2018 to September 15th, 2018

Tedd,

We are continuing to collect approximately 75% - 80% of the recyclable volume in Del Norte. Recycling stream has seen a slight improvement but remains in the area of 13%-18% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads daily, however we are seeing levels of contamination decrease in some curbside collection areas with some exceptions. Commercial collection routes appear to have improved the most.

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Best Regards,

Jeremy Herber
General Manager

Recology Del Norte™ | P.O. Box 1933 | Crescent City, CA 95531

Solid Waste
Balance Sheet
September 30, 2018

Unaudited

ASSETS

422 010 00000	Cash Solid Waste	1,175,084.40
422 010 00300	Imprest Cash	3,500.00
422 010 00500	I Bank Loan Deposit Held by County	198,177.17
422 010 01100	Accounts Receivable	2,822.57
422 010 03200	Land	493,000.00
422 010 03300	Transfer Station	3,266,990.64
422 010 03400	Equipment	158,443.55
422 010 03410	Buildings & Improvements	141,638.89
422 010 03440	Accum Depr Equipment	(158,129.00)
422 010 03450	Accum Depr Bldg & Improv	(121,588.00)
422 010 03460	Accum Depr Transfer Station	(1,000,552.00)
	Total Assets	<u><u>4,159,388.22</u></u>

LIABILITIES AND FUND EQUITY

422 010 05105	Sales Tax Payable	376.10
422 010 05210	Sublease Payable	2,727,290.50
422 010 05300	Compensated Absences Payable	45,281.00
422 010 05500	Post Closure Liability	2,061,342.00
422 010 05600	Net OPEB Obligation	273,578.00
422 010 07100	Fund Balance	(1,693,635.00)
422 010 09600	Investment in Capital Assets net of related debt	578,198.00
	Revenue	758,088.03
	Expenditure	(591,130.41)
	Total Liabilities and Fund Equity	<u><u>4,159,388.22</u></u>

RECEIVED
OCT 23 2018

DNSWMA

2.2

CLAIMS APPROVED BY THE DIRECTOR

Del Norte Solid Waste Management Authority

Claims for October 2018

Date Paid	Paid to:	Budget	Amt. Paid	Description	Claim #
10/1/2018	U S Bank Corp P S	20239-001	\$ 12.90	ORD 180055 12 Hi-Q Split Coupling 1265AA	8282
	U S Bank Corp P S	20239-001	\$ 384.21	ORD 18005512x12 Cross Tee 1234AN Plain End	
	U S Bank Corp P S	20290	\$ 125.00	ORD 1-8349260 Financial Stmts Seminar 10/30/18	
	U S Bank Corp P S	20290-064	\$ 609.40	FOL 18504 Anaheim Garden Grove Hotel 09/17-20/18	
	U S Bank Corp P S	20239-001	\$ 12.89	INV 159611 Sleek Line Glasses	
	U S Bank Corp P S	20239-001	\$ 26.87	INV 159611 Husky Oil Pre Mix Fuel, Gal	
	U S Bank Corp P S	20239-001	\$ 16.11	INV 159611 Trimmer Line Premium, 1	
	U S Bank Corp P S	20175	\$ 176.36	INV 308956 Topaz T-L462-HSB-R USB Signature Pad	
	U S Bank Corp P S	20285	\$ 42.95	ORD 53478 1# Easy Fill Device Gld Frkltf/Hex keys	
	U S Bank Corp P S	20285	\$ 225.75	ORD 53478 1# Refillable LP Cylinder 16.4oz Grn, 2	
	U S Bank Corp P S	20224	\$ 116.37	ORD ENV32021216 #10 Custom Window Envelope	
10/1/2018	Taylor, Richard D	20235	\$ 580.00	Treasurer/Controller Services September 2018	8283
10/1/2018	Del Norte Office Supply	20221	\$ 12.90	INV 556004 Wide Format Scans	8284
10/1/2018	McLellan, Michael	20290	\$ 301.39	Mileage reimb 04/07-09/29/18	8285
10/2/2018	Bi-Coastal Media	20285-071	\$ 782.00	INV 5613-2 KPOD-FM Hambro Recycle ads 09/04-30/18	8286
	Bi-Coastal Media	20285-071	\$ 1,241.00	INV 5613-1 KCRE-FM Hambro Recycle ads 09/04-30/18	
10/3/2018	G.H. Outreach	20285	\$ 175.00	INV 627198 September 2018 Recycling services	8287
10/3/2018	Curry Transfer Roto-Rooter	20140	\$ 173.08	INV 65933670 KTS PortaPotty September 2018	8288
	Curry Transfer Roto-Rooter	20140	\$ 173.08	INV 65933669 GTS PortaPotty September 2018	
10/5/2018	DN Auditor	20297	\$ 57.92	C. Renner Petroleum fuel charges 09/16-30/18	Interdepartmental
10/5/2018	KFUG Radio	20240	\$ 800.00	INV 10/02/18-10 Underwriting 10/18-03/19	8289
10/5/2018	The Triuplicate	20240	\$ 398.63	INV 2433497 Haz Waste ads 09/22-09/29/18, 4	8290
	The Triuplicate	20240-064	\$ 132.87	INV 2433497 Haz Waste ads 09/22-09/29/18, 4	
10/5/2018	Seymour, Kyra	20290-071	\$ 74.00	Travel Claim Used Oil/HHW Training 09/17-21/18	Interdepartmental
10/8/2018	Quill	20224	\$ 22.56	INV 1572736 Roll add ncr 2.25, 1	8291
	Quill	20224	\$ 15.36	INV 1567527 Easytouch retractable pen Red, 1 doz	
	Quill	20224	\$ 54.28	INV 1567527 Jacket 2Ply leg exp manilla, 1	
	Quill	20224	\$ 16.44	INV 1567527 Laser address label, 1X2-5/8, 1	
	Quill	20224	\$ 7.50	INV 1567527 Quill colored copy paper-Ltr Blue, 1	
	Quill	20224	\$ 5.36	INV 1567527 Qb straight steel 8 shears, 1	
	Quill	20224	\$ 9.66	INV 1567527 2019 quill brand yearly wall c, 1	
	Quill	20224	\$ 25.78	INV 1567527 2019 quill brand quarterly blu, 2	
	Quill	20224	\$ 9.66	INV 1567527 Ry19 hod economy desk pad cal, 1	
10/9/2018	Recology Del Norte	20238	\$ 2,325.96	INV 3147 Klamath Beach Rd 09/18 bin pull	8292
	Recology Del Norte	20238	\$ 1,356.81	INV 3146 Old Gasquet Toll Rd 09/18 bin pull	
10/9/2018	Black & Rice	20234	\$ 246.00	Statement for September 2018 Legal Fees	8293
10/9/2018	DN Auditor	20237	\$ 2,387.48	Debit/Credit Mo. September 2018	Interdepartmental
10/11/2018	Hambro/Waste Solutions Group	20239	\$ 192,800.42	INV 2018-09 Material Management September 2018	8294
10/11/2018	Smith, Haley	20290	\$ 42.02	Mileage reimb 09/04-10/10/18	8295
10/22/2018	Butcher, Andrew	20231	\$ 750.00	INV 2647 IT Services November 2018	8296
10/22/2018	Progressive Auto Ins.	20152	\$ 2,900.76	Auto Policy 12/15/18-12/15/19	8297
10/22/2018	Biocycle	20227	\$ 49.00	SUB new, T. Ward 1 yr.	8298
10/22/2018	United States Cellular	20121	\$ 85.87	INV 0272445607 10/04-11/03/18 Cell Service	8299
10/22/2018	Ward, Tedd	20121	\$ 34.62	Cell Phone Allowance 10/12/18	Interdepartmental
10/23/2018	DN Auditor	20155	\$ 539.50	P, L & MM Ins. 18/19 - 1st Qtr	Interdepartmental
10/23/2018	DN County Information Technology	20230	\$ 23.31	INV 22771 Labor, Board Meeting 10/16/18	Interdepartmental
10/23/2018	Canon Financial Services, Inc.	20221	\$ 50.52	INV 19330544 Printing charges September 2018	8300
	Canon Financial Services, Inc.	20250	\$ 142.02	INV 19330544 Contract rental charges October 2018	
10/23/2018	Brewer, Katherine	20290	\$ 93.96	Mileage reimb 10/17/18	8301
10/25/2018	Recology Del Norte	20238	\$ 189.97	INV 2861 Klamath Beach Rd 05/31/18 bin pull	8302
10/25/2018	Recology Del Norte	20288	\$ 269.09	BILL 05440284 900 Tenth St - City Yard	8303
	Recology Del Norte	20283	\$ 487.69	BILL 05440276 500 Cooper Ave - County Yard	
	Recology Del Norte	20288	\$ 642.74	BILL 05440250 1001 Front St - Cultural Center	
10/25/2018	Mission Linen Supply	20140	\$ 30.86	INV 508396649 Linen service 10/09/18	8304
	Mission Linen Supply	20140	\$ 30.86	INV 508489903 Linen service 10/23/18	
10/26/2018	North Coast Laboratories, Ltd.	20232	\$ 75.00	INV 142905 Turbidity, 3	8305
	North Coast Laboratories, Ltd.	20232	\$ 75.00	INV 142905 Settleable Solids, 3	

	North Coast Laboratories, Ltd.	20232	\$ 75.00	INV 142905 Nitrate and/or Nitrite, 3	
	North Coast Laboratories, Ltd.	20232	\$ 255.00	INV 142905 EPA 8260B, 3	
	North Coast Laboratories, Ltd.	20232	\$ 225.00	INV 142905 EPA 1664 - Oil and Grease, 3	
	North Coast Laboratories, Ltd.	20232	\$ 675.00	INV 142905 DNSWA Groundwater Dissolved Metal, 3	
	North Coast Laboratories, Ltd.	20232	\$ 120.00	INV 142905 Chemical Oxygen Demand, 3	
10/26/2018	DN Auditor	20297	\$ 26.87	C. Renner Petroleum fuel charges 10/01-15/18	Interdepartmental
10/26/2018	DN Community Development Department	20230	\$ 878.78	Reimbursable Time for Landfill	Interdepartmental
10/26/2018	Ward, Tedd	20290	\$ 525.29	Travel Claim ESJPA Meeting 10/17-19/18	Interdepartmental
10/26/2018	Crescent Ace Hardware	20239-001	\$ 2.42	INV 740269 Environmental Fee, 1	8306
	Crescent Ace Hardware	20239-001	\$ 6.01	INV 739405 Knife Utility H Dty Alum, 1	
	Crescent Ace Hardware	20239-001	\$ 10.74	INV 740390 Curved Locking Plier 10", 1	
	Crescent Ace Hardware	20239-001	\$ (16.13)	INV 740386 Rental Pump/ Trash 2" w/1 Suc 1 Dis	
	Crescent Ace Hardware	20239-001	\$ (0.73)	INV 740386 Environmental Fee, 1	
	Crescent Ace Hardware	20239-001	\$ (1.50)	INV 740386 Rental Damage Waver, 1	
	Crescent Ace Hardware	20239-001	\$ 6.01	INV 740270 Bit Drill23/64"Sp Pt Ace, 1	
	Crescent Ace Hardware	20239-001	\$ (1.51)	INV 740390 Blk Coeks, 4	
	Crescent Ace Hardware	20239-001	\$ 53.75	INV 740269 Rental, Pump/ Trash 2" w/1 Suc 1 Dis	
	Crescent Ace Hardware	20239-001	\$ (6.01)	INV 740390 Bit Drill23/64"Sp Pt Ace, 1	
	Crescent Ace Hardware	20239-001	\$ 5.00	INV 740269 Rental Damage Waver, 1	
	Crescent Ace Hardware	20224	\$ 13.96	INV 739987 Quantum Alkaline AAA12pk, 1	
	Crescent Ace Hardware	20224	\$ 10.74	INV 739987 Battery 303/357 3pk, 1	
	Crescent Ace Hardware	20239-001	\$ 23.64	INV 739405 Pipe Hand Saw Plstc 18"L, 1	
	Crescent Ace Hardware	20239-001	\$ 6.44	INV 739405 Gorilla Tape Black 12yd, 1	
	Crescent Ace Hardware	20239-001	\$ 23.16	INV 739405 Hardware, 6	
	Crescent Ace Hardware	20239-001	\$ 2.13	INV 739405 12" Black Standard Duty 25pk, 1	
	Crescent Ace Hardware	20239-001	\$ 1.50	INV 740270 Blk Coeks, 4	
	Crescent Ace Hardware	20180	\$ 4.93	INV 741854 Paint Tray 10.5X15X2.5", 1	
	Crescent Ace Hardware	20224	\$ 6.44	INV 742645 Broom Angle Sml Basc, 1	
	Crescent Ace Hardware	20224	\$ 16.11	INV 742645 Dustpan 11-1/2X7", 1	
	Crescent Ace Hardware	20224	\$ 4.93	INV 742448 Handle Thrd 15/16X48, 1	
	Crescent Ace Hardware	20224	\$ 10.74	INV 742448 60" Z-Pro Ylw Fibgl.Pole, 1	
	Crescent Ace Hardware	20224	\$ 6.01	INV 742448 Swiffer 360 Deg Duster, 1	
	Crescent Ace Hardware	20224	\$ 12.89	INV 742448 Brush Vehicle Wash Waste, 1	
	Crescent Ace Hardware	20239-001	\$ 3.43	INV 740390 Elbow Glv 1" 90 Deg St, 1	
	Crescent Ace Hardware	20180	\$ 32.24	INV 741854 Rstp Vocoilenm Stryel Gl, 1	
	Crescent Ace Hardware	20224	\$ 10.74	INV 742645 Shovl Sqr-Pt Long-Hnd47", 1	
	Crescent Ace Hardware	20180	\$ 1.06	INV 741854 Paint Tray Liner, 1	
	Crescent Ace Hardware	20180	\$ 1.82	INV 741854 Paintbrsh Chip2"Wht Brsl, 1	
	Crescent Ace Hardware	20180	\$ 5.14	INV 741854 Roller Frame3"4Wire Lnzr, 2	
	Crescent Ace Hardware	20180	\$ 4.29	INV 741854 Roller Cover 3"X3/8" 2pk, 1	
	Crescent Ace Hardware	20180	\$ 1.92	INV 741854 Wiping Cloths Asstd 8oz, 1	
	Crescent Ace Hardware	20224	\$ 13.97	INV 741422 Swiffer Duster 360 6ct, 1	
	Crescent Ace Hardware	20224	\$ 4.93	INV 741422 Mask Dust/Pollen 5pk 3m, 1	
	Crescent Ace Hardware	20180	\$ 0.81	INV 741854 Enviro Disposal Fee 0.75, 1	
10/30/2018	Efficiency Delivery	20280	\$ 30.00	INV 499452 Delivery to North Coast Labs 10/10/18	8307
	Efficiency Delivery	20280	\$ 30.00	INV 499451 Delivery to North Coast Labs 10/04/18	
	Efficiency Delivery	20280	\$ 30.00	INV 437418 Delivery to North Coast Labs 10/03/18	
10/30/2018	North Coast Laboratories, Ltd.	20232	\$ 720.00	INV 142911 Subcontracted Analysis, 6	8308
	North Coast Laboratories, Ltd.	20232	\$ 720.00	INV 142911 EPA 8260B, 6	
	North Coast Laboratories, Ltd.	20232	\$ 780.00	INV 142911 DNSWA Groundwater Minerals, 6	
	North Coast Laboratories, Ltd.	20232	\$ 1,350.00	INV 142911 DNSWA Groundwater Dissolved Metals, 6	
	North Coast Laboratories, Ltd.	20232	\$ 240.00	INV 142911 Chemical Oxygen Demand, 6	
10/31/2018	Taylor, Richard D	20235	\$ 480.00	Treasurer/Controller Services October 2018	8310
	TOTAL		\$ 219,889.70		

DNSWMA			
GRAND TOTALS			
October 2018			
	Amount to 422-421 91003	Amount to 422-421 91004	TOTAL AMOUNT
	66.53%	33.47%	
DNCTS Cash Total	31,454.35	15,824.10	47,278.45
DNCTS Charge Total	148,926.12	74,921.95	223,848.07
DNCTS Credit/Debit	29,459.48	14,820.51	44,279.99
DNCTS Adjustment	-763.64	763.64	0.00
DNCTS Totals	209,076.31	106,330.20	315,406.51
Klamath Cash Total		6,024.26	6,024.26
Klamath Charge Total		1,962.07	1,962.07
Klamath Adjustment			
Klamath Totals		7,986.33	7,986.33
Gasquet Cash Total		1,820.87	1,820.87
Gasquet Charge Total		218.63	218.63
Gasquet Adjustment			
Gasquet Totals		2,039.50	2,039.50
GRAND TOTALS	209,076.31	116,356.03	325,432.34

2.4

MONTHLY SPLIT SHEET
DNSWMA TRANSFER STATION
MONTH: OCTOBER 2018

Date	Cash	Checks	Cash/Check Total	Visa	Master	Discover	AmExp	Credit Card Total	Charges	Grand Total	66.53% 91003	33.47% 91004	20286	Total
1	\$ 1,076.64	\$ 111.17	\$ 1,187.81	\$ 1,774.77	\$ 175.67		\$ 162.04	\$ 2,112.48	\$ 10,661.35	\$ 13,961.64	\$ 790.25	\$ 397.56	(\$0.91)	\$ 1,186.90
2	\$ 988.12	\$ 142.91	\$ 1,131.03	\$ 1,496.69	\$ 49.48	\$ 7.75	\$ 184.76	\$ 1,738.68	\$ 11,717.12	\$ 14,586.83	\$ 752.47	\$ 378.56	(\$11.93)	\$ 1,119.10
3	\$ 1,435.55	\$ 19.87	\$ 1,455.42	\$ 1,392.95	\$ 115.09		\$ 13.63	\$ 1,521.67	\$ 5,577.73	\$ 8,554.82	\$ 968.29	\$ 487.13	\$ 4.85	\$ 1,480.27
4	\$ 1,601.14	\$ 176.65	\$ 1,777.79	\$ 1,254.22	\$ 135.79	\$ 25.74		\$ 1,415.75	\$ 10,329.53	\$ 13,523.07	\$ 1,182.76	\$ 595.03	(\$4.90)	\$ 1,772.89
5	\$ 1,956.23	\$ 105.45	\$ 2,061.68	\$ 1,464.32	\$ 126.20	\$ 22.72	\$ 130.24	\$ 1,743.48	\$ 9,116.02	\$ 12,921.18	\$ 1,371.64	\$ 690.04	\$ 14.77	\$ 2,076.45
6	\$ 1,041.51	\$ 145.56	\$ 1,187.07	\$ 982.27	\$ 147.06		\$ 19.69	\$ 1,149.02	\$ 1,082.54	\$ 3,418.63	\$ 789.76	\$ 397.31	\$ 9.88	\$ 1,196.95
7	\$ 1,605.38	\$ 87.36	\$ 1,692.74	\$ 1,665.27	\$ 64.73	\$ 24.23	\$ 63.60	\$ 1,389.82	\$ 1,277.33	\$ 4,310.93	\$ 1,093.61	\$ 550.17	\$ 0.00	\$ 1,643.78
8	\$ 1,169.12	\$ 706.24	\$ 1,875.36	\$ 1,062.33	\$ 93.80	\$ 60.89	\$ 86.32	\$ 1,816.32	\$ 10,011.56	\$ 13,524.61	\$ 1,277.18	\$ 642.53	\$ 2.30	\$ 1,922.01
9	\$ 1,167.05	\$ 752.66	\$ 1,919.71	\$ 1,991.53	\$ 18.56	\$ 56.03	\$ 96.92	\$ 1,309.08	\$ 6,803.41	\$ 9,987.85	\$ 1,247.68	\$ 627.68	(\$1.00)	\$ 1,874.36
10	\$ 1,442.82	\$ 133.07	\$ 1,575.89	\$ 836.42	\$ 34.38		\$ 106.92	\$ 870.80	\$ 8,288.49	\$ 10,735.18	\$ 1,048.44	\$ 527.45	\$ 0.07	\$ 1,575.89
11	\$ 1,360.00	\$ 109.57	\$ 1,469.57	\$ 925.63	\$ 116.61	\$ 18.76		\$ 1,637.02	\$ 568.07	\$ 4,555.38	\$ 1,563.65	\$ 786.64	(\$0.15)	\$ 2,350.14
12	\$ 2,304.85	\$ 45.44	\$ 2,350.29	\$ 1,505.38	\$ 112.88	\$ 52.02		\$ 2,103.50	\$ 950.73	\$ 4,735.90	\$ 1,118.82	\$ 562.85	\$ 0.10	\$ 1,681.77
13	\$ 1,584.27	\$ 127.40	\$ 1,681.67	\$ 1,945.40	\$ 106.08	\$ 41.07		\$ 1,451.26	\$ 9,458.58	\$ 12,807.65	\$ 1,262.61	\$ 635.20	\$ 0.35	\$ 1,898.16
14	\$ 1,819.90	\$ 77.91	\$ 1,897.81	\$ 1,449.03	\$ 116.24		\$ 178.70	\$ 1,743.97	\$ 10,248.60	\$ 12,977.51	\$ 655.28	\$ 329.66	\$ 1.00	\$ 985.94
15	\$ 915.04	\$ 69.90	\$ 984.94	\$ 807.34	\$ 89.39		\$ 119.21	\$ 896.73	\$ 9,028.30	\$ 11,441.23	\$ 1,008.73	\$ 507.47	\$ 0.04	\$ 1,516.24
16	\$ 1,447.51	\$ 68.69	\$ 1,516.20	\$ 857.54	\$ 306.52	\$ 10.60		\$ 1,293.87	\$ 11,491.25	\$ 13,783.58	\$ 664.28	\$ 334.18	\$ 0.78	\$ 999.24
17	\$ 949.64	\$ 48.82	\$ 998.46	\$ 893.88	\$ 51.67		\$ 81.78	\$ 1,630.88	\$ 9,820.33	\$ 12,666.43	\$ 1,264.44	\$ 636.11	(\$0.11)	\$ 1,900.44
18	\$ 1,686.34	\$ 214.21	\$ 1,900.55	\$ 1,451.83	\$ 97.27			\$ 1,630.88	\$ 470.12	\$ 3,945.69	\$ 1,227.27	\$ 617.42	\$ 1.05	\$ 1,845.74
19	\$ 1,704.78	\$ 139.91	\$ 1,844.69	\$ 2,704.88	\$ 108.75			\$ 2,813.63	\$ 1,247.44	\$ 5,582.93	\$ 1,012.49	\$ 509.37	(\$0.06)	\$ 1,521.80
20	\$ 1,303.20	\$ 218.66	\$ 1,521.86	\$ 1,447.26	\$ 7.75			\$ 1,455.01	\$ 6,963.27	\$ 10,336.67	\$ 1,276.30	\$ 642.09	\$ 1.48	\$ 1,919.87
21	\$ 1,822.62	\$ 95.77	\$ 1,918.39	\$ 1,017.64	\$ 24.41	\$ 33.32	\$ 62.09	\$ 1,137.46	\$ 9,251.61	\$ 11,831.36	\$ 959.56	\$ 482.73	\$ 3.12	\$ 1,445.41
22	\$ 1,180.30	\$ 261.99	\$ 1,442.29	\$ 732.73	\$ 111.63	\$ 13.80	\$ 57.55	\$ 915.71	\$ 5,332.91	\$ 6,941.37	\$ 460.89	\$ 231.86	\$ 0.00	\$ 692.75
23	\$ 692.75		\$ 692.75	\$ 871.44	\$ 207.02	\$ 7.75		\$ 1,086.21	\$ 9,033.23	\$ 10,955.82	\$ 556.44	\$ 279.94	\$ 0.03	\$ 836.41
24	\$ 801.37	\$ 35.01	\$ 836.38	\$ 981.84	\$ 121.33	\$ 8.49	\$ 48.46	\$ 1,205.56	\$ 10,671.16	\$ 13,274.19	\$ 929.74	\$ 467.73	\$ 0.14	\$ 1,397.61
25	\$ 1,239.35	\$ 158.12	\$ 1,397.47	\$ 1,330.46	\$ 58.11			\$ 1,437.03	\$ 150.70	\$ 4,177.75	\$ 1,723.14	\$ 866.88	\$ 0.00	\$ 2,590.02
26	\$ 1,626.08	\$ 963.94	\$ 2,590.02	\$ 1,162.27	\$ 163.55			\$ 1,325.82	\$ 1,003.78	\$ 3,386.03	\$ 702.84	\$ 353.59	\$ 0.01	\$ 1,056.44
27	\$ 1,005.66	\$ 50.77	\$ 1,056.43	\$ 895.56	\$ 7.75			\$ 994.17	\$ 10,424.98	\$ 12,244.84	\$ 549.33	\$ 276.36	(\$0.25)	\$ 825.44
28	\$ 808.19	\$ 17.50	\$ 825.69	\$ 755.03	\$ 195.54			\$ 1,041.43	\$ 13,655.05	\$ 16,145.84	\$ 964.26	\$ 485.10	\$ 1.17	\$ 1,450.53
29	\$ 1,367.41	\$ 81.95	\$ 1,449.36	\$ 834.98	\$ 42.96			\$ 877.94	\$ 9,104.70	\$ 11,377.99	\$ 928.33	\$ 467.02	(\$9.95)	\$ 1,385.40
30	\$ 1,371.12	\$ 24.23	\$ 1,395.35					\$ -						
31	\$ 41,858.86	\$ 5,419.59	\$ 47,278.45	\$ 39,148.55	\$ 3,060.74	\$ 383.17	\$ 1,687.53	\$ 44,279.99	\$ 223,848.07	\$ 315,406.51	\$ 31,454.35	\$ 15,824.10	\$ 8.88	\$ 47,287.33

10/26/18 - NSF check returned from 10/07/18 \$7.75
10/31/18 - Delinquent Account collected through DN County Collections \$803.61

DAILY TICKET REPORT
DNSWMA TRANSFER STATION
MONTH: October 2018

Date	BEGIN	END	VOIDED TICKETS	TICKET COUNT	
1	1035493	1035697	1	204	
2	1035698	1035888	1	190	
3	1035889	1036074	1	185	
4	1036075	1036275	1	200	
5	1036276	1036511		236	
6	1036512	1036656		145	
7	1036657	1036841		185	
8	1036842	1037064	1	222	
9	1037065	1037272	2	206	
10	1037273	1037455		183	
11	1037456	1037637		182	
12	1037638	1037847		210	
13	1037848	1038059		212	
14	1038060	1038278		219	
15	1038279	1038473	1	194	
16	1038474	1038657		184	
17	1038658	1038835		178	
18	1038836	1039039	1	203	
19	1039040	1039256		217	
20	1039257	1039474		218	
21	1039475	1039687		213	
22	1039688	1039919		232	
23	1039920	1040110		191	High
24	1040111	1040241		131	236
25	1040242	1040397		156	
26	1040398	1040594		197	Low
27	1040595	1040767		173	131
28	1040768	1040901		134	
29	1040902	1041062		161	Daily Ave.
30	1041063	1041235		173	190
31	1041236	1041402		167	
TOTAL			9	5901	

**DNSWMA
GASQUET TRANSFER STATION - DEPOSITS
October-2018**

Date	Cash	Checks	TOTAL Deposit	Over / Short	Sales	TOTAL Sales	Charges	TOTAL Cash + Charge	Tickets	Notes
October 6, 2018	352.74	140.52	493.26	\$0.01	493.25	493.26	78.08	571.34	29	
October 13, 2018	414.41	69.00	483.41	\$0.15	483.26	483.41	140.55	623.96	34	
October 20, 2018	261.70	121.10	382.80	\$0.99	381.81	382.80		382.80	29	
October 27, 2018	371.97	89.43	461.40	\$0.36	461.04	461.40		461.40	26	
			0.00			0.00		0.00		
			0.00			0.00		0.00		
			0.00			0.00		0.00		
			0.00			0.00		0.00		
			0.00			0.00		0.00		
TOTAL	\$ 1,400.82	\$ 420.05	\$ 1,820.87	\$ 1.51	\$ 1,819.36	\$ 1,820.87	\$ 218.63	\$ 2,039.50	118	

TOTAL SALES (CASH + CHARGE)

Date	Thursday	Saturday
October 6, 2018		571.34
October 13, 2018		623.96
October 20, 2018		382.80
October 27, 2018		461.40
TOTALS	\$0.00	\$2,039.50
DAILY AVERAGE		\$509.88

2,039.50

DNSWMA KLAMATH TRANSFER STATION - DEPOSITS										
October-2018										
Date	Cash	Checks	TOTAL			Over / Short	Sales	Charges	TOTAL	
			Deposit	Over / Short	Sales				Cash + Charge	Tickets
October 3, 2018	483.67	182.96	666.63	0.00	666.63	666.63	666.63	666.63	25	
October 7, 2018	623.3	57.91	681.21	0.05	681.16	681.21	681.21	681.21	36	
October 10, 2018	371.54	39.41	410.95	0.26	410.69	410.95	728.62	1,139.57	27	
October 14, 2018	1,502.80	280.06	1,782.86	0.70	1,782.16	1,782.86	693.04	1,782.86	39	
October 17, 2018	427.88	41.64	469.52	0.33	469.19	469.52	536.07	1,162.56	20	
October 21, 2018	536.07	12.10	536.07	0.07	536.00	536.07	540.41	536.07	33	
October 24, 2018	518.74	74.10	530.84	0.00	530.84	530.84	540.41	1,071.25	21	
October 28, 2018	449.95	74.10	524.05	(0.10)	524.15	524.05	540.41	524.05	30	
October 31, 2018	422.13		422.13	0.00	422.13	422.13		422.13	15	
			0.00		0.00	0.00		0.00		
			0.00		0.00	0.00		0.00		
TOTAL	\$ 5,336.08	688.18	\$ 6,024.26	1.31	\$ 6,022.95	\$ 6,024.26	\$ 1,962.07	\$ 7,986.33	246	

TOTAL SALES (CASH + CHARGE)			
Date	Wednesday	Friday	Sunday
October 3, 2018	666.63		
October 7, 2018			681.21
October 10, 2018	1,139.57		
October 14, 2018			1,782.86
October 17, 2018	1,162.56		
October 21, 2018			536.07
October 24, 2018	1,071.25		
October 28, 2018			524.05
October 31, 2018	422.13		
TOTALS	\$4,462.14	\$0.00	\$3,524.19
DAILY AVERAGE	\$892.43		\$881.05
			7,986.33

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of November 9, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Affordable Home & Rental Rep.	23.50	0.00	0.00	0.00	0.00	23.50
Agricultural Commission(solid waste only)	47.12	22.72	0.00	0.00	0.00	69.84
Albers Seafood	119.94	0.00	0.00	0.00	0.00	119.94
Alexandre EcoDairy Farms	477.04	0.00	0.00	0.00	0.00	477.04
Babich Construction	87.84	0.00	0.00	0.00	0.00	87.84
Bayside Excavation	934.35	0.00	0.00	0.00	0.00	934.35
Benner Mini Storage	160.11	0.00	0.00	0.00	0.00	160.11
Borges Dairy	113.58	0.00	0.00	0.00	0.00	113.58
Brown, Eileen	602.63	0.00	0.00	0.00	0.00	602.63
Cal-Fire	0.00	50.01	0.00	0.00	0.00	50.01
Cal-Trans	0.00	35.91	0.00	599.28	0.00	635.19
California Auto Image	261.99	0.00	0.00	0.00	0.00	261.99
California Dept. of Fish & Wildlife	0.00	35.80	0.00	0.01	0.00	35.81
California Dept. Parks & Rec.	1,069.83	1,028.86	0.00	0.00	0.00	2,098.69
Castlerock Countertop's	289.25	0.00	0.00	0.00	0.00	289.25
Cetnar Construction Inc.	833.60	0.00	0.00	0.00	0.00	833.60
City of Crescent City.	738.08	0.00	0.00	0.00	0.00	738.08
Cornerstone Assembly of God	93.89	0.00	0.00	0.00	0.00	93.89
Crescent Ace Hardware.	571.54	0.00	0.00	0.00	0.00	571.54
Crescent City KOA	321.04	0.00	0.00	0.00	0.00	321.04
Crescent Fire Protection Dist.	17.52	17.58	0.00	0.00	0.00	35.10
Crescent Senior Estates	713.17	0.00	0.00	0.00	0.00	713.17
Danco Builders	1,570.43	0.00	0.00	0.00	0.00	1,570.43
DDR	60.76	104.49	0.00	0.00	0.00	165.25
Del Norte Ambulance	72.70	115.09	0.00	0.00	0.00	187.79
Del Norte Realty	595.87	0.00	0.00	0.00	0.00	595.87
Del Norte Roofing	68.15	0.00	0.00	0.00	0.00	68.15
Del Norte Senior Center	153.16	0.00	0.00	0.00	0.00	153.16
DN Unified School District	1,342.58	0.00	0.00	0.00	0.00	1,342.58
DNC Abandoned Vehicle Abatement	938.08	1,389.33	0.00	0.00	0.00	2,327.41
DNC Public Nuisance Abatement	0.00	256.30	0.00	0.00	0.00	256.30
Elk Valley Casino	7.75	0.00	0.00	0.00	0.00	7.75
Elk Valley Storage	0.00	40.89	0.00	0.00	0.00	40.89
G. H. Outreach	330.21	0.00	0.00	0.00	0.00	330.21
Gasquet Mobile Home Park	78.08	0.00	0.00	0.00	0.00	78.08
GR Construction	159.02	0.00	0.00	0.00	0.00	159.02
Green Scapes	207.04	0.00	0.00	0.00	0.00	207.04
Griffin's Furniture Outlet	181.89	0.00	0.00	0.00	0.00	181.89
Hank's Hauling	86.32	0.00	0.00	0.00	0.00	86.32
Hartley Construction	334.68	0.00	0.00	0.00	0.00	334.68
HASP / Jordan Recovery Centers	87.83	0.00	0.00	0.00	0.00	87.83
Hemmingsen Contracting Company	3,559.11	1,242.94	0.00	0.00	0.00	4,802.05
Humboldt Moving & Storage	46.95	0.00	0.00	0.00	0.00	46.95
Investment Realty	198.76	0.00	0.00	0.00	0.00	198.76
John Pappas Drywall	177.36	0.00	0.00	0.00	0.00	177.36
Kirkland's Lawn & Yard Service	1,810.36	0.00	0.00	0.00	0.00	1,810.36
Kraft, Tom & Patti	63.61	0.00	0.00	0.00	0.00	63.61
Lara-Edelman Accounting Svc.	0.00	40.89	0.00	0.00	0.00	40.89
LNL Design and Construction	0.00	184.76	0.00	0.00	0.00	184.76
Lola Paquette Property Mgmt	13.63	0.00	0.00	0.00	0.00	13.63
Loren Stonebrink Const	344.42	0.00	0.00	0.00	0.00	344.42
Lucky 7 Casino	64.27	0.00	0.00	0.00	0.00	64.27
Mastaloudis Homes Inc.	60.58	96.47	0.00	0.00	0.00	157.05
McMurray & Sons, Inc.	4,540.17	0.00	0.00	0.00	0.00	4,540.17
Mow Blow and Go	32.57	0.00	0.00	0.00	0.00	32.57
Murray Construction	266.83	0.00	0.00	0.00	0.00	266.83
New Dawn Support Services	236.60	0.00	0.00	0.00	0.00	236.60
North Coast Properties	18.33	0.00	0.00	0.00	0.00	18.33
North Woods Realty	85.09	110.55	0.00	0.00	0.00	195.64
Northridge Electric	337.88	0.00	0.00	0.00	0.00	337.88
Pacific Northwest Physical Therapy	0.91	0.00	9.09	0.00	0.00	10.00
Pacific Ocean Park	1,141.26	933.08	0.00	0.00	0.00	2,074.34
PALM Industries, Inc.	162.04	0.00	0.00	0.00	0.00	162.04
Pebble Beach Apartments	15.14	0.00	0.00	0.00	0.00	15.14
Pelican Bay Evangelical Free Church	10.60	0.00	0.00	0.00	0.00	10.60
Pelican Bay Roofing Co.	166.59	0.00	0.00	0.00	0.00	166.59

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of November 9, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Plunkett's Family Painting	74.61	0.00	0.00	0.00	0.00	74.61
Positive Solutions	374.67	0.00	0.00	0.00	0.00	374.67
Ray's Mobile Home Service	306.09	248.37	0.00	0.00	0.00	554.46
Recology Del Norte (Franchise)	137,226.72	0.00	0.00	0.00	0.00	137,226.72
Recology Del Norte (Prison)	13,823.44	0.00	0.00	0.00	0.00	13,823.44
Recology Del Norte Fran Fees	28,701.00	0.00	0.00	0.00	0.00	28,701.00
Red Sky Roofing	15,643.32	0.00	0.00	0.00	0.00	15,643.32
Redwood National Park	1,951.81	0.00	0.00	0.00	0.00	1,951.81
Reservation Ranch *COLLECTIONS*	0.00	0.00	255.84	219.61	1,028.08	1,503.53
Richard Brown Construction	7.75	0.00	0.00	0.00	0.00	7.75
Richterich & Jones Const	190.81	0.00	0.00	0.00	0.00	190.81
Ritchie Homes	130.24	0.00	0.00	0.00	0.00	130.24
Ron Spitzner	221.11	0.00	0.00	0.00	0.00	221.11
Roy Rook Construction	140.55	0.00	0.00	0.00	0.00	140.55
Rural Human Services	7.75	0.00	0.00	0.00	0.00	7.75
Schnacker's *COLLECTIONS*	0.00	0.00	0.00	0.00	834.87	834.87
Seawood Village	3,225.68	0.00	0.00	0.00	0.00	3,225.68
Smith River Equipment	193.85	0.00	0.00	0.00	0.00	193.85
Sprint Courier Service	181.73	0.00	0.00	0.00	0.00	181.73
Spruce Haven Mobile Home Park	23.60	0.00	0.00	0.00	0.00	23.60
Stephen F White Gen.Cont. Inc.	31.54	0.00	0.00	0.00	0.00	31.54
Stone Roofing	6,931.39	0.00	0.00	0.00	0.00	6,931.39
Swanson, Ray C. Construction	446.00	0.00	0.00	0.00	0.00	446.00
Tab & Associates	592.98	0.00	0.00	0.00	0.00	592.98
Thomas Gavin Construction	0.00	33.32	0.00	0.00	0.00	33.32
Tim Haban Construction	824.80	0.00	0.00	0.00	0.00	824.80
Tolowa Dee-Ni' Nation	2,366.58	0.00	0.00	0.00	0.00	2,366.58
Totem Villa Apartments	71.08	0.00	0.00	0.00	0.00	71.08
Van Arsdale Construction	2,065.63	0.00	0.00	0.00	0.00	2,065.63
Wetherell Ranch Inc.	21.20	0.00	0.00	0.00	0.00	21.20
Wigley Contracting	7.75	0.00	0.00	0.00	0.00	7.75
Yurok Economic Dev Corp	255.97	0.00	0.00	0.00	0.00	255.97
Yurok Indian Housing Authority	98.34	27.62	0.00	0.00	0.00	125.96
Yurok Tribe	2,566.12	1,108.53	25.62	0.00	0.00	3,700.27
TOTAL	245,807.74	7,123.51	290.55	818.90	1,862.95	255,903.65

AUTHORITY REVENUE REPORT October 2018

2017/18 **2018/2019**
 Budget/Month Adjusted Annual Budget
 \$ 103,734.42 \$ 1,244,813.00

**Authority
Service Fees**

2017/18		Comparison FY17/18	Actual/Month		Over Budget
July	\$ 115,382.33	\$ (1,965.59)	July	\$ 113,416.74	\$ 9,682.32
August	\$ 118,024.42	\$ (2,917.81)	August	\$ 115,106.61	\$ 11,372.19
September	\$ 104,891.71	\$ 1,670.12	September	\$ 106,561.83	\$ 2,827.41
October	\$ 96,243.50	\$ 20,112.53	October	\$ 116,356.03	\$ 12,621.61
November	\$ 87,399.47	\$ -	November		\$ -
December	\$ 89,344.86	\$ -	December		\$ -
January	\$ 100,555.83	\$ -	January		\$ -
February	\$ 87,672.05	\$ -	February		\$ -
March	\$ 98,856.22	\$ -	March		\$ -
April	\$ 97,152.67	\$ -	April		\$ -
May	\$ 122,808.15	\$ -	May		\$ -
June	\$ 104,797.23	\$ -	June		\$ -
Total	\$ 1,223,128.44	\$ 16,899.25	Total	\$ 451,441.21	\$ 36,503.54

Over last year
Over Budget

AUTHORITY REVENUE REPORT October 2018

2017/2018

2018/2019

Franchise Fee		Actual Annual	Comparison FY 18/19-FY 17/18	Budget/Month	Budget/Year
	2017/2018			2018/2019	Over/(Under) Budget
July	\$ 24,594.00	\$ 398.00	July	\$ 24,992.00	\$ 748.50
August	\$ 22,628.00	\$ 3,686.00	August	\$ 26,314.00	\$ 2,070.50
September	\$ 24,003.00	\$ 6,668.00	September	\$ 30,671.00	\$ 6,427.50
October	\$ 22,699.00	\$ 6,002.00	October	\$ 28,701.00	\$ 4,457.50
November	\$ 21,921.00	\$ -	November		\$ -
December	\$ 22,566.00	\$ -	December		\$ -
January	\$ 20,591.00	\$ -	January		\$ -
February	\$ 22,030.00	\$ -	February		\$ -
March	\$ 21,197.00	\$ -	March		\$ -
April	\$ 22,923.00	\$ -	April		\$ -
May	\$ 23,040.00	\$ -	May		\$ -
June	\$ 23,586.00	\$ -	June		\$ -
Total	\$ 271,778.00	\$ 16,754.00	Total	\$ 110,678.00	\$ 13,704.00

Over/(Under) last year

Over/ (Under) Budget

This report was not ready at the time the agenda was published.

If available, staff will provide the attachment for this item at the meeting.

2.4, 2.5



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 08 November 2018
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. - Director *Tedd*
File Number: 180510, 180516

Topic: Status of Negotiations with Recology Del Norte

Recommendation: That the Board consider, discuss, and provide additional direction to staff as needed regarding the potential content of a Collections Change Order with Recology Del Norte. The Collections Ad Hoc Committee and Recology Del Norte representatives agreed that the Board should consider the current status of negotiations and provide additional direction as needed. If there are no changes or modifications to the current direction, staff will pursue negotiating a Change Order with Recology Del Norte, enacting the following policies:

- Recology Del Norte provides documentation confirming either purchase or a secured lease of a facility in Del Norte County where recyclables can be unloaded, larger pieces of non-recyclable materials removed, and where such recyclables are reloaded and transported to be processed and marketed outside Del Norte County. If such a property is leased, the term of that lease will be at least through the term of the current Collections Franchise Agreement.
- Increase all collection rates based on changes to the Consumer Price Index as described in the Agreement, plus an additional 6.12%, effective 01 July 2019.
- Without additional charges for residential customers subscribed for 20 gallon trash cart collections (beyond the CPI-based increase and the 6.12% increase), Recology Del Norte will be allowed to provide 32 gallon carts to such customers in an effort to reduce contamination and service costs. After this first Change Order is adopted, no new customers will be allowed to sign up for the 20 gallon trash service. In other words, the 20 gallon trash cart will be phased out, but customers who have

subscribed to this service will be allowed to continue at the adjusted 20 gallon trash rate.

- Recology will add four (4) additional Authority-allocated dumpsters specifically for cleanup events and activities, or for cleanups on public property ordered, directed, or overseen by a Code Enforcement Officer. These 4 additional dumpsters could not be used for non-cleanup community events (e.g. Fair, Sea Cruise, Find Your Park, etc.) or bin pulls from the Gasquet or Klamath transfer stations. This change will result in a total of 25 Authority-allocated bins annually, provided that at least four such bins are used for cleanup events or activities.
- This Change Order would not be an extension, and would not extend the term of the Collections Franchise Agreement.

After the start of the next fiscal year, staff would continue negotiations with Recology Del Norte for an additional Change Order incorporating the following:

- A rate restructuring that would include a base rate for any collection, plus additional amounts depending on each customer's services. This rate restructuring would eliminate the current situation where residential customers pay based on trash services, with larger recycling carts available for no additional charges.
- Recology Del Norte provides documentation confirming either purchase or a secured lease of a facility in Del Norte County where recyclables can be unloaded, larger pieces of non-recyclable materials removed, and where such recyclables are reloaded and transported to be processed and marketed outside Del Norte County. If such a property is leased, the term of that lease will be at least through the term of the **extended** Collections Franchise Agreement.
- Additional outreach, monitoring and possible enforcement tools to control or reduce non-recyclable materials in recycling and/or yard debris collections.
- Extending the term of the Collections Franchise Agreement by three years.
- Possible adjustment of the percentage charged as Franchise Fees.
- Acceptance that these rate adjustments will be adequate compensation for any changes in recycling markets through the end of the (extended) term of the agreement.
- These changes would be effective starting 01 July 2020.

Background: At the June Authority meeting, the Board affirmed the appointments to the Ad Hoc Collections Committee, that the intended purpose of this committee was to negotiate an extension to the Collections Franchise Agreement with Recology Del Norte, and that the Board will consider interim recommendations from the Collections Ad Hoc Committee for additional direction or action by the Authority Board.

These recommendations are intended to address Recology Del Norte's request for a 6.12% rate increase in their letter of 14 September 2018. Authority representatives do not agree with Recology's assertion that section 7.03 of the Agreement requires that the Board adjust rates based on this request. All parties do, however, acknowledge that changes at Julindra, in how Recology processes and markets recyclables collected under the Collections Franchise, and changes in global recycling markets have all compounded to significantly increase the costs of recycling processing and marketing for Recology Del Norte. Also, as additional charges for recycling processing have not previously been considered as costs under the Collections Franchise, any rate adjustment would have to be enacted by a rate ordinance.

Analysis: Annual rate changes based on changes to the Consumer Price Index are implemented each July 1st. To avoid adjusting rates more than once a year, staff recommend timing any rate changes so they can also become effective July 1st.

This is a status report regarding negotiations. None of the proposed changes will become effective until Change Order(s) and a Rate Ordinance(s) are adopted by the Authority Board to implement such changes.

During negotiations, Recology Del Norte repeatedly asserted the following:

1. Costs for recycling collections, initial sorting, transfer, transport, processing, and marketing have all increased substantially. The transition from working with Julindra as processor to the current framework has required many improvised interim steps, many of which were very expensive.
2. Recology has not been compensated for these additional expenses. The rate adjustments requested only cover a portion of Recology's increased expenses.
3. Needs are immediate and rate adjustment is necessary for Recology to secure a location to continue current operations as they are.

Authority representatives repeatedly asserted the following:

1. Since July 2011, Recology Del Norte has been responsible for collecting, processing and marketing recyclables collected under the Franchise Collections Agreement.
2. The Authority has been accommodating to Recology's need to change processors, and has agreed to a reduction in the variety of materials included in Recology's recycling programs, the prohibition of black plastic bags in the recycling, and the relocating of community recycling bins from the Fairgrounds to the Del Norte County Transfer Station.
3. Changes to the Franchise Collections Agreement based on increased costs for non-recyclable materials in recycling programs should include service changes that have potential to reduce the quantities of non-recyclable materials in Recology's recycling programs.
4. Additional outreach, monitoring and potential enforcement activities should be included in any changes so customers can be engaged in the effort to reduce contamination.
5. An extension of the term of the Collections Franchise Agreement should include some kind of tangible community benefit



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Staff Report

Date: 08 November 2018
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. - Director 
File Number: 120502 - Legislation
Topic: Guiding Principles for Legislative Advocacy

Recommendation: That the Board consider and suggest revisions to the attached draft Guiding Principles. Staff will then present a revised version of these principles early in 2019 for the possible adoption.

Background: This past year the Board directed staff to advocate regarding legislation being considered that could impact this agency, its members or its programs. To become more engaged in these discussions, the Director has attended and made presentation at the Environmental Services Joint Powers Authority of the Regional Council of Rural Counties. The Director also serves as Treasurer and Board member of the California Product Stewardship Council, and has been a long-time member of the California Resource Recovery Association, Californians Against Waste, and the Container Recycling Institute. Positions adopted by these and other groups are considered as potential advocacy positions for this agency, pending Board approval on a case-by-case basis.

Analysis: As proposed legislation works its way through committee hearings, there can be multiple opportunities to comment on issues to support or areas of concern. Those comments are generally directed to the members of those committees in addition to our legislative representatives. The process of drafting and presenting letters detailing our agency's specific concerns can only be accomplished at Authority meetings, which are generally once a month. Legislation can change drastically - and on occasion over a period of just a few days - making the potential to comment effectively especially challenging.

6.1

Del Norte Solid Waste Management Authority

Guiding Principles for Legislative Advocacy

Last revised: 08 November 2018

Last approved: _____

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost-effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

As a joint powers authority of the City of Crescent City and the County of Del Norte, the Del Norte Solid Waste Management Authority will only advocate on legislation and regulations related to its areas of responsibility or governance - including policies, facilities and contracts for management of solid wastes, recyclable and compostable materials, special wastes, hazardous wastes.

These Guiding Principles are adopted with the intention that staff of the Del Norte Solid Waste Management Authority may communicate and advocate how these Principles could be supported or undermined by proposed law and/or regulation. In this way, staff may communicate the policy intentions of the Authority in circumstances for which having the Board review and approve advocacy communications related to such legislation or proposed regulations is impractical.

Any advocacy communications sent by Authority staff must be approved, and preferably signed by the Chair, if it is not practical for the Authority Board to approve such prior to sending. The Vice Chair may sign or approve such advocacy communications if the Chair is not available. Such advocacy communications will be included in agenda attachments for the following Authority Board meeting.

SOLID WASTE MANAGEMENT AND RECYCLING

1. **Bans.** The Authority supports advanced statewide planning and infrastructure for convenient identification and recovery of all materials and products prior to any actions banning products or materials from California landfill disposal or requiring separate handling or processing. The Authority supports active contributions from manufacturers and retailers to establish programs to cover the costs for disposal, recycling, special handling, and/or any public education required for their end-of-life products, before any such disposal bans are implemented.
2. **Disposal Mandates.** The Authority supports appropriate tools for municipalities to achieve statewide waste diversion goals, including extended producer responsibility, an easing of the permitting restrictions for organic waste processes and other solid

waste activities, model program guidelines, and increased funding. The Authority opposes regulatory requirements that do not consider existing infrastructure and capacity and the economic feasibility of new facilities, and that do not provide the flexibility for phasing-in various regions and areas of the state, especially in rural counties.

3. **Electronic and Universal Waste.** The Authority supports the proper disposal of electronic and universal waste through programs that place the cost of compliance on manufacturers and consumers rather than on county-operated waste management programs.
4. **Extended Producer Responsibility.** The Authority supports producer responsibility for financing and arranging the collection and recycling of their products at end-of-life, preferably through product take-back by the manufacturers/retailers. The Authority expects that for every producer responsibility program authorizing daily collection of advance disposal or recycling fees at the point of purchase provide at least one collection point in each County with daily service supported by those fees.
5. **Financing State Solid Waste Disposal Programs.** The Authority supports a wide range of options to reform the financing mechanisms for the management of solid waste programs, including: increasing the current tipping fee as a temporary measure; applying new solid waste management fees on aspects of the waste stream that currently have no levies; reforming the programs that CalRecycle manages to limit costs; or, a combination of these options. The Authority opposes an increase in the Tipping Fee or other funding mechanisms for projects and programs that are not part of a direct effort to manage and reduce the overall amount of solid waste.
6. **Jurisdictional Compliance.** The Authority supports using program-based criteria to determine jurisdictional compliance with statutory waste diversion requirements that incorporate rural considerations. The Authority opposes numerical justifications on program implementation that do not include rural considerations.
7. **Permitting.** The Authority supports “tiered” solid waste facility permitting and operating requirements with reduced administrative and operational requirements that are commensurate with the limited environmental and public health risks associated with small-volume facility operation in low-density population areas.

OTHER ISSUES

Invasive Species. The Authority supports State and federal funding to increase public awareness of invasive species as well as to facilitate their removal and reduce harmful economic and environmental impacts that result from the spread of these species.

Control of Greenhouse Gas Emissions and Carbon Sequestration. The Authority supports efforts to control greenhouse gas emissions and sequester carbon, including the processing and composting of yard debris to reduce the generation of methane, and the application of compost and mulch to increase the carbon sequestration on agricultural lands. The Authority supports a State financial assistance program to enable local agencies to comply with GHG regulations.

Regulatory Compliance. The Authority encourages flexibility for economically disadvantaged and rural areas in state regulatory programs including exemptions and tiered compliance schedules based on appropriate, regulation-specific parameters. The Authority also supports the development of pilot programs in and for rural areas to explore and demonstrate approaches to address aspects of resource recovery or solid waste management.