

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Special Session

Tuesday October 16, 2018

4:00 PM

++++
The Solid Waste Management Authority of the City of Crescent City and the County of Del Norte, State of California, is now meeting in Special Session. Only those items that indicate a specific time will be heard at the assigned time. All items may be taken out of sequence to accommodate public and staff availability.

++++
All documents referred to in this agenda are available at the Office of the Del Norte Solid Waste Management Authority at 1700 State Street in Crescent City, between the hours of 8 A.M. and 5 P.M. Monday through Friday OR online at www.recycledelnorte.ca.gov
For more information call 465-1100 or email dnswwma@recycledelnorte.ca.gov

**4:00 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

4:01 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. After receiving recognition from the Chair, please give your name and address for the record. Comments will be limited to three minutes.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

1.1 Approve minutes, Special Session, Tuesday August 21, 2018. **

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's State of the Agency Report for 2018. **
- 2.2 Treasurer / Controller Reports for August 2018 **
- 2.3 Claims approved by Director & Treasurer for September 2018 **
- 2.4 Monthly Cash and Charge Reports for September 2018 **
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19 **

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE – No Items

4. COLLECTIONS FRANCHISE – No Items

5. TRANSFER STATION – No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding a letter of engagement with Harshwal & Company LLP to complete an audit for the Authority for fiscal years 17/18, 18/19, and 19/20 for an amount not to exceed \$10,500.00 for each of those fiscal years. **
- 6.2 Discussion and possible action regarding **RESOLUTION NO. 2018-04 OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY MODIFYING REGULAR MEETING DATE & TIME.** **
- 6.3 Discussion regarding passage of SB 212 and legislative advocacy in 2018 and report regarding changes in law with impacts on Authority's responsibilities and programs.

7. CLOSED SESSION ITEMS:

- 7.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Gov't code 54957) Title: Director

8. ADJOURNMENT

Adjourn to the next meeting the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday November 16, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

**** Asterisks next to Agenda Item indicates an associated attachment**

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

Minutes

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Special Session Tuesday September 25, 2018

4:00 PM

PRESENT: Commissioner Blake Inscore, Chair
Commissioner Chris Howard, Vice Chair
Commissioner Lori Cowan
Commissioner Eli Naffah
Commissioner Jason Greenough
Director Tedd Ward
Legal Counsel Martha Rice
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor

ABSENT: None

ALSO PRESENT: Jeremy Herber, Recology Del Norte
David Slagle, CEO Hambro/WSG
Spencer Fine, CalRecycle
Joel Wallen, Hambro /WSG

**4:01 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

Chair Inscore called the meeting to order in regular session at 3:31 P.M.
Roll was taken with all Commissioner's present.
Commissioner Howard led the pledge of allegiance.

4:32 PM PUBLIC COMMENTS:

At 3:32 Chair Inscore asked for public comments.

Eileen Cooper (County) suggested possibly collecting all recyclable papers together one week and collect containers and other recyclables the following week as a strategy to reduce contamination.

Seeing no further public comments, the Chair closed public comments.

1.1

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday August 21, 2018.

Commissioner Naffah asks that the minutes be revised to reduce redundancy in the adjournment section of the draft minutes as presented.

On a motion by Commissioner Howard, and seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved the revised minutes of Tuesday August 21, 2018.

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for September 2018. **231501**
- 2.2 Treasurer / Controller Reports for July 2018
- 2.3 Claims approved by Director & Treasurer for August 2018 **031202**
- 2.4 Monthly Cash and Charge Reports for August 2018
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19

Director Ward presented the reports listed above, and by consensus those reports were accepted by the Board without revision or correction.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE

- 3.1 Discussion and possible action regarding permit review for the Crescent City Landfill and e-mail correspondence with Houawa Moua of September 18, 2018. **022104**

Director Ward informed the Board that the Five-year permit review of the Crescent City Landfill was underway, and that staff were working with County Engineer James Barnts to complete additional related tasks that needed to be completed by a civil engineer.

The Board took no action on this item.

4. COLLECTIONS FRANCHISE

- 4.1 Discussion and possible action regarding an e-mail of September 17, 2018 and a letter dated September 14, 2018 from requesting a Special Rate Adjustment of 6.12%. **180510**

Jeremy Herber, Recology presented the letter and described some of Recology's reasons for requesting a special rate increase of 6.12%. Director Ward said the Ad Hoc Committee had not met since this letter was received.

Spencer Fine of CalRecycle discussed the challenges across California addressing recycling, and current level of compliance.

Eileen Cooper (County) suggested that dual stream separation and collections could reduce contamination and improve the quality of recyclables.

Discussion followed among the Commissioners, though the Board took no action.

5. TRANSFER STATION – No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding approval of Authority-allocated dumpsters: **031205, 180510**

Retroactive approval of two bins supporting the annual Beach Cleanup September 15 -18, 2018;

Approval of one bin supporting the Annual Household Hazardous Waste Event on September 29, 2018.

Approval of one bin for Blues, Brews, and Cruise on Oct. 5, 2018.

Approval of two bins supporting the Annual Sea Cruise on Oct. 6, 2018.

On a motion by Commissioner Howard, and seconded by Commissioner Cowan and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved the following Authority-allocated dumpsters:

- a. Retroactive approval of two bins supporting the annual Beach Cleanup September 15 -18, 2018;
- b. Approval of one bin supporting the Annual Household Hazardous Waste Event on September 29, 2018.
- c. Approval of one bin for Blues, Brews, and Cruise on Oct. 5, 2018.
- d. Approval of two bins supporting the Annual Sea Cruise on Oct. 6, 2018.

- 6.2 Discussion regarding legislative advocacy in 2018 and report regarding changes in law with impacts on Authority's responsibilities and programs. **120502**

Director Ward presented a summary report regarding California legislation for which the Board had adopted a SUPPORT or OPPOSE position, and whether or not those bills became laws. In a public comment, Eileen Cooper (County) discussed the potential for water filters as a way to reduce use of plastic water bottles.

7. ADJOURNMENT

Adjourn to the next Special meeting of the Del Norte Solid Waste Management Authority scheduled for 4:00 P.M. Tuesday October 16, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City. There being no further business to come before the Authority, the Chair adjourned the meeting at 4:40 P.M.

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date / /

Submitted:

Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date / /



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Director's Report State of the Agency 2018

Date: 11 October 2018
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Director *Tedd*
Attachments: Recent reports from Recology Del Norte re. Contamination Summary of 2018 Legislative Advocacy Form 303 as submitted re. hazardous waste management
Period: October 2017 – 11 October 2018
File Number: **231501 – Authority Work Plans**

State of the Agency Summary: This agency continues to administer all municipal regulatory responsibilities for reuse, recycling, composting, solid waste and household hazardous waste on behalf of Del Norte County and the City of Crescent City. These responsibilities include:

- Providing gate and accounting staff for the Del Norte County Transfer Station as well as small-volume transfer stations in Klamath and Gasquet;
- Management of the closed Crescent City Landfill;
- Oversight of the Collections Franchise with Recology Del Norte and the Transfer Station Operations agreement with Hambro/WSG, and related regulatory and permit responsibilities; and
- Implementation of block and competitive grant programs for recycling beverage containers, used motor oil, and forest and river cleanups.

The rates charged at Authority-managed facilities continue to be lower than any comparable facilities in Humboldt or Curry Counties. Furthermore, these services are funded without a penny of tax revenues.

2.1

The Authority's financial status continues to improve, though the liabilities associated with the Crescent City Landfill are keeping this agency in a net deficit financial position.

Status in October 2017: Last year at this time Authority staff were preparing for transfer station floor repairs as well as landfill erosion repairs. With Julindra closed, the nearest Buy-Back center for redeeming beverage container deposits was in Humboldt County, 70 miles to the south in McKinleyville.

Financially, FY 16/17 improved the Authority's fiscal position with income exceeding expenses. The external audit showed that at the end of June 2017 the Authority had a net deficit financial position of (\$1,048,753) due primarily to the liability associated with the Crescent City Landfill and the costs of constructing the Del Norte County Transfer Station. For comparison, at the end of FY 04/05 after the opening of the Del Norte County Transfer Station, the Authority's net-deficit position was (\$2,981,434). Authority activities have generally improved this net-deficit position each year. Fiscal year 16/17 resulted in an improvement in the Authority's financial position by \$169,592, which is \$75,811 above the amount budgeted for depreciation expenses.

Challenges and Changes: During this period the following issues impacted the Authority's programs, policies, and activities:

Collections

- Starting in February, black plastic bags were prohibited in recycling containers

Transfer Station Operations

- David Slagle was named as CEO of Hambro/WSG. Joel Wallen returned as Operations Manager at the Del Norte County Transfer Station.

Recycling Infrastructure

- China, which had been receiving approximately 60% of the materials recycled globally, implemented programs limiting recyclables to <0.5% contamination in March 2018. In July 2018, China announced its intent for a full import ban for recyclable materials by 2020. These actions increased processing costs and decreased scrap values for many commodities globally.
- In January, Hambro opened a Buy-Back center at the south end of the Del

Norte County Fairgrounds parking lot. In March, the Buy-Back was moved to a location to a northern portion of the Fairgrounds property.

- In September, Hambro relocated their Buy-Back to the Hambro property at 445 Elk Valley Road. They are open Wednesdays – Saturdays from 9 AM until 5 PM. Phone: (707) 954-3418.
- In May, Humboldt Moving and Storage agreed to work with the Mattress Recycling council to receive up to six mattresses and/or box springs from Del Norte County households for no charge on Wednesdays from 9 AM until 1 PM. They are also accepting larger numbers of mattresses by appointment from hotels and others that have larger quantities.

Landfill

- Tolowa Dunes Stewards organized volunteers on three separate days to remove scotch broom from the landfill property.

Authority Staffing & Administration

- During this past year, we have trained six people to work as refuse site attendants, though only three of these employees continue in this capacity. As training of refuse site attendants takes several weeks and is done primarily by Administrative Assistant Kathy Brewer and Account Clerk Haley Smith, hiring and training of new employees generally has delayed the timeliness of deposits, invoicing, and other accounting functions. We are still catching up.

County Cleanup Grant

- In July, Del Norte County was awarded a \$145,880 grant from CalRecycle to cleanup illegal disposal sites. This grant includes resources for several major cleanups, removal of abandoned manufactured or mobile homes which are especially expensive for the Abandoned Vehicle Abatement Authority to manage, \$5,765 for cleanup on and near the landfill property, \$990 for outreach, and additional resources for fencing and vehicle barriers following at least some of the cleanups. Staff anticipate working with the County Community Development Department and the Abandoned Vehicle Abatement Authority throughout this grant project.

Major Accomplishments: During the past year, the Authority accomplished the following:

Collections & Processing / Recology Del Norte

- In October 2017, Recology Humboldt County was contracted by Recology Del Norte to fulfill their contractual requirement to retain the services of a company to process and market the materials collected for recycling by Recology Del Norte. Recology Del Norte is renting the former location of Julindra Recycling to process corrugated cardboard as well as a location to unload recyclables, remove the large non-recyclable items and reload materials onto a truck bound for Recology Humboldt County for processing and marketing.
- Starting in February, black plastic bags were prohibited in Recology Del Norte recycling containers
- Engaged with CalRecycle, advocacy groups and legislators supporting efforts to address the fiscal crisis facing buyback centers – particularly in rural areas. No significant changes were made by CalRecycle or the legislature addressing these concerns.
- Approved relocating a few streetside trash and recycling bins at the request of City staff.

Transfer Station Operations / Hambro/WSG

- In February, American Restore completed repairs on a portion of the floor of the Del Norte County Transfer Station, in addition to fixing one of the ramps supporting the outbound scale. To complete repairs, the facility was closed between Friday February 2nd at noon and Monday February 5th at 8 AM. This project was completed on time and on budget.
- Three additional surveillance cameras were installed near the recycling drop-off area at the Del Norte County Transfer Station. This system was also upgraded so the cameras may be monitored using a mobile phone application.
- The Mattress Recycling Council, Hambro/WSG and Authority staff hosted three mattress recycling events at the Del Norte County Transfer Station.

Crescent City Landfill

- Hemmingsen Construction completed storm-related landfill repairs, and Authority staff administered a 75% reimbursement of \$95,845 from the

California Office of Emergency Services for this repair.

- In May, staff worked with Two Guys to repair vandalism damage to a gate, and Authority staff repaired a drainage structure at the Crescent City Landfill.
- Staff submitted an application for the 5-year permit review of the Crescent City Landfill. CalRecycle comments highlighted some tasks that needed to be completed by a registered civil engineer and Authority staff are working with County Engineer James Barnts to complete these tasks.

Outreach

- Sponsored and staffed a booth at the Del Norte County Fair August 2-5, 2018. Hambro/WSG and Recology Del Norte helped with staffing this booth. Recology also provided giveaway materials as well as a prize for a raffle.
- For each new or changed location of the Hambro Buy-Back, Authority provided support with signage and advertising primarily through the Department of Conservation, Division of Recycling grant funds.
- Authority staff have worked with KFUG community radio to produce a regular (approximately monthly) program called 'Rethinking Recycling.' Finished programs are available for listening on both KFUG's and the Authority's website (www.recycledelnorte.ca.gov). This program allows for more in-depth exploration of topics including recycling, composting, hazardous wastes, extended producer responsibility, and reducing wastes when travelling.
- Kyra Seymour met with the Harbor administrators to explore ways we could use resources from our annual oil grants to support Harbor efforts to reduce and control oil pollution in the Crescent City Harbor. Towards this end, we have purchased a number of oil spill remediation kits.
- Authority staff worked with Merle Heltowski signs and Hambro/WSG to produce five mobile 'No dumping/No camping' signs for deployment on beaches prior to community events like July 4th celebrations. These signs are now stored by City staff for use during future events.
- Kyra Seymour successfully worked with the Hiouchi Hamlet, Lucky 7 Fuel Mart, and Suburban Propane to establish these three locations to sell and refill reusable small propane cylinders under the 'Refuel Your Fun' campaign.
- Kyra Seymour reinvigorated the Authority's Facebook page with regular postings.
- Staff presented three free backyard composting workshops.

Authority Staffing & Administration

- Adopted Ordinance 2018-01, adopting Informal Bid Procedures.
- Facilities & Programs Coordinator completed a 40-hour hazardous waste operations training, enabling her to have a more prominent role in future hazardous waste collection events.
- Continued basic functions as a public agency, including: answering questions and responding to concerns from the public, convening monthly, noticed public meetings, adopting a balanced budget, adopting rates for Authority facilities and contractors, administering agreements and grants, and submitting reports as a public agency on behalf of the City of Crescent City and the County of Del Norte.

Abandoned Vehicle Abatement Service Authority

- As the Authority Board also serves as the Board for the Del Norte Abandoned Vehicle Abatement Service Authority (AVA), during the past year the Board adopted the AVA annual budget and received periodic reports from Dominic Mello regarding the activities of the AVA.

Fiscal Management: All surprise cash counts by staff from the Del Norte County Auditor's office and the Authority Treasurer confirmed records and accounts were accurate and balanced to the penny.

Though this reporting period includes all of FY 17/18, the audit for that fiscal year is not yet available. Authority revenues from the Del Norte County Transfer Station were \$89,681 over budget and the revenues from Franchise fees were \$15,707 over budget, though the Authority did have additional expenses associated with the transfer station floor repair as well as the landfill erosion repair, which was only partially reimbursed.

Following the approval of the Pledge of Revenue Agreement, CalRecycle approved a reduction in the post-closure multiplier for the Crescent City Landfill from 21 to 19. This approval reduced the assessed liability for the Crescent City Landfill by \$218,719. This reduced liability will impact the Authority's net position until the external audit for FY 18/19 is completed next year. Considered together, the Authority's Pledge of Revenue addresses the potential financial obligations associated with the Crescent City Landfill, regardless of the specific amount, while the annual application to reduce the multiplier represents the Authority's ongoing efforts to reduce those calculated liabilities.

The Authority budgeted for a FY 18/19 payment for Other Post-Employment

Benefits (OPEB) of \$163,465 – the same amount that had been paid in the prior fiscal year. Macleod Watts projected the contribution to be \$140,724 this fiscal year – and reducing to \$59,213 the following year. This reduction appears to validate the strategy of addressing this liability sooner rather than later. Also this year, AB 1912 was signed into law, and this applies retroactive as well as prospective joint and several liability for all retirement related obligations to any current or former member of a JPA throughout its existence. In other words, Authority liabilities such as these will be required to be transferred to the County and City should the Authority be dissolved at some point in the future.

This is the sixth consecutive audit that has identified the Authority's deficit net position as a significant deficiency.

As a partial response to this repeated finding, the rates adopted by the Del Norte Solid Waste Management Authority Board which went into effect 01 July 2017 did consider all expenses, including depreciation and postclosure costs when adopting the annual budget, and increased customer rates to address both this comment and the outstanding OPEB liabilities and obligations. Also, in September the Board adopted changes to the process for assessing late fees on commercial charge accounts. Those changes become effective in November 2018. Though the Authority Board has raised rates as recommended by Patel & Associates, it will still be many years before revenues accrue to adequately address the calculated liabilities associated with the Crescent City Landfill. These rate adjustments became effective after the close of the audit period, and so did not impact the assets of liabilities for the audited fiscal year.

Despite these rate increases, Authority managed facilities continue to have the lowest per ton disposal fees in the region. The Authority again considered this finding during the setting of rates in 2018, and raised the minimum fee from \$7.50 to \$7.75 for up to 100 pounds.

Facilities Management: In May, following a vandalism incident, staff worked with Green Diamond to repair the gate leading to the Klamath Transfer Station.

Regulatory Compliance: The Authority Board and CalRecycle both approved a new Pledge of Revenue Agreement and Resolution essentially assuring that repair and remediation costs for any issues associated with the Crescent City Landfill will be covered using revenues from the Del Norte County Transfer Station.

Outreach & Education: In addition to the information available online through the Authority's website (www.recycledelnorte.ca.gov) and Facebook page, Authority staff (with assistance from Recology Del Norte and Hambro/WSG) provided outreach at a booth at the Del Norte County Fair. The Authority Board and Hambro/WSG also provided disposal support for public events such as the County Fair, Sea Cruise, and

beach and river cleanups. The Authority also presented Green Ribbon awards, recognizing outstanding efforts in community cleanups and recycling in Del Norte County.

Advocacy: Under Board direction, the Director attended meetings of the Environmental Services Joint Powers Authority of the Regional Council of Rural Counties, which fosters inter-county education, cooperation, and coordination with respect to legislative advocacy. Director Ward has been elected to the Board of Directors of the California Product Stewardship Council, which advocates for extended producer responsibility programs in California.

Generally, Authority engagement and advocacy on legislation increased compared to prior years. Attached is a summary table indicating the positions advocated by the Authority and the final status of each bill.

Upcoming Plans, Opportunities and Challenges: During the coming fiscal year, some of the challenges or new programs that the Authority will need to address will include:

- Actions, program changes, monitoring, and outreach to reduce the proportion of trash and contaminants in Recology Del Norte's recycling programs as described under the Authority's Collections Franchise Agreement. These potential program changes are being addressed by the Ad Hoc Committee in the context of a potential extension of the collection franchise with Recology Del Norte.
- Progress in identifying and assessing potential sites for a small-volume transfer station to serve the northern portion of the County. At this very preliminary stage, staff project that construction of this facility will not likely begin before the summer of 2021.
- Monitor and comment upon laws and regulations that increase Authority responsibilities with respect to collection and processing of organics in rural areas.
- Increasing the convenience of mattress recycling under programs supported by the Mattress Recycling Council.
- Responding to CalRecycle requests for documentation of efforts to promote mandatory commercial recycling and the development of organics processing facilities.

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Monday, September 24, 2018 6:58 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for September 16th, 2018 to September 22nd, 2018

Tedd,

We are continuing to collect approximately 75% - 80% of the recyclable volume in Del Norte. Recycling stream has seen a slight improvement but remains in the area of 13%-18% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads daily, however we are seeing levels of contamination decrease in some curbside collection areas with some exceptions. Commercial collection routes appear to have improved the most.

The Smith River Community bins remain at a high contamination level around 20%-40%. Community bins tend to be used as a dumping ground for household trash and oversize bulky items. The cameras at the transfer station has assisted with illegal dumping.

The routes that are consistently being processed are the following:

- 131 Residential Curbside Recycling
- 132 Residential Curbside Recycling
- 133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full. Both State street bins are being processed as recycling.

Both Smith river and Fort Dick recycling containers are being processed when not extremely contaminated. 70% Streetside recycling containers are being recycled unless extremely contaminated with food waste or other dirty items.

Bettendorf's trailer has the ability to carry 136 Yards of recyclables. Our average weight of material being loaded On the truck as recyclables is approximately **10 to 11 tons each load.**

Last week we delivered 3 loads to Recology Humboldt (Somoa Facility)

Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Overseas markets continue to be strict on the material they are receiving, some markets are refusing to take plastics due to Contamination levels and illegal recycling operations.

Best Regards,

Jeremy Herber
General Manager

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Monday, September 17, 2018 8:28 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for September 9th, 2018 to September 15th, 2018

Tedd,

We are continuing to collect approximately 75% - 80% of the recyclable volume in Del Norte. Recycling stream has seen a slight improvement but remains in the area of 13%-18% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads daily, however we are seeing levels of contamination decrease in some curbside collection areas with some exceptions.

Commercial collection routes appear to have improved the most.

The Smith River Community bins remain at a high contamination level around 20%-40%. Community bins tend to be used as a dumping ground for household trash and oversize bulky items. The cameras at the transfer station has assisted with illegal dumping.

The routes that are consistently being processed are the following:

- 131 Residential Curbside Recycling
- 132 Residential Curbside Recycling
- 133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full.

Both State street bins are being processed as recycling.

Both Smith river and Fort Dick recycling containers are being processed when not extremely contaminated.

70% Streetside recycling containers are being recycled unless extremely contaminated with food waste or other dirty items.

Bettendorf's trailer has the ability to carry 136 Yards of recyclables. Our average weight of material being loaded On the truck as recyclables is approximately **10 to 11 tons each load.**

Last week we delivered 3 loads to Recology Humboldt (Somoa Facility)

Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Overseas markets continue to be strict on the material they are receiving, some markets are refusing to take plastics due to Contamination levels and illegal recycling operations.

Best Regards,

Jeremy Herber
General Manager

Recology Del Norte™ | P.O. Box 1933 | Crescent City, CA 95531

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Tuesday, September 11, 2018 9:26 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for September 2nd, 2018 to September 8th, 2018

Tedd,

We are continuing to collect approximately 75% - 80% of the recyclable volume in Del Norte. Recycling stream has seen a slight improvement but remains in the area of 13%-18% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads daily, however we are seeing levels of contamination decrease in some curbside collection areas with some exceptions. Commercial collection routes appear to have improved the most.

The Smith River Community bins remain at a high contamination level around 20%-40%. Community bins tend to be used as a dumping ground for household trash and oversize bulky items. The cameras at the transfer station has assisted with illegal dumping.

The routes that are consistently being processed are the following:

- 131 Residential Curbside Recycling
- 132 Residential Curbside Recycling
- 133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full. Both State street bins are being processed as recycling.

Both Smith river and Fort Dick recycling containers are being processed when not extremely contaminated. 70% Streetside recycling containers are being recycled unless extremely contaminated with food waste or other dirty items.

Bettendorf's trailer has the ability to carry 136 Yards of recyclables. Our average weight of material being loaded On the truck as recyclables is approximately **10 to 11 tons each load.**

Last week we delivered 3 loads to Recology Humboldt (Somoa Facility)

Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Overseas markets continue to be strict on the material they are receiving, some markets are refusing to take plastics due to Contamination levels and illegal recycling operations.

Best Regards,

Jeremy Herber
General Manager

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Wednesday, September 05, 2018 8:46 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for August 26th 2018 to September 1st, 2018

Tedd,

We are continuing to collect approximately 75% - 80% of the recyclable volume in Del Norte. Recycling stream has seen a slight improvement but remains in the area of 13%-18% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads daily, however we are seeing levels of contamination decrease in some curbside collection areas with some exceptions. Commercial collection routes appear to have improved the most.

The Smith River Community bins remain at a high contamination level around 20%-40%. Community bins tend to be used as a dumping ground for household trash and oversize bulky items. The cameras at the transfer station has assisted with illegal dumping.

The routes that are consistently being processed are the following:

- 131 Residential Curbside Recycling
- 132 Residential Curbside Recycling
- 133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full. Both State street bins are being processed as recycling.

Both Smith river and Fort Dick recycling containers are being processed when not extremely contaminated. 70% Streetside recycling containers are being recycled unless extremely contaminated with food waste or other dirty items.

Bettendorf's trailer has the ability to carry 136 Yards of recyclables. Our average weight of material being loaded On the truck as recyclables is approximately **10 to 11 tons each load.**

Last week we delivered 3 loads to Recology Humboldt (Somoa Facility)

Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Overseas markets continue to be strict on the material they are receiving, some markets are refusing to take plastics due to Contamination levels and illegal recycling operations.

Best Regards,

Jeremy Herber
General Manager

Recology Del Norte™ | P.O. Box 1933 | Crescent City, CA 95531

2018 Legislative Summary

Legislation - Topic	Summary	DNSWMA Position	Status / Next Step
<p>AB 1288 (Eggman) Tip Fee Reform</p>	<p>AB 1288 seeks to address the need for more organics recycling infrastructure in order to meet the 75% organic waste diversion mandate set by the Short Lived Climate Pollutant law, SB 1383. As cities begin to comply with these organic waste diversion rates, they will have to face tough decisions when deciding how to fund new recycling programs. Raising the funds at a statewide level will allow for the funding of needed infrastructure without tough decisions at the local level. If the state is going to meet its organic waste diversion mandates, significant investments in additional organics recycling facilities are needed.</p>	<p>Support</p>	<p>Dead</p>
<p>AB 1884 (Calderon) – Straws Upon Request</p>	<p>In an effort to stop plastic pollution and reduce the overwhelming amount of single-use plastic Californian's consume on a daily basis, Assembly Bill 1884 would require sit-down restaurants in California to forgo the automatic distribution of straws in every drink, and instead only provide a straw when it is requested by the customer.</p>	<p>Support</p>	<p>Signed into law</p>
<p>AB 1912 (Rodriguez) – Joint Powers Agreements, Liability for Public Employee's Retirement</p>	<p>AB 1912 places substantial burdens and new challenging requirements on cities and Counties by applying retroactive as well as prospective joint and several liability for all retirement related obligations to any current or former member of a JPA throughout its existence.</p>	<p>Oppose</p>	<p>Chaptered</p>
<p>AB 2379 (Bloom) – Plastic Microfiber Pollution</p>	<p>This bill requires that all clothing made from more than 50% or more synthetic fabric to include a label that warns of plastic microfiber shedding which contributes to marine plastic pollution. Microfibers are a subcategory of microplastics consisting of plastic fibers that shed from synthetic fabric during regular washing. Right now, it's estimated that plastic microfibers are, by count, the single largest contributor to watershed plastic pollution in developed countries and account for a significant portion of plastic waste entering the ocean.</p>	<p>Support</p>	<p>Dead</p>
<p>AB 2766 (Berman)- Plastic Market Development</p>	<p>This bill would reinstate California's successful Plastic Market Development (PMD) program for an additional five years. Prior to sunset on December 31, 2017, the PMD program ensured that between 75-80% of all plastic bottles were collected, processed, and manufactured into new products right here in California – providing quality in-state jobs, conserving natural resources, and keeping product-associated greenhouse gas emissions low.</p>	<p>Support</p>	<p>Dead</p>

2018 Legislative Summary

Legislation - Topic	Summary	DNSWMA Position	Status / Next Step
AB 2779 (Stone, Calderon) – Connect the Cap	Plastic bottle caps are the third most commonly found item during California beach cleanups and pose a severe threat to birds and marine wildlife that mistake them for food. Between five and ten billion plastic bottle caps are estimated to enter our landfills or environment every year - just from California. These caps are made of recyclable plastic and are recyclable through existing beverage container recycling infrastructure. This bill would eliminate this source of plastic pollution by requiring all plastic beverage containers sold in California to have a cap that is connected to its bottle.	Support	Inactive
AB 2921 (Low)	This bill relates to polystyrene recycling, but fails to create any program likely to actually increase recycling of this material.	Oppose	Dead
SB 168 (Wieckowski)	Establishes minimum recycled content requirements for beverage containers.	Support	Dead
SB 212 (Jackson) – Medical Waste	This bill adds to the Medical Waste Management Act a definition of "home-generated pharmaceutical waste" as a prescription or over-the-counter human or veterinary home-generated pharmaceutical that is waste and is derived from a household, including, but not limited to, a multifamily residence or household.	Support	Signed into law
SB 452 (Glazer) – Bottle Bill Fix	Amid California's beverage container recycling center closure crisis, the beverage container recycling rate has slipped below 80% for the first time in a decade, resulting in 1.7 million beverage containers being littered or landfilled every day. This bill would refocus State resources in order to restore recycling incentives for recyclers to 2015 levels and bring recycling opportunities back to unserved communities. CAW is supporting this bill	Support	Vetoed
SB 1335 (Allen) – Sustainable Food Packaging	This bill would help California meet its waste diversion goals by ensuring that all single-use food packaging provided at food service facilities serving to, or located in, a state agency or facility, or from a concessionaire on state property, is recyclable or compostable. "Packaging" would include all bowls, cups, plates, containers, and trays.	Support	Signed into law



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • www.CalRecycle.ca.gov • (916) 322-4027
P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

Form CalRecycle 303 Household Hazardous Waste Collection Information For 2017-2018

Name of Public Agency Reporting: Del Norte Solid Waste Management Authority
HHW Program Manager: Tedd Ward, M.S., Director
Address: Del Norte Solid Waste Management Authority 1700 State Street Crescent City, CA 95531
Phone Number: (707) 465-1100
Fax Number: (707) 465-1300
Email: tedd@recycledelnorte.ca.gov
Contractor's Name: Hambro/wsg for Recycle-only and Load Checks, Clean Harbors for Permanent Facility
Participating Households: 141 **Method:** Number of Vehicles
Service Area Households: 9,907
 Participating Households includes non-residential (CESQG, schools, nonprofits, etc.): No

Participants Represented by Reporting Jurisdiction/Agency (i.e., individual city(ies), county(ies), other agency(ies)):

Crescent City Del Norte-Unincorporated

Permanent Facilities within Program Service Area:

Facility Name	EPAID	Site Contact	Phone	Facility Address	County
Del Norte County Transfer Station Permanent Household Hazardous Waste Facility	CAH111000605	Tedd Ward	(707) 465-1100	Del Norte Solid Waste Management Authority 1700 State Street Crescent City, CA 95531	Del Norte
Del Norte County Transfer Station Permanent Household Hazardous Waste Facility	CAH111000605	Tedd Ward	(707) 465-1100	Del Norte Solid Waste Management Authority 1700 State Street Crescent City, CA 95531	Del Norte
Del Norte County Transfer Station Permanent Household Hazardous Waste Facility	CAH111000605	Tedd Ward	(707) 465-1100	Del Norte Solid Waste Management Authority 1700 State Street Crescent City, CA 95531	Del Norte

Program Types:

Program Type	EPAID	Program Type	EPAID	Program Type	EPAID
Permanent Facility	CAH111000605	Recycle-only Facility	CAH111000605	Load Check	CAH111000605



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • www.CalRecycle.ca.gov • (916) 322-4027
 P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

Collection (pounds)	Material Type	Permanent Facility	Temporary (periodic) Facility	Mobile Facility	Recycle-only Facility	Door to Door (residential) Program	Curbside Program	Load Check	Other
Flammable and Poison	Flammable solids / liquids		6,319						
	Bulked flammable liquids		1,978						
	Oil-based paints	2,641	4,268					294	
	Paint Related Material (PRM)								
	Poisons		1,047						
	Reactive and explosive		5						
PCB-containing	Compressed gas cylinders								
	1 lb propane canister								
	Flammable and Poison subtotal	2,641	13,617					294	
PCB-containing	PCB-containing paint								
	Other PCB waste (includes ballasts)		15						
	PCB-containing subtotal		15						
Reclaimable	Antifreeze	1,901						211	
	Auto type batteries (motor vehicles)	8,790						967	
	Latex paint	11,581	4,851					5,500	
	Motor oil/oil products	23,784						2,640	
	Used oil filters (recyclables only)								
		Reclaimable subtotal	46,056	4,851					9,318
Acid Base Oxidizer	Inorganic and organic acid		288						
	Inorganic and organic base		347						
Asbestos	Neutral oxidizers, Organic peroxides, Oxidizing acid/base		78						
	Asbestos								
Universal Waste (UW)*	Mercury containing automatic switches / thermometers / and novelties								8
	Mercury containing thermostats	10							1
Electronic Devices (UW)	Mercury containing waste (other)								
	Lamps	4,929						548	
	Rechargeable batteries	450						63	
	Other batteries	1,370						100	
	Aerosol cans		761						
	Covered Electronic Devices	40,004						7,900	



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • www.CalRecycle.ca.gov • (916) 322-4027
 P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

Collection (pounds)	Material Type	Permanent Facility	Temporary (periodic) Facility	Mobile Facility	Recycle-only Facility (residential) Program	Curbside Program	Load Check	Other
Electronic Devices (UW)	Other Electronic Devices	119,227					3,000	
	Electronic Devices (UW) subtotal	159,231					10,900	
Other	Universal Waste (UW)* + Electronic Devices (UW) subtotal	165,990	761				11,620	
	Home-generated sharps waste	710					10	
	Home-generated pharmaceutical waste							
	Treated wood							
	Other							
	Reuse Total		710					10
Grand Total		215,397	19,957				21,242	



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • www.CalRecycle.ca.gov • (916) 322-4027
 P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

Disposition (pounds)	Material Type	Destructive Incineration	Fuel Incineration	Landfill Neutralization / Treatment	Recycled	Reused	Stabilization	Steward
Flammable and Poison	Flammable solids / liquids	6,319						
	Bulked flammable liquids		1,978					7,020
	Oil-based paints	183						
	Paint Related Material (PRM)				12			
	Poisons	1,035						
	Reactive and explosive Compressed gas cylinders	5						
	1 lb propane canister							
	Flammable and Poison subtotal	7,542	1,978		12			7,020
PCB-containing	PCB-containing paint							
	Other PCB waste (includes ballasts)			15				
	PCB-containing subtotal			15				
Reclaimable	Antifreeze				2,112			
	Auto type batteries (motor vehicles)				9,757			21,932
	Latex paint							
	Motor oil/oil products		26,424					
	Used oil filters (recyclables only)							
	Reclaimable subtotal		26,424		11,869			21,932
Acid Base Oxidizer Asbestos Universal Waste (UW)*	Inorganic and organic acid	288						
	Inorganic and organic base	347						
	Neutral oxidizers, Organic peroxides, Oxidizing acid/base	78						
	Asbestos							
	Mercury containing automatic switches / thermometers / and novelties							8
	Mercury containing thermostats							11
	Mercury containing waste (other)							
	Lamps							5,477
	Rechargeable batteries							513
	Other batteries							1,470
Electronic Devices (UW)	Aerosol cans	761						
	Covered Electronic Devices							47,904



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • www.CalRecycle.ca.gov • (916) 322-4027
 P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

Disposition (pounds)	Material Type	Destructive Incineration	Fuel Incineration	Landfill	Neutralization / Treatment	Recycled	Reused	Stabilization	Steward
Electronic Devices (UW)	Other Electronic Devices					122,227			
	Electronic Devices (UW) subtotal					170,131			
Other	Universal Waste (UW)* + Electronic Devices (UW) subtotal	761				177,610			
	Home-generated sharps waste			720					
	Home-generated pharmaceutical waste								
	Treated wood								
	Other								
	Reuse Total								
	Other subtotal			720					
	Grand Total	9,016	28,402	735		189,491			28,952

Solid Waste
Balance Sheet
 August 31, 2018

Unaudited

ASSETS

422 010 00000	Cash Solid Waste	881,196.24
422 010 00300	Imprest Cash	3,500.00
422 010 00500	I Bank Loan Deposit Held by County	198,177.17
422 010 01100	Accounts Receivable	13,841.69
422 010 03200	Land	493,000.00
422 010 03300	Transfer Station	3,266,990.64
422 010 03400	Equipment	158,443.55
422 010 03410	Buildings & Improvements	141,638.89
422 010 03440	Accum Depr Equipment	(158,129.00)
422 010 03450	Accum Depr Bldg & Improv	(121,588.00)
422 010 03460	Accum Depr Transfer Station	(1,000,552.00)
	Total Assets	<u><u>3,876,519.18</u></u>

LIABILITIES AND FUND EQUITY

422 010 05105	Sales Tax Payable	373.63
422 010 05210	Sublease Payable	2,727,290.50
422 010 05300	Compensated Absences Payable	45,281.00
422 010 05500	Post Closure Liability	2,061,342.00
422 010 05600	Net OPEB Obligation	273,578.00
422 010 07100	Fund Balance	(1,694,174.75)
422 010 09600	Investment in Capital Assets net of related debt	578,198.00
	Revenue	409,045.98
	Expenditure	(524,415.18)
	Total Liabilities and Fund Equity	<u><u>3,876,519.18</u></u>

RECEIVED
 SEP 24 2018

DNSWMA

2.2

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of October 12, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Affordable Home & Rental Rep.	46.16	0.00	0.00	0.00	0.00	46.16
Agricultural Commission(solid waste only)	22.72	7.75	0.00	0.00	0.00	30.47
Alexandre EcoDairy Farms	487.64	666.51	0.00	0.00	0.00	1,154.15
Babich Construction	33.32	0.00	0.00	0.00	0.00	33.32
Bart Kast Builders	125.26	0.00	0.00	0.00	0.00	125.26
Benner Mini Storage	31.51	0.00	0.00	0.00	0.00	31.51
Brown, Eileen	793.94	0.00	0.00	0.00	0.00	793.94
Cal-Fire	50.01	0.00	0.00	0.00	0.00	50.01
Cal-Trans	35.91	0.00	635.19	0.00	0.00	671.10
California Auto Image	271.07	0.00	0.00	0.00	0.00	271.07
California Construction Co.	9.02	0.00	0.00	0.00	0.00	9.02
California Dept. of Fish & Wildlife	35.80	0.00	0.01	0.00	0.00	35.81
California Dept. Parks & Rec.	1,028.86	1,418.02	0.00	0.00	0.00	2,446.88
Castlerock Countertop's	44.10	0.00	0.00	0.00	0.00	44.10
Cetnar Construction Inc.	886.65	0.00	0.00	0.00	0.00	886.65
City of Crescent City.	228.37	0.00	0.00	0.00	0.00	228.37
Cornerstone Assembly of God	236.49	0.00	0.00	0.00	0.00	236.49
Crescent Ace Hardware.	269.56	0.00	0.00	0.00	0.00	269.56
Crescent City KOA	404.35	0.00	0.00	0.00	0.00	404.35
Crescent Fire Protection Dist.	17.58	0.00	0.00	0.00	0.00	17.58
Crescent Land Title Co.	27.26	0.00	0.00	0.00	0.00	27.26
Crescent Senior Estates	155.85	0.00	0.00	0.00	0.00	155.85
DDR	104.49	0.00	0.00	0.00	0.00	104.49
Del Norte Ambulance	215.04	0.00	0.00	0.00	0.00	215.04
Del Norte Realty	254.05	0.00	0.00	0.00	0.00	254.05
Del Norte Senior Center	45.52	0.00	0.00	0.00	0.00	45.52
DN Unified School District	1,273.10	0.00	0.00	0.00	0.00	1,273.10
DNC Abandoned Vehicle Abatement	1,389.33	0.00	0.00	0.00	0.00	1,389.33
DNC Public Nuisance Abatement	256.30	0.00	0.00	0.00	0.00	256.30
Driftwood Apartments LLC	0.00	256.62	0.00	0.00	0.00	256.62
Elk Valley Casino	56.28	0.00	0.00	0.00	0.00	56.28
Elk Valley Rancheria	57.54	0.00	0.00	0.00	0.00	57.54
Elk Valley Storage	40.89	0.00	0.00	0.00	0.00	40.89
Frank's Refrigeration	23.25	0.00	0.00	0.00	0.00	23.25
G. H. Outreach	246.33	0.00	0.00	0.00	0.00	246.33
Gasquet Mobile Home Park	182.10	0.00	0.00	0.00	0.00	182.10
GR Construction	81.50	0.00	0.00	0.00	0.00	81.50
Green Scapes	34.82	295.32	0.00	0.00	0.00	330.14
Griffin's Furniture Outlet	24.18	273.96	0.00	0.00	0.00	298.14
Hartley Construction	89.35	440.70	0.00	0.00	0.00	530.05
HASP / Jordan Recovery Centers	89.28	92.38	0.00	0.00	0.00	181.66
Hemmingsen Contracting Company	1,242.94	0.00	0.00	0.00	0.00	1,242.94
Hiouchi Community Fellowship	7.75	0.00	0.00	0.00	0.00	7.75
Humboldt Moving & Storage	39.09	0.00	0.00	0.00	0.00	39.09
Investment Realty	59.42	0.00	0.00	0.00	0.00	59.42
John Pappas Drywall	186.27	0.00	0.00	0.00	0.00	186.27
Kirkland's Lawn & Yard Service	479.58	0.00	0.00	0.00	0.00	479.58
Kraft, Tom & Patti	72.69	0.00	0.00	0.00	0.00	72.69
Lara-Edelman Accounting Svc.	207.48	0.00	0.00	0.00	0.00	207.48
LNL Design and Construction	184.76	0.00	0.00	0.00	0.00	184.76
Lola Paquette Property Mgmt	417.98	102.83	0.00	0.00	0.00	520.81
Lucky 7 Casino	60.58	0.00	0.00	0.00	0.00	60.58
Malloroy Construction	12.10	0.00	0.00	0.00	0.00	12.10
Mastaloudis Homes Inc.	96.47	0.00	0.00	0.00	0.00	96.47
McMurray & Sons, Inc.	434.63	0.00	0.00	0.00	0.00	434.63
Miller Construction	0.00	24.23	0.00	0.00	0.00	24.23
Ming Tree Real Estate	7.75	0.00	0.00	0.00	0.00	7.75
Mow Blow and Go	31.45	0.00	0.00	0.00	0.00	31.45
Murray Construction	818.72	0.00	0.00	0.00	0.00	818.72
New Dawn Support Services	280.01	0.00	0.00	0.00	0.00	280.01
North Coast Properties	24.94	0.01	0.00	0.00	0.00	24.95
North Woods Realty	110.55	148.93	130.23	0.00	0.00	389.71
Northridge Electric	178.70	0.00	0.00	0.00	0.00	178.70
Pacific Northwest Physical Therapy	0.00	9.09	0.00	0.00	0.00	9.09
Pacific Ocean Park	933.08	0.00	0.00	0.00	0.00	933.08
Pacific Terrace Manor	315.16	0.00	0.00	0.00	0.00	315.16

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of October 12, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Padraigin Ltd P'ship/MadroneCt	18.17	0.00	0.00	0.00	0.00	18.17
PALM Industries, Inc.	333.17	68.15	0.00	0.00	0.00	401.32
Parkway Feed	101.46	0.00	0.00	0.00	0.00	101.46
Pebble Beach Apartments	85.26	0.00	0.00	0.00	0.00	85.26
Pelican Bay Evangelical Free Church	9.09	0.00	0.00	0.00	0.00	9.09
Pelican Bay Roofing Co.	0.00	187.79	0.00	0.00	0.00	187.79
Plunkett's Family Painting	81.48	0.00	0.00	0.00	0.00	81.48
Ray's Mobile Home Service	248.37	0.00	0.00	0.00	0.00	248.37
Recology Del Norte (Franchise)	119,944.91	0.00	0.00	0.00	0.00	119,944.91
Recology Del Norte (Prison)	12,549.84	0.00	0.00	0.00	0.00	12,549.84
Red Sky Roofing	9,123.57	0.00	0.00	0.00	0.00	9,123.57
Redwood National Park	1,523.05	0.00	0.00	0.00	0.00	1,523.05
Reservation Ranch *COLLECTIONS*	0.00	255.84	219.61	230.18	797.90	1,503.53
Richterich & Jones Const	155.98	0.00	0.00	0.00	0.00	155.98
Rick Parker Construction	381.62	0.00	0.00	0.00	0.00	381.62
Ritchie Homes	193.11	0.00	0.00	0.00	0.00	193.11
Rogers, Luu T. *COLLECTIONS*	0.00	0.00	0.00	0.00	803.61	803.61
Ron Spitzner	324.14	0.00	0.00	0.00	0.00	324.14
Roy Rook Construction	98.44	0.00	0.00	0.00	0.00	98.44
Ruiz Construction	75.72	0.00	0.00	0.00	0.00	75.72
Rumiano Cheese Company	93.90	0.00	0.00	0.00	0.00	93.90
Rural Human Services	30.47	0.00	0.00	0.00	0.00	30.47
Schnacker's *COLLECTIONS*	0.00	0.00	0.00	0.00	834.87	834.87
Seawood Village	2,239.80	0.00	0.00	0.00	0.00	2,239.80
Sprint Courier Service	48.74	0.00	0.00	0.00	0.00	48.74
Spruce Haven Mobile Home Park	3.71	9.09	0.00	0.00	0.00	12.80
Stephen F White Gen.Cont. Inc.	101.64	0.00	0.00	0.00	0.00	101.64
Stone Roofing	6,015.19	0.00	0.00	0.00	0.00	6,015.19
Swanson, Ray C. Construction	457.77	0.00	0.00	0.00	0.00	457.77
Tab & Associates	253.66	0.00	0.00	0.00	0.00	253.66
Thomas Gavin Construction	33.32	0.00	0.00	0.00	0.00	33.32
Thrifty Supply	13.27	0.00	0.00	0.00	0.00	13.27
Tim Haban Construction	1,017.85	0.00	0.00	0.00	0.00	1,017.85
Tolowa Dee-Ni' Nation	363.27	0.00	0.00	0.00	0.00	363.27
U.S. Forest Service-Gasquet CA	188.10	0.00	0.00	0.00	0.00	188.10
Van Arsdale Construction	634.53	0.00	0.00	0.00	0.00	634.53
Wigley Contracting	204.62	0.00	0.00	0.00	0.00	204.62
Yurok Indian Housing Authority	348.97	27.62	0.00	0.00	0.00	376.59
Yurok Tribe	1,108.53	25.62	0.00	0.00	0.00	1,134.15
TOTAL	174,311.60	4,310.46	985.04	230.18	2,436.38	182,273.66

CLAIMS APPROVED BY THE DIRECTOR

Del Norte Solid Waste Management Authority
 Claims for September 2018

Date Paid	Paid to:	Budget	Amt. Paid	Description	Claim #
9/2/2018	Two Guys	20180	\$ 150.00	INV 196057 Repair KTS Double Gate Hinge, 1.5 hr.	8261
9/4/2018	Quill	20224	\$ 24.78	INV 9659145 Scotchmagic tape 3/4X1000 10Pk, 1	8262
	Quill	20224	\$ 18.92	INV 9659145 Brother tze221 3/8 blk on wht, 1	
	Quill	20224	\$ 33.34	INV 9659145 Brother tze231 2Pk 1/2 blk/wh, 1	
	Quill	20224	\$ 25.95	INV 9659145 Twist-Erase gt mech pencil blk, 12	
	Quill	20140	\$ 10.79	INV 9659145 Kleenex 3Pk facial tissue, 2	
	Quill	20224	\$ 13.51	INV 9659145 Calc spool value 6Pk blk/red, 1	
	Quill	20224	\$ 9.14	INV 9659145 Pen retract bp 24.pk be, 1	
	Quill	20140	\$ 8.82	INV 9659145 Greenworks glass clnr 32Oz, 2	
	Quill	20224	\$ 7.47	INV 9659145 Recycled paper clips, 1	
	Quill	20224	\$ 12.61	INV 9659145 Quill colored copy paper-Ltr Canry, 1	
	Quill	20224	\$ 7.65	INV 9659145 Standard staples, 1/4, 1	
	Quill	20224	\$ 3.69	INV 9659145 Qb stnlss steel 5-1/2 shears, 1	
	Quill	20140	\$ 19.80	INV 9659145 Greenworks clnr refill 64Oz, 2	
	Quill	20224	\$ 11.71	INV 9659145 Pilot g2 rt fine blu 12, 1	
	Quill	20140	\$ 5.40	INV 9659145 Purell natural hd sntzr 8Oz, 2	
	Quill	20140	\$ 3.42	INV 9659145 Purell natural hd sntzr 8Oz, 1	
	Quill	20140	\$ 7.39	INV 9659145 Glove exam ntrl pf rbe lg100Bx, 1	
	Quill	20224	\$ 11.26	INV 9659145 Recycled jumbo paper clips, 1	
9/4/2018	Taylor, Richard D.	20235	\$ 460.00	Treasurer/Controller Services August 2018	8263
9/4/2018	Del Norte Office Supply	20224	\$ 4.73	INV 551216 G2 Pens, 2	8264
	Del Norte Office Supply	20224	\$ 0.64	INV 551216 Advantus Metal Clasp Lanyard 100Bx, 1	
	Del Norte Office Supply	20224	\$ 2.55	INV 551216 Scotch Removable Adhesive Putty 4Pk, 1	
9/5/2018	Curry Transfer Roto-Rooter	20140	\$ 173.08	INV 65924447 KTS PortaPotty August 2018	8265
	Curry Transfer Roto-Rooter	20140	\$ 173.08	INV 65924446 GTS PortaPotty August 2018	
9/12/2018	Scott, Kristin	20290	\$ 140.61	Mileage reimb 08/12-09/05/18	8266
9/23/2018	Black & Rice LLP	20234	\$ 307.50	Statement for August 2018 Legal Fees	8267
9/23/2018	Ward, Tedd	20121	\$ 34.62	Cell Phone Allowance 08/31/18	Interdepartmental
9/23/2018	Ward, Tedd	20121	\$ 34.62	Cell Phone Allowance 09/14/18	Interdepartmental
9/23/2018	DN Auditor	20121	\$ 119.97	INV 0002080082318 08/19-09/18/18 office telephone service	Interdepartmental
9/23/2018	G.H. Outreach	20285	\$ 125.00	INV 627241 August 2018 Recycling services	8268
9/23/2018	Recology Del Norte	20238	\$ 2,713.62	INV 3054 Klamath Beach Rd 08/18 bin pull	8269
	Recology Del Norte	20238	\$ 969.15	INV 3053 Old Gasquet Toll Rd 08/18 bin pull	
9/23/2018	Hambro/Waste Solutions Group	20239	\$ 211,126.44	INV 2018-08 Material Management August 2018	8270
9/24/2018	DN Auditor	20240	\$ 108.50	Gate Attendant Job Opening Ad, 7/7 & 7/10	Interdepartmental
9/24/2018	DN Auditor	20237	\$ 2,560.85	Debit/Credit Mo. Lease August 2018	Interdepartmental
9/24/2018	Two Guys	20180	\$ 301.19	INV 196100 Repair Double Gate at KTS	8271
9/24/2018	DN Auditor	20297	\$ 47.54	C. Renner Petroleum fuel charges 09/01-15/18	Interdepartmental
9/24/2018	Butcher, Andrew	8272	\$ 750.00	INV 2617 IT Services October 2018	8272
9/24/2018	Canon Financial Services, Inc.	20221	\$ 66.36	INV 19220116 Printing charges August 2018	8273
	Canon Financial Services, Inc.	20250	\$ 142.02	INV 19220116 Contract rental charges Sept 2018	
9/24/2018	United States Cellular	20121	\$ 85.73	INV 0267502583 09/04-10/03/18 Cell Service	8274
9/25/2018	Quill	20140	\$ 58.03	INV 1008909 Recyc pprtowel 2Ply 8 pk, 2	8275
9/25/2018	Hi-Tech Security	20236	\$ 72.00	INV 18-08111 Comm Security Monitoring 10-12/18	8276
9/27/2018	Hambro Forest Products	20285-066	\$ 4.49	ORD 74469109 24"hx10"w Wire Stake, 2	8277
	Hambro Forest Products	20285-066	\$ 48.03	ORD 74469109 Corrugated Plastic 18"x24", 2	
	Hambro Forest Products	20285-066	\$ 62.34	ORD 74469109 Premium Banner 4'x4', 1	
	Hambro Forest Products	20285-066	\$ 216.04	ORD 74469109 Premium Banner 4'x8', 2	
	Hambro Forest Products	20285-066	\$ 56.10	ORD 74490195 Premium Banner 4'x4', 1	
	Hambro Forest Products	20285-066	\$ 55.23	ORD 74490195 Aluminum 18"x30", 1	
	Hambro Forest Products	20285-066	\$ 67.12	ORD 74490195 Aluminum 24"x30", 1	
	Hambro Forest Products	20285-066	\$ 27.03	ORD 74490195 Corrugated Plastic 18"x30", 1	
	Hambro Forest Products	20285-066	\$ 55.34	ORD 74490195 Corrugated Plastic 24"x24", 2	
	Hambro Forest Products	20285-066	\$ 72.94	ORD 74430357 Premium Banner 3'x10', 1	
9/27/2018	Mission Linen Supply	20140	\$ 30.86	INV 508300709 Linen service 09/25/18	8278
	Mission Linen Supply	20140	\$ 30.86	INV 508197385 Linen service 09/11/18	
9/27/2018	Quill	20224	\$ 99.15	INV 9640641 Ppr roll 2.25 x 150 bulk, 100	8279

9/27/2018	Crescent Ace Hardware	20224	\$ 4.93	INV 738958 Duct Tape YLW XFCT 15YD, 1	8280
	Crescent Ace Hardware	20110	\$ 6.44	INV 738958 Respirator SND/FBRGLS CD, 1	
	Crescent Ace Hardware	20110	\$ 3.00	INV 738958 Dust & Mist Respirator 2PK, 1	
	Crescent Ace Hardware	20239-001	\$ (64.50)	INV 736650 Rental Credit Return Bobcat T590	
	Crescent Ace Hardware	20239-001	\$ (6.00)	INV 736650 Rental Damage Waver Credit Return	
	Crescent Ace Hardware	20239-001	\$ 11.98	INV 736650 Fuel Charges	
	Crescent Ace Hardware	20239-001	\$ 306.38	INV 736564 Rental Bobcat T590 Track Loader	
	Crescent Ace Hardware	20239-001	\$ 28.50	INV 736564 Rental Damage Waver	
	Crescent Ace Hardware	20239-001	\$ 75.25	INV 736564 Rental Delivery Charges	
9/28/2018	Recology Del Norte	20288	\$ 642.74	BILL 05396304 1001 Front St - Cultural Center	8281
	Recology Del Norte	20283	\$ 487.69	BILL 05396304 1001 Front St - Cultural Center	
	Recology Del Norte	20288	\$ 269.09	BILL 05396338 900 Tenth St - City Yard	
9/28/2018	DN Auditor	20121	\$ 119.97	INV 0002080092318 09/19-10/18/18 office telephone service	Interdepartmental
9/28/2018	DN County Information Technology	20230	\$ 29.14	INV 22716 Labor, Board Meeting 09/25/18	Interdepartmental
	TOTAL		\$ 223,703.62		

DNSWMA			
GRAND TOTALS			
September 2018			
	Amount to 422-421 91003	Amount to 422-421 91004	TOTAL AMOUNT
	66.53%	33.47%	
DNCTS Cash Total	33,901.46	17,055.19	50,956.65
DNCTS Charge Total	125,791.05	63,283.13	189,074.18
DNCTS Credit/Debit	33,245.71	16,725.29	49,971.00
DNCTS Adjustment	-137.80	137.80	0.00
DNCTS Totals	192,800.42	97,201.41	290,001.83
Klamath Cash Total		6,574.18	6,574.18
Klamath Charge Total		275.92	275.92
Klamath Adjustment			
Klamath Totals		6,850.10	6,850.10
Gasquet Cash Total		2,316.12	2,316.12
Gasquet Charge Total		194.20	194.20
Gasquet Adjustment			
Gasquet Totals		2,510.32	2,510.32
GRAND TOTALS	192,800.42	106,561.83	299,362.25

2.4

MONTHLY SPLIT SHEET
DNSWMA TRANSFER STATION
MONTH: SEPTEMBER 2018

Date	Cash	Checks	Cash/Check Total	Visa	Master	Discover	AmExp	Credit Card Total	Charges	Grand Total	66.53% 91003	33.47% 91004	20286	Total
1	\$ 1,957.54	\$ 89.16	\$ 2,046.70	\$ 1,846.84	\$ 179.11	\$ 7.75		\$ 2,033.70	\$ 1,023.53	\$ 5,103.93	\$ 1,361.67	\$ 665.03	\$ 9.91	\$ 2,056.61
2	\$ 1,843.21	\$ 87.41	\$ 1,930.62	\$ 1,701.74	\$ 100.53			\$ 1,802.27	\$ 1,008.31	\$ 4,741.20	\$ 1,284.44	\$ 646.18	\$ 1.49	\$ 1,932.11
3	CLOSED													
4	\$ 2,767.93	\$ 221.96	\$ 2,989.89	\$ 2,080.69	\$ 129.95			\$ 2,210.64	\$ 13,042.95	\$ 18,243.48	\$ 1,989.17	\$ 1,000.72	\$ 23.18	\$ 3,013.07
5	\$ 1,585.94	\$ 177.37	\$ 1,763.31	\$ 2,447.74	\$ 42.58		\$ 40.89	\$ 2,531.21	\$ 10,927.47	\$ 15,221.99	\$ 1,173.13	\$ 590.18	(\$0.40)	\$ 1,762.91
6	\$ 2,031.86	\$ 77.77	\$ 2,109.63	\$ 1,637.60	\$ 66.34		\$ 99.95	\$ 1,803.89	\$ 9,555.53	\$ 13,769.05	\$ 1,403.54	\$ 706.09	\$ 0.01	\$ 2,109.64
7	\$ 1,793.15	\$ 159.90	\$ 1,953.05	\$ 1,251.10	\$ 21.21	\$ 25.74		\$ 1,298.05	\$ 9,335.71	\$ 12,586.81	\$ 1,299.36	\$ 653.69	(\$5.59)	\$ 1,947.46
8	\$ 2,299.77	\$ 139.34	\$ 2,439.11	\$ 2,350.60	\$ 68.09	\$ 18.17		\$ 2,436.86	\$ 6,762.84	\$ 11,638.81	\$ 1,622.74	\$ 816.37	(\$10.31)	\$ 2,428.80
9	\$ 1,344.81	\$ 71.33	\$ 1,416.14	\$ 1,277.11	\$ 124.93			\$ 1,402.04	\$ 158.21	\$ 2,976.39	\$ 942.16	\$ 473.98	(\$4.95)	\$ 1,411.19
10	\$ 1,817.65	\$ 279.72	\$ 2,097.37	\$ 1,564.38	\$ 98.97	\$ 25.74		\$ 1,689.09	\$ 8,828.36	\$ 12,614.82	\$ 1,395.38	\$ 701.99	\$ 0.06	\$ 2,097.43
11	\$ 1,320.11	\$ 71.01	\$ 1,391.12	\$ 1,715.68	\$ 73.46			\$ 1,789.14	\$ 8,776.49	\$ 11,956.75	\$ 925.51	\$ 465.61	(\$2.94)	\$ 1,388.18
12	\$ 1,159.94	\$ 73.05	\$ 1,232.99	\$ 882.22	\$ 87.84	\$ 163.13		\$ 1,728.96	\$ 6,387.95	\$ 9,349.90	\$ 820.31	\$ 412.68	\$ 0.14	\$ 1,233.13
13	\$ 1,158.95	\$ 45.09	\$ 1,204.04	\$ 746.31	\$ 153.05		\$ 216.56	\$ 1,115.92	\$ 7,604.57	\$ 9,924.53	\$ 801.05	\$ 402.99	\$ 0.02	\$ 1,204.06
14	\$ 1,707.56	\$ 99.78	\$ 1,807.34	\$ 1,223.06	\$ 140.84	\$ 15.14		\$ 1,379.04	\$ 7,058.10	\$ 10,244.48	\$ 1,202.42	\$ 604.92	(\$4.04)	\$ 1,803.30
15	\$ 1,729.62	\$ 66.63	\$ 1,796.25	\$ 1,256.26	\$ 54.70		\$ 375.57	\$ 1,686.53	\$ 2,034.37	\$ 5,517.15	\$ 1,195.05	\$ 601.20	\$ 0.20	\$ 1,796.45
16	\$ 1,699.66	\$ 174.45	\$ 1,874.11	\$ 1,262.14	\$ 194.89			\$ 1,457.03	\$ 1,023.86	\$ 4,355.00	\$ 1,246.85	\$ 627.26	\$ 2.96	\$ 1,877.07
17	\$ 1,482.38	\$ 144.24	\$ 1,626.62	\$ 1,457.87	\$ 55.32			\$ 1,513.19	\$ 10,185.41	\$ 13,325.22	\$ 1,082.71	\$ 544.43	\$ 0.48	\$ 1,627.10
18	\$ 1,456.19	\$ 283.94	\$ 1,740.13	\$ 1,018.05	\$ 17.34			\$ 1,035.39	\$ 10,664.58	\$ 13,440.10	\$ 1,157.71	\$ 582.42	\$ 0.25	\$ 1,740.38
19	\$ 1,522.49	\$ 30.29	\$ 1,552.78	\$ 1,018.15	\$ 74.87	\$ 16.66		\$ 1,386.82	\$ 10,238.47	\$ 13,178.07	\$ 1,033.06	\$ 519.72	\$ 0.21	\$ 1,552.99
20	\$ 1,352.34	\$ 259.60	\$ 1,611.94	\$ 803.68	\$ 134.76		\$ 728.43	\$ 1,666.87	\$ 9,044.72	\$ 12,323.53	\$ 1,072.42	\$ 539.52	\$ 0.04	\$ 1,611.98
21	\$ 1,385.30	\$ 31.69	\$ 1,416.99	\$ 1,629.07	\$ 139.58		\$ 511.87	\$ 2,280.52	\$ 8,728.62	\$ 12,426.13	\$ 942.72	\$ 474.27	(\$0.49)	\$ 1,416.50
22	\$ 1,514.28	\$ 493.87	\$ 2,008.15	\$ 1,449.82	\$ 41.07		\$ 1,028.28	\$ 2,519.17	\$ 1,187.3	\$ 4,646.05	\$ 1,336.02	\$ 672.13	(\$0.03)	\$ 2,008.12
23	\$ 1,214.12	\$ 42.41	\$ 1,256.53	\$ 1,634.67	\$ 118.12	\$ 7.75		\$ 483.10	\$ 610.79	\$ 4,110.96	\$ 835.97	\$ 420.56	(\$3.12)	\$ 1,253.41
24	\$ 1,082.65	\$ 109.04	\$ 1,191.69	\$ 1,160.14	\$ 51.92		\$ 477.04	\$ 1,689.10	\$ 8,804.63	\$ 11,685.42	\$ 792.83	\$ 398.86	(\$5.00)	\$ 1,186.69
25	\$ 1,840.78	\$ 127.74	\$ 1,968.52	\$ 1,484.76	\$ 12.12		\$ 12.12	\$ 1,509.00	\$ 8,544.44	\$ 12,021.96	\$ 1,309.66	\$ 658.86	(\$0.15)	\$ 1,968.37
26	\$ 1,348.18	\$ 253.95	\$ 1,602.13	\$ 1,220.10	\$ 42.58		\$ 277.13	\$ 1,539.81	\$ 9,803.91	\$ 12,945.85	\$ 1,065.90	\$ 536.23	(\$1.87)	\$ 1,600.26
27	\$ 1,161.30	\$ 50.17	\$ 1,211.47	\$ 1,148.07	\$ 71.78	\$ 7.12		\$ 93.89	\$ 8,053.54	\$ 10,585.87	\$ 805.99	\$ 405.48	(\$1.79)	\$ 1,209.68
28	\$ 2,301.24	\$ 407.13	\$ 2,708.37	\$ 1,009.79	\$ 33.57	\$ 98.44		\$ 1,256.89	\$ 7,815.00	\$ 11,780.26	\$ 1,801.88	\$ 906.49	\$ 11.11	\$ 2,719.48
29	\$ 1,614.41	\$ 103.33	\$ 1,717.74	\$ 1,743.23	\$ 16.86	\$ 36.35		\$ 1,796.24	\$ 1,310.67	\$ 4,824.65	\$ 1,442.81	\$ 574.93	(\$4.45)	\$ 1,713.29
30	\$ 1,132.73	\$ 159.19	\$ 1,291.92	\$ 1,183.80	\$ 321.57		\$ 343.76	\$ 1,849.13	\$ 1,322.42	\$ 4,463.47	\$ 859.51	\$ 432.41	(\$0.95)	\$ 1,290.97
31														
TOTALS	\$ 46,626.09	\$ 4,330.56	\$ 50,956.65	\$ 41,204.67	\$ 2,667.75	\$ 421.99	\$ 5,676.59	\$ 49,971.00	\$ 189,074.18	\$ 290,001.83	\$ 33,901.46	\$ 17,055.19	\$ 3.98	\$ 50,960.63

\$2.00 oil pd out

\$6.00 oil pd out

DAILY TICKET REPORT
DNSWMA TRANSFER STATION

MONTH: Sep-18

Date	BEGIN	END	VOIDED TICKETS	TICKET COUNT	
1	1029254	1029477		224	
2	1029478	1029708		231	
3	closed				
4	1029709	1030056		348	
5	1030057	1030322		266	
6	1030323	1030540		218	
7	1030541	1030751	1	210	
8	1030752	1031012		261	
9	1031013	1031215		203	
10	1031216	1031485		270	1
11	1031486	1031689		204	
12	1031690	1031868		179	
13	1031869	1032045	1	176	
14	1032046	1032251		206	
15	1032252	1032447		196	
16	1032448	1032668	3	218	
17	1032669	1032893		225	
18	1032894	1033097		204	
19	1033098	1033300	1	202	
20	1033301	1033498	3	195	
21	1033499	1033714		216	
22	1033715	1033917		203	
23	1033918	1034130		213	High
24	1034131	1034338	1	207	348
25	1034339	1034509		171	
26	1034510	1034705		196	Low
27	1034706	1034896		191	171
28	1034897	1035100		204	
29	1035101	1035314		214	Daily Ave.
30	1035315	1035492		178	215
TOTAL			10	6229	

DNSWMA KLAMATH TRANSFER STATION - DEPOSITS August-2018										
Date	Cash	Checks	TOTAL Deposit	Over / Short	Sales	TOTAL Sales	Charges	TOTAL Cash + Charge	Tickets	
September 2, 2018	550	114.07	664.07	(4.35)	668.42	664.07		664.07	41	
September 5, 2018	755.91	67.34	823.25	0.12	823.13	823.25		823.25	34	
September 7, 2018	87.21	9.00	96.21	(0.02)	96.23	96.21	129.10	225.31	10	
September 9, 2018	530.54	66.79	597.33	4.95	597.33	597.33		597.33	25	
September 12, 2018	353.80	141.83	495.63	0.25	490.68	495.63		495.63	19	
September 14, 2018	274.50		274.50	(0.12)	274.25	274.50	109.32	383.82	11	
September 16, 2018	642.91	196.40	839.31	0.02	839.43	839.31		839.31	40	
September 19, 2018	509.06	163.06	672.12		672.10	672.12		672.12	29	
September 21, 2018	27.00		27.00		27.00	27.00		27.00	3	
September 23, 2018	408.83	45.65	454.48		454.48	454.48		454.48	32	
September 26, 2018	553.97	24.20	578.17	1.49	576.68	578.17	37.50	615.67	25	
September 28, 2018	30.10	24.51	54.61		54.61	54.61		54.61	4	
September 30, 2018	763.38	234.12	997.50	0.20	997.30	997.50		997.50	39	
TOTAL	\$ 5,487.21	1,086.97	\$ 6,574.18	2.54	\$ 6,571.64	\$ 6,574.18	\$ 275.92	\$6,850.10	312	
TOTAL SALES (CASH + CHARGE)										
Date	Wednesday	Friday	Sunday							
September 2, 2018			664.07							
September 5, 2018	823.25									
September 7, 2018		225.31								
September 9, 2018			597.33							
September 12, 2018	495.63									
September 14, 2018		383.82								
September 16, 2018			839.31							
September 19, 2018	672.12									
September 21, 2018		27.00								
September 23, 2018	615.67		454.48							
September 26, 2018		54.61								
September 28, 2018			997.50							
September 30, 2018										
TOTALS	\$2,606.67	\$690.74	\$3,552.69	6,850.10						
DAILY AVERAGE	\$651.67	\$172.69	\$710.54							

DNSWMA										
GASQUET TRANSFER STATION - DEPOSITS										
September-2018										
Date	Cash	Checks	TOTAL Deposit	Over / Short	Sales	TOTAL Sales	Charges	TOTAL Cash + Charge	Tickets	Notes
September 1, 2018	243.71	59.92	303.63	\$1.00	302.63	303.63	24.20	327.83	30	
September 6, 2018	134.32	18.00	152.32		152.32	152.32		152.32	13	
September 8, 2018	349.56	130.27	479.83		479.83	479.83	9.00	488.83	44	
September 13, 2018	213.22	21.56	234.78		234.78	234.78	9.00	243.78	18	
September 15, 2018	100.10	228.99	329.09		329.09	329.09	47.89	376.98	17	
September 20, 2018	51.75	36.61	88.36	\$0.24	88.12	88.36		88.36	6	
September 22, 2018	194.44	135.42	329.86	(\$0.25)	330.11	329.86	72.88	402.74	27	
September 27, 2018	75.41		75.41		75.41	75.41		75.41	7	
September 29, 2018	233.45	89.07	322.52		322.84	322.84	31.23	354.07	31	
TOTAL	\$ 1,595.96	\$ 719.84	\$ 2,315.80	\$ 0.99	\$ 2,315.13	\$ 2,316.12	\$ 194.20	\$2,510.32	193	
TOTAL SALES (CASH + CHAR)										
Date	Thursday	Saturday								
September 1, 2018		327.83								
September 6, 2018	152.32									
September 8, 2018		488.83								
September 13, 2018	243.78									
September 15, 2018		376.98								
September 20, 2018	88.36									
September 22, 2018		402.74								
September 27, 2018	75.41									
September 29, 2018		354.07								
TOTALS	\$559.87	\$1,950.45	2,510.32							
DAILY AVERAGE	\$139.97	\$390.09								

AUTHORITY REVENUE REPORT September 2018

2017/18

2018/2019

**Authority
Service Fees**

Budget/Month Adjusted Annual Budget
 \$ 103,734.42 \$ 1,244,813.00

2017/18		Comparison FY17/18	Actual/Month		Over Budget
July	\$ 115,382.33	\$ (1,965.59)	July	\$ 113,416.74	\$ 9,682.32
August	\$ 118,024.42	\$ (2,917.81)	August	\$ 115,106.61	\$ 11,372.19
September	\$ 104,891.71	\$ 1,670.12	September	\$ 106,561.83	\$ 2,827.41
October	\$ 96,243.50	\$ -	October		\$ -
November	\$ 87,399.47	\$ -	November		\$ -
December	\$ 89,344.86	\$ -	December		\$ -
January	\$ 100,555.83	\$ -	January		\$ -
February	\$ 87,672.05	\$ -	February		\$ -
March	\$ 98,856.22	\$ -	March		\$ -
April	\$ 97,152.67	\$ -	April		\$ -
May	\$ 122,808.15	\$ -	May		\$ -
June	\$ 104,797.23	\$ -	June		\$ -
Total	\$ 1,223,128.44	\$ (3,213.28)	Total	\$ 335,085.18	\$ 23,881.93

Over last year

Over Budget

**This item was
not ready at the
time this agenda
was published.**

**If possible, it will
be handed out at
the meeting.**

- Franchise Fee Report

April 19, 2018

To The Board of Commissioners
Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531

We are pleased to confirm our understanding of the services we are to provide Del Norte Solid Waste Management Authority for the fiscal years ended June 30, 2018, 2019 and 2020.

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Del Norte Solid Waste Management Authority as of and for the fiscal years ended June 30, 2018, 2019 and 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Del Norte Solid Waste Management Authority's basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards* Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

As part of our engagement, we will apply certain limited procedures to Del Norte Solid Waste Management Authority's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Schedule of Funding Progress- Other Postemployment Benefits (OPEB).

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. Our audit will be performed in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and will include tests of the accounting records of Del Norte Solid Waste Management Authority and other procedures we consider necessary to enable us to express such opinions.

We will issue a written report upon completion of our audit of Del Norte Solid Waste Management Authority's financial statements. Our report will be addressed to the Board of Trustees of Del Norte Solid Waste Management Authority. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (which does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Del Norte Solid Waste Management Authority is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Del Norte Solid Waste Management Authority or to acts by management or employees acting on behalf of the Del Norte Solid Waste Management Authority. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditor is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from the Del Norte Solid Waste Management Authority's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the Del Norte Solid Waste Management Authority and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Del Norte Solid Waste Management Authority compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements, and related notes of Del Norte Solid Waste Management Authority in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be performed in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls, including evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We have our technical resources and audit software in the cloud. We may from time to time, and depending on the circumstances, use third-party service providers within and outside of the United States in serving your account. As required by Section 54.1(b) of the California Code of Regulations, Title 16, and contingent upon this written authorization confidential information provided by you to our firm, may be disclosed to persons, outside of the U.S in connection with the services provided. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Del Norte Solid Waste Management Authority; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Del Norte Solid Waste Management Authority

Page 6 of 7

The audit documentation for this engagement is the property of Harshwal & Company, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Cognizant Agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Harshwal & Company, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Cognizant Agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Sanwar Harshwal is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit as soon as the related records are ready.

Our fee for the audit service will be made up as follows:

June 30, 2018	\$10,500
June 30, 2019	\$10,500
June 30, 2020	\$10,500

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes thirty (30) days or more overdue and may not be resumed until your account is paid in full. And also, any invoice left unpaid beyond 30 days will be charged a 1.5% late fee per month, added to the then outstanding balance. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out of pocket costs through the date of termination.

We appreciate the opportunity to be of service to Del Norte Solid Waste Management Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Del Norte Solid Waste Management Authority

Page 7 of 7

Very truly yours,

Harshwal & Company, LLP



Sanwar Harshwal
Managing Partner

RESPONSE:

This letter correctly sets forth the understanding of **Del Norte Solid Waste Management Authority**

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
RESOLUTION NO. 2018-04**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE DEL NORTE SOLID WASTE MANAGEMENT
AUTHORITY MODIFYING REGULAR MEETING DATE & TIME**

WHEREAS, the Del Norte Solid Waste Management Authority has been created by a Joint Powers Agreement executed by the City of Crescent City and the County of Del Norte; and

WHEREAS, the Governing Board of Commissioners under section 3.2 of the First Amended By-Laws of the Del Norte Solid Waste Management Authority is authorized to adopt a Resolution to modify its regular meeting date and time; and

WHEREAS, the Board of Commissioners convenes monthly to conduct business of the Del Norte Solid Waste Management Authority and for the convenience of its members and the public wishes to modify the time and date for its regular meetings.

NOW THEREFORE BE IT RESOLVED that the Governing Board of Commissioners of the Del Norte Solid Waste Management Authority does hereby modify the second paragraph of Section 3.2 of the By-laws to read as follows:

"The Governing Board's regular meeting shall be held at 4:00 P.M. on the third Tuesday of each month."

PASSED AND ADOPTED by the Board of Commissioners of the Del Norte Solid Waste Management Authority this 16th day of October, 2018.

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Blake Inscore, Chair

Del Norte Solid Waste Management Authority

Eli Naffah, Secretary of the Board
Del Norte Solid Waste Management Authority

6.2