

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

Minutes

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Regular Session

Tuesday August 21, 2018

3:30 PM

PRESENT: Commissioner Blake Inscore, Chair
Commissioner Chris Howard, Vice Chair (Left at 4:28 P.M.)
Commissioner Jason Greenough
Commissioner Lori Cowan
Director Tedd Ward
Legal Counsel Martha Rice
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor

ABSENT: Commissioner Eli Naffah

ALSO PRESENT: Joel Wallen, Hambro /WSG
David Slagle CEO Hambro/ WSG
Jeremy Herber, Recology Del Norte.
Administrative Assistant Kathy Brewer

3:31 PM CALL MEETING TO ORDER

Chair Inscore called the meeting to order in regular session at 3:30 P.M.

Roll was taken with all Commissioners present as listed and Commissioner Naffah absent.

Chair Inscore led the pledge of allegiance.

3:32 PM PUBLIC COMMENTS:

At 3:32 Chair Inscore asked for public comments.

Eileen Cooper (County) discussed her idea of a small pre-paid bag program as explained in her letter written to the Board.

Seeing no further public comments, the Chair closed public comments.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday July 17, 2018.
- 1.2 Approve Director's vacation request for September 3-9, 2018.
- 1.3 Approve budget transfer for FY 18/19 in the amount of \$24,412.00

On a motion By Commissioner Howard and seconded by Commissioner Cowan and unanimously carried on a polled vote the Del Norte Solid Waste Authority approved and adopted consent agenda items 1.1 through 1.3.
022101

END CONSENT AGENDA

6.0 OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding Authority policies and procedures related to commercial accounts with unpaid account balances. **012101**

Chair Inscore took Item 6.1 out of order at 3:36 P.M.

On a motion By Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste Authority approved imposing a late payment fee on Day 60 rather than on Day 90 as described in the Staff Report.

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for August 2018. **231501**
- 2.2 Treasurer / Controller Reports for June 2018
- 2.3 Claims approved by Director & Treasurer for July 2018 **031202**
- 2.4 Monthly Cash and Charge Reports for July 2018
- 2.5 Earned Revenue Comparisons between FY17/18 and FY18/19

At 3:38 P.M. the above listed reports were presented by Director Ward and accepted.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE – No Items

4. COLLECTIONS FRANCHISE:

- 4.1 Discussion regarding a report from Recology Del Norte regarding changes to the methods, facilities, processing, and costs for recycling services during the past two years. **180510**

Jeremy Herber, Recology Del Norte, discussed several factors increasing costs of recycling, including reduced scrap values, increasing processing costs, and challenges associated with China's "National Sword" policies. Recology Del Norte's services under this agreement began in July 2011. By January 2017, Julindra stopped processing materials collected by Recology. Change Order 9 eliminated hard plastics, film plastics, expanded polystyrene and cartons from Recology's Recycling Programs. Mr. Herber reported that 3 loads of recyclables from Del Norte are being processed for recycling in Humboldt each week. In addition to challenges securing a cost-effective location consolidate loads in Del Norte, Recology is being charged processing fees in Humboldt while having increased costs for transport.

(Commissioner Howard leaves at 3:49 P.M. and returns at 3:51 P.M.)

- 4.2 Discussion and possible actions to reduce the percentage of non-recyclable material in recycling streams collected by Recology Del Norte to 10% or less. **180510**

By Consensus the Del Norte Solid Waste Authority reaffirms commitment to reduce the percentage of non-recyclable material in recycling streams collected by Recology Del Norte to 10% or less.

By consensus, the Board directed staff to continue working on developing option of overflow bags during transition idea to bring to next meeting.

In public comment, Eileen Cooper (County) discusses replacing 2 bulky items with one and adding overflow bags.

5. TRANSFER STATION

- 5.1 Discussion and possible action regarding the scope of services for a request for proposals for professional services related to identification and assessment of potential properties for a transfer station to serve the communities of Smith River, the Tolowa Dee-ni' Nation and Fort Dick. **131804**

Commissioner Howard asks that the properties that are looked at are north of Dr. Fine Bridge.

On a motion By Commissioner Howard and seconded by Commissioner Cowan and unanimously carried on a polled vote the Del Norte Solid Waste Authority approved a request for proposals for professional services related to identification and assessment of potential properties with the amended scope of services to include "North of Dr. Fine Bridge as southern boundary" for a transfer station to serve the communities of Smith River, the Tolowa Dee-ni' Nation and Fort Dick.

6.0 OTHER GENERAL SOLID WASTE AUTHORITY MATTERS (continued)

- 6.2 Discussion and possible action regarding 'June 2017 Actuarial Valuation: Determination of OPEB Funding Contributions' and the 'GASB 75 Actuarial Report for the Fiscal Year Ending June 30, 2018' from Macleod Watts. **012101**

(Commissioner Howard leaves at 4:28 P.M.)

This report was received and accepted.

- 6.3 Discussion and possible action regarding possible support for Senate Bill 212 (Jackson) relating to management of pharmaceutical and sharps wastes. **180520**

By consensus, the Board agreed to support Senate Bill 212 (Jackson) relating to management of pharmaceutical and sharps wastes and directed staff to send letters to legislators expressing that support.

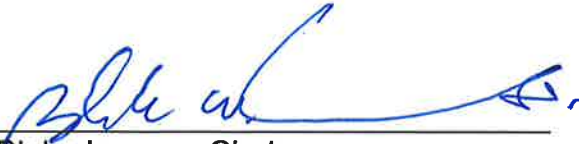
- 6.4 Discussion and possible action regarding scheduling a Special Authority meeting in September 2018 and cancelling the Regular Authority meeting on 18 September 2018. **120502**

Commissioner Howard asked about the potential to change the time for Regular meetings. The Board agreed to cancel the Regular Authority meeting scheduled for 18 September 2018.

The Board set a new meeting date and time, September 25th at 4 P.M.

7 ADJOURNMENT

There being no further business to come before the Authority, the Chair adjourned the meeting at 4:40 P.M., until the next Special Meeting at September 25th, 2018 at 4:00 P.M. at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.



Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date 9/25/18

ATTEST:



Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date 9/25/18

Submitted:



Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 9/25/18

Tedd Ward

From: eileen cooper <upsprout@yahoo.com>
ent: Monday, August 20, 2018 1:31 PM
To: Lori Cowan; Blake Inscore; Chris Howard; Jason Greenough; Tedd Ward
Subject: Comment Regarding agenda items 4.1 4.2 and 5.1

August 20,2018, Eileen Cooper, 2644 Roy Ave, Crescent City CA, 707-465-8904

August 21, 2018 Agenda items 4.1 and 4.2 and 5.1
Alternatives for reducing contamination and providing expensive northern transfer station

ATT: Del Norte Solid Waste Management Authority- Regarding: Enhanced Self Hauling of Refuse

Please consider the advantages of providing a self-haul prepaid bag that you can dispose of at Del Norte County transfer station. This is an alternative that has little to no cost to provide, but many potential benefits, such as greatly reducing or eliminating the need for outlying transfer stations, and helping to reduce contamination and trash from being dumped at parks and recreation areas.

*Make available small prepaid distinctive trash bags/or distinctive stickers to be placed on small specified sized bags.

*Provide a large bin that is monitored next to the recycling area at the Transfer Station for customers to deposit filled prepaid trash bags without waiting on line. There is the possibility that a bar code printed bag could activate the opening of the bin so that monitoring would be minimal.

Prepaid self haul bags make disposal painless:

- no waiting on line for customers; convenience = likely to succeed
- reduced cost for small haulers-less costly than curb-side or a new transfer station; low cost=likely to succeed
- no cost for the Solid Waste authority; bags pay for themselves and monitoring; low cost= likely to succeed and benefit public
- eliminates or reduces need for outlying transfer stations and associated service rate increases
- small loads that fit in any car along with recycling material; convenience=likely to succeed
- fuel efficient by reducing the need for large hauling trucks making trips to outlying areas
- potentially great improvements to reducing illegal dumping and recycling contamination

Wouldn't it be smart to sell customers a small distinctive self haul bag, or a bright label specified for sticking onto a small bag for self hauling. Such bags would be filled and brought back through the recycling area at the transfer station along with other recycled material, without the necessity to wait on line! There would be a special open ended bin just for these bags that could be easily monitored by employees, along with monitoring recyclables, which we already do.

Currently Recology does have 32 gallon bags that you can purchase for \$7.75. They will pick them up at the curb. Their operational cost/disposal cost is about 50/50% (Jeremy). However, the big trucks do not service outlying areas. The Authority could sell a comparable self haul bag, perhaps a 32 gallon bag for \$5. This would be greatly advantageous to the Authority, saving countless hours of work at the gate for ticketing and weighing all the smaller self haul users they currently serve. It might eliminate the need to provide a northern transfer station at great cost. Residents already make frequent trips to Crescent City for personal needs and work. By reducing the need for large garbage hauling trucks, this is a very fuel efficient alternative.

The Authority currently monitors the recycling area, and they could with little extra effort, monitor for prepaid bag disposal at the same time. Also, a bin that opens when a printed bar code is scanned could simplify monitoring. This is a far less costly and simple alternative than setting up a northern transfer station. It is an alternative that might reduce the costs for Gasquet and Hiouchi stations.

With very little effort or risk, perhaps even a profit, this option could be made available to the public. We would be providing more convenience for the outlying areas, low income small haulers, while improving efficiency by keeping the transfer station lines shorter, and we would be helping our parks and roadways stay cleaner.

Thank you for your consideration, Eileen Cooper _____