

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

**Board of Supervisors Chambers
Flynn Center 981 H Street Crescent City, CA**

Regular Session

Tuesday July 17, 2018

3:30 PM

+++++
The Solid Waste Management Authority of the City of Crescent City and the County of Del Norte, State of California, is now meeting in Regular Session. Only those items that indicate a specific time will be heard at the assigned time. All items may be taken out of sequence to accommodate public and staff availability.
+++++

+++++
All documents referred to in this agenda are available at the Office of the Del Norte Solid Waste Management Authority at 1700 State Street in Crescent City, between the hours of 8 A.M. and 5 P.M. Monday through Friday OR online at www.recycledelnorte.ca.gov
For more information call 465-1100 or email dnswwma@recycledelnorte.ca.gov
+++++

**3:30 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

3:31 PM PUBLIC COMMENTS: ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. After receiving recognition from the Chair, please give your name and address for the record. Comments will be limited to three minutes.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Special Session, Tuesday June 12, 2018. **
- 1.2 Approve payment of an inter-departmental transfer to Del Norte County for the lease of the Del Norte County Transfer Station in the amount of \$163,186.00 **
- 1.3 Approve payment of a claim to the Rural Counties Environmental Services Joint Powers Authority in the amount of \$6,000.00 for membership dues 2018-2019. **
- 1.4 Approve payment of a claim to U.S. Bank Corp in the amount of \$11,547.53 for credit card purchases. **
- 1.5 Approve budget transfer for FY 17/18 in the amount of \$39,464.00 **

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for July 2018. **
- 2.2 Treasurer / Controller Reports for May 2018 **
- 2.3 Claims approved by Director & Treasurer for June 2018 **
- 2.4 Monthly Cash and Charge Reports for June 2018 **
- 2.5 Earned Revenue Comparisons between FY16/17 and FY17/18 **

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE – No Items

4. COLLECTIONS FRANCHISE – No Items

5. TRANSFER STATION

- 5.1 Discussion and possible action regarding end-of-life mattress management, including the availability of mattress recycling services and the frequency of future mattress collection events at the Del Norte County Transfer Station. **

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding Authority policies and procedures related to commercial accounts with unpaid account balances. **
- 6.2 Discussion and possible action regarding adoption of Authority Ordinance **2018-01 REPEALING ORDINANCE 97-04 AND ADOPTING NEW INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM CONSTRUCTION COST ACCOUNTING ACT [Public Contract Code Section 22000, et seq.]** **

7. ADJOURNMENT

Adjourn to the Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M. Tuesday August 21, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

**** Asterisks next to Agenda Item indicates an associated attachment**

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

MINUTES

**Board of Supervisors Chambers
Flynn Center 981 H Street
Crescent City, CA**

Special Session

Tuesday June 12, 2018

3:30 PM

PRESENT:

Commissioner Blake Inscore, Chair
Commissioner Chris Howard, Vice Chair
Commissioner Lori Cowan
Commissioner Eli Naffah (Arrived 3:31)
Commissioner Jason Greenough
Director Tedd Ward
Legal Counsel Martha Rice (Arrived 3:32 P.M.)
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor

ABSENT:

None

ALSO PRESENT:

Jeremy Herber, Recology Del Norte
David Slagle, CEO Hambro/WSG

3:30 PM CALL MEETING TO ORDER

Chair Inscore called the meeting to order in special session at 3:30 P.M.

Roll was taken with commissioners Cowan, Howard, Greenough, and chair Inscore present with Commissioner Naffah absent.

Commissioner Cowan led the pledge of allegiance.

3:31 PM PUBLIC COMMENTS:

At 3:31 Chair Inscore called for public comments, as there was none the Chair closed public comments.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Special Session, Monday May 14, 2018.
- 1.2 Approve payment of transfer between departments to the Del Norte County Roads Division in the amount of \$12,227.80. **022101**
- 1.3 Approve two Authority-allocated bins to support the 2018 Del Norte County Fair as requested by Kim Floyd, CEO of the 41st District Agricultural Association. **031205**
- 1.4 Approve budget transfer for FY 17/18 in the amount of \$281,180.00 **022101**

On a motion by Commissioner Greenough and seconded by Commissioner Cowan and unanimously carried on a polled vote the Del Norte Solid Waste Authority approved and adopted the consent agenda consisting of items 1.1 Through 1.4

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for June 2018. **231501**
- 2.2 Treasurer / Controller Reports for April 2018
- 2.3 Claims approved by Director & Treasurer for May 2018 **031202**
- 2.4 Monthly Cash and Charge Reports for May 2018
- 2.5 Earned Revenue Comparisons between FY16/17 and FY17/18

The above listed reports were presented and accepted

Commissioner Naffah requested that the next agenda include an item to review and discuss the policies related to collecting amounts past due on commercial accounts.

DISCUSSION/ACTION ITEMS:

3. LANDFILL POSTCLOSURE – No Items

4. COLLECTIONS FRANCHISE

- 4.1 Discussion and possible action regarding status and possible structure of negotiations with Recology Del Norte to possibly modify and extend the Collections Franchise Agreement. **180510**

Following discussion, Chair Inscore appointed the following Commissioners to the Franchise Ad Hoc committee: Chair Inscore and Commissioner Naffah.

5. TRANSFER STATION – No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Public Hearing, and discussion and possible action regarding the proposed Del Norte Solid Waste Management Authority budget for Fiscal Year 2018/2019. **120502**

The Chair opened the public hearing and welcomed public comment. Seeing none, the Chair closed the public hearing and asked the board for a motion.

On a motion by Commissioner Howard and seconded by Commissioner Cowan and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the proposed Del Norte Solid Waste Management Authority budget for Fiscal Year 2018/2019.

- 6.2 Discussion and possible action regarding advocacy positions for legislation being considered by the California Legislature, including support for the following bills:
SB 1335 (Allen), AB 444 (Ting, Gray), AB 2766 (Berman), SB 168 (Wieckowski), SB 452 (Glazer), SB 212 (Jackson), and AB 1884 (Calderon).

Director Ward reviewed the status of the bills listed above, and explained the reasons for the recommended advocacy positions. By consensus, the Board agreed to adopt support positions and send advocacy letter for AB 444 (Ting, Gray) and SB 452 (Glazer).

7. ADJOURNMENT

Adjourn to the Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M. Tuesday July 17, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chair adjourned the meeting at 4:06 P.M., until the next regular meeting on July 17th 2018 at 3:30 P.M.

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

Eli Naffah, Secretary

Date / /

Del Norte Solid Waste Management Authority

Submitted:

**Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority**

Date / /

Sub Lease
 Authority pays to County of Del Norte

EXHIBIT F

COPY

BASE RENTAL PAYMENTS

NOTE: The Base Rental Payments below shall conform to the following guidelines:

This schedule is based on an interest rate of 3.32% per annum and indicates what the Base Rental Payments will be over the course of the Facility Sublease. Base Rental Payments shall have an interest only component through July 31, 2006.

The interest component of each Base Rental Payment shall be calculated on the basis of a 360-day year of twelve 30-day months. Any installment of a principal component or an interest component of a Base Rental Payment that is not paid when due shall continue to accrue interest at the lesser of twelve percent (12%) per annum or the maximum rate permitted by law from and including the Base Rental Payment date with respect to which such principal component or interest component is payable to but not including the date of actual payment.

Payment billing statements will be mailed to the Sublessee reflecting the actual amount owed prior to each Base Rental Payment due date. With the exception of the annual fee, any Additional Rental Payments will be billed separately as the cost is incurred.

| Payment Date | Principal Component | Interest Component | Base Rental Payment | Additional Rental Payment | Total Payment |
|--------------|---------------------|--------------------|---------------------|---------------------------|---------------|
| 1-Aug-04 | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 1-Feb-05 | | \$58,681.00 | \$58,681.00 | | \$58,681.00 |
| 1-Aug-05 | | \$58,681.00 | \$58,681.00 | \$10,605.00 | \$69,286.00 |
| 1-Feb-06 | | \$58,681.00 | \$58,681.00 | | \$58,681.00 |
| 1-Aug-06 | \$78,475.09 | \$58,681.00 | \$137,156.09 | \$10,605.00 | \$147,761.09 |
| 1-Feb-07 | | \$57,378.31 | \$57,378.31 | | \$57,378.31 |
| 1-Aug-07 | \$81,080.46 | \$57,378.31 | \$138,458.77 | \$10,369.57 | \$148,828.35 |
| 1-Feb-08 | | \$56,032.38 | \$56,032.38 | | \$56,032.38 |
| 1-Aug-08 | \$83,772.33 | \$56,032.38 | \$139,804.71 | \$10,126.33 | \$149,931.04 |
| 1-Feb-09 | | \$54,641.76 | \$54,641.76 | | \$54,641.76 |
| 1-Aug-09 | \$86,553.57 | \$54,641.76 | \$141,195.33 | \$9,875.02 | \$151,070.35 |
| 1-Feb-10 | | \$53,204.97 | \$53,204.97 | | \$53,204.97 |
| 1-Aug-10 | \$89,427.15 | \$53,204.97 | \$142,632.12 | \$9,615.36 | \$152,247.48 |
| 1-Feb-11 | | \$51,720.48 | \$51,720.48 | | \$51,720.48 |
| 1-Aug-11 | \$92,396.13 | \$51,720.48 | \$144,116.61 | \$9,347.07 | \$153,463.69 |
| 1-Feb-12 | | \$50,186.70 | \$50,186.70 | | \$50,186.70 |
| 1-Aug-12 | \$95,463.69 | \$50,186.70 | \$145,650.39 | \$9,069.89 | \$154,720.27 |
| 1-Feb-13 | | \$48,602.00 | \$48,602.00 | | \$48,602.00 |
| 1-Aug-13 | \$98,633.08 | \$48,602.00 | \$147,235.08 | \$8,783.49 | \$156,018.58 |
| 1-Feb-14 | | \$46,964.69 | \$46,964.69 | | \$46,964.69 |
| 1-Aug-14 | \$101,907.70 | \$46,964.69 | \$148,872.39 | \$8,487.60 | \$157,359.99 |
| 1-Feb-15 | | \$45,273.03 | \$45,273.03 | | \$45,273.03 |
| 1-Aug-15 | \$105,291.03 | \$45,273.03 | \$150,564.06 | \$8,181.87 | \$158,745.93 |
| 1-Feb-16 | | \$43,525.20 | \$43,525.20 | | \$43,525.20 |
| 1-Aug-16 | \$108,786.70 | \$43,525.20 | \$152,311.89 | \$7,866.00 | \$160,177.89 |
| 1-Feb-17 | | \$41,719.34 | \$41,719.34 | | \$41,719.34 |

Balance Due
5,787,469

4,171,033

COPY

| | | | | | |
|-----------------|----------------|----------------|----------------|--------------|----------------|
| 1-Aug-17 | \$112,398.41 | \$41,719.34 | \$154,117.75 | \$7,539.64 | \$161,657.39 |
| 1-Feb-18 | | \$39,853.52 | \$39,853.52 | | \$39,853.52 |
| 1-Aug-18 | \$116,130.04 | \$39,853.52 | \$155,983.57 | \$7,202.44 | \$163,186.01 |
| 1-Feb-19 | | \$37,925.76 | \$37,925.76 | | \$37,925.76 |
| 1-Aug-19 | \$119,985.56 | \$37,925.76 | \$157,911.32 | \$6,854.05 | \$164,765.38 |
| 1-Feb-20 | | \$35,934.00 | \$35,934.00 | | \$35,934.00 |
| 1-Aug-20 | \$123,969.08 | \$35,934.00 | \$159,903.08 | \$6,494.10 | \$166,397.18 |
| 1-Feb-21 | | \$33,876.12 | \$33,876.12 | | \$33,876.12 |
| 1-Aug-21 | \$128,084.85 | \$33,876.12 | \$161,960.97 | \$6,122.19 | \$168,083.16 |
| 1-Feb-22 | | \$31,749.91 | \$31,749.91 | | \$31,749.91 |
| 1-Aug-22 | \$132,337.27 | \$31,749.91 | \$164,087.18 | \$5,737.94 | \$169,825.11 |
| 1-Feb-23 | | \$29,553.11 | \$29,553.11 | | \$29,553.11 |
| 1-Aug-23 | \$136,730.87 | \$29,553.11 | \$166,283.98 | \$5,340.92 | \$171,624.90 |
| 1-Feb-24 | | \$27,283.38 | \$27,283.38 | | \$27,283.38 |
| 1-Aug-24 | \$141,270.33 | \$27,283.38 | \$168,553.71 | \$4,930.73 | \$173,484.44 |
| 1-Feb-25 | | \$24,938.29 | \$24,938.29 | | \$24,938.29 |
| 1-Aug-25 | \$145,960.51 | \$24,938.29 | \$170,898.80 | \$4,506.92 | \$175,405.72 |
| 1-Feb-26 | | \$22,515.35 | \$22,515.35 | | \$22,515.35 |
| 1-Aug-26 | \$150,806.40 | \$22,515.35 | \$173,321.74 | \$4,069.04 | \$177,390.78 |
| 1-Feb-27 | | \$20,011.96 | \$20,011.96 | | \$20,011.96 |
| 1-Aug-27 | \$155,813.17 | \$20,011.96 | \$175,825.13 | \$3,616.62 | \$179,441.75 |
| 1-Feb-28 | | \$17,425.46 | \$17,425.46 | | \$17,425.46 |
| 1-Aug-28 | \$160,986.17 | \$17,425.46 | \$178,411.63 | \$3,149.18 | \$181,560.81 |
| 1-Feb-29 | | \$14,753.09 | \$14,753.09 | | \$14,753.09 |
| 1-Aug-29 | \$166,330.91 | \$14,753.09 | \$181,084.00 | \$2,666.22 | \$183,750.22 |
| 1-Feb-30 | | \$11,992.00 | \$11,992.00 | | \$11,992.00 |
| 1-Aug-30 | \$171,853.09 | \$11,992.00 | \$183,845.09 | \$2,167.23 | \$186,012.32 |
| 1-Feb-31 | | \$9,139.24 | \$9,139.24 | | \$9,139.24 |
| 1-Aug-31 | \$177,558.62 | \$9,139.24 | \$186,697.85 | \$1,651.67 | \$188,349.52 |
| 1-Feb-32 | | \$6,191.76 | \$6,191.76 | | \$6,191.76 |
| 1-Aug-32 | \$183,453.56 | \$6,191.76 | \$189,645.33 | \$1,118.99 | \$190,764.32 |
| 1-Feb-33 | | \$3,146.43 | \$3,146.43 | | \$3,146.43 |
| 1-Aug-33 | \$189,544.22 | \$3,146.43 | \$192,690.65 | \$568.63 | \$193,259.29 |
| Total Payments: | \$3,535,000.00 | \$2,065,800.48 | \$5,600,800.48 | \$186,668.72 | \$5,787,469.19 |

Haley Smith

From: Lisa Thompson <lthompson@co.del-norte.ca.us>
Sent: Tuesday, July 03, 2018 10:30 AM
To: Haley Smith; Kathy Brewer
Subject: Re: DNSWMA Lease Pmt

COPY

Just pay \$163,186.00. It's obvious that there is some kind of error in the addition.

On Tue, Jul 3, 2018 at 10:25 AM, Haley Smith <haley@recycledelnorte.ca.gov> wrote:

Hi Lisa,

My email is not working, so I am pretending to be Haley.

Kathy

Lisa Thompson
Fiscal Manager II
Del Norte County Auditor-Controller
(707)464-7202

FY 18/19

Vendor RCRC Environmental
Services JPA
1215 K Street, Ste. 1650
Sacramento CA 95814

COPY

Claim ID: 8227
Page 1 of 1

AUDITOR COPY



Vendor ID:

12194

PBSP Expense

Change of Address

Special
Warrant
Routing

Fund Dept Line Proj Amount Description

422 421 20200 INV 0000058-IN ESJPA Member Dues 2018-2019

Total Claim: \$6,000.00

1.3

I HEREBY CERTIFY THE ARTICLES OR SERVICES DESCRIBED ON THE ATTACHED INVOICES WERE NECESSARY FOR USE BY THE DEPARTMENT AND HAVE BEEN RECEIVED, AND THAT NO PRIOR CLAIM FOR SAME HAS BEEN

X

7/5/2018

Claim Date

Signature of Department Head/Authorized Deputy



12194
20200

Environmental Services JPA
1215 K Street, Suite 1650
Sacramento, CA 95814
(916) 447-4806

Invoice Number: 0000058-IN
Invoice Date: 7/1/2018
Due Date: Upon Receipt

COPY

Bill To:

Del Norte County
Solid Waste Authority
1700 State Street
Crescent City, CA 95531

Contact: Tedd Ward
Email: tedd@recycledelnorte.ca.gov

| Description | Quantity | Price | Amount |
|-----------------------------|----------|-------|----------|
| ESJPA Member Dues 2018-2019 | | | 6,000.00 |

RECEIVED
JUL 5 2018

DNSWMA

Net Invoice: 6,000.00
Sales Tax: 0.00
Invoice Total: \$ 6,000.00

ALPINE, AMADOR, BUTTE, CALAVERAS, COLUSA, DEL NORTE,
EL DORADO, GLENN, IMPERIAL, INYO, LAKE, LASSEN



MADERA, MARIPOSA, MODOC, MONO, NEVADA, PLUMAS,
SHASTA, SIERRA, SISKIYOU, TEHAMA, TRINITY, TUOLUMNE

CHAIR – MICHAEL KOBSEFF, SISKIYOU COUNTY
VICE CHAIR – MICHAEL RANALLI, EL DORADO COUNTY
EXECUTIVE DIRECTOR – GREG NORTON

TECHNICAL ADVISORY GROUP (TAG)
TAG CHAIR – RACHEL ROSS, TEHAMA COUNTY
TAG VICE CHAIR – JIM MCHARGUE, AMADOR COUNTY
PROGRAM MANAGER – MARY PITTO

MEMORANDUM

To: ESJPA Members
From: Mary Pitto, Program Manager
Date: June 18, 2018
Re: ESJPA 2018-19 Dues

Attached please find the annual dues invoice for participation in the Rural Counties' Environmental Services Joint Powers Authority (ESJPA) for the 2018-19 fiscal year. The annual dues have remained the same since 2005.

The ESJPA provides a forum for its 24-member counties' solid waste managers to share ideas and work collectively to resolve issues relevant to rural counties. During the year, the ESJPA conducts Board meetings and trainings to provide program support on solid waste related issues and opportunities that benefit the membership. The Board meetings also provide the members the valuable opportunity for direct contact with the Department of Resources Recycling and Recovery (CalRecycle) staff members, as well as other relevant regulatory agency staff and industry resources. Each of our members brings to the table unique perspectives, experience, and expertise that is valuable to the others.

The ESJPA meeting format includes morning speakers and review of current solid waste related legislation and regulatory issues and the afternoon Technical Advisor Group breakout sessions or workshops. These sessions provide a more interactive forum for the solid waste managers to get into more technical detail of important topics. The ESJPA's presentations and topics over this past 2017-18 year included:

- Presentations and discussions by state agency staff: from CalRecycle regarding CalRecycle's Farm and Ranch Clean-Up Grant, the Beverage Container City/County Payment Reporting, Development of the Regulations for SB 1383 Short-Lived Climate Pollutants (SLCP): Organic Waste Methane Emissions Reductions, the Future of Electronic Waste Management in California, and Cannabis Waste; from the State Water Resources Control Board Title 27 Water Board Regulations and Financial Assurances; and from the Department of Toxic Substance Control regarding Electronic Hazardous Waste Manifest.
- Special presentations and discussions from private industry and other organizations include a Discussion of AB 876 Organics Planning Requirements by Noble Resources Consulting, Solutions for Edible Food Recovery by Diversion Strategies, In-container Solid Waste Monitoring Technology by Compology, Animal Feed as an Alternative Use of Organics by Sustainable Alternative Feed Enterprises, and the Executive Director from Recycle Across America. In addition, representatives from the California Product Stewardship Council, the

Carpet America Recycle Effort (CARE), PaintCare, and the Mattress Recycling Council regularly attend and give updates on their respective efforts.

- Presentations by ESJPA colleagues regarding Mariposa's Solid Waste Operations, Butte County's What Happens Next When Emergency Response to a Wildfire Winds Down, Madera County's Public-Private Partnerships, A Case Study of Negotiating Replacement Franchise Contracts by Plumas County, The Down and Dirty on Used Oil and Filters by the ESJPA Consultant, Del Norte County's Transfer Station Floor & Ramp Repairs, Food Waste Challenges for Rural Areas by Butte County, and a discussion of Tools and Strategies to Address Illegal Dumping lead by Del Norte County. These presentations were particularly useful to the other member counties and we especially thank the presenters.

This year included a field trip to visit the DR 3 Recycling Mattress Recycling Facility, and several opportunities to visit various Mixed Recovery Facilities (MRFs) including the Western Placer Waste Management Authority MRF Facility, San Joaquin's North County Recycling and Sanitary Landfill and Foothill Sanitary Landfill, and Calaveras County's Rock Creek Solid Waste Facility, Landfill, and Transfer Station.

In addition to the ESJPA Board meetings, the ESJPA works actively on behalf of its member counties in the legislative and regulatory arenas on solid waste management issues of importance to our membership. Staff solicits feedback from and reports on the status to the ESJPA Board at its meetings.

- The ESJPA continues to identify and coordinate with RCRC legislative staff on legislation dealing with solid waste issues. RCRC legislative staff remains particularly active in several issue areas, dealing with extended producer responsibility, the bottle bill, organic composting requirements, landfill issues, and tip fee increase/generator fees.
- The ESJPA monitors and participates in various regulatory activities. This past year included the following:
 - ARB: Cap and Trade Proceeds, Draft Short-Lived Climate Pollutant Reduction Strategy, and the 2030 Target Scoping Plan;
 - CalRecycle: Monthly CalRecycle Meetings, AB 341 Mandatory Commercial Recycling, AB 1826 Mandatory Commercial Recycling, AB 876 Organics Reporting Requirement, Beverage Container Recycling Program Reform and Certified Recycling Centers/Convenience Zones, AB 901 Reporting, Emergency Regulations for Glass Processors, Packaging Reform Regulations, Electronic Waste Fee Determination and the Future of Electronic Waste Management, and the Impacts of China's Import Restrictions;
 - SWRCB: Stormwater Industrial General Permit Updates and Waste Discharge Water Quality Fees;
 - Department of Toxic Substances Control: Treated Wood Waste, Retail Waste Workgroup, and Proposed Regulations for Photovoltaic Modules.

The ESJPA consultant continually provides his insight and assistance to member counties on all solid waste issues, particularly with his expertise in household hazardous waste. The ESJPA also provides technical assistance to its member counties by conducting surveys, providing specialty information

and advice, responding to requests for assistance during the annual review process, participating in local meetings, and with regulatory and operational issues.

Looking ahead toward the upcoming year, we plan to continue to provide Board meeting presentations, discussions, and training opportunities on issues as they arise or as requested by our members. We expect the mandatory commercial and organics recycling, SB 1383 regulations, bottle bill reform, and tip fee/generator fees to be priority issues again. We will continue to assist with the implementation of the paint, carpet, and mattress stewardship programs. We will also be responding to the many ongoing challenges regarding regulatory compliance that will inevitably arise. We anticipate this coming year to be active in the legislative arena. With support from RCRC, the ESJPA will continue to monitor and actively take positions on legislative and regulatory items of interest.

Your continued membership and active participation in the ESJPA is appreciated. It is through our collective efforts that we are able to be an effective organization. Please let me know if you have any suggestions that may help improve our organizational effectiveness or suggested topics for future meetings to enable the ESJPA to be fully responsive to your needs and expectations.

FY 17/18

COPY

Vendor U S Bank Corp P S
P O Box 790428

Claim ID: 8224
Page 1 of 2

AUDITOR COPY



ST Louis MO 63179-0428

Vendor ID:
19881

PBSP Expense
 Change of Address

Special
Warrant
Routing

Sales Tax \$361.20

| Fund | Dept | Line | Proj | Amount | Description |
|------|------|-------|------|------------|--|
| 422 | 421 | 20285 | 063 | \$942.02 | INV 4812086-00 BOM405 Oil Absorb Pads, 10 |
| 422 | 421 | 20290 | 063 | \$44.00 | ITN 7354286116050 Shuttle Voucher 09/17&21/18 |
| 422 | 421 | 20290 | 063 | \$156.39 | ITN 7354285217426 Airfare OAK-LGB 09/17&21/18 |
| 422 | 421 | 20239 | | \$289.18 | INV 156359 FS91R Stihl Loop Trimmer |
| 422 | 421 | 20140 | | \$15.58 | INV 156359 Stihl Ultra 2.6, 6PK |
| 422 | 421 | 20290 | 063 | \$37.16 | CONF 7AANS5 Airfare CEC-OAK 09/17&23/18 |
| 422 | 421 | 20285 | | \$126.00 | INV 68304 1# Refillable LP Cylinder 16.4oz, 12 |
| 422 | 421 | 20285 | | \$79.90 | INV 68304 1# Easy Fill Device - GLD FKLFT & Hex, |
| 422 | 421 | 20285 | 063 | \$2,039.80 | ORD H938361 16QT Drain Cont 4PK, 188 |
| 422 | 421 | 20290 | 063 | \$19.00 | POL 926759964 Flight Cancellation Plan |
| 422 | 421 | 20285 | | \$125.00 | ORD 50134 Forklift Cylinder 33.5gal, 1 |
| 422 | 421 | 20285 | 064 | \$263.15 | INV 4812086-00 BOM405 Oil Absorb Pads, 10 |
| 422 | 421 | 20285 | 063 | \$1,338.60 | INV 4812086-00 MAT403 Oil Absorb Pads, 20 |
| 422 | 421 | 20171 | | \$631.52 | INV 0000842 4-Runner repair |

1.4 I HEREBY CERTIFY THE ARTICLES OR SERVICES DESCRIBED ON THE ATTACHED INVOICES WERE NECESSARY FOR USE BY THE DEPARTMENT AND HAVE BEEN RECEIVED, AND THAT NO PRIOR CLAIM FOR SAME HAS BEEN

X

Signature of Department Head/Authorized Deputy

7/5/2018

Claim Date

Vendor U S Bank Corp P S
P O Box 790428

ST Louis MO 63179-0428

Vendor ID:

19881

PBSP Expense

Change of Address

Special

Warrant

Routing

| | | | | | |
|-----|-----|-------|-----|------------|--|
| 422 | 421 | 20290 | 066 | \$34.44 | INV 3701367 Fuel, CalRecycle trip 06/02-06/18 |
| 422 | 421 | 20290 | 066 | \$30.58 | INV 0480864 Fuel, CalRecycle trip 06/02-06/18 |
| 422 | 421 | 20290 | 066 | \$30.00 | TRAN 135203 Parking, CalRecycle trip 06/02-06/18 |
| 422 | 421 | 20290 | 066 | \$200.24 | REC 591548941 Vehicle Rental, CalRecycle trip |
| 422 | 421 | 20285 | 064 | \$4,918.13 | INV 40762428965 20FT Stand Referb Container |
| 422 | 421 | 20290 | 064 | \$100.84 | CONF 7AANS5 Airfare CEC-OAK 09/17&23/18 |
| 422 | 421 | 20285 | | \$126.00 | ORD 50134 1# Refillable LP Cylinder, 16.4oz, 12 |

Total Claim: \$11,547.53

Claim ID: 8224
Page 2 of 2

AUDITOR COPY

COPY

I HEREBY CERTIFY THE ARTICLES OR SERVICES DESCRIBED ON THE ATTACHED INVOICES WERE NECESSARY FOR USE BY THE DEPARTMENT AND HAVE BEEN RECEIVED, AND THAT NO PRIOR CLAIM FOR SAME HAS BEEN

X

7/5/2018

Signature of Department Head/Authorized Deputy

Claim Date

P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER [REDACTED]
STATEMENT DATE 06-22-2018
AMOUNT DUE \$11,547.53
NEW BALANCE \$11,547.53

PAYMENT DUE ON RECEIPT

000001346 01 SP 0.510 106481631045359 P
DEL NORTE SOLID WSTE MGM
ATTN TEDD WARD
1700 STATE ST
CRESCENT CITY CA 95531-9282

AMOUNT ENCLOSED
\$
Please make check payable to "U.S. Bank"

COPY

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

4246044555652464 001154753 001154753

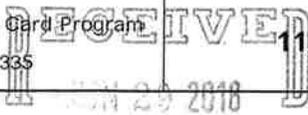
Please tear payment coupon at perforation.

| CORPORATE ACCOUNT SUMMARY | | | | | | | | | |
|---------------------------|------------------|-------------------------------|-----------------|---------------------|----------------------|---------|------------|-------------|--|
| DEL NORTE SOLID WSTE | Previous Balance | Purchases And Other + Charges | Cash Advances + | Cash Advance Fees + | Late Payment Charges | Credits | Payments | New Balance | |
| [REDACTED] | \$3,386.79 | \$11,547.53 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,386.79 | \$11,547.53 | |
| Company Total | | | | | | | | | |

| CORPORATE ACCOUNT ACTIVITY | | | | | |
|----------------------------|-----------|-------------------------|-------------------------|-------------|--------------------------|
| DEL NORTE SOLID WSTE MGM | | | | | TOTAL CORPORATE ACTIVITY |
| [REDACTED] | | | | | \$3,386.79 CR |
| Post Date | Tran Date | Reference Number | Transaction Description | Amount | |
| 06-18 | 06-18 | 74798268169000000000035 | PAYMENT - 19881 00000 A | 3,386.79 PY | |

| NEW ACTIVITY | | | | | |
|--------------|-----------|-------------------------|--|----------|----------------|
| KYRA SEYMOUR | | CREDITS | PURCHASES | CASH ADV | TOTAL ACTIVITY |
| [REDACTED] | | \$0.00 | \$5,702.62 | \$0.00 | \$5,702.62 |
| Post Date | Tran Date | Reference Number | Transaction Description | Amount | |
| 05-24 | 05-23 | 24692168143100890898095 | EXPEDIA 7354285217426 EXPEDIA.COM WA | 19.00 | |
| 05-24 | 05-24 | 24692168144100917526827 | EXPEDIA 7354286116050 EXPEDIA.COM WA | 44.00 | |
| 05-25 | 05-23 | 24040488144661901172366 | JETBLUE 2797148749040 SALT LAKE CIT UT SEYMOUR/KYRA D 09-17-18 OAK B6 U LGB B6 U OAK | 156.39 | |

| CUSTOMER SERVICE CALL | ACCOUNT NUMBER | | ACCOUNT SUMMARY | |
|---|----------------|---------------------|---------------------------|------------------|
| | 800-344-5696 | 4246-0445-5565-2464 | | PREVIOUS BALANCE |
| | STATEMENT DATE | DISPUTED AMOUNT | PURCHASES & OTHER CHARGES | 11,547.53 |
| | 06/22/18 | .00 | CASH ADVANCES | .00 |
| | | | CASH ADVANCE FEES | .00 |
| | | | LATE PAYMENT CHARGES | .00 |
| SEND BILLING INQUIRIES TO: | AMOUNT DUE | | CREDITS | .00 |
| U.S. Bank National Association | | | 11,547.53 | PAYMENTS |
| C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335 | | ACCOUNT BALANCE | | 11,547.53 |



19881

DNSWMA



| |
|---|
| Company Name: DEL NORTE SOLID WSTE MGM |
| Corporate Account Number: 4246 0445 5565 2464 |
| Statement Date: 06-22-2018 |

COPY

| NEW ACTIVITY | | | | |
|------------------|-----------|-------------------------|--|------------|
| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
| 05-28 | 05-24 | 24000978145308302940341 | CURRY EQUIPMENT - CA 707-4645039 CA | 304.76 |
| 06-01 | 05-31 | 24269758151900010673983 | CONTOUR AIRLINES 615-4598883 TN | 138.00 |
| 06-01 | 05-31 | 24431068151200549000015 | FLAME KING CYLINDERS 310-715-1122 CA | 205.90 |
| 06-06 | 06-04 | 24412898156017032329539 | HOPKINS MANUFACTURING 620-342-7320 KS | 2,039.80 |
| 06-14 | 06-13 | 24431068164200549900078 | FLAME KING CYLINDERS 310-715-1122 CA | 251.00 |
| 06-15 | 06-14 | 24692168165100233146247 | NPC*NEW PIG CORP 800-468-4647 PA | 2,543.77 |
| TEDD WARD | | | CREDITS | |
| | | | \$0.00 | |
| | | | PURCHASES | |
| | | | \$5,844.91 | |
| | | | CASH ADV | |
| | | | \$0.00 | |
| | | | TOTAL ACTIVITY | \$5,844.91 |
| Post Date | Tran Date | Reference Number | Transaction Description | Amount |
| 06-01 | 05-31 | 24377358152000000461981 | HOWARDS BODY SHOP CRESCENT CITY CA | 631.52 |
| 06-04 | 06-03 | 24692168154100130522600 | CHEVRON 0090137 LAYTONVILLE CA | 34.44 |
| 06-06 | 06-05 | 24493988156191000706480 | CACHE CREEK GAS STATION BROOKS CA | 30.58 |
| 06-06 | 06-04 | 24493988156207099600127 | ACE PARKING 3109 SACRAMENTO CA | 30.00 |
| 06-07 | 06-05 | 24391218157613591548942 | HERTZ RENT-A-CAR CRESCENT CITY CA 591548941 | 200.24 |
| 06-19 | 06-18 | 24493988170206404500263 | CONEXWEST 855-878-5233 CA | 4,918.13 |

Department: 00000 Total: \$11,547.53
 Division: 00000 Total: \$11,547.53

- **Please read the** complete penalty rules for changes and cancellations (Opens in a new window.) **applicable to this fare.**
- **View the complete terms and conditions in the** Description of Coverage. (Opens in a new window.).
- **Please read important information regarding** airline liability limitations (Opens in a new window.).

COPY

Cancellation Plan

POLICY # 926759964

Sep 17, 2018 - Sep 21, 2018

You have purchased the Cancellation Plan. **Please refer to your itinerary number when calling to ask questions or** file a claim.

Price Summary

Cancellation Plan \$19.00

Total: \$19.00

All prices quoted in US dollars.

Need help with your reservation?

- **Visit our** Customer Support **page.**
- **Call Expedia Rewards silver Priority Customer Care at** 1-866-230-3837 **or** 1-417-520-5298.
- **For faster service, mention itinerary #**7354285217426

Long Beach, CA, United States (LGB-Long Beach Municipal)

Sep 17, 2018 - Sep 21, 2018 | Itinerary # 7354286116050

Shared Shuttle: Long Beach Airport (LGB): Roundtrip for Hotels in Disneyland

CONFIRMED

Valid Dates: Sep 17, 2018 - Sep 21, 2018

Your reservation is confirmed.

Activity Details [View All](#)

[View/print vouchers](#)



Shared Transfers

 30m  2 Roundtrip

Long Beach, CA, United States (LGB-Long Beach Municipal) - Anaheim Marriott Suites

Price Summary

1 Adult \$44.00

Taxes & Fees included

Total: \$44.00

All prices quoted in USD.

| | |
|-----------------------------------|---------------------------|
| Booking Date | Wed, 23 May |
| Vendor | SuperShuttle - Long Beach |
| Supplier Reference Number | 7354286116050 |
| Arrival Airline / Flight Number | JetBlue Airways/147 |
| Arrival Date / Time | 9/17/2018, 2:00pm |
| Hotel Pickup Date / Time | 9/21/2018, 1:40pm |
| Departure Airline / Flight Number | JetBlue Airways/348 |
| Departure Date / Time | 9/21/2018, 4:00pm |
| Reserved for | Kyra d Seymour |
| | • 1 Adult |

97 points

For this trip

Expedia. +

- 88 base points for this trip
- 9 bonus points for +silver Bonus

Know Before You Go:

- If you miss your flight or change your itinerary, you must immediately contact SuperShuttle to reschedule your transfer.
- If you have trouble locating your driver, please call SuperShuttle at the number provided.
- Wheelchair accessibility is limited. Please contact SuperShuttle to confirm.
- Child car seats are the traveler's responsibility; children must be seated in a size-appropriate safety restraint, in accordance with local law.

Redemption Instructions:

How to Redeem Your Voucher:

Airport Pickup: The SuperShuttle dispatcher will direct you where to meet the driver when you call to make your reservations. Upon arrival, collect your luggage and proceed to the predetermined meeting place. Present your confirmation and photo ID to the driver upon pickup.

Hotel Pickup: Your driver meets you in the lobby of your hotel at the hotel pick-up time listed on this confirmation; please be ready and waiting 15 minutes before the meeting time. Present your confirmation and photo ID to the driver upon pickup.

Contact Information:

Rules & Restrictions

- Rate is per person and is valid for shared transfers between Long Beach Airport and your hotel only. Partial cancellation is not available for roundtrip transfers. Photographs are meant to illustrate vehicle type only; your vehicle may differ from what is pictured.
- Cancellations and Changes: You can cancel free of charge until 48 hours before the activity starts. After that time, no cancellations, changes or refunds will be made.
- Vouchers are non-transferable.

- 2 standard-size bags and 2 carry-on bags are allowed per person.
- Additional and oversized baggage is subject to space availability and may incur an extra surcharge, which is payable to your driver at the time of service.
- Gratuity is not included and is left to individual discretion.

Vendor Information:

Supplier Reference #

7354286116050

Reserved for

Kyra d Seymour

1 Adult

Voucher #

71936364

Ride Details

Shared Shuttle: Long Beach Airport (LGB): Roundtrip for Hotels in Disneyland

Need help with your reservation?

- Visit our [Customer Support page](#).
- Call Expedia Rewards silver Priority Customer Care at 1-866-230-3837 or 1-417-520-5298.
- For faster service, mention itinerary #7354286116050

COPY

Long Beach

Sep 17, 2018 - Sep 21, 2018 | Itinerary # 7354285217426

Important Information

- Remember to bring your itinerary and government-issued photo ID for airport check-in and security.

Oakland (OAK) → Long Beach (LGB)

Sep 17, 2018 - Sep 21, 2018 , 1 round trip ticket

CONFIRMED

JetBlue Airways

LZRUFF

Your reservation is booked and confirmed. There is no need to call us to reconfirm this reservation.

Price Summary

Traveler Information

| | | |
|-------------------------|---------------------------------------|---------------------------|
| Kyra d Seymour Adult | No frequent flyer details provided | Ticket # 2797148749040 |
|-------------------------|---------------------------------------|---------------------------|

| | |
|-------------------|----------|
| Traveler 1: Adult | \$156.39 |
| Flight | \$119.06 |
| Taxes & Fees | \$37.33 |
| Cancellation Plan | \$19.00 |

* Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.

Total: \$175.39

All prices quoted in US dollars.

Sep 17, 2018 - Departure Nonstop

Total travel time: 1 h 18 m

Web Fare

| | | | |
|----------------|---|------------|--------------------|
| | Oakland | Long Beach | 1 h 18 m 354 mi |
| jetBlue | OAK 12:41pm Terminal 1 | LGB 1:59pm | |
| | JetBlue Airways 147 Economy / Coach (U) BLUE Confirm seats with the airline* | | |

Additional Flight Services

- The airline may charge additional fees (Opens in a new window.) for checked baggage or other optional services.

Sep 21, 2018 - Return Nonstop

Total travel time: 1 h 17 m

Web Fare

| | | | |
|----------------|---|--------------------------|--------------------|
| | Long Beach | Oakland | 1 h 17 m 354 mi |
| jetBlue | LGB 4:26pm | OAK 5:43pm Terminal 1 | |
| | JetBlue Airways 348 Economy / Coach (U) BLUE Confirm seats with the airline* | | |

34 points

Expedia ⁺

For this trip

- 31 base points for this trip.
- 3 bonus points for +silver Bonus

Airline Rules & Regulations

- We understand that sometimes plans change. We do not charge a cancel or change fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.
- Tickets are nonrefundable and nontransferable. A change fee of \$75.00 per ticket is charged by the airline for all itinerary changes.

COPY

2023⁴

CURRY EQUIPMENT - CA
1041 MCNAMARA RD
CRESCENT CITY, CA 95531
(707) 464-5039

CURRY EQUIPMENT
1041 McNamara Rd.
Crescent City, CA 95531
(707) 464-5039

Merchant ID: 1446
Term #: 0006
Store #: 0001
Ref #: 0008

Sale

XXXXXXXXXXXX3213

VISA

Entry Method: Chip

Amount: \$ 283.50
Tax: \$ 21.26
Total: \$ 304.76

05/24/18 12:38:01
Inv #: 000008 Appr Code: 007264
Transaction ID: 308144706811831
Apprvd: OnLine Batch#: 000053

VISA CREDIT

AID: A00000003101001
TSI: F000
TVR: 0000000000

Customer Copy

THANK YOU

Date Time Reference Invoice
5/24/18 12:37 156359

Account Phone CM/SM
1724 007/007

DEL NORTE CTY SOLID WASTE AUTH
1700 STATE ST
CRESCENT CITY, CA 95531

| Qty | List | Price | Net |
|----------------------------|--------------|--------|--------|
| STQ STIHL EQUIPMENT | | | |
| FS91L FS91R LOOP TRIMMER | | | |
| 1 | 299.95 | 269.00 | 269.00 |
| | SN-514359159 | 1. | |
| STO STIHL OIL | | | |
| 2.6U-P STIHL ULTRA 2.6 6PK | | | |
| 1 | | 14.50 | 14.50 |

SUB-TOTAL 283.50
7.500% SALES TAX 21.26
PAY THIS AMOUNT -----> 304.76

Received: VISA/MC -304.76
Change: 0.00

No warranties on Belts. No returns with-
out receipt. No returns on Special Order
or Electrical parts. 15% restock fee on
accepted returns!





Confirmation number: 7AANS5

Receipt and Itinerary as of Wed-05/30/2018 07:09 PM

This document is not valid for air transportation and serves only as an itinerary and receipt for flights and services provided by Corporate Flight Management, d/b/a Contour Airlines ("Contour"). Flights are subject to the terms and conditions of Contour's Contract of Carriage for flight numbers 1000-1999 and the Tour Operator Participant Agreement for flight numbers 2000-3999, a full copy of which is available at contourairlines.com. The terms of the Contract of Carriage and Tour Operator Participant Agreement is incorporated into this receipt by reference.

KYRA SEYMOUR
 1700 STATE STREET
 CRESCENT CITY CA 95531
 US

COPY

| ITINERARY: | | | | |
|--|-----------|-------|----------------------------|----------------------------|
| FROM/TO | FLIGHT | STOPS | DEPARTURE | ARRIVAL |
| CEC (Del Norte County Airport) / OAK (Oakland International Airport) | LF - 3201 | 0 | Mon-09/17/2018 07:00 AM | Mon-09/17/2018 08:20 AM |

| Passenger(s) | Charge Description | Original Amount | Amount |
|----------------------|--|-----------------|-----------|
| SEYMOUR, KYRA | M - MAIN - PC-14DayAdv/NonRef/ \$25Chang/\$0ValAf | 54.79 USD | 54.79 USD |
| Seat :3A | TAX - US 7.5% Excise tax | 4.11 USD | 4.11 USD |
| | TAX - TSA 9/11 Security Fee | 5.60 USD | 5.60 USD |
| | PFC - Pax Facility Charge | 4.50 USD | 4.50 USD |

| ITINERARY: | | | | |
|--|-----------|-------|----------------------------|----------------------------|
| FROM/TO | FLIGHT | STOPS | DEPARTURE | ARRIVAL |
| OAK (Oakland International Airport) / CEC (Del Norte County Airport) | LF - 3202 | 0 | Sun-09/23/2018 05:45 PM | Sun-09/23/2018 07:10 PM |

| Passenger(s) | Charge Description | Original Amount | Amount |
|----------------------|--|-----------------|-----------|
| SEYMOUR, KYRA | M - MAIN - PC-14DayAdv/NonRef/ \$25Chang/\$0ValAf | 58.98 USD | 58.98 USD |
| Seat :2A | TAX - US 7.5% Excise tax | 4.42 USD | 4.42 USD |
| | TAX - TSA 9/11 Security Fee | 5.60 USD | 5.60 USD |

| | | |
|----------------------------|----------|------------|
| Reservation Totals: | Air fare | 113.77 USD |
|----------------------------|----------|------------|

linear inches (length + width + height)

In addition to a carry-on bag, passengers may also bring one (1) personal item such as a purse, laptop, reading material, umbrella, backpack, diaper bag or camera case.

Contour Airlines does not accept baggage weighing in excess of 100 pounds. All excess and oversized items are carried on a space-available basis.

Changes and Cancellations / No Shows:

Fares that are non-refundable are subject to a \$25.00 change fee and any difference in airfare. **All changes and cancellations must be completed prior to departure or tickets have NO value.** Should you find an error in the reservation or information above, you must contact Contour within 24 hours of booking to make any changes or adjustments. Please review the Contract of Carriage for complete rules regarding changes, cancellations, and no shows.

Customer Care / Special Service Requests:

We want you to have a pleasant and comfortable travel experience. To request any special services or assistance, please contact our call center by phone at (615) 338-7270 or (888) 33-CONTOUR or via email at customercare@contourairlines.com, **at least** 48 hours prior to your scheduled departure. Please be aware that some special service requests require medical paperwork that may take more than 48 hours to obtain.

COPY



YSN Imports, Inc. dba: *Flameking Cylinders*

Invoice

Indiana Service Center: 4500 Pine Creek Rd. Elkhart, IN 46516
(P) 574.293.1800 (F) 574.293.6161

California Service Center: 14111 S. Kingsley Drive Gardena, CA 90249
(P) 310.715.1122 (F) 310.715.1199

| | |
|----------|-----------|
| Date | Invoice # |
| 6/1/2018 | 68304 |

PAID
05/31/2018

Bill To

Delnorte Solid Waste Management Auth
Kyra Seymour
1700 State St
Crescent City, CA 95531

Ship To

| | | | | | |
|-------------|-------------|-----|-----------|-----------|-----------------|
| P.O. Number | Terms | Rep | Ship | Via | Sales Order No. |
| Verbal | Credit Card | DC | 5/31/2018 | Our Truck | 49517 |

| Site | Quantity | Item Part# | Description | U/M | Price Each | Amount |
|--------------|----------|-------------|--|-----|------------|---------|
| Californi... | 12 | FLMKNG164LP | 1# Refillable LP Cylinder, 16.4oz., Green | ea | 10.50 | 126.00T |
| Californi... | 2 | YSNEZF | 1# Easy Fill Device - GOLD FORKLIFT & Hex Keys | ea | 39.95 | 79.90T |
| | | | Freight Prepaid | | | |
| | | | Transaction ID: 40735591298 | | | |
| | | | Payment Method: XXXX3213 | | | |
| | | | FEDEX TRK: 781215815039 | | | |

135.4
85.8

ALL PRODUCT DAMAGE NOT REPORTED WITHIN 14 DAYS OF RECEIPT OF GOODS WILL BE DEEMED WAIVED

Total \$205.90

Please send remittance to:

YSN Imports, Inc.
14111 S. Kingsley Drive
Gardena, CA 90249

COPY

\$15.44 Tax



Order 06/04/2018
 Order Number: H938361
 Customer Number: 05000128
 PO Number: 060418SEYMOUF
 Confirmation Date: 06/04/2018
 Payment Terms: Payment In Advance

Our Reference: Michelle Kemmerly
 Your Reference: MICHELLE.K
 Ship Via: BESTWAY
 Forwarding Agent:
 Label Note:
 Terms of Delivery: FOB FACTORY PREPAID
 Est. Delivery Date: 06/08/2018

Delivery Address: DEL NORTE SOLID WASTE MANAGE
 1700 STATE STREET
 CRESCENT CITY CA 95531
 UNITED STATES

Customer Address: DEL NORTE SOLID WASTE MANAGEMENT
 1700 STATE STREET
 CRESCENT CITY CA 95531
 UNITED STATES

RK: 5786764

| Pos | Our Part Number Cust Part Number | Description | Quantity | UOM | Price | Order Discount | Line Discount | Price Total |
|-----|-------------------------------------|------------------------------|----------|-----|-------|-------------------|------------------|-------------|
| | 42003MI 42003MI | 42003MI 16 QT DRAIN CONT 4PK | 188 | PCS | 10.85 | 0.00% | 0.00% | 2,039.80 |

%SG 06/08/18N **AUTH 079717

Total Discount: 0.00
 Total Exclusive of Tax: 2,039.80
 Total Tax: 0.00
 Total: 2,039.80

total 2192.79

COPY

Sales Tax \$152.99

Hopkins Mfg. Corp, 428 Peyton St, P.O. Box 1157, Emporia, KS 66801
 Voice: 918-540-5353 FAX: 918-540-5346



Hopkins Manufacturing Corporation

FU

Invoice

5801779

Invoice Address:

ATTN: ACCOUNTS PAYABLE
DEL NORTE SOLID WASTE MANAGEMEN
1700 STATE STREET

CRESCENT CITY CA 95531
UNITED STATES

Remit-to:

P. O. Box 411674
Kansas City, MO 64141
UNITED STATES

CRESCENT CITY CA 95531
UNITED STATES

Invoice Number:

CD1280484

Invoice Date:

06/12/2018

Date Shipped:

06/12/2018

Order Number:

H938361

Our Reference:

Michelle Kemmerly

PO Number:

060418SEYMOUR

Carrier:

06/04/2018

Order Date:

06/04/2018

Your Reference:

MICHELLE.K

Terms of Payment: Payment In Advance
Terms of Delivery: FOB FACTORY PREPAID
Due Date: 06/12/2018
Forward Agent: BESTWAY

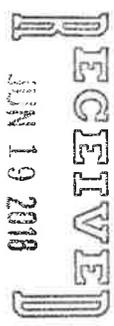


| Pos | Part Number Description | Customer Part No: | Qty Ordered | | | Qty Shipped | | | Unit Price | | Line Discounts | | Price Total USD |
|-----|---|-------------------|-------------|----------|-------|-------------|-------|-----------------|------------|------|----------------|----------------|--------------------|
| | | | Pieces | Pcs/Case | Cases | Pieces | Cases | Sale Unit Price | Case Price | Pct | Disc Price | | |
| 1 | 42003MI 16 QT DRAIN CONT 4PK 42003MI | 42003MI | 188 | 4 | 47 | 188 | 47 | 10.850 | 43.40 | 0.00 | 10.850 | 2,039.80 | |
| | | | | | | | | | | | | Invoice Amount | 2,039.80 |

RPA=XPOL@TN=98203773311

%SSG 06/08/18N **AUTH 079717

Tracking No:



Total Excluding Tax and Freight: 2,039.80
Tax:
Freight:
Charges:
Invoice Total: 2,039.80

"We hereby certify that these goods were produced in compliance with all applicable requirements of Section 6, 7 and 12 of the Fair Labor Standards Act as amended, and of regulations and orders of the United States Department of Labor issued under section 14, thereof."
CREDIT CLAIMS FOR SHORTAGE OR RETURNED MERCHANDISE WILL NOT BE HONORED WITHOUT WRITTEN AUTHORIZATION.

Visit Address

2400 Industrial Pkwy
Miami, OK 74354

Remit To Address

P. O. Box 411674
Kansas City, MO
64141

Phone

620-342-7320

Fax

620-340-8590

YSN Imports, Inc. dba: Flameking Cylinders

Sales Order



| | |
|-----------|----------|
| Date | S.O. No. |
| 6/13/2018 | 50134 |

| |
|--|
| Name / Address |
| Delnorte Solid Waste Management Auth Kyra Seymour 1700 State St Crescent City, CA 95531 |

| |
|---------|
| Ship To |
| |

| P.O. No. | Terms | Rep | Ship Date | Ship Via | FOB | Plant |
|-----------------------|--|---------|-----------|-----------------|--------------------|------------------|
| Verbal | Credit Card | .DC | 6/13/2018 | Our Truck | Gardena | |
| Item | Description | Ordered | U/M | Rate | Amount | |
| FLMKNG164LP YSN335 | 1# Refillable LP Cylinder, 16.4oz., Green Forklift Cylinder, 33.5gal Freight Prepaid Transaction ID: 40760871736 Payment Method: XXXX3213 4246_12/21_535_SZ | 12 1 | ea ea | 10.50 125.00 | 126.00T 125.00T | 135.45 134.38 |
| 20 285 | | | | | COPY | |
| | | | | | Subtotal | \$251.00 |
| | | | | | Sales Tax | \$0.00 |
| | | | | | Total | \$251.00 |

Indiana Service Center: 4500 Pine Creek Rd. Elkhart, IN 46516 (P) 574.293.1800 (F) 574.293.6161

California Service Center: 14111 S. Kingsley Dr. Gardena, CA 90249 (P) 310.715.1122 (F) 310.715.1199

Sales Tax

\$18.33

July 18 2018



New Pig

One Pork Avenue
P.O. Box 304
Tipton, PA 16684-0304

U.S.A. P.R., Canada and Mexico ordering 1-800-HOT-HOGS (468-4647)/FAX 1-800-621-PIGS(621-7447)
Accounts Receivable + 1-888-468-5207 / FAX + 1-814-684-0644
CREDIT CARD RECEIPT

U.S.A. Federal ID # 23-2363423
Cage Code 1JA49

| CUSTOMER NUMBER | INVOICE NUMBER | INVOICE DATE |
|-----------------|----------------|--------------|
| 4996463 | 4812086-00 | 06/13/18 |

Ordered by

DEL NORTE SOLID WASTE MGMT
1700 STATE ST
CRESCENT CITY, CA 95531

Bill To

KYRA SEYMOUR
1700 STATE ST
CRESCENT CITY, CA 95531

Ship To

Lane Tavasci
101 Citizens Dock Road
ATTN: Lane Tavasci
CRESCENT CITY, CA 95531

| TERMS | CUSTOMER PURCHASE ORDER NUMBER | ORDER DATE | SHIPPED VIA | DATE SHIPPED | PAGE |
|-------------|--------------------------------|------------|--------------|--------------|------|
| CREDIT CARD | INTERNET | 06/13/18 | YRC ACCELERA | 06/13/18 | 1 |

| LINE | ITEM DESCRIPTION | QUANTITY ORDERED | QUANTITY SHIPPED | QUANTITY BACKORDERED | UNIT PRICE | TOTAL |
|------|------------------|------------------|------------------|----------------------|------------|---------|
| 1 | BOM405 | 10 | 10 | 0 | 110.00 | 1100.00 |
| 2 | MAT403 | 20 | 20 | 0 | 61.00 | 1220.00 |

COPY

SUB TOTAL 2320.00
Freight Out 223.77
TOTAL U. S. Dollars 2543.77

Credit Card Authorization # web
Customer Reference Number

RECEIPT ONLY FOR ITEMS CHARGED TO CREDIT CARD ENDING IN 3213
*****DO NOT PAY*****

We do not collect any taxes except Pennsylvania and Nevada sales tax. Customer may be responsible to self-report any tax on goods shipped to any other state.

Spec Dept Exp
oil
20285-06+
w/tax 1182.50
1311.50
df 1287.67
1430.10

Oil Absorbent
Pads

Sales Tax 174.00

HOWARD'S BODY SHOP

1307 Northcrest Dr.
Crescent City, CA 95531
Phone (707) 464-5851
Fax (707) 464-5855

2017A

HOWARD'S BODY SHOP
1307 NORTHCREST DR
CRESCENT CITY, CA 95531
7074645651
MID #3130031529961

Term ID: 1
Merchant ID: 3130031529961

CREDIT CARD Sale

Application Label: VISA CREDIT
xxxxxxxxxxxx2475 Exp: XX/XX
AID: A000000003101001
VISA Entry Method: Contact
CHIP READ
ATC: 0001
AC: 39FE6A0384EBB01C

Total: \$ 631.52

05/31/18 12:44:11

Resp Code: 00
TVR: 0000000000
TSI: C000
Invit: 000001 Appr Code: 089606
Apprvd: Online Batch#: 000021
BRIC #: 04MFVY16QJ6N6P0Q5J0

CARDHOLDER COPY

RETAIN THIS COPY FOR STATEMENT
VERIFICATION

COPY

| | | | | | | |
|---|------------------------|-------------------------|------------------------|---------------|-------------|----------|
| Customer's Order No. <u>6364</u> | | Date <u>5/31/18</u> 20 | | | | |
| Name <u>Tedd Ward</u> | | | | | | |
| Address <u>Toyota 4Runner</u> | | | Phone: <u>954-0953</u> | | | |
| SOLD BY | CASH | C.O.D. | CHARGE | ON ACCT. | MDSE. RETD. | PAID OUT |
| QUAN. | DESCRIPTION | | PRICE | AMOUNT | | |
| | <u>pa labor/repair</u> | | | <u>631.52</u> | | |
| | <u>PO VISA</u> | | | <u>631.52</u> | | |
| | | | <u>bal</u> | <u>0</u> | | |
| All claims and returned goods MUST be accompanied by this bill. | | | | TAX | | |
| <u>0000842</u> | | Received By <u>Kate</u> | TOTAL | | | |

GS-202-2
PRINTED IN U.S.A.



Thank You

2290-066

Laytonville, CA
707-984-1063
STN 00090137

06/02/18 17:35:07

E/VISA
XXXXXXXXXXXX2475

Invoice#: 3701367
Auth#: 008206

Pump#: 2
9.161G @ \$ 3.759/G
Unle/Self \$ 34.44
Total \$ 34.44

Get rewarded on
every fill-up at
Chevron with a
Techron Advantage
card. See app
for details.

THANK YOU
WE APPRECIATE
YOUR BUSINESS

COPY

20290-0466

CACHE CREEK
CASINO RESORT
MINI-MART

CACHE CREEK
14150 WINNERS WAY
BROOKS, CA 95606
530-796-5875
911440

Invoice # 0480864
Date 06/05/18
Time 10:19:30
Auth # 028341

Account # VISA
*****2475

| Pump | Gallons | Price |
|------|---------|---------|
| 04 | 8.496 | \$3.599 |

| Product | Amount |
|---------|---------|
| REGULAR | \$30.58 |

Total Sale \$30.58
(CUSTOMER COPY)

THANK YOU
HAVE A NICE DAY

COPY

2029-006

Pay Station Number: 7
Entered: 06/04/2018 07:09
Exited: 06/04/2018 15:54
Ticket Number: 18791
Transaction Number: 135203
Rate: D
Parking Fee: \$30.00
Total Tax: \$0.00

Total Fee: \$30.00
Fee Paid: \$30.00
Visa
XXXXXXXXXXXX2475
Approval Number: 044400

Thank you for your visit
Please come again!

COPY

20290-066

Browser: https://asap.hertz.com/AdminControl/mPrint.do

REACH Links | Inbox - Outlook | Citrix XenApp - Logged... | FCCRI768 - DAILY RETU... | Kevin Spacey reportedly... | Rental Record

File Edit View Favorites Tools Help

Rental Record CONFIDENTIAL

Version ID# ASAP-2.47.0 Login location CACRED1 Tue Jul 03 15:11:06 CDT 2018 by The Hertz Corporation

| | | |
|---|---|--|
| <p>Logon/Logoff</p> <p>#1 Club Update</p> <p>Admin</p> <p>C/S Message</p> <p>DASH Reports</p> <p>Local Info</p> <p>Renting Rates</p> <p>RR Print</p> <p>Security</p> <p>Sig Capture History</p> <p>Tiered LDW</p> <p>Upsell</p> <p>Vehicle Movement</p> <p>Car Control</p> <p>Counter Functions</p> <p>Gold Service</p> <p>Information Search</p> <p>Inventory Mgmt</p> <p>Last And Found</p> <p>Rental Management</p> <p>Res Processing</p> <p>Res/Rental Research</p> | <p>VEHICLE/FUEL INFORMATION</p> <p>OWNR/VEHICLE: 01294/6025050 MODEL: NYRS YEAR: 2017 LIC: 784JSP STATE: OR VCLS: B COLOR: SLA NEVERLOST: N SATRAD: N PRESTIGE: N FUEL: 9.99 GL 333 MI TK CAP: 11.1 MI IN: 26208 FUEL IN: 6 MI OUT: 25383 FUEL OUT: 6</p> <p>CDD/RATE/MILRAGE</p> <p>RN CDD NAME: CAL ORE LIFE FLIGHT DD DE DJ BO EZ R3 G5 J6 KD 7F ZM 19 3C 3F 5B</p> <p>RT CDD: 1643364 RN CDD: 1643364 PLAN IN: OAU03 OUT: OAU03 ORIG: OAU03 HBST: Y RCLS: B UCLS: B MIN DAY: 3 LDW: N LIS: N X P&P: N B/L: L</p> <p>DRIVEN: 325 YDI: X</p> <p>TOUR INFORMATION</p> | <p>RENT DT/TK POSTED: 06/02/2018 12:08 RETURN DT/TK POSTED: 06/06/2018 04:10 LAST DT/TK POSTED (CST): 06/06/2018 06:10 GDRB DATE: 06/06/2018 DRB AREA/LOC: 07231-01 DR STATUS: T</p> <p>CUSTOMER SATISFACTION</p> <p>LDW @ 11.00 LIS @ 17.58 P&P @ 6.95 FERS @ 3.99</p> <p>ADDITIONAL EQUIPMENT</p> <p>TK TEL 1 180.51 TAX RATE 1 @ 13.54 TAX SUBTOTAL 180.51 TAX @ 07500 13.54 TOTAL CHARGES 200.24</p> <p>NET DUE 200.24</p> |
|---|---|--|

F1 F2 F3 F4 Clear Screen F5 F6 F7 F8

COPY

Hertz

 Rental Record# 591548941

TED WARD

Vehicle: 2017 YARIS

Lot:

License: OR 784JSP

| | | |
|---------------------|----------------------|-------------|
| Rental Rate* | 3 @ \$ 49.12 per day | T \$ 147.36 |
| | 1 @ \$ 84.12 ex day | T \$ 84.12 |

*Includes Unlimited Miles

Discount - R 10% Applied to Time/Mileage Chgs \$ - 23.15

Additional Products

Frequent Flyer Surcharge T \$.00

Fuel & Service \$.333 /MI \$ 9.99 /GAL 11.1 /TK CAP T \$ ****

Service Charges/Taxes

CA TOURISM ASSESSMENT 3.50 % \$ 7.29

Vehicle License Fee Accepted @ \$.92 per day T \$ 3.68

Tax 1 7.500% On Taxable Ttl \$ 212.01 \$ 15.90

Tax 2 2.500% On California Refueling \$ ****

ADJUSTMENTS

TOTAL ESTIMATED CHARGE \$ 235.20

COPY

Credit Card Authorization Amount \$ 435.00

Rented by The Hertz Corporation

Vehicle: 01294 / 6025050 LocNum: CACRE01 / 0723101

Miles Out: 25383 Plan: OAUE3 Class: B

Rental Location: CRESCENT CITY HLE

Rental Time: 06/02/18 at 12:03 PM

Return Location: CRESCENT CITY HLE

Return Time: 06/06/18 at 11:30 AM

Rental Extensions/Changes 1-800-654-4174

Emergency Road Service 1-800-654-5060

For Explanation of Charges: WWW.HERTZ.COM/CHARGEEXPLAINED

This estimate assumes you will rent and return at the locations and times indicated, and that you will not exceed any mileage limitations. Rental Rate subject to increase if You return Car more than 24 hours before or 24 hours after scheduled Return Time. Late returns may be subject to extra hour and/or extra day charges.

Charges indicated as **** will be calculated at return.

Taxable charges are preceded by a "T".

591548941

PG 1 OF 7 #01 RT



Conexwest Shipping Containers
 800 Avenue H, Treasure Island
 San Francisco 94130
 855-878-5233
 info@conexwest.com
 https://www.conexwest.com

COPY

INVOICE

BILL TO

Kyra Seymour
 Del Norte Solid Waste
 Management Authority
 1700 State St
 Crescent City, CA 95531

SHIP TO

Kyra Seymour
 Del Norte Solid Waste
 Management Authority
 1700 State St
 Crescent City, CA 95531

INVOICE # 40762428965

DATE 06/15/2018

DUE DATE 06/15/2018

| SHIP DATE | TRACKING NO. | SALES REP | CONTACT |
|------------|--------------|---------------------|-------------------|
| 06/22/2018 | CAB | Eugene 415-854-4716 | Kyra 707-465-1100 |

| ACTIVITY | QTY | RATE | AMOUNT |
|--|-----|----------|-----------|
| CONTAINERS:20STRF 20FT STANDARD (8'6" TALL) REFURBISHED CONTAINER. PAINT GRAY | 1 | 2,750.00 | 2,750.00T |
| TRANSPORTATION:DELIVERY SLIDE-OFF TILT-BED CONTAINER DELIVERY DATE: DOOR PLACEMENT: ADDRESS: CONTACT: Delivery terms are published on www.conexwest.com/delivery and hereby incorporated by reference. You acknowledge receipt of such terms and that they are part of each contract. | 1 | 1,825.00 | 1,825.00T |

PAID

Spec Dept ex
 OIL
 20285-067

| | |
|--------------------------------------|---------------|
| We accept check by Email/Fax: | 4,575.00 |
| Email: billing@conexwest.com | 343.13 |
| Fax: 415-802-1302 | 4,918.13 |
| Mail your check or money order: | 4,918.13 |
| 800 Avenue H, San Francisco CA 94130 | \$0.00 |
| Pay by Credit/Debit Card dial: | |
| 415-802-1302 (Ext. 117) | |

Thank you for your business!
 CONEXWEST SHIPPING CONTAINERS (USA)

Del Norte County Budget Transfer Request FY 17/18

| Department Name | Fund | Dept. | Line Item | Description | Budget Transfer Amount(s) Reduce Expenditures or Increase Revenue | Increase Expenditures or Reduce Revenue |
|----------------------|------|-------|-----------|---|--|---|
| Solid Waste | 422 | 421 | 10010 | Payroll | \$ 30,520 | |
| Solid Waste | 422 | 421 | 10030 | Employee Benefits | | \$ 112 |
| Solid Waste | 422 | 421 | 20180 | Maint-Structures & Improvements | | \$ 13 |
| Solid Waste | 422 | 421 | 20235 | Treasurer | | \$ 800 |
| Solid Waste | 422 | 421 | 20237 | Credit Card Service Fees | | \$ 503 |
| Solid Waste | 422 | 421 | 20238 | TS Collection | | \$ 366 |
| Solid Waste | 422 | 421 | 20239 | Transfer Station Operations | | \$ 29,436 |
| Solid Waste | 422 | 421 | 20239-01 | Post-Closure maintenance | | \$ 7,993 |
| Solid Waste | 422 | 421 | 20240-063 | Advertising - Oil Grant 16/17 | | \$ 241 |
| Solid Waste | 422 | 421 | 20285-063 | Special Dept. Expense - Oil Grant 16/17 | \$ 241 | |
| Solid Waste | 422 | 421 | 90580 | State Aid - Storm Damage Reimbursement | \$ 8,703 | |
| Total Amounts | | | | | \$ 39,464 | \$ 39,464 |

Department complete and send to Auditor's Office for transfer number before sending to _____

| | |
|--|----------------------------------|
| Department Head Signature _____ | Date _____ |
| Auditor's Office: Sufficient balances exist per above (Under \$100 Auditor's Office approves) | |
| Deputy Auditor-Controller _____ | Date _____ |
| TR No. _____ | Budget Revision No. _____ |
| _____ Includes Revenue Appropriation _____ | _____ Requires 4/5ths Vote _____ |
| _____ | Date _____ |

| | |
|--------------------------------------|-------------------------------|
| County Administrative Officer: _____ | (Under \$1000 - CAO approves) |
| Recommendation: _____ | Approve _____ |
| _____ | Deny _____ |
| _____ | _____ |
| _____ | _____ |

Passed by Board of Commissioners of the Del Norte Solid Waste Management Authority on 17 July 2018.

Ayes: _____
 Noes: _____
 Absent: _____

Attest: Clerk of the Board _____

By: _____
 Kyra Seymour

Blake Inscore, Chair
 Del Norte Solid Waste Management Authority

1.5



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Director's Report

Date: 05 July 2018
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Director 
Reporting Period: 09 June 2018 – 05 July 2018
Attachments: Recology Del Norte reports re. recycling contamination
Annual Inflation Factor Calculation for Crescent City Landfill
Press Release re. 'Refuel Your Fun' program
Support letters sent re. SB 452 and AB 444 / SB 212

File Number: **231501 – Authority Work Plans**

Summary: The Del Norte Solid Waste Management Authority continues to operate the Klamath, Gasquet and Del Norte County Transfer Stations and to provide required monitoring, accounting and reports to overseeing agencies. Authority staff provide these services without any financial support from the City of Crescent City or the County of Del Norte, and without receiving a penny of taxes. The rates charged at Authority-managed facilities continue to be lower than any comparable facilities in Humboldt or Curry Counties.

Upcoming Events: July 26-29 – Director Ward and Program Coordinator Seymour attend the annual CRRA conference
Aug 02-05 - Come visit our booth at the Del Norte County Fair (DNSWMA is a sponsor)
July 20th at 11:30 AM on KFUG – Rethinking Recycling (this monthly program has been re-scheduled for the third Friday of each month moving forward)

Consent Agenda Items: All claims and inter-agency transfers larger than \$5,000 (which are not regular monthly payments to Hambro/WSG for transfer station operations services) must be separately approved by the Authority Board.

Agenda Item 1.2 is an inter-department transfer to Del Norte County to make the larger of two annual payments for the lease of the Del Norte County Transfer Station.

Agenda Item 1.3 is payment of the annual dues for the Rural Counties Environmental Services Joint Powers Authority.

Agenda Item 1.4 is payment of last month's credit card bill.

Agenda Item 1.5 is a budget transfer in the amount of \$39,464. If approved, this will add amounts to budget lines for Transfer Station Operations to pay HWSG for their services for the past relatively busy year. It also adds just under \$8,000 for post-closure maintenance as the initial payment from Cal OES was incorrectly applied to this line, and makes a similar adjustment to the income line for storm damage reimbursement from the State. Other minor changes are made to make sure each line has adequate funding for expenses. Facilities & Programs Coordinator Kyra Seymour is also making a couple year-end adjustments to the Oil grant for FY 16/17.

Facilities: The entrance gate for the Klamath Transfer Station has now been repaired by Green Diamond, as that was the most expedient way to complete this repair. Authority staff anticipate receiving a bill for a portion of the cost to replace this gate.

Landfill Postclosure: Staff have received final reimbursement from Cal OES for storm-related landfill repairs. The largest expense related to these repairs was for Hemmingsen Contracting to complete the work, which they did for \$106,839. The final total of the partial reimbursement received from Cal OES was \$95,845. Staff believe that the resulting repairs leaves the landfill in a better state heading into this coming winter.

Outreach / Events: Facilities & Programs Coordinator Kyra Seymour has worked with the owner of the Hiouchi Hamlet to establish that location as a refilling station for refillable propane containers under a program called 'Refuel Your Fun.' A press release related to this program is attached.

In an effort to reduce the amount of material dumped or needing to be cleaned up following the July 4th celebrations, the Authority produced four signs for temporary deployment on Crescent City beaches to discourage camping and littering. Hambro/WSG provided the tire rims and welded fittings enabling metal posts to be fastened to the base. City staff collected and will store these signs so they can be reused as needed.

Agenda Item 5.1 addresses the most recent free mattress recycling event of June 16th at the Del Norte County Transfer Station.

Advocacy: On June 21st, Director Ward attended the Rural Counties' ESJPA meeting and facilitated a conversation among those attending of different strategies to reduce and abate illegal dumping.

During this past month, staff sent the attached letters in support of legislation.

Staffing: During this past month, one refuse site attendant gave notice that he would be moving out of the area, and another also had conflicting family commitments shortly after his training was completed. The Authority has an open recruitment for refuse site attendants, and plans on hiring and training additional staff in the coming month.

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Thursday, July 05, 2018 12:39 PM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for June 24th, 2018 to June 30th, 2018

Tedd,

We are continuing to collect approximately 75% - 80% of the recyclable volume in Del Norte. Recycling stream has seen a slight improvement but remains in the area of 13%-18% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads daily, however we are seeing levels of contamination decrease in some curbside collection areas with some exceptions. Commercial collection routes appear to have improved the most.

The Smith River Community bins remain at a high contamination level around 20%-40%. Community bins tend to be used as a dumping ground for household trash and oversized bulky items. The cameras at the transfer station has assisted with illegal dumping.

The routes that are consistently being processed are the following:

- 131 Residential Curbside Recycling
- 132 Residential Curbside Recycling
- 133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full. Both State street bins are being processed as recycling. Both Smith river and Fort Dick recycling containers are being processed when not extremely contaminated. 70% Streetside recycling containers are being recycled unless extremely contaminated with food waste or other dirty items.

Bettendorf's trailer has the ability to carry 136 Yards of recyclables. Our average weight of material being loaded on the truck as recyclables is approximately **10 to 11 tons each load**.

Last week we delivered 3 loads to Recology Humboldt (Somoa Facility)

Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Best Regards,

Jeremy Herber

General Manager

Recology Del Norte™ | P.O. Box 1933 | Crescent City, CA 95531
T: 707.464.4181 | Jherber@recology.com



Please consider the environment before you print this email.

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Tuesday, June 26, 2018 9:05 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for June 17th, 2018 to June 23rd, 2018

Tedd,

We are continuing to collect approximately 75% - 80% of the recyclable volume in Del Norte. Recycling stream has seen a slight improvement but remains in the area of 13%-18% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads daily, however we are seeing levels of contamination decrease in some curbside collection areas with some exceptions. Commercial collection routes appear to have improved the most.

The Smith River Community bins remain at a high contamination level around 20%-40%. Community bins tend to be used as a dumping ground for household trash and oversized bulky items. The cameras at the transfer station has assisted with illegal dumping.

The routes that are consistently being processed are the following:

- 131 Residential Curbside Recycling
- 132 Residential Curbside Recycling
- 133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full. Both State street bins are being processed as recycling. Both Smith river and Fort Dick recycling containers are being processed when not extremely contaminated. 70% Streetside recycling containers are being recycled unless extremely contaminated with food waste or other dirty items.

Bettendorf's trailer has the ability to carry 136 Yards of recyclables. Our average weight of material being loaded on the truck as recyclables is approximately **10 to 11 tons each load**.

Last week we delivered 3 loads to Recology Humboldt (Somoa Facility)

Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Best Regards,

Jeremy Herber
General Manager

Recology Del Norte™ | P.O. Box 1933 | Crescent City, CA 95531
T: 707.464.4181 | Jherber@recology.com



Please consider the environment before you print this email.

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Tuesday, June 19, 2018 2:24 PM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for June 10th, 2018 to June 16th, 2018

Tedd,

We are continuing to collect approximately 75% - 80% of the recyclable volume in Del Norte. Recycling stream has seen a slight improvement but remains in the area of 13%-18% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads daily, however we are seeing levels of contamination decrease in some curbside collection areas with some exceptions. Commercial collection routes appear to have improved the most.

The Smith River Community bins remain at a high contamination level around 20%-40%. Community bins tend to be used as a dumping ground for household trash and oversized bulky items. The cameras at the transfer station has assisted with illegal dumping.

The routes that are consistently being processed are the following:

- 131 Residential Curbside Recycling
- 132 Residential Curbside Recycling
- 133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full. Both State street bins are being processed as recycling. Both Smith river and Fort Dick recycling containers are being processed when not extremely contaminated. 70% Streetside recycling containers are being recycled unless extremely contaminated with food waste.

Bettendorf's trailer has the ability to carry 136 Yards of recyclables. Our average weight of material being loaded on the truck as recyclables is approximately **10 to 11 tons each load**.

Last week we delivered 3 loads to Recology Humboldt (Somoa Facility)

Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Best Regards,

Jeremy Herber
General Manager

Recology Del Norte™ | P.O. Box 1933 | Crescent City, CA 95531
T: 707.464.4181 | Jherber@recology.com



Please consider the environment before you print this email.



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • WWW.CALRECYCLE.CA.GOV • (916) 322-4027
 P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

ANNUAL INFLATION FACTOR 2017

FACILITY NAME: Crescent City Landfill

FACILITY NO.: 08-AA-0006

1.) Identify the highest approved or subsequently submitted cost estimate on record and the date of the plan:

| | |
|--|-----------------|
| \$ 0 | Closed Feb 2006 |
| _____ | _____ |
| Highest Closure Cost Estimate Approved or Subsequently Submitted | Date of Plan |
| \$ 101,426 | 2017 |
| _____ | _____ |
| Highest Postclosure Cost Estimate Approved or Subsequently Submitted | Date of Plan |
| \$ 550,427 | 2017 |
| _____ | _____ |
| Highest Corrective Action Cost Estimate Approved or Subsequently Submitted | Date of Plan |

2.) Multiply each cost estimate by the inflation factor to determine the new adjusted cost estimates as illustrated below.

The ABC Landfill's cost estimate for CLOSURE in 2017 was \$2,000,000. Using the 2017 inflation factor of 1.018, they recalculated their ADJUSTED CLOSURE COST for 2018 to \$2,036,000. Their 30-year cost estimate for POSTCLOSURE MAINTENANCE (PCM) in 2017 was \$1,500,000. Using the 2017 inflation factor of 1.018, their ADJUSTED PCM for 2018 is \$1,527,000. Their cost estimate for CORRECTIVE ACTION in 2017 was \$1,000,000. Using the 2017 inflation factor of 1.018, they recalculated their ADJUSTED CORRECTIVE ACTION COST for 2018 to \$1,018,000.

| | 2017 Cost Estimate | 2017 AIF | 2018 Cost Estimate |
|---|-----------------------------|----------|--------------------|
| Closure Cost Estimate | \$2,000,000 | x 1.018 | = \$2,036,000 |
| Annual PCM Cost Estimate x 30 Year Multiplier | \$50,000 x 30 = \$1,500,000 | x 1.018 | = \$1,527,000 |
| Corrective Action Cost Estimate | \$1,000,000 | x 1.018 | = \$1,018,000 |

NOTE: If any cost estimates identified above were established in 2018, do not inflate below.

| | | | |
|---|---------|---|--------------------------|
| \$ 0 | x 1.018 | = | \$ 0 |
| _____ | | | _____ |
| Closure Costs (2017 Dollars) | | | Estimate in 2018 Dollars |
| \$ 2,129,946 | x 1.018 | = | \$ 2,168,285 |
| _____ | | | _____ |
| Annual PCM Costs x 30 years or other approved multiplier (2017 Dollars) | | | Estimate in 2018 Dollars |
| \$ 550,427 | x 1.018 | = | \$ 560,335 |
| _____ | | | _____ |
| Corrective Action Costs (2017 Dollars) - Choose One: Water <input checked="" type="radio"/> Non-Water <input type="radio"/> | | | Estimate in 2018 Dollars |

I certify under penalty of perjury under the laws of the State of California that the information in this document is true and correct to the best of my knowledge and is being provided in accordance with the regulations. To sign, click the "Fill & Sign" button on the right pane. Click "Sign" at the top and click "Add Signature".

| | |
|--|---|
| Operator/Owner Signature | Title of Person Signing Director, Del Norte Solid Waste Management Authority |
| Mailing Address 1700 State Street, CA 95531 | Printed Name of Person Signing Tedd Ward |
| Phone Number/Email 707-465-1100 | Date of Report 18-June-2018 |

ANNUAL CERTIFICATION OF PLEDGED REVENUE FOR
Crescent City LANDFILL
SOLID WASTE FACILITY NO. 08-AA-0006

I hereby certify that the pledged revenue continues to be available when needed and will cover the postclosure maintenance costs and/or corrective action costs shown in the Pledge of Revenue Requirements Form and as required by Title 27, California Code of Regulations, Division 2, Subdivision 1, Chapter 6.



Signature
Date 18 June 2018
Typed or Printed Name Tedd Ward, M.S.
Title and Public Agency Director, Del Norte Solid Waste Management Authority
Phone Number 707-465-1100

Please sign and return this Certification to California Department of Resources Recycling and Recovery (Cal Recycle)
P.O. Box 4025, Sacramento, California 95812-4025,
and to the attention of the Manager, Financial Assurances Section, MS 10A-18.



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Press Release:

FOR MORE INFORMATION, CONTACT:

Kyra Seymour - Facilities and Program Coordinator 465-1100

e-mail: kyra@recycledelnorte.ca.gov

Del Norte Solid Waste Management Authority

'REFUELING OUR FUN WITH REFILLABLE PROPANE'

Each year, Californians buy over four million one pound propane containers – mostly as fuel for camping stoves, portable grills and lanterns. Until recently, just about all such containers were designed to only be used once, and 80 percent of the purchase price was for that single-use container. Another concern is that the remaining fumes under pressure in these small tanks remain a potential fire hazard when they are disposed. In 2015, the Sunnyvale Materials Recovery and Transfer Station had a baler fire that was likely caused by a small propane tank.

The ReFuel Your Fun Campaign was developed by the California Product Stewardship Council in partnership with local California governments in 2015 to combat this problem and promote the use of the new refillable 1 lb. propane cylinders. With refillables paying for themselves after only four uses and saving customers the hassle of proper disposal for 10 years, it did not take long for the Campaign to catch fire.

Last week, Hiouchi Hamlet joined the ranks of over 150 California locations that now sell and refill reusable propane containers, under a program called 'Refuel Your Fun.' Before this local program started, the nearest locations where

people could refill their propane containers were in Medford, Redding and Santa Rosa.

When asked if he would like to participate in the ReFuel Your Fun program, Mike Finley of the Hiouchi Hamlet said simply “Yes. It’s the right thing to do.” This program helps the environment, reduces hazardous waste, and saves people money.

Del Norte County is an ideal location for this program as our county is an international recreation destination, with our famous redwoods, clean rivers, and beautiful coastline. With so many opportunities for camping, this county gets more than enough disposable propane tanks piling up in our parks. Removing propane containers from the waste stream helps keep our environment pristine and attractive to the recreating tourists, and locals alike.

The Hiouchi Hamlet is located at 2100 US-199 in Hiouchi, and they are open 7 days each week from 7 A.M. through 8 P.M. Customers can purchase refillable propane containers as well as swapping out their empty refillable container for a full one.

The Del Norte Solid Waste Management Authority staff are encouraging other local retailers to participate either as a retail or refilling location for refillable propane containers. Interested businesses may contact Kyra Seymour at 465-1100 for more information.





Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

120502

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

June 26, 2018

Assemblymember Al Muratsuchi, Chair
Assembly Natural Resources Committee
1020 N St, Room 164
Sacramento, CA 95814

RE: SB 452 (Glazer): Bottle Bill Fix – SUPPORT

Dear Chair Muratsuchi,

As Director of the Del Norte Solid Waste Management Authority, a joint powers authority of the City of Crescent City and the County of Del Norte, I greet you on behalf of the Board of the Del Norte Solid Waste Management Authority. At the last meeting on June 12, 2018, the Board voted unanimously to send letters supporting Senate Bill 452 (Glazer).

Due to falling commodities prices and an outdated regulatory formula, payments to recyclers over the last 18 months have not covered recycling costs, resulting in center closures. Since 2013, over 900 Buy-back recycling centers have closed – a 35% reduction. These closures are of vital concern to all persons who depend on revenues from bottles and cans as basic or supplemental income, and is a particular challenge in rural communities like ours. Also, while advocacy groups, CalRecycle and many others have been raising these concerns for the past two years, this is the only legislation that could address these concerns in the coming months.

AB 452 is a much-needed fix as more than 560 recycling centers have closed in the last 18 months, reducing consumer opportunities to redeem container deposits and causing recycling rates to fall below 80% for the first time in nearly a decade. We urge you to pass this bill to help save a critical component of our recycling infrastructure and help maintain California's environmental leadership.

The closures hurt consumers – many of whom rely on recycling for extra income – and discourage recycling in a state that has long been an environmental leader. As recently as 2013, the recycling rate was 85% - the highest in the nation; but for the last 12 months, rates have fallen to 75%.

Sincerely,

Tedd Ward, M.S. – Director

Del Norte Solid Waste Management Authority

A Joint Powers Authority of
the City of Crescent City and County of Del Norte

Printed on minimum
30% post-consumer



100% recycled paper

cc: Senator Glazer
Members, Assembly Natural Resources Committee
Ms. Elizabeth MacMillan, Principal Consultant, Assembly Natural Resources Committee
Nick Lapis, Californians Against Waste



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

120502

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

June 19, 2018

The Honorable Bill Quirk
Chair, Assembly Environmental Safety & Toxic Materials Committee
LOB, 1020 N St., Room 171
Sacramento, CA 95814

RE: SB 212 (Jackson and Ting) & AB 444 (Ting, Gray) Sharps and Pharmaceutical Drug Take-Back Program – SUPPORT

Dear Chair Quirk and Committee Members:

On behalf of the Del Norte Solid Waste Management Authority, I write to express our **STRONG SUPPORT** for **AB 444 (Ting, Gray)** and its companion bill **SB 212 (Jackson and Ting)**, which will establish a comprehensive statewide take-back system for sharps and medications. These products serve a vital need in protecting and preserving the health of Californians, but that is all the more reason to also protect Californians from the inherent risks that occur when these products become waste. Both sharps and medications present significant and well-documented challenges for all Californians but especially local governments and municipal workers when it comes to safe and convenient collection and disposal. The Board of Commissioners of the Del Norte Solid Waste Management Authority voted to support **AB 444** at their meeting on June 12. As that bill has now been incorporated into **SB 212**, I am writing to express our Board's support for developing a comprehensive approach towards managing these potentially dangerous materials and products.

Despite the fact that California law (SB 1305 in 2006) has prohibited home-generated sharps waste from being disposed of in trash or recycling containers, millions of needles are discarded irresponsibly every year, resulting in an unacceptable risk of needle stick injuries for parks, hotel, solid waste, wastewater, sanitation and other workers as well as the general public. CalRecycle estimates 936 million sharps used by consumers in California each year, approximately 31% of those are thrown in the trash. Another study by University Mass Lowell in 2015 estimated 7% of needles are flushed, and needle stick injuries occur with unacceptable frequency. Improper disposal of sharps poses an unacceptable risk to many Californians, and the statewide sharps collection program contained in SB 212 will significantly reduce that risk.

Similarly, prescription, over the counter, and pet medications present significant problems when leftover if not properly secured and disposed of. There is no question that consumers have leftover drugs in their homes, which tend to be stockpiled, flushed, or thrown in the garbage. Leftover drugs and a lack of safe and convenient disposal options are fuel to the opioid epidemic and increase instances of accidental poisonings, and can cause environmental harm. Currently in our rural county, we only have a few days each year when customers can legally dispose of their outdated or unused medications.



SB 212 (Jackson and Ting) addresses the myriad of problems that exist due to the lack of a statewide system to manage these products at the end of their useful life. By requiring manufacturers of sharps and pharmaceutical drugs to create, fund, and participate in a statewide take-back system, this bill will take a groundbreaking step to ensure that California residents throughout the state have access to safe, convenient disposal methods of sharps and drugs, addressing important public health concerns.

This concept is built off well-functioning programs that exist all over the world – effective take-back programs for these products are operated by manufacturers in Canada, Mexico, many countries in Europe and South America, 12 local jurisdictions throughout California (9 counties and three cities in Santa Cruz County). Establishing a comprehensive statewide system will provide harmonization and clarity for manufacturers and consumers alike.

California has debated this issue for long enough. We strongly urge you to take this logical next step to protect California consumers and workers. For these reasons, the Del Norte Solid Waste Management Authority is pleased to express our **STRONG SUPPORT** of **SB 212 (Jackson and Ting)** and **AB 444 (Ting, Gray)** and respectfully request your **“AYE”** vote when either of these bills are heard in your committee.

Sincerely,

A handwritten signature in cursive script that reads "Tedd Ward".

Tedd Ward, M.S. – Director
Del Norte Solid Waste Management Authority

cc: Members and Consultants, Assembly Environmental Safety & Toxic Materials Committee
The Honorable Hannah-Beth Jackson, 19th Senate District
The Honorable Phil Ting, 19th Assembly District
The Honorable Adam Gray, 21st Assembly District
Graciela Castillo-Krings, Deputy Legislative Secretary, Office of Governor Brown

Solid Waste
Balance Sheet
May 31, 2018

Unaudited

ASSETS

| | | |
|---------------|------------------------------------|---------------------|
| 422 010 00000 | Cash Solid Waste | 810,107.54 |
| 422 010 00300 | Imprest Cash | 3,500.00 |
| 422 010 00500 | I Bank Loan Deposit Held by County | 198,177.17 |
| 422 010 01100 | Accounts Receivable | 3,047.75 |
| 422 010 03200 | Land | 493,000.00 |
| 422 010 03300 | Transfer Station | 3,266,990.64 |
| 422 010 03400 | Equipment | 158,443.55 |
| 422 010 03410 | Buildings & Improvements | 141,638.89 |
| 422 010 03440 | Accum Depr Equipment | (157,814.00) |
| 422 010 03450 | Accum Depr Bldg & Improv | (113,204.00) |
| 422 010 03460 | Accum Depr Transfer Station | (918,877.00) |
| | Total Assets | <u>3,885,010.54</u> |

LIABILITIES AND FUND EQUITY

| | | |
|---------------|--|---------------------|
| 422 010 05210 | Sublease Payable | 2,727,290.50 |
| 422 010 05300 | Compensated Absences Payable | 45,281.00 |
| 422 010 05400 | Deferred Revenue | 3,047.75 |
| 422 010 05500 | Post Closure Liability | 2,061,342.00 |
| 422 010 05600 | Net OPEB Obligation | 273,578.00 |
| 422 010 07100 | Fund Balance | (1,600,276.06) |
| 422 010 09600 | Investment in Capital Assets net of related debt | 578,198.00 |
| | Revenue | 3,082,414.36 |
| | Expenditure | (3,285,865.01) |
| | Total Liabilities and Fund Equity | <u>3,885,010.54</u> |

CLAIMS APPROVED BY THE DIRECTOR

| Del Norte Solid Waste Management Authority | | | | | |
|--|--------------------------------|-----------|----------------------|---|-------------------|
| Claims for June 2018 | | | | | |
| Date Paid | Paid to: | Budget | Amt. Paid | Description | Claim # |
| 6/1/2018 | Taylor, Richard D. | 20235 | \$ 500.00 | Treasurer/Controller Services May 2018 | 8198 |
| 6/1/2018 | U S Bank Corp P S | 20290-063 | \$ 350.00 | CON 036024 2018 Used Oil HHW Symposium fees | 8199 |
| | U S Bank Corp P S | 20110 | \$ 10.17 | ORD FS3218437-SO Economy Class 2 Mesh 5XL, 1 | |
| | U S Bank Corp P S | 20110 | \$ 24.05 | ORD FS3218437-SO Class 2 Two-Tone Med, 1 | |
| | U S Bank Corp P S | 20110 | \$ 48.08 | ORD FS3218437-SO Class 2 Two-Tone 4XL, 2 | |
| | U S Bank Corp P S | 20110 | \$ 48.08 | ORD FS3218437-SO Class 2 Two-Tone 5XL, 2 | |
| | U S Bank Corp P S | 20175 | \$ 124.20 | TOPAZ T-LBK460-BT2-R SigLite Bluetooth, 1 | |
| | U S Bank Corp P S | 20224 | \$ 477.47 | SAL CS48002 3 1/8" X 3" Thermal Paper Roll, 8 ca | |
| | U S Bank Corp P S | 20290-066 | \$ 650.00 | INV 06204 CRRRA Conference Registration Jul 2018 | |
| | U S Bank Corp P S | 20290-066 | \$ 336.00 | CON A1379B Airfare Crescent City-Oakland, 2 | |
| | U S Bank Corp P S | 20290-063 | \$ 8.05 | CON 036024 Convenience Fee | |
| | U S Bank Corp P S | 20290-063 | \$ 116.40 | ITN 7350899172740 Airfare Oakland-Long Beach, 1 | |
| | U S Bank Corp P S | 20290-063 | \$ 19.00 | ITN 7350899172740 Cancellation Plan | |
| | U S Bank Corp P S | 20175 | \$ 300.29 | ORD 426195971 Toshiba OCZ TR200 SSD Series, 1 | |
| | U S Bank Corp P S | 20200 | \$ 200.00 | INV 06197 CA Resource Recovery Assn renewal, 1 | |
| | U S Bank Corp P S | 20290-066 | \$ 475.00 | INV 06198 CRRRA Conference Registration Jul 2018 | |
| | U S Bank Corp P S | 20200 | \$ 200.00 | INV 06201 CA Resource Recovery Assn mbrshp, 1 | |
| 6/5/2018 | Curry Transfer Roto-Rooter | 20140 | \$ 173.08 | INV 65901736 KTS PortaPotty May 2018 | 8200 |
| | Curry Transfer Roto-Rooter | 20140 | \$ 173.08 | INV 65901735 GTS PortaPotty May 2018 | |
| 6/5/2018 | G.H. Outreach | 20285 | \$ 175.00 | INV 827124 May 2018 Recycling services | 8201 |
| 6/11/2018 | Ward, Tedd | 20290-066 | \$ 102.00 | Travel Claim CalRecycle Meeting 06/03-05/18 | Interdepartmental |
| 6/11/2018 | Recology Del Norte | 20238 | \$ 1,899.70 | INV 2790 Klamath Beach Rd 05/18 bin pull | 8202 |
| | Recology Del Norte | 20238 | \$ 759.88 | INV 2789 Old Gasquet Toll Rd 05/18 bin pull | |
| 6/11/2018 | The Triplicate | 20240-063 | \$ 560.00 | INV 2420659 County Map ad 05/31/18, 1 | 8203 |
| | The Triplicate | 20240-063 | \$ 457.70 | INV 2420659 Clean Sweep ads 5/24-26/18, 2 | |
| | The Triplicate | 20240-063 | \$ 734.50 | INV 2420659 Oil Recycle ads 5/3-15/18, 6 | |
| 6/11/2018 | Hambro/Waste Solutions Group | 20239 | \$ 231,244.24 | INV 2018-05 Material Management May 2018 | 8204 |
| 6/20/2018 | Black & Rice LLP | 20234 | \$ 717.50 | Statement for May 2018 Legal Fees | 8205 |
| 6/21/2018 | Merle Helstowski Signs | 20231 | \$ 490.20 | Invoice for No Camping signage | 8206 |
| 6/22/2018 | Fleshman, Ronald | 20290 | \$ 336.27 | Mileage reimb 03/18-06/17/18 | 8207 |
| 6/22/2018 | Butcher, Andrew | 20231 | \$ 750.00 | INV 2519 IT Services July 2018 | 8208 |
| 6/22/2018 | Hi-Tech Security | 20236 | \$ 72.00 | INV 18-06084 Comm Security Monitoring 07-09/18 | 8209 |
| 6/23/2018 | Canon Financial Services, Inc. | 20221 | \$ 50.35 | INV 18755834 Printing charges May 2018 | 8210 |
| | Canon Financial Services, Inc. | 20250 | \$ 142.02 | INV 18755834 Contract rental charges June 2018 | |
| 6/23/2018 | United States Cellular | 20121 | \$ 85.81 | INV 0252595249 06/04-07/03/18 Cell Service | 8211 |
| 6/23/2018 | Mission Linen Supply | 20140 | \$ 30.86 | INV 507621530 Linen service 06/19/18 | 8212 |
| | Mission Linen Supply | 20140 | \$ 30.86 | INV 507523242 Linen service 06/05/18 | |
| 6/23/2018 | Seymour, Kyra | 20290 | \$ 157.83 | Mileage reimb 05/24-06/21/18 | 8213 |
| 6/23/2018 | DN Auditor | 20237 | \$ 2,160.37 | Debit/Credit Mo. Lease May 2018 | Interdepartmental |
| 6/25/2018 | Recology Del Norte | 20288 | \$ 659.99 | BILL 05333240 1001 Front St - Cultural Center | 8214 |
| | Recology Del Norte | 20283 | \$ 464.58 | BILL 05333265 500 Cooper Ave - County Yard | |
| | Recology Del Norte | 20288 | \$ 256.34 | BILL 05333273 900 Tenty St - City Yard | |
| 6/26/2018 | Ward, Tedd | 20290 | \$ 529.65 | Travel Claim Rural Counties JPA meeting 06/21/18 | Interdepartmental |
| 6/26/2018 | Crescent Ace Hardware | 20285 | \$ 1.90 | INV 723743 HEX KEY L 2MM LONG ARM, 3 | 8215 |
| | Crescent Ace Hardware | 20224 | \$ 4.28 | INV 720933 KEY SCHLAGE SC1-ACE250PK, 2 | |
| 6/26/2018 | DN Auditor | 20121 | \$ 119.97 | INV 0002080062318 06/19-07/18/18 office telephone service | Interdepartmental |
| 6/26/2018 | DN Auditor | 20121 | \$ 119.97 | INV 0002080042318 04/19-05/18/18 office telephone service | Interdepartmental |
| 6/26/2018 | DN Auditor | 20121 | \$ 119.97 | INV 0002080052318 05/19-06/18/18 office telephone service | Interdepartmental |
| 6/26/2018 | Crescent Ace Hardware | 20285 | \$ 0.36 | INV 724447 SCREWS NUTS BOLTS, 2 | 8216 |
| | Crescent Ace Hardware | 20285 | \$ 3.42 | INV 724447 SCREWS NUTS BOLTS, 2 | |
| | Crescent Ace Hardware | 20285 | \$ 0.39 | INV 724447 SCREWS NUTS BOLTS, 2 | |
| | Crescent Ace Hardware | 20285 | \$ 0.43 | INV 724447 SCREWS NUTS BOLTS, 2 | |
| | Crescent Ace Hardware | 20285 | \$ 38.69 | INV 724447 PIPE GALV TBE 2"X48", 1 | |
| 6/26/2018 | Del Norte Office Supply | 20224 | \$ 13.21 | ORD 547362 Sparco Finger Ring Tally Counter, 1 | 8217 |
| 6/29/2018 | DNSWMA Revolving Fund | 20223 | \$ 6.70 | Postmaster cert mail 7018004000059433497 | 8218 |
| | DNSWMA Revolving Fund | 20170 | \$ 15.00 | Crescent Electric 759147 Drill Repair | |
| | DNSWMA Revolving Fund | 20140 | \$ 8.07 | Home Depot 85240001051788 3"UTLTYBRUSH, 2 | |
| | DNSWMA Revolving Fund | 20140 | \$ 3.23 | Safeway 9542869692 BRT GRN TOILET CL, 1 | |
| | DNSWMA Revolving Fund | 20180 | \$ 17.74 | Home Depot 85240000267583 plywood, 1 | |
| | DNSWMA Revolving Fund | 20275 | \$ 26.84 | Home Depot 85240001052034 14" pipe wrench, 1 | |
| | DNSWMA Revolving Fund | 20224 | \$ 8.57 | Walmart 05878 65 cm ball, 1 | |
| | DNSWMA Revolving Fund | 20223 | \$ 10.05 | Postmaster 2-day mail 9505510243527192087942 | |
| | DNSWMA Revolving Fund | 20140 | \$ 3.23 | Walmart 01285 1gal pitcher, 2 | |
| | TOTAL | | \$ 247,622.62 | | |

The attachment for
this item was not
available at the time
this agenda was
published.

It will be handed out
at the meeting.

The attachment for
this item was not
available at the time
this agenda was
published.

It will be handed out
at the meeting.



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 06 July 2018
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. - Director 
File Number: 130120 – Mattress Recycling
Topic: Del Norte County Mattress Recycling

Recommendation: That the Board direct staff to:

1. Reduce the Mattress Collection Events at the Del Norte County Transfer Station from three to two free mattress recycling events per year, and
2. Continue to advocate that MRC be required to provide at least one location for no-cost mattress recycling services in every California County, and that such Del Norte free mattress recycling locations be open to customers on every day that mattresses are available for sale in Del Norte County retail outlets.

Background: SB 254 (Hancock) was enacted in 2013 and aims to reduce illegal dumping, increase recycling, and substantially reduce public agency costs for the end-of-use management of used mattresses. The legislation requires industry to create a statewide recycling program to increase the recovery and recycling of mattresses at their end-of-use. The Program is administered by the Mattress Recycling Council (MRC) and funded through a \$10.50 recycling fee collected from consumers at point-of-sale when a mattress or box spring is purchased. Since 2016, Californians have paid an extra fee for each mattress and box spring to establish and support recycling of those items. The Del Norte County Transfer Station accepts mattresses for disposal on a daily basis for a charge of \$10.17 plus the weight charge - so a 100 pound mattress would cost \$17.92 to dispose.

Analysis: MRC was unwilling to pay the cost per mattress required under the Transfer Operations Agreement with Hambro/WSG, as it exceeded the amount collected per mattress for this program. To their credit, Liz Wagner of MRC staff proposed periodic one-day collection events for mattresses in Del Norte, for which MRC provides trailers and shipping and pay transfer station operations costs associated with loading mattresses on that day. During these MRC events, Del Norte residents can bring up to four mattresses or box springs for no charge. For each 'free' mattress event, MRC

pays our operations contractor (Hambro/WSG or HWSG) an amount per mattress that is less than the amount HWSG would receive on a daily basis. So this weekly service reduces HWSG's (and the Authority's) revenue, and creates an incentive for customers to hold onto their mattresses for the next event. Still, considering that customers are required to pay in advance for having some kind of mattress recycling available, both Authority and HWSG support continuing this program.

MRC has also successfully negotiated a half-day per week free mattress collection at Humboldt moving and storage (9AM – 1 PM every Wednesday) starting on 02 May 2018, during which time Del Norte residents can bring up to six mattresses or box springs for recycling.

Based on our County's proportion of California's population, our staff estimates that approximately 2,700 mattresses sold in Del Norte last year, yielding revenues of over \$28,000 to the MRC from Del Norte County. In return for this revenue, MRC helped support **three** days of mattress collection events in Del Norte County in 2017, managing 950 mattresses and box springs – about one third of our annual total. MRC and Authority staff generally do not schedule such events during the wettest months of the year as mattresses that are too wet are not recyclable.

During the most recent mattress recycling event at the Del Norte County Transfer Station on June 16th, 174 mattresses were collected compared to 399 on March 17th, and 321 on September 23rd. Staff were presuming that the primary reason for the fewer numbers of mattresses was the availability of the weekly no-cost mattress drop-off at Humboldt Moving and Storage.

Managers at Humboldt Moving & Storage report that though they seem to be collecting more mattresses each Wednesday, as of the first week in July, they had received a total of just 45 mattresses since May. Presuming this is accurate, the total quantity of mattresses collected under MRC programs actually decreased during this past quarter - from 399 in March to less than (174+45=) 219 in June. For comparison, the Del Norte County Transfer Station received an additional 141 mattress units during June from customers who paid for mattress disposal. Furthermore, since Humboldt Moving & Storage began accepting mattresses for free on Wednesday mornings, customers paid to dispose 53 units on Wednesdays at the DNC Transfer Station. In other words, since the program began at Humboldt Moving & Storage, fewer mattresses have been received for no-charge recycling on Wednesdays than have been disposed for a fee at the Del Norte County Transfer Station on those same days.

Alternatives: 1. **Take no action.** Staff would continue to work with MRC and HWSG to host three mattress collection events each year at the Del Norte County Transfer Station, and to advocate for daily no-cost mattress drop off services in Del Norte County until it becomes a reality.

 2. **Stop all future mattress collection events at the Del Norte County Transfer Station.** This action slightly would reduce customer convenience and increase customer costs overall.



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 06 July 2018
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Director *Tedd*
 Katherine Brewer – Administrative Assistant
File Number: 012101 – DNSWMA Audits
Topic: Amended Procedures for Collecting Balances Due from Commercial Charge Accounts

Summary: As a policy review, no action is required unless the Board intends to alter these policies. This policy review was requested by Commissioner Naffah during the June meeting.

Background: Currently, charge account customers are sent Statements monthly indicating amounts due. The timeline below indicates the sequence of communication for charge account customers who do not pay:

- Day 0 Statements are mailed to charge customers with balances due from prior month's charges at Authority facilities.
- Day 30 If no payment received, statement sent again stamped 'Past Due.' Outstanding balance moved to '1-30 days past due' section of Statement.
- Day 60 If no payment received, another copy of the statement is sent, with another 'Past Due' stamp. Outstanding balance moved to 31-60 days past due section of Statement, with a hand-written note saying 'Your account is in danger of being placed on hold.'
- Day 90 Outstanding balance moved to 61-90 days past due section of Statement. If no payment received, 10% of the outstanding balance 61 - 90 days past due is assessed as a late payment fee. A letter is sent to customer explaining that their account has been placed on 'Hold,' and no new charges may be made to that account until the full outstanding balance, including late payment fees is completely paid.

A friendly reminder that your account is past due and should now be paid

PAST DUE

If the Authority receives partial payments, the amount of payment is applied to the most overdue balance first. Before the account is placed on 'Hold', a payment of at least the most overdue balance can delay or stop this process, depending on the how much is paid. Once an account is placed on 'Hold,' the entire outstanding balance must be paid before the account is re-activated the 'Hold' removed.

So each Charge Account that has 'Hold' placed on their account has an outstanding balance that is at least 90 days past due.

In October 2017, the Board adopted additional policies with respect to commercial charge accounts used at the Del Norte County Transfer Station:



1. If a charge account has been placed on 'Hold' three times, that charge account will be closed and that business entity would no longer be eligible for a commercial charge account at any Authority-managed facility. Outstanding balances for closed accounts may be paid with cash, credit or debit card, or cashier's check. Checks will not be accepted from businesses with closed commercial accounts.

Furthermore, this 'Three Holds, You're Closed' policy may be applied to existing accounts within 21 days after staff send a letter informing customers about this new policy. Staff will also refer to this policy as we update the forms for applying for a new Charge Account.

Commercial business accounts that have been closed due to being placed on 'Hold' three times may submit a written appeal to the Authority Board of Commissioners at a regular meeting to have their account reinstated.

In September 2013, the Authority Board adopted the following procedures with respect to collecting outstanding balances (or writing off those balances when necessary) from commercial charge accounts:

1. Customers who have paid using checks with insufficient funds ('NSF checks') are sent letter weekly in an attempt to collect. If such NSF checks are not paid within 21 days, those are turned over to Del Norte County for collections.

2. Commercial charge accounts that are delinquent over 90 days after receiving a Statement may also be turned over to DNC Collections.

3. DNC Collections generally attempt collections for 12-18 months before presuming that collection is unlikely.

4. As part of the closing of the accounts for the prior fiscal year, the Authority's Administrative Assistant and the Authority Treasurer will compile a list of debts owed to the Authority, including customer names and the dollar amounts considered 'bad debts' for which additional partial or final collection is unlikely, called 'Bad Debts for the prior fiscal year.'

5. The list of Bad Debts for the prior fiscal year will be reviewed in a meeting with the Del Norte County Auditor, Authority Director, Authority Treasurer / Controller and Authority Administrative Assistant.

6. The results of this meeting will be recorded, and for all debts for which all parties agree, those debts can be written off the Authority's financial records after Board approval.

7. The final list of 'Bad Debts Written Off at the end of Fiscal Year ____' will be presented to the Authority Board for approval and included in the reports provided to the Authority's external auditor.

Analysis: These policies have reduced the number of commercial accounts with unpaid overdue account balances. Since October 2017, when the 3-holds-you're-closed policy was adopted, zero accounts have been closed due to having 3 holds. Five accounts have been closed for non-payment. Of those, three paid their past-due amounts through the Collections process.

Alternatives: The Board may modify the current policies, but staff are not currently aware of any outstanding concerns.

THANK YOU
for promptly
paying your bill



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

July 1, 2018

NOTICE OF ACCOUNT PLACED ON HOLD

Dear _____,

Your account with the Del Norte County Transfer Stations has been placed on Hold effective July 1, 2018. You have a balance of \$_____ that was due April 30, 2018. Your total account balance is \$_____. That entire balance must be paid, in the form of cash, cashier's check, or credit card, before you will be allowed to use your account again. Credit card payments must be made in person, and a personal or business check is not acceptable. Should you send a check, your account will remain on Hold until the check clears.

On October 17, 2017, the Board of Commissioners of the Del Norte Solid Waste Management Authority adopted a "Three Holds, You're Closed" policy. This counts as your first Hold. Should your account be placed on Hold two more times, it will be closed.

If the balance is not paid before August 1, 2018, your account will be turned over to collections. Additional fees will then be applied for the collection process and you will have to deal directly with the collection agency. Your account will also be closed.

You may continue to use the Del Norte County Transfer Stations, on a cash or credit card basis, until this situation is resolved.

Sincerely,

Katherine Brewer
Administrative Assistant
Del Norte Solid Waste Management Authority

ORDINANCE NO. 2018-01

**AN ORDINANCE OF THE BOARD OF COMMISSIONERS
OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
REPEALING ORDINANCE 97-04 AND ADOPTING NEW INFORMAL BIDDING
PROCEDURES UNDER THE UNIFORM CONSTRUCTION COST ACCOUNTING ACT
[Public Contract Code Section 22000, et seq.]**

WHEREAS, the Del Norte Solid Waste Management Authority (“Authority”) is a Joint Powers Authority of the City of Crescent City and the County of Del Norte formed in part to manage the disposition of solid waste and other discards; and

WHEREAS, the Board of Commissioners of the Del Norte Solid Waste Management Authority adopted Ordinance No. 97-04 setting forth procedures for informal bidding under the Uniform Construction Cost Accounting Act (Public Contract Code § 22000, et seq.; hereafter referred to as “PCC”); and

WHEREAS, several provisions of Ordinance No. 97-04 have become outdated; and

WHEREAS, the Board of Commissioners desires to have an updated ordinance to utilize in accordance with the Act when appropriate.

NOW, THEREFORE, the Board of Commissioners of the Del Norte Solid Waste Management Authority, Del Norte County, California hereby ordains as follows:

SECTION 1. Findings. The Board of Commissioners of the Del Norte Solid Waste Management Authority adopts the recitals stated herein and finds them to be true.

SECTION 2. Informal Bidding Procedures. In accordance with the Uniform Public Construction Cost Accounting Act (the “Act”), the following informal bidding procedures apply to public projects as defined in PCC § 22032(b), as amended from time to time.

2.01 Contractor List. The Authority shall maintain a list of qualified contractors, identified according to categories of work in accordance with PCC § 22034. The Authority may utilize those lists created by the County of Del Norte and/or the City of Crescent City for this purpose.

2.02 Notice to Contractors. When a public project is to be performed pursuant to this ordinance, a notice inviting informal bids must be mailed, faxed or emailed to all contractors for the category of work to be bid as contained in the contractor list maintained by the Authority and to all construction trade journal specified by the Uniform Construction Cost Accounting Commission in accordance with PCC § 22036. If there is no list of qualified contractors maintained by the Authority for the particular category of work to be performed, then the notice must only be sent to the trade journals. All mailing of notices to

contractors must be completed not less than 10 calendar days before bids are due. If the product or service is proprietary in nature, then the notice inviting informal bids may be sent exclusively to the contractor(s) that can provide said product or service.

2.03 Notice Inviting Bids - Content. The notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.

2.04 Award of Contract. The Director is authorized to award informal contracts upon the advance approval of the governing board. If no advance authorization to award the contract is given, then the governing board shall award the contract at a duly noticed meeting.

2.05 Bids in Excess of Threshold. If all bids received are in excess of the authorized amount set forth in PCC § 22032(b), then the governing board may, by passage of a resolution by a four-fifths vote, award the contract to the lowest responsible bidder in accordance with PCC § 22034(d), as amended from time to time, upon a finding that the cost estimate of the Authority was reasonable.

SECTION 3. Repeal. Ordinance No. 97-04 is hereby repealed in its entirety.

SECTION 4. Publication. The Clerk of the Board shall cause this Ordinance, or a summary thereof, along with the names of the commissioners voting for and against said ordinance, to be published once within fifteen (15) days after its passage in a newspaper of general circulation in the County of Del Norte in accordance with Government Code Section 36933.

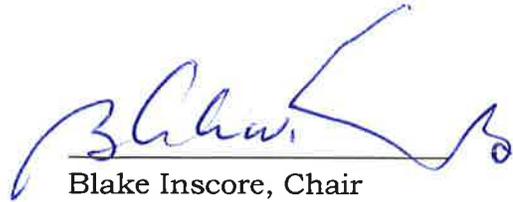
SECTION 5. Effective Date. This Ordinance will take effect on the 31st day after its final adoption.

SECTION 6. Severability. If any section, subsection, subdivision, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Ordinance. The Authority hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof, are declared invalid or unconstitutional.

SECTION 7. CEQA Findings. The Board of Commissioners finds that this Ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), Review for Exemption, because it can be seen with certainty that it will not have a significant effect on the environment and therefore is not subject to CEQA.

INTRODUCED by the Board of Commissioners of the Del Norte Solid Waste Management Authority on the 16th day of January, 2018 by the following polled vote:

AYES: *Blake Inscore, Chris Howard, Lori Cowan, Jason Greenough*
NOES: *None*
ABSENT: *Eli Naffah*
ABSTAIN: *None*


Blake Inscore, Chair

ATTEST:


Kyra Seymour, Clerk

APPROVED by the City Council of the City of Crescent City on the 5th day of Feb., 2018 by the following polled vote:

AYES: Council Members Fallman, Greenough, Short, Kime, and Mayor Inscore
NOES: None
ABSENT: None
ABSTAIN: None

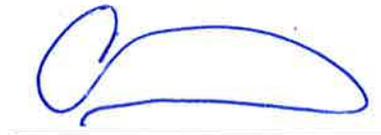

Blake Inscore, Mayor

ATTEST:


Kymmie Scott, City Clerk
Robin Patch

APPROVED by the Board of Supervisors of the County of Del Norte on the 27th day of February, 2018 by the following polled vote:

AYES: *Supervisor Cowan, Gitlin, Howard, Hemmingsen, Berkowitz*
NOES: *None*
ABSENT: *None*
ABSTAIN: *None*


Chris Howard, Chair

ATTEST:


Kylie Heriford, Clerk of the Board

PASSED AND ADOPTED by the Board of Commissioners of the Del Norte Solid Waste Management Authority on the ___ day of _____, 2018 by the following polled vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



Blake Inscore, Chair

ATTEST:

Kyra Seymour, Clerk

APPROVED AS TO FORM:

Martha D. Rice, General Counsel
Del Norte Solid Waste Management Authority