

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

Minutes

Special Session

Thursday April 19, 2018

3:30 PM

PRESENT: Commissioner Blake Inscore, Chair
Commissioner Jason Greenough
Commissioner Lori Cowan
Director Tedd Ward
Legal Counsel Martha Rice (Arrived 3:36 P.M.)
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor

ABSENT: Commissioner Eli Naffah
Commissioner Chris Howard, Vice Chair

ALSO PRESENT: Joel Wallen, Hambro / WSG
Jeremy Herber, Recology Del Norte
Wes White, Hambro / WSG
David Slagle CEO Hambro / WSG
Dominic Mello, Del Norte County Code Enforcement Officer
and Manager of The Del Norte Abandoned Vehicle
Abatement Service Authority

3:31 PM CALL MEETING TO ORDER

Chair Inscore called the meeting to order in special session at 3:31 P.M.

Roll was taken with Commissioner Cowan, Commissioner Greenough and Chair Inscore present. Commissioners Naffah and Howard were absent.

Commissioner Cowan led the pledge of allegiance.

TIMED ITEM 3:30 P.M. (Items were taken out of order)

6.6 Presentation of the 2018 Green Ribbon Awards. **071805**

Green Ribbon Awards were presented to the following:

- Louisa McCovey of the Yurok Tribal Council
- InterFaith Fellowship Council

- Walter Mackelberg of Surfrider Del Norte
- CA Dept of Fish and Wildlife, Gerry Hemmingsen, Helen Ferguson
- Pacific Shores Property Owners Association
- Roger Gitlin of Take a Bite Out of Blight
- Grant Werschull of Smith River Alliance
- David Slagle, and Randy Scott of Hambro/ WSG
- Richard Knutson of Westpark Properties

PUBLIC COMMENTS:

3:47 PM Chair Inscore called for public comments at 3:47 P.M.

Eileen Cooper (County) suggested that the Authority sell pre-paid bags that could be disposed at the Del Norte County Transfer Station without waiting in line with the other customers going over the scales.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday March 20, 2018.
- 1.2 Approve Director's vacation requests: 3-6 May 2018, 9-17 June 2018, 9-16 July 2018, and 5-12 August 2018.
- 1.3 Approve payment of claim 8148 to Hi-Tech Security for invoice 18-02184 in the amount of \$9,880.00 for addition of cameras and surveillance system upgrade.
- 1.4 Approve payment of claim 8147 to North Coast Laboratories, Ltd. for invoices 139040, 138962, 138708 and 138681 in the total amount of \$10,690.00 for analysis of water samples.
- 1.5 Approve budget transfer for FY 17/18 in the amount of \$12,615.00 **022101**

END CONSENT AGENDA

On a motion by Commissioner Cowan seconded by Commissioner Greenough and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority Board approved the items on the consent agenda.

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report for April 2018. **231501**
- 2.2 Treasurer / Controller Reports for February 2018

- 2.3 Claims approved by Director & Treasurer for March 2018 **031202**
- 2.4 Monthly Cash and Charge Reports for March 2018
- 2.5 Earned Revenue Comparisons between FY16/17 and FY17/18

All items 2.1 through 2.5 were presented by Director Ward and accepted.

At 3:58 P.M. The Chair adjourned the meeting of the Del Norte Solid Waste Authority and immediately convened as the Abandoned Vehicle Authority (AVA) with Chair Inscore, Commissioners Cowan, and Greenough present, and Commissioners Naffah, and Howard absent.

TIMED ITEM: 4:00 P.M. (Items 7.1 and 7.2 taken out of order)

ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY

7.1 Discussion regarding a status report of activities of the Abandoned Vehicle Abatement Service Authority since January 2018. **010203**

7.2 Discussion and possible action regarding review, comment and process for approving the draft Abandoned Vehicle Abatement Service Authority Budget for FY 17/18. **010203**

On a motion by Commissioner Cowan seconded by Commissioner Greenough and unanimously carried on a polled vote, the Abandoned Vehicle Authority approved the draft Abandoned Vehicle Abatement Service Authority Budget for FY 17/18.

At 4:02 P.M. The Chair adjourned the meeting of the Abandoned Vehicle Authority (AVA) and immediately reconvened as the Del Norte Solid Waste Authority with Chair Inscore, Commissioners Cowan, and Greenough present, with Commissioners Naffah, and Howard absent.

DISCUSSION/ACTION ITEMS:

3. LANDFILL POSTCLOSURE

3.1 Discussion and possible action regarding Change Order 3 to the Professional Services Agreement with Lawrence & Associates, preparing required semi-annual reports and technical support through the first half of 2022 for an additional amount not to exceed \$23,420. **23010A, 230102**

On a motion by Commissioner Greenough seconded by Commissioner Cowan and unanimously carried on a polled vote, The Del Norte Solid Waste Management Authority approved and adopted Change Order 3 to the Professional Services Agreement with Lawrence & Associates, preparing required semi-annual reports and technical support through the first half of 2022 for an additional amount not to exceed \$23,420.

4. COLLECTIONS FRANCHISE

- 4.1 Discussion and possible action regarding a letter dated 26 March 2018 from Jeremy Herber, General Manager of Recology Del Norte, and status of contamination and strategic actions to reduce non-recyclable materials in Recology Del Norte's recycling programs. **180510, 180516**

Jeremy Herber read a statement to the Board, and discussion about state of recycling followed. Director Ward presented a timeline of actions taken thus far, and additional possible actions for the Board to consider to reduce the amount of trash in Recology's recycling programs.

Chair Inscore appointed Commissioners Howard and Greenough to the Franchise Collections Ad Hoc Committee (with the caveat that if Howard is unable then the appointment would fall to Cowan.)

5. TRANSFER STATION – No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding the following requests for Authority-allocated dumpsters:
- a. Two allocated bin pulls, plus the waiver of disposal fees for four additional dumpsters to be delivered by the Yurok Tribe to support of Klamath River Cleanup.
 - b. One allocated bin pull to support Crescent City's cleanup of parcels at the end of Fifth Street. **031205**

On a motion by Commissioner Cowan seconded by Commissioner Greenough and unanimously carried on a polled vote, The Del Norte Solid Waste Management Authority approved these requests for Authority-allocated dumpsters:

Two allocated bin pulls, plus the waiver of disposal fees for four additional dumpsters to be delivered by the Yurok Tribe to support of Klamath River Cleanup.

One allocated bin pull to support Crescent City's cleanup of parcels at the end of Fifth Street.

6.2 Discussion and possible action regarding ratifying signature on an Engagement letter with Bickmore for OPEB Actuarial Evaluation Services not to exceed \$4,700. **180520**

On a motion by Commissioner Greenough seconded by Commissioner Cowan and unanimously carried on a polled vote, The Del Norte Solid Waste Management Authority approved ratifying signature on an Engagement letter with Bickmore for OPEB Actuarial Evaluation Services not to exceed \$4,700.

6.3 Discussion and possible action regarding review, comment and process for approving the draft Del Norte Solid Waste Management Authority Budget for FY 18/19.

On a motion by Commissioner Greenough seconded by Commissioner Cowan and unanimously carried on a polled vote, The Del Norte Solid Waste Management Authority approved the draft Del Norte Solid Waste Management Authority Budget for FY 18/19.

6.4 Discussion and possible action regarding setting a Special Meeting for Monday May 14, 2018 starting at 4:30 P.M. and cancelling the Regular Authority meeting of May 15, 2018.

The board agreed by Consensus regarding setting a Special Meeting for Monday May 14, 2018 starting at 4:30 P.M. and cancelling the Regular Authority meeting of May 15, 2018.

6.5 Discussion and possible approval of sending letters opposing AB 2921 (Low)

The board agreed by Consensus to the approval of sending letters opposing AB 2921 (Low)

7. ADJOURNMENT

Adjourn to the next Special Meeting of the Del Norte Solid Waste Management Authority scheduled for 4:30 P.M., 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the authority, the Chair adjourned the meeting at 5:03 P.M., until the special meeting on Monday May 14th 2018



Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date 05 / 14 / 2018

ATTEST:



Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date 05 / 14 / 2018

Submitted:



Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 05 / 14 / 2018