

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY  
CITY OF CRESCENT CITY  
COUNTY OF DEL NORTE  
STATE OF CALIFORNIA**

**Regular Session, Tuesday March 20, 2018, 3:30 PM**

**MINUTES**

**PRESENT:** Commissioner Lori Cowan  
Commissioner Jason Greenough  
Commissioner Chris Howard, Vice Chair  
Commissioner Blake Inscore, Chair  
Commissioner Eli Naffah, Secretary  
Director Tedd Ward  
Legal Counsel Martha Rice  
Authority Treasurer/Controller Rich Taylor  
Acting Authority Clerk Katherine Brewer

**ABSENT:** none

**ALSO PRESENT:** David Slagle, Interim CEO Hambro Waste Solutions Group  
Joel Wallen, Hambro Waste Solutions Group

**3:30 PM CALL MEETING TO ORDER**

Chair Inscore called the meeting to order in regular session at 3:31 p.m. Roll was taken with Commissioners Cowan, Naffah, Inscore, Greenough and Howard present.

**PLEDGE OF ALLEGIANCE**

The pledge was led by Chair Inscore.

**3:30 PM PUBLIC COMMENTS:**

There were no public comments.

**OPEN SESSION ITEMS:**

**1. CONSENT AGENDA**

- 1.1 Approve minutes, Regular Session, Tuesday, February 20, 2018.
- 1.2 Acknowledge receipt of letter dated February 21, 2018 from Recology Del Norte requesting annual CPI-based rate adjustment. **180510**

- 1.3 Acknowledge receipt of letter dated February 20, 2018 from Hambro/WSG requesting annual CPI-based rate adjustment. **080104**
- 1.4 Approve payment of claim 8115 to American Restore, Inc. for invoice #1 in the amount of \$165,030.03.
- 1.5 Approve payment of claim 8138 to Lawrence & Associates for invoice 25105 in the amount of \$8,536.05.
- 1.6 Approve budget transfer for FY 17/18 in the amount of \$2,600.00.  
**022101**

## **END CONSENT AGENDA**

On a motion by Commissioner Howard, seconded by Commissioner Greenough, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1 to 1.6.

### **2. TREASURER'S REPORTS**

**Agenda items 2.1 through 2.5 are provided for information only**

- 2.1 Director's Report for March 2018. **231501**
- 2.2 Treasurer/Controller Reports for January 2018.
- 2.3 Claims approved by Director & Treasurer for February 2018. **031202**
- 2.4 Monthly Cash and Charge Reports for February 2018.
- 2.5 Earned Revenue Comparisons between FY16/17 and FY17/18.

The above-listed reports were presented and accepted.

## **DISCUSSION/ACTION ITEMS**

### **3. LANDFILL POSTCLOSURE**

- 3.1 Status report regarding letter of 08 March 2018 from Susan Markie of CalRecycle approving a reduction to the Post-Closure Financial Assurance Multiplier for the Crescent City Landfill. **060901**

Director Ward reported that approval of a reduction to the Post-Closure Financial Assurance Multiplier would reduce Crescent City Landfill liability by \$218,719.00. The reduction would be reflected on the District's financial statements after the audit for fiscal year 18/19.

### **4. COLLECTIONS FRANCHISE – No Items**

### **5. TRANSFER STATION**

- 5.1 Status report regarding the Free Mattress Recycling Event of March 17<sup>th</sup>, 2018.

Director Ward reported that 420 mattresses were collected at the Free Mattress Recycling Event on March 17. Of those 420, 360 were taken for recycling into oil filters, new steel and other materials. The remaining 60 mattresses were too deteriorated to recycle and would go to the landfill. The next collection event would be held on June 16.

## **6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS**

### **6.1 Discussion and possible action regarding adoption of Authority Ordinance 2018-01 REPEALING ORDINANCE 97-04 AND ADOPTING NEW INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM CONSTRUCTION COST ACCOUNTING ACT [Public Contract Code Section 22000, et seq.]**

On a motion by Commissioner Howard, seconded by Commissioner Cowan, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority voted to continue discussion and possible action regarding adoption of Authority Ordinance 2018-01 REPEALING ORDINANCE 97-04 AND ADOPTING NEW INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM CONSTRUCTION COST ACCOUNTING ACT [Public Contract Code Section 22000, et seq.] to the next meeting.

### **6.2 Discussion and possible action regarding nominees for the 2018 Green Ribbon Awards. 071805**

On a motion by Commissioner Howard, seconded by Commissioner Cowan, and carried by voice vote, the Del Norte Solid Waste Management Authority approved the following list of Nominees to receive 2018 Green Ribbon Awards:

- Yurok Tribal Council – Louisa McCovey
- Inter Faith Council
- Surfrider Del Norte – Walter Mackelberg
- CA Dept. of Fish and Wildlife, Gerry Hemmingsen & Helen Ferguson, Pacific Shores Property Owners' Association
- Take a Bite Out of Blight – Roger Gitlin
- Smith River Alliance – Grant Werschull
- Hambro/WSG – David Slagle & Randy Scott
- West Park Properties – Richard Knudsen
- Home Depot
- WalMart

## **7. ADJOURNMENT**

Adjourn to the next Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 p.m., Tuesday April 17, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

Board members discussed changing the date of the May meeting and directed that this item should appear on the next agenda.

There being no further business to come before the Authority, the Chair adjourned the meeting at 4:02 p.m., until the Regular Meeting on April 17, 2018.



Blake Inscore, Chair  
Del Norte Solid Waste Management Authority

Date 04/19/18

ATTEST:



Eli Naffah, Secretary  
Del Norte Solid Waste Management Authority

Date / /

Submitted:



Katherine Brewer, Acting Clerk  
Del Norte Solid Waste Management Authority

Date 04/19/18