

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

MINUTES

Regular Session Tuesday September 19, 2017, 3:30 PM

PRESENT: Commissioner Chris Howard, Vice Chair
Commissioner Blake Inscore, Chair
Commissioner Jason Greenough
Commissioner Lori Cowan
Commissioner Eli Naffah
Director Tedd Ward
Legal Counsel Martha Rice
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor

ALSO PRESENT: Joel Wallen, Hambro /WSG
David Slagle, interim CEO Hambro/ WSG

3:30 PM CALL MEETING TO ORDER:

Chair Inscore called the meeting to order in regular session at 3:31 P.M. Roll was taken with all commissioners present as indicated.

PLEDGE OF ALLEGIANCE: The Pledge was led by Commissioner Cowan

PUBLIC COMMENTS:

At 3:32 P.M., Chair Inscore called for public comments, seeing none, the Chair then closed the public comment period.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday August 15, 2017. **022101**
- 1.2 Approve budget transfer for FY 17/18 in the amount of \$109,000.00 **022101**

END CONSENT AGENDA

On a motion by Commissioner Howard, seconded by Commissioner Cowan, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted consent agenda, consisting of items 1.1, and 1.2 as presented.

ENTD OCT 18 2017

2. DIRECTOR'S & TREASURER'S REPORTS:

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report **231501**
- 2.2 Treasurer/Controller Reports for July 2017 **201803**
- 2.3 Claims approved by Director for August 2017 **031202**
- 2.4 Monthly Cash and Charge Reports for August 2017 **201803**
- 2.5 Earned Revenue Comparisons between FY16/17 and FY17/18 **201803**

The above listed reports were presented and accepted.

DISCUSSION/ACTION ITEMS:

3. LANDFILL POSTCLOSURE

- 3.1 Discussion and possible acceptance of the Hemmingsen Construction's bid for the storm-related Landfill Repair Project in an amount not-to-exceed \$97,650.00. **120105**

On a motion by Commissioner Cowan, seconded by Commissioner Greenough, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the Hemmingsen Construction's bid for the storm-related Landfill Repair Project in an amount not-to-exceed \$97,650.00.

4. COLLECTIONS FRANCHISE

- 4.1 Status report regarding Recology Del Norte's processing of recyclables at the Samoa facility. **180510**

The above status report was presented by Director Ward, at the request of Recology's Jeremy Herber, and was accepted. **Ward also states that Recology may use the Julindra property and facilities as a place to sort corrugated cardboard and possibly other recycling. Recology has said at this time they have no interest in running a buy back facility.**

5. TRANSFER STATION

- 5.1 Discussion and possible action regarding the resignation of Wes White as CEO of Hambro/WSG.

Dave Slagle, the Interim CEO of HAMBRO/WSG introduced himself to the Board and stated the Hambro/WSG was researching the potential to provide buy back services.

- 5.2 Discussion and possible action regarding Operations Change Order 26, adjusting operations fees. **180501**

On a motion by Commissioner Howard, seconded by Commissioner Greenough, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted Operations Change Order 26, adjusting operations fees.

On a motion by Commissioner Howard, seconded by Commissioner Greenough, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved the Settlement Agreement and General Release associated with the resolution of the dispute that prompted this Change Order.

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS:

- 6.1 Discussion and possible approval of "Bad Debts to Be Written Off at the End of Fiscal Year 2016/2017." **012101**

On a motion by Commissioner Howard, seconded by Commissioner Naffah, and unanimously carried on a polled vote, The Del Norte Solid Waste Management Authority approved and adopted of "Bad Debts to Be Written Off at the End of Fiscal Year 2016/2017."

- 6.2 Discussion and possible action regarding a letter of engagement with Patel & Associates to complete an audit for the Authority for fiscal year 16/17 for an amount not to exceed \$10,500.00. **012101**

On a motion by Chair Inscore, seconded by Commissioner Naffah, and unanimously carried on a polled vote, The Del Norte Solid Waste Management Authority approved and adopted a letter of engagement with Patel & Associates to complete an audit for the Authority for fiscal year 16/17 for an amount not to exceed \$10,500.00.

- 6.3 Discussion and possible approval regarding four requests for allocations of Authority-allocated bin pulls: **031205**
- a. Retroactive approval of one bin supporting the annual Find Your Park Event and
 - b. Retroactive approval of one bin supporting Grills Gone Wild
 - c. Retroactive approval of four bins supporting the annual Beach Cleanup September 15 -18, 2017.
 - d. Retroactive approval of one bin supporting the Annual Household Hazardous Waste Event on September 16, 2017.
 - e. Approval of 1 bin for Blues, Brews, and Cruise on Oct. 6, 2017.
 - f. Approval of 2 bins supporting the Annual Sea Cruise on Oct. 7, 2017. **

On a motion by Commissioner Cowan, seconded by Commissioner Greenough, and unanimously carried on a polled vote, The Del Norte Solid Waste Management Authority approved and adopted approval regarding six requests for allocations of Authority-allocated bin pulls

7. CLOSED SESSION ITEMS:

7.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Gov't code 54957) Title: Director

The Chairman recessed the regular meeting of the Del Norte Solid Waste Management Authority and convened in closed session at 4:05 P.M. The closed session was adjourned at 4:11 P.M. and the meeting reconvened immediately in open session. Counsel reported that no action was taken during closed session.

8. ADJOURNMENT

Adjourn to the next Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M. Tuesday October 17, 2017 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chair adjourned the meeting at 4:11 P.M., until the regular meeting on October 17, 2017



Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date 10 / 17 / 17

ATTEST:



Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date 10 / 17 / 17

Submitted:



Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 10 / 17 / 17