

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY  
CITY OF CRESCENT CITY  
COUNTY OF DEL NORTE  
STATE OF CALIFORNIA**

**Special Session, Tuesday April 11, 2017, 3:30 PM**

PRESENT: Commissioner Lori Cowan  
Commissioner Jason Greenough  
Commissioner Chris Howard, Vice Chair  
Commissioner Blake Inscore, Chair  
Commissioner Eli Naffah, Secretary  
Director Tedd Ward  
Legal Counsel Martha Rice  
Authority Treasurer/Controller Rich Taylor  
Authority Clerk Katherine Brewer

ABSENT: none

ALSO PRESENT: Heidi Kunstal, Del Norte County Community Development Director  
Dominic Mello, Del Norte County Code Enforcement Officer  
Brian McNalley, Del Norte County Department  
of Environmental Health  
Wes White, Hambro / Waste Solutions Group  
Jeremy Herber, Recology Del Norte

**3:30 PM CALL MEETING TO ORDER**

Chair Inscore called the meeting to order in special session at 3:30 p.m.

Roll was taken with Commissioners Cowan, Greenough, Howard, Inscore, and Naffah present.

**PLEDGE OF ALLEGIANCE**

The pledge was led by Chair Inscore.

**OPEN SESSION ITEMS:**

Items were taken out of order.

**6.2** Discussion, possible action and presentation of 2017 Green Ribbon Awards. **071805**

Green Ribbon awards were presented to the following:

- Walter Mackelburg of Surfrider Foundation
- Corey Munger's 5<sup>th</sup> Grade Class at Mary Peacock School
- Ross Morgan of Mary Peacock School
- Janet Gilbert of Tolowa Dunes Stewards
- Sandra Jerabek of Tolowa Dunes Stewards
- Stephen "Broomslayer" Gibbs of Tolowa Dunes Stewards
- Kane Jackson of Tolowa Dunes Stewards
- Mitsi Risai of Tolowa Dunes Stewards
- Melissa McDowell of Tolowa Dunes Stewards
- Eileen Cooper of Tolowa Dunes Stewards
- Craig Strong of Tolowa Dunes Stewards
- Donna Thompson of Tolowa Dunes Stewards
- Julie Badorek & the Julindra Recycling Staff
- Deborah White & Gasquet Mountain School

## **7. ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY**

- 7.1** Update on a letter received from the Department of Motor Vehicles regarding agency costs associated with implementing the extension of the Abandoned Vehicle Abatement Fee Program for Del Norte County.

**010203**

The Chair recessed the meeting of the Del Norte Solid Waste Management Authority at 3:39 p.m., and immediately convened as the Abandoned Vehicle Abatement Service Authority (AVA) with Commissioners Cowan, Greenough, Howard, Inscore, and Naffah present.

Community Development Department Director Heidi Kunstal summarized a letter from the Department of Motor Vehicles received by AVA informing them that they would be responsible for paying an extension implementation fee of \$11,188.41 in order to continue participation in the AVA program. Should the AVA withdraw from the program, it would be subject to a fee of approximately \$30,000.00.

Commissioners Cowan and Howard were going to be in Sacramento in May. They made plans to lobby on this issue because of the high cost to rural counties.

- 7.2** Discussion and possible action regarding the draft budget proposed for FY 17/18 for the Del Norte Abandoned Vehicle Service Abatement Authority.

**010203**

On a motion by Commissioner Howard, seconded by Commissioner Cowan, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved the draft budget proposed for FY 17/18 for the Del Norte Abandoned Vehicle Service Abatement Authority.

Eileen Cooper, County resident, proposed charging property owners at Pacific Shores for vehicles and trash dumped at their undeveloped subdivision.

The Chair adjourned the meeting of the Abandoned Vehicle Abatement Service Authority at 3:48 p.m. and immediately reconvened as the Del Norte Solid Waste Management Authority.

## **PUBLIC COMMENTS:**

Bill Lonsdale, City resident, commended Recology for the recycling flyer he had recently received in the mail. He felt it would be very helpful.

Eileen Cooper, County resident, encouraged the Board to donate a bin to the Klamath River Clean-up event this year.

## **1. CONSENT AGENDA**

- 1.1 Approve minutes, Regular Session, Tuesday, March 21, 2017.
- 1.2 Approve payment of claim 7859 to North Coast Laboratories in the amount of \$10,449.00 for invoices 132530 and 132531.
- 1.3 Approve a FY 16/17 budget transfer in the amount of \$200. **022101**
- 1.7 \*ADDED ITEM\* Approve request from the Yurok Tribe for one Authority-allocated bin pull to support the annual Klamath River Clean-up on April 15.

## **END CONSENT AGENDA**

On a motion by Commissioner Howard, seconded by Commissioner Greenough, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1 to 1.4.

## **2. DIRECTOR'S & TREASURER'S REPORTS**

**Agenda items 2.1 through 2.5 are provided for information only**

- 2.1 Director's Report. **231501**
- 2.2 Treasurer/Controller Reports for February 2017.
- 2.3 Claims approved by Director for March 2017.
- 2.4 Monthly Cash and Charge Reports for March 2017.
- 2.5 Earned Revenue Comparisons between FY15/16 and FY16/17.

The above-listed reports were presented and accepted.

## **DISCUSSION/ACTION ITEMS**

### **3. LANDFILL POSTCLOSURE – No Items**

### **4. COLLECTIONS FRANCHISE**

- 4.1** Discussion and possible action regarding status report from the Recycling and Processing Ad Hoc committee's discussions with Recology Del Norte regarding strategies to reduce the proportion of contamination in recyclable materials collected in Del Norte County, and possible scheduling of a Special Authority Meeting on April 27<sup>th</sup> devoted to this topic. **180510**

A lengthy discussion was held. Director Ward summarized recent meetings of the Recycling and Processing Ad Hoc Committee with Jeremy Herber of Recology Del Norte. On a motion by Commissioner Naffah and seconded by Commissioner Howard, the Board unanimously agreed to schedule a special Town Hall meeting on April 27<sup>th</sup>, starting at 5:30 PM to discuss possible strategies to reduce the proportion of trash and other contaminating materials in Recology Del Norte's recycling programs. Staff were directed to promote this meeting using advertisements on local radio stations and in the Del Norte TriPLICATE.

On a motion by Commissioner Howard and seconded by Commissioner Greenough, the Authority Board unanimously agreed to Recology Del Norte's request to relocate the community recycling bins from the Del Norte County Fairgrounds to the Del Norte County Transfer Station, and changed the annual number of Authority-allocated bin pulls from 20 to 21.

Eileen Cooper suggested that the Authority use the space on the concrete walls of the Del Norte County Transfer Station facing Elk Valley Road for outreach.

### **5. TRANSFER STATION**

- 5.1** Discussion and possible action regarding management of home-generated sharps in Del Norte County. **190801**

Director Ward described current management of home-generated sharps in Del Norte County. Brian McNalley of the Del Norte County Department of Environmental Health explained his reasons for requiring the sharps be placed in FDA-approved sharps containers before being brought to a sharps drop-off location. No action was taken.

Janet Gilbert suggested that there be a public receptacle for sharps.

## **6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS**

**6.1** Discussion and possible action regarding review, comment and process for approving the proposed Authority Budget for Fiscal Year 2017 / 2018.

### **022102**

Director Ward presented a summary of the proposed budget and highlighted changes to the budget compared to the prior fiscal year. Commissioner Howard requested that the presented budget include an Over/Under column comparing the fiscal years. By consensus, staff were directed to transmit the proposed budget to the Del Norte County Board of Supervisors and the Crescent City Council as required under the Second Amended Joint Powers Agreement and return with any written comments that are adopted by either of these boards.

**6.3** Discussion and possible cancellation of the Regular Authority meeting scheduled for April 18, 2017.

On a motion by Commissioner Howard, seconded by Commissioner Cowan, and adopted by a unanimous vote, the regular Authority meeting scheduled for April 18<sup>th</sup>, 2017 was cancelled.

## **8. CLOSED SESSION ITEMS**

**8.1** CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Pursuant to Government Code Section 54956.9(d)(2),(4):  
One case.

**8.2** PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Gov. Code Section 54957) (Title: Director)

The Chair recessed the open meeting of the Del Norte Solid Waste Management Authority and convened in closed session at 5:04 P.M. The closed session was adjourned at 5:28 P.M. and the meeting reconvened immediately in open session. Counsel reported that no action was taken.

## **9. ADJOURNMENT**

At 5:28 P.M., Chair Inscore adjourned to the Special Meeting of the Del Norte Solid Waste Management Authority scheduled for 5:30 p.m., April 27, 2017 at the Crescent City Waste Water Treatment Plant Meeting Room, 210 Battery Street, in Crescent City.

There being no further business to come before the Authority, the Chair adjourned the meeting at 5:28 P.M., until the Special Meeting on April 27, 2017.

\_\_\_\_\_  
Blake Inscore, Chair  
Del Norte Solid Waste Management Authority

Date        /        /

ATTEST:

\_\_\_\_\_  
Eli Naffah, Secretary  
Del Norte Solid Waste Management Authority

Date        /        /

Submitted:

\_\_\_\_\_  
Katherine Brewer, Clerk  
Del Norte Solid Waste Management Authority

Date        /        /