

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY  
CITY OF CRESCENT CITY  
COUNTY OF DEL NORTE  
STATE OF CALIFORNIA**

**Regular Session, Tuesday March 21, 2017, 3:30 PM**

PRESENT: Commissioner Lori Cowan  
Commissioner Jason Greenough  
Commissioner Chris Howard, Vice Chair  
Commissioner Blake Inscore, Chair  
Commissioner Eli Naffah, Secretary  
Director Tedd Ward  
Legal Counsel Martha Rice  
Authority Treasurer/Controller Rich Taylor  
Authority Clerk Katherine Brewer

ABSENT: none

ALSO PRESENT: Ron Fleshman, Authority Gate Employee  
Dominic Mello, Del Norte County Code Enforcement Officer  
Joel Wallen, Hambro Waste Solutions Group  
Wes White, Hambro Waste Solutions Group  
Ed Farewell, Recology Del Norte  
Jeremy Herber, Recology Del Norte

**3:30 PM CALL MEETING TO ORDER**

Chair Inscore called the meeting to order in regular session at 3:31 p.m. He announced that an item had arisen after the posting of the agenda that required action before the next regular meeting. On a motion by Commissioner Howard, seconded by Commissioner Cowan and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved addition of the following item to the current meeting consent agenda:

1.7 Approve one Authority-allocated bin pull and waive disposal charges for two 20 cubic yard bins for the Yurok Tribe in support of the annual Klamath River Cleanup scheduled for April 15<sup>th</sup>, 2017. \*\*

Roll was taken with Commissioners Cowan, Greenough, Howard, Inscore, and Naffah present.

**PLEDGE OF ALLEGIANCE**

The pledge was led by Chair Inscore.

**3:30 PM PUBLIC COMMENTS:**

Bill Lonsdale, City resident, commended Recology for the recycling flyer he had recently received in the mail. He felt it would be very helpful.

Eileen Cooper, County resident, praised the Authority for supporting cleanup events and encouraged the Board to donate a bin to the Klamath River Clean-up event this year.

**OPEN SESSION ITEMS:**

**1. CONSENT AGENDA**

- 1.1 Approve minutes, Regular Session, Tuesday, February 21, 2017.
- 1.2 Acknowledge receipt of letter dated February 28, 2017 from Recology Del Norte requesting annual CPI-based rate adjustment. **180510**
- 1.3 Acknowledge receipt of letter dated March 10, 2017 from Hambro/WSG requesting annual CPI-based rate adjustment. **080104**
- 1.4 Approve request from SURFRIDER foundation for one Authority-allocated bin pull to support a beach cleanup on April 22. **031205**
- 1.5 Approve OPEB payment in the amount of \$11,125.00. **180520**
- 1.6 Approve a FY 16/17 budget transfer in the amount of \$8,274.00. **022101**
- 1.7 \*ADDED ITEM\* Approve request from the Yurok Tribe for one Authority-allocated bin pull and waive disposal charges for two 20 cubic yard bins to support the annual Klamath River Clean-up on April 15. **031205**

**END CONSENT AGENDA**

On a motion by Commissioner Howard, seconded by Commissioner Greenough, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1 to 1.7.

**2. DIRECTOR'S & TREASURER'S REPORTS**

**Agenda items 2.1 through 2.5 are provided for information only**

- 2.1 Director's Report. **231501**
- 2.2 Treasurer/Controller Reports for January 2017.
- 2.3 Claims approved by Director for February 2017.
- 2.4 Monthly Cash and Charge Reports for February 2017.
- 2.5 Earned Revenue Comparisons between FY15/16 and FY16/17.

The above-listed reports were presented and accepted.

## DISCUSSION/ACTION ITEMS

### 3. LANDFILL POSTCLOSURE

- 3.1** Discussion and possible adoption of Resolution 2017-01 DESIGNATING THE AUTHORITY'S AGENT FOR PURPOSES OF MAKING APPLICATION TO CALEMA FOR FEDERAL AND/OR STATE DISASTER ASSISTANCE. **192001**

On a motion by Commissioner Howard, seconded by Commissioner Naffah, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted Resolution 2017-01 DESIGNATING THE AUTHORITY'S AGENT FOR PURPOSES OF MAKING APPLICATION TO CALEMA FOR FEDERAL AND/OR STATE DISASTER ASSISTANCE.

### 4. COLLECTIONS FRANCHISE

- 4.1** Discussion and possible action regarding letter of March 13, 2017 from Recology Del Norte and possible adoption of Collections Change Order 10, making changes to recycling services and processing subcontract requirements. **180510**

Director Ward introduced this item and Jeremy Herber, General Manager for Recology Del Norte, and Ed Farewell, Group Manager for Recology, spoke regarding the need to reduce the proportion of trash in the materials separated for recycling. Public comments were made by Bill Lonsdale, Eileen Cooper, and Linda Sutter. A lengthy discussion amongst the Commissioners followed.

On a motion by Commissioner Howard, seconded by Commissioner Naffah, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority removed items 1 and 3, and approved and adopted item 2 of the presented draft of Change Order 10, which reads as follows:

*(2) In order to give Recology Del Norte additional time to make other processing arrangements, this Change Order temporarily waives the requirements of sections 3.02F, Exhibit C1, Section E (last sentence), and 5.12.A(6) (except the first sentence) for an additional 90 days following the approval of this Change Order. Recology Del Norte will present to the Authority Director a new processing agreement, or combination of processing agreements, meeting the terms described in section 5.12 of the Franchise Collection Agreement within 90 days of the adoption of this Change Order. If such processing agreement cannot be secured within this time, Recology Del Norte must submit a plan describing how necessary recyclable materials processing and marketing services will be retained and the Authority indemnified as described in section 5.12.A(5).*

*Failure to provide such a plan or processing agreement within 90 days of the adoption of this Change Order will constitute a violation of section 5.12.A(6) of the Franchise Collection Agreement.*

By consensus, the Ad Hoc Recycling and Processing Committee (including Commissioners Inscore and Cowan) was asked to consider additional strategies to reduce the proportion of trash in materials separated for recycling by Recology Del Norte, and to bring recommended actions to the next Authority meeting.

- 4.2** Discussion and possible action regarding Recology Del Norte's proposal to modify the collection service standards and rates, and provide all residential/multi-family and commercial cart customers with a 96 gallon trash cart. **180510**

Director Ward introduced this item, and Jeremy Herber described Recology Del Norte's request to alter the service standards so a 96 gallon trash cart would become the 'basic level of service' for most cart customers. If such a change was made, the financial incentive for customers to try to save money by ordering an undersized trash cart would be eliminated for the most part, though service fees would increase for a majority of customers. Public comments were made by Eileen Cooper, Elizabeth Henry, Bill Lonsdale, and Linda Sutter. A lengthy discussion amongst the Commissioners followed. Chair Inscore directed that discussion of this agenda item would be continued during the April Authority meeting.

## **5. TRANSFER STATION**

- 5.1** Discussion regarding a cost analysis for the Gasquet and Klamath small-volume transfer stations. **111201, 091102**

This was an informational item, and no action was taken.

- 5.2** Discussion and possible action regarding the steps to develop a small-volume transfer station to serve the northern portions of Del Norte County. **131801**

On a motion by Commissioner Howard, seconded by Commissioner Inscore, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority directed staff to develop a request for proposals for professional services to develop a small-volume transfer station to serve Fort Dick and Smith River and to bring the request back before the Board at a future meeting.

## **6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS**

- 6.1** Discussion and possible approval of a professional services contract negotiated with Digital Needs Services to provide computer and information

technology services for an annual amount not to exceed \$10,000.00.  
**051701**

On a motion by Commissioner Howard, seconded by Commissioner Cowan, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted a professional services contract negotiated with Digital Needs Services to provide computer and information technology services for an annual amount not to exceed \$10,000.00.

**6.2 Discussion and possible action regarding nominees for 2016 Green Ribbon Awards. 071805**

Board Members agreed by consensus to approve the following list of Nominees and invite their representatives to attend the April Solid Waste Authority Meeting to receive 2016 Green Ribbon Awards:

- Surfrider Foundation – Del Norte Chapter
- Mary Peacock School teacher Corey Munger and his fifth grade class
- Tolowa Dunes Stewards
- Julie Badorek – Julindra Recycling
- Gasquet Mountain School

**7. ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY**

**7.1 Discussion and possible action regarding quarterly report of the Del Norte Abandoned Vehicle Service Abatement Authority. 010203**

The Chair recessed the meeting of the Del Norte Solid Waste Management Authority at 5:50 p.m., and immediately convened as the Abandoned Vehicle Abatement Service Authority (AVA) with Commissioners Cowan, Greenough, Howard, Inscore, and Naffah present. Dominic Mello presented a summary report regarding the activities and status of the budget for the Abandoned Vehicle Abatement Service Authority during the past few months. On a motion by Commissioner Howard, seconded by Commissioner Cowan, and unanimously carried on a polled vote, the Abandoned Vehicle Abatement Service Authority approved and adopted the quarterly report of the Del Norte Abandoned Vehicle Service Abatement Authority.

The Chair adjourned the meeting of the Abandoned Vehicle Abatement Service Authority at 5:52 p.m. and immediately reconvened as the Del Norte Solid Waste Management Authority.

**8. CLOSED SESSION ITEMS**

**8.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Pursuant to Government Code Section 54956.9(d)(4):

Possible initiation of litigation, one case

**8.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code Section 54956.9(d)(1):

*SEIU Local 1021 v. Del Norte Solid Waste Management Authority*  
(PERB UPC SF-CE-1422-M)

The Chair recessed the open meeting of the Del Norte Solid Waste Management Authority and convened in closed session at 5:52 p.m. The closed session was adjourned at 6:15 p.m. and the meeting reconvened immediately in open session. Counsel reported that no action was taken.

**9. ADJOURNMENT**

Adjourn to the Special Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 p.m., April 11, 2017 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chair adjourned the meeting at 6:15 p.m., until the Special Meeting scheduled on April 11, 2017.

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Blake Inscore, Chair  
Del Norte Solid Waste Management Authority

Date        /        /

ATTEST:

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Eli Naffah, Secretary  
Del Norte Solid Waste Management Authority

Date        /        /

Submitted:

\_\_\_\_\_  
Katherine Brewer, Clerk  
Del Norte Solid Waste Management Authority

Date        /        /