DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA

Board of Supervisors Chambers
Flynn Center 981 H Street
Crescent City, CA

Regular Session **Tuesday March 20, 2018** **3:30 PM**

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The Solid Waste Management Authority of the City of Crescent City and the County of Del Norte, State of California, is now meeting in Regular Session. Only those items that indicate a specific time will be heard at the assigned time. All items may be taken out of sequence to accommodate public and staff availability.

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All documents referred to in this agenda are available at the Office of the Del Norte Solid Waste Management Authority at 1700 State Street in Crescent City, between the hours of 8 A.M. and 5 P.M. Monday through Friday OR online at www.recycledelnorte.ca.gov
For more information call 465-1100 or email dnswma@recycledelnorte.ca.gov

3:30 PM **CALL MEETING TO ORDER / ROLL CALL**
PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:

3:30 PM ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. After receiving recognition from the Chair, please give your name and address for the record. Comments will be limited to three minutes.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

1.1 Approve minutes, Regular Session, Tuesday February 20, 2018. **

1.2 Acknowledge receipt of letter dated February 21, 2018 from Recology Del Norte requesting annual CPI-based rate adjustment. **

1.3 Acknowledge receipt of letter dated February 20, 2018 from Hambro/WSG requesting annual CPI-based rate adjustment. **

1.4 Approve payment of claim 8115 to American Restore, Inc. for invoice #1 in the amount of $165,030.03 **

1.5 Approve payment of claim 8138 to Lawrence & Associates for invoice 25105 in the amount of $8,536.05 **

1.6 Approve budget transfer for FY 17/18 in the amount of $2,600.00 **

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

2.1 Director's Report for March 2018. **

2.2 Treasurer / Controller Reports for January 2018 **

2.3 Claims approved by Director & Treasurer for February 2018 **

2.4 Monthly Cash and Charge Reports for February 2018 **

2.5 Earned Revenue Comparisons between FY16/17 and FY17/18 **

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE

3.1 Status report regarding letter of 08 March 2018 from Susan Markie of CalRecycle approving a reduction to the Post-Closure Financial Assurance Multiplier for the Crescent City Landfill. **

4. COLLECTIONS FRANCHISE – No Items

5. TRANSFER STATION

5.1 Status report regarding the Free Mattress Recycling Event of March 17th, 2018.

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

6.1 Discussion and possible action regarding adoption of Authority Ordinance **2018-01 REPEALING ORDINANCE 97-04 AND ADOPTING NEW INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM CONSTRUCTION COST ACCOUNTING ACT [Public Contract Code Section 22000, et seq.] ****

6.2 Discussion and possible action regarding nominees for the 2018 Green Ribbon Awards. **

7. ADJOURNMENT

Adjourn to the next Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M. Tuesday April 17, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

**** Asterisks next to Agenda Item indicates an associated attachment**

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
Minutes

Regular Session **Tuesday February 20, 2018** **3:30 PM**

PRESENT:
Commissioner Chris Howard, Vice Chair
Commissioner Blake Inscore, Chair
Commissioner Jason Greenough
Commissioner Eli Naffah **(Arrived 3:32 P.M.)**
Authority Treasurer/Controller Rich Taylor
Director Tedd Ward
Legal Counsel Martha Rice
Authority Clerk Kyra Seymour

ABSENT:
Commissioner Lori Cowan

ALSO PRESENT:
Joel Wallen, Hambro/WSG
David Slagle, interim CEO Hambro/ WSG
Jeremy Herber, Recology Del Norte

3:30 PM **CALL MEETING TO ORDER / ROLL CALL**
PLEDGE OF ALLEGIANCE

Chair Inscore led the pledge of allegiance.

PUBLIC COMMENTS:

At 3:32 P.M. Chair Inscore called for public comments.

Wes White (county) discussed the need to reduce contamination in recycling in light of China's reduced demand for recycled materials - even loads with low contamination levels – White suggests this issue to be a standing agenda item.

Eileen Cooper (County) discussed having a separate day for recycling pick-up, to increase awareness. Cooper suggests making choices at purchase points that take the waste stream into account.

The Chair asked for any other public comments, seeing none, the Chair closed public comments.

1.1

OPEN SESSION ITEMS:

1. CONSENT AGENDA

1.1 Approve minutes, Regular Session, Tuesday January 16, 2018.
1.2 Approve payment of Claim 8117 to CalPERS in the amount of $163,456.00 **180520**
1.3 Approve budget transfer for FY 17/18 in the amount of $87,132.00 **022101**

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved and adopted consent agenda items 1.1 through 1.3.

END CONSENT AGENDA

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

2.1 Director's Report for February 2018. **231501**
2.2 Treasurer/Controller Reports for December 2017
2.3 Claims approved by Director & Treasurer for January 2017 **031202**
2.4 Monthly Cash and Charge Reports for January 2017
2.5 Earned Revenue Comparisons between FY16/17 and FY17/18

Items 2.1 through 2.5 were presented by Director Ward and accepted.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE

3.1 Discussion and possible action regarding application submitted to the California Office of Emergency Services for reimbursement of $87,132.00 for repair of storm-related damage at the Crescent City Landfill. **192001**

3.2 Discussion and possible action regarding Resolution 2018-02 **AUTHORIZING A PLEDGE OF REVENUE AGREEMENT WITH CALRECYCLE TO PROVIDE FINANCIAL ASSURANCE FOR POSTCLOSURE MAINTENANCE AND CORRECTIVE ACTION OF THE CRESCENT CITY LANDFILL. 060901**

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved and adopted Resolution 2018-02 **AUTHORIZING A PLEDGE OF REVENUE AGREEMENT WITH CALRECYCLE TO PROVIDE**

FINANCIAL ASSURANCE FOR POSTCLOSURE MAINTENANCE AND CORRECTIVE ACTION OF THE CRESCENT CITY LANDFILL.

3.3 Discussion and possible action regarding adoption of a Pledge of Revenue to use funds raised at the Del Norte County Transfer Station as needed to address emergency response and repairs at the Crescent City Landfill. **060901** and (Resolution Book original)

On a motion by Commissioner Howard and seconded by Commissioner Naffah and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved and adopted a Pledge of Revenue to use funds raised at the Del Norte County Transfer Station as needed to address emergency response and repairs at the Crescent City Landfill.

3.4 Status report regarding submittal of the Semi-annual monitoring report for the Crescent City Landfill for July- December 2017. **230101A**

Status report presented to the Del Norte Solid Waste Management Authority and accepted.

4. COLLECTIONS FRANCHISE - No Items

5. TRANSFER STATION - No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

6.1 Discussion and possible action regarding the election of Authority Officers for 2018, including Chair, Vice-Chair and Secretary. **012104**

Discussion was held regarding the election of officers for the Authority, and that the Chair and Vice Chair must be either from the City or the County.

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority elected Commissioner Inscore to a second term as Chair for 2018.

On a motion by Chair Inscore and seconded by Commissioner Naffah and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority elected Commissioner Howard to a second term as Vice-Chair for 2018.

On a motion by Commissioner Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority elected Commissioner Naffah to a second term as Secretary for 2018.

6.2 Discussion and possible action regarding the Independent Auditor's Report from Patel & Associates and the Annual Financial Statements for the Del Norte Solid Waste Management Authority for the year ended June 30, 2017, and associated responses. **012101**

On a motion by Commissioner Howard and seconded by Commissioner Naffah and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved the Independent Auditor's Report from Patel & Associates and the Annual Financial Statements for the Del Norte Solid Waste Management Authority for the year ended June 30, 2017, and associated responses.

6.3 Discussion and possible adoption of Resolution 2018-01, increasing the amount of Imprest Cash for the Del Norte Solid Waste Management Authority from $3,500 to $3,800. **040504** and (Resolution Book original)

On a motion by Commissioner Naffah and seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved adoption of Resolution 2018-01, increasing the amount of Imprest Cash for the Del Norte Solid Waste Management Authority from $3,500 to $3,800.

6.4 Discussion and possible action regarding two requests for Authority-allocated bins pulls: one request from Del Norte Surfrider for three bins, one each to support beach cleanups on February 17th, April 22nd, and July 5th; and one from US. Fish & Wildlife Service to support a broom bash at Pacific Shores on March 24, March 31, or April 7. **031205, 180510**

On a motion by Commissioner Howard and seconded by Commissioner Naffah and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved two requests for Authority-allocated bins pulls: one request from Del Norte Surfrider for three bins, one each to support beach cleanups on February 17th, April 22nd, and July 5th; and one from US. Fish & Wildlife Service to support a broom bash at Pacific Shores on March 24, March 31, or April 7.

6.5 Discussion and possible action regarding advocacy supporting SB 168 (Wieckowski) as amended to establish minimum recycled content for beverage containers. **120502**

On a motion by Commissioner Naffah and seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved advocacy supporting SB 168 (Wieckowski) as amended to establish minimum recycled content for beverage containers.

7. ADJOURNMENT

Chair Inscore adjourned to the next Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M. Tuesday March 20, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

_____ Date / /

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

ATTEST:

_____ Date / /

Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Submitted:

_____ Date / /

Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Recology.
Del Norte
WASTE ZERO

February 21, 2019

Tedd Ward, Director
Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531

Dear Mr. Ward:

As per Section 7.02.A of the current Franchise Agreement, Recology is submitting a written application for the rate adjustment effective July 1, 2018. The adjustment will be based on the February CPI index. The February 2018 index will not be available until March 13, 2018. Therefore, we are requesting rates be adjusted based on the upcoming index and that the new per ton tipping fee be factored in. Please consider this letter to be our application for rate adjustment for the period 7/1/18 to 6/30/19. We request a copy of the Authority's rate calculations as soon as they are available so that we may review them for accuracy.

In addition, all required quarterly reports have been provided to the Authority as required under Section 5.17 of the current Franchise Agreement.

If you have any questions or require any additional information regarding this application, please contact me at 464-4181.

Thank you for your attention to this matter. We look forward to hearing from you.

Sincerely,

Jeremy Herber
General Manager

Cc: Ed Farewell
Tom Norris

2675 Lake Earl Drive, P.O. Box 1933 | Crescent City, CA 95531 | T: 707.464.4181 | recologydelnorte.com
An Employee Owned Company

1.2

2

Hambro/WSG

PO Box 159
Crescent City, CA 95531

Phone 707-465-4656
Fax 707-465-4670

February 20, 2018

Tedd Ward, Director
Del Norte County Solid Waste Authority
1700 State Street
Crescent City, CA 95531

As per our Agreement dated March 3, 2003, Hambro/WSG is respectfully submitting a request for a CPI adjustment.

The CPI increase should cover all areas of our agreement, Operations, Transport and Disposal for the 2018/2019 period.

Respectfully submitted,

Joel K. Wallen

Joel Wallen, General Manger
Hambro WSG, Inc.

1.3

Vendor American Restore, Inc.
15552 Commerce Lane

Huntington Beach CA 92649

COPY

Claim ID: 8115
Page 1 of 1

AUDITOR COPY

Vendor ID:
22040

☐ *PBSP Expense*
☐ *Change of Address*

Special Warrant Routing

Fund	Dept	Line	Proj	Amount	Description
422	421	20180		$165,030.03	INV #1 Transfer Station Floor Repairs
		Total Claim:		$165,030.03	

14

I HEREBY CERTIFY THE ARTICLES OR SERVICES DESCRIBED ON THE ATTACHED INVOICES WERE NECESSARY FOR USE BY THE DEPARTMENT AND HAVE BEEN RECEIVED, AND THAT NO PRIOR CLAIM FOR SAME HAS BEEN

X

Signature of Department Head/Authorized Deputy

2/8/2018
Claim Date

INVOICE #1

APPLICATION AND CERTIFICATE FOR PAYMENT # 1

TO: (Owner)	Del Norte Solid Waste Manageme Authority 1700 State St. Crescent City CA 95531	PROJECT:	Del Note TS Crescent City 1700 State St. Crescent City CA 95531	APPLICATION NO:	1
				PERIOD FROM:	11/28/17
				PERIOD TO:	02/05/18
FROM: (Contractor)	American Restore, Inc. 15552 Commerce Lane Huntington Beach CA 92649	VIA: (Architect)	MAIL VIA OWNER	PROJECT NO:	3184P
				CONTRACT DATE:	11/28/17

COPY

CONTRACT FOR: Transfer Station Floor Repairs

CONTRACTOR'S APPLICATION FOR PAYMENT

1. Original Contract Sum	$	165,030.03
2. Net change by Change Orders	$	0.00
3. Contract Sum to Date	$	165,030.03
4. Total Completed & Store to Date	$	165,030.03
5. Retainage		
a. 0.00 % of Complete Work	$	0.00
b. 0.00 % of Stored Materials	$	0.00
Total Retainage	$	0.00
6. Total Earned Less Retainage	$	165,030.03
7. Less Previous Certificates for Payment	$	0.00
8. **Current Payment Due**	$	**165,030.03**
9. Balance to Finish, including Retainage	$	0.00

Change Order Summary	Additions	Deductions
Approved Previous Months	0.00	0.00
Approved this Month	0.00	0.00
Totals	0.00	0.00
Net Changes by Change Order	0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the contractor for Work for which Previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Date:

State of:
County of:
Subscribed and sworn to before me this day of

Notary Public:

My commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....$ By: Date:

22040
20180

RECEIVED
FEB 08 2018
DNSWMA

American Restore, Inc.

PROJECT NO.: 3184P

APPLICATION AND CERTIFICATE FOR PAYMENT # 1

Date: 02/05/18

A	B	C	D	E	F	G		H	I
			Work Completed						
Item No.	Description of Work	Scheduled Value.	From Previous Application (D+E).	This Period	Materials Presently Stored (Not in D or E)	Total Completed And Stored To Date (D+E+F)	% (G/C)	Balance to Finish (C-G)	Retainage
1	Notice of Award	165030.03	0.00	165030.03	0.00	165030.03	100.00	0.00	0.00
	*** Totals ***	165030.03	0.00	165030.03	0.00	165030.03	100.00	0.00	0.00

COPY

PO 441211

Vendor Lawrence & Associates
3590 Iron Court

Shasta Lake CA 96019

COPY

Claim ID: 8138
Page 1 of 1

AUDITOR COPY

Vendor ID: 10560

☐ *PBSP Expense*
☐ *Change of Address*

Special Warrant Routing

Fund	Dept	Line	Proj	Amount	Description
422	421	20231		$8,365.05	INV 25105 PRO 015063.00 February 2018
		Total Claim:		$8,365.05	

15

I HEREBY CERTIFY THE ARTICLES OR SERVICES DESCRIBED ON THE ATTACHED INVOICES WERE NECESSARY FOR USE BY THE DEPARTMENT AND HAVE BEEN RECEIVED, AND THAT NO PRIOR CLAIM FOR SAME HAS BEEN

X

Signature of Department Head/Authorized Deputy

3/8/2018
Claim Date

COPY

LAWRENCE & ASSOCIATES
ENGINEERS & GEOLOGISTS
3590 Iron Court
Shasta Lake, CA 96019
530.275.4800 www.lwrnc.com

Project Manager: Bonnie Lampley

February 26, 2018
Project No: 015063.00
Invoice No: 25105

RECEIVED
MAR 08 2018
DNSWMA

10560
20231

Del Norte Solid Waste Management Authority
Mr. Tedd Ward
1700 State Street
Crescent City, CA 95531

Project 015063.00 ENVIRONMENTAL SERVICES CRESCENT CITY LF

Work Performed from February 1, 2018 to February 28, 2018

Task 005 2nd HALF 2016 & 1st HALF 2017 GW MON RPT

Professional Personnel

	Hours	Rate	Amount	
Gartner, Bryan	.50	115.00	57.50	
Totals	.50		57.50	
Total Labor				**57.50**
		Total this Task		**$57.50**

Task 006 MISC. CONTINUING TECH. SUPPORT

Professional Personnel

	Hours	Rate	Amount	
Beers, Jody	4.25	75.00	318.75	
Brackett, Della	5.50	65.00	357.50	
Brown, David	24.50	140.00	3,430.00	
Brown, David	8.00	85.00	680.00	
Coles, Clayton	.25	135.00	33.75	
Gartner, Bryan	3.00	115.00	345.00	
Kirk, David	.50	135.00	67.50	
Lampley, Bonnie	18.75	135.00	2,531.25	
Totals	64.75		7,763.75	
Total Labor				**7,763.75**
		Total this Task		**$7,763.75**

Task 008 ONSITE PROFESSIONAL SERVICES

Unit Billing

543.80

Continued On Next Page

Invoice Terms: Net 30 ~There will be a 1.5% finance charge per month on all past due invoices~

Billing Limits	Current	Prior	To-Date
Total Billings	543.80	4,697.50	5,241.30
Limit			6,079.00
Remaining			837.70

Total this Task **$543.80**

COPY

Total this Invoice **$8,365.05**

Billing Backup

Monday, March 5, 2018
11:29:48 AM

Lawrence & Associates Invoice 25105 Dated 2/26/2018

Project 015063.00 ENVIRONMENTAL SERVICES CRESCENT CITY LF

COPY

Task 005 2nd HALF 2016 & 1st HALF 2017 GW MON RPT

Professional Personnel

		Hours	Rate	Amount	
AG - Gartner, Bryan	1/26/2018	.50	115.00	57.50	
Assist with 2H and annual 2017 monitoring report					
Totals		.50		57.50	
Total Labor					**57.50**
			Total this Task		**$57.50**

Task 006 MISC. CONTINUING TECH. SUPPORT

Professional Personnel

		Hours	Rate	Amount
C2 - Beers, Jody	1/15/2018	.50	75.00	37.50
Drafting- GW Aug. 17				
C2 - Beers, Jody	1/18/2018	.75	75.00	56.25
Drafting- GW Aug. 17 Edits				
C2 - Beers, Jody	1/23/2018	.25	75.00	18.75
Drafting- GW Aug. 17 Edits				
C2 - Beers, Jody	1/30/2018	.25	75.00	18.75
Drafting- GW Edits and PDF				
C2 - Beers, Jody	2/7/2018	2.00	75.00	150.00
Drafting- Ramp-Floor Repair As-Built				
C2 - Beers, Jody	2/8/2018	.50	75.00	37.50
Drafting- Ramp-Floor Repair As-Built, Edits & PDF				
CL - Brackett, Della	1/26/2018	1.50	65.00	97.50
Edit 2H17 & Annual Groundwater-Monitoring Report.				
CL - Brackett, Della	1/30/2018	4.00	65.00	260.00
Edit 2H17 & Annual Groundwater-Monitoring Report.				
TT - Brown, David	2/1/2018	4.00	85.00	340.00
Travel to Siskiyou				
SE - Brown, David	2/2/2018	10.00	140.00	1,400.00
Onsite - Day 1 Construction - pre-construction review in the morning and discussion with Ted & Kyra onsite. Pre-construction review w/ American Restore, onsite CQA during day one construction.				
SE - Brown, David	2/3/2018	9.00	140.00	1,260.00
Day 2 Floor and Ramp Repair Construction CQA				
TT - Brown, David	2/3/2018	4.00	85.00	340.00
Travel back to Redding				
SE - Brown, David	2/4/2018	2.00	140.00	280.00
Video-Editing. Prepared a time-lapse video per Tedd's request.				
SE - Brown, David	2/5/2018	2.00	140.00	280.00
Video - edits and upload of the time-lapse. Redline of Asbuilt for drafting				

SE - Brown, David	2/6/2018	1.00	140.00	140.00	
Review of American Restore invoicing and contractural obligations per Tedd's request. Memo to Authority.					
SE - Brown, David	2/8/2018	.50	140.00	70.00	
Reviewed CAD as-builts - forward to contractor to confirm.					
SG - Coles, Clayton	2/5/2018	.25	135.00	33.75	
Rveiw edit video					
AG - Gartner, Bryan	1/23/2018	1.50	115.00	172.50	
Assist with 2H and annual 2017 monitoring report					
AG - Gartner, Bryan	1/24/2018	1.50	115.00	172.50	
Assist with 2H and annual 2017 monitoring report					
SG - Kirk, David	1/30/2018	.50	135.00	67.50	
Edit report; pdf report to Client					
SG - Lampley, Bonnie	1/9/2018	2.00	135.00	270.00	
Prepare 2nd half 2017 groundwater report					
SG - Lampley, Bonnie	1/10/2018	3.50	135.00	472.50	
Prepare 2nd half 2017 groundwater report					
SG - Lampley, Bonnie	1/22/2018	3.25	135.00	438.75	
Prepare 2nd half 2017 landfill report					
SG - Lampley, Bonnie	1/23/2018	6.00	135.00	810.00	
Prepare 2nd half 2017 landfill report					
SG - Lampley, Bonnie	1/31/2018	4.00	135.00	540.00	
Finalize 2nd half report					
Totals		64.75		7,763.75	
Total Labor					**7,763.75**
			Total this Task		**$7,763.75**

COPY

Task 008 ONSITE PROFESSIONAL SERVICES

Unit Billing

2/2/2018	Per Diem	1.0 pers./day @ 120.00	120.00	
2/3/2018	Per Diem	1.0 pers./day @ 120.00	120.00	
2/2/2018	To and from site	217.0 miles @ 0.70	151.90	
2/3/2018	To and from site	217.0 miles @ 0.70	151.90	
				543.80
			Total this Task	**$543.80**
			Total this Project	**$8,365.05**
			Total this Report	**$8,365.05**

Del Norte County Budget Transfer Request FY 17/18

Department Name	Fund	Dept.	Line Item	Description	Budget Transfer Amount(s) Reduce Expenditures or Increase Revenue	Budget Transfer Amount(s) Increase Expenditures or Reduce Revenue
Solid Waste	422	421	20221	Printing		$ 200
Solid Waste	422	421	20237	Credit Card Service Fees		$ 2,400
Solid Waste	422	421	81000	Contingency	$ 2,600	
				Total Amounts	$ 2,600	$ 2,600

Department complete and send to Auitor's Office for transfer number before sending to

Department Justification - Include cover letter that addresses the following: 1) Reason for request; 2) Why sufficient balances exist to finance transfer; 3) Why request

Jedd Ward
Department Head Signature

13 MAR 2018
Date

Auditor's Office: Sufficient balances exist per above
(Under $100 Auditor's Office approves)

Deputy Auditor-Controller _____ Date _____

TR No. _____ Budget Revision No. _____

_____Includes Revenue Appropriation _____Requires 4/5ths Vote

County AdministrativeOfficer:
(Under $1000 - CAO approves)

Recommendation:
Approve _____
Deny _____
Submit for Board approval _____

County Administrative Officer _____ Date _____

Passed by Board of Commissioners of the Del Norte Solid Waste Management Authority on 20 March 2018.

Ayes:
Noes:
Absent:

Attest: Clerk of the Board

By: _____
Kyra Seymour

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Director's Report

Date:	13 March 2018
To:	Commissioners of the Del Norte Solid Waste Management Authority
From:	Tedd Ward, M.S. – Director
Reporting Period:	15 February 2018 – 12 March 2018
Attachments:	Recology Del Norte reports re. recycling contamination Letter to California Assemblymember Bloom regarding a review of the Mattress Recycling Council's activities in Del Norte County

File Number: **231501 – Authority Work Plans**

Summary: The Del Norte Solid Waste Management Authority continues to operate the Klamath, Gasquet and Del Norte County Transfer Stations and to provide required monitoring, accounting and reports to overseeing agencies. Authority staff provide these services without any financial support from the City of Crescent City or the County of Del Norte, and without receiving a penny of taxes. The rates charged at Authority-managed facilities continue to be lower than any comparable facilities in Humboldt or Curry Counties.

All Authority facilities will be closed Easter Sunday, April 1st.

Consent Agenda Items: **Agenda Item 1.2** and **Agenda Item 1.3** are requests from Recology Del Norte and Hambro/WSG respectively, requesting that their service fees be adjusted based on changes to the Consumer Price Index (CPI), in accord with our agreements. Staff will prepare Change Orders for review and possible adoption at (or before) the May Authority meeting. Rate changes will be effective starting on 01 July 2018, and will be based on the CPI for March 2018 which is not yet available.

All claims larger than $5,000 (which are not regular monthly payments to Hambro/WSG for transfer station operations services) must be separately approved by the Authority Board. Claims under agenda items 1.4 and 1.5 are both over $5,000.

Agenda Item 1.4 is the final payment to American Restore for completing the transfer station floor and ramp repairs. This was the most significant repair completed at the Del

Norte County Transfer Station since the facility opened in March 2005, and this repair project was completed on-time and for the amount proposed.

Agenda Item 1.5 is a payment to Lawrence & Associates for their construction quality assurance services associated with the floor and ramp repair as well as their services preparing our semi-annual monitoring reports regarding the Crescent City Landfill to the Regional Water Quality Control Board.

Agenda Item 1.6 is a budget transfer, adding to the budget line 20237 for credit card service fees, and a small amount to the printing budget. The increase in credit card service fees is associated with an increasing number of customers using credit or debit cards for payment at the Del Norte County Transfer Station. These expenses will be covered by reducing the $4,200 remaining as Contingency by $2,600.

Facilities: During this period, staff worked with Hi-Tech Security and Andrew Butcher of Digital Needs Services to upgrade our security system and install three new cameras at the Del Norte County Transfer Station. This work is still not completed.

Landfill Postclosure: **Agenda Item 3.1** is CalRecycle's acceptance of a reduction in the post-closure financial assurance multiplier for the Crescent City Landfill from 21 to 19. CalRecycle would not approve the Authority's request for this reduction until a revised Pledge of Revenue was adopted. **This approval has reduced the assessed liability of the Crescent City Landfill, and thereby improved the Authority's net position by $218,719.** This will be reflected in the financial statements for FY 18/19 when those are completed next year.

Collections and Processing: Following radio ads and inserts mailed to their collection customers, Recology Del Norte has started tagging customers' carts who continue to place black plastic bags in their recycling carts. Recology Del Norte staff have confirmed that Safeway, Home Depot and Ace Hardware each now have these bags in stock and available for sale. Staff have explained that black plastic bags may still be used for trash, and materials that should be bagged (opened junk mail, office paper, or paper shreds) may also be placed in cereal boxes or smaller transparent bags before being placed in the recycling carts. Staff are planning for Recology Del Norte to provide an update at the April Authority meeting regarding efforts to reduce the amount of trash in their recycling programs.

Outreach / Events: This past Saturday, March 17th from 9 AM until 4 PM, Facilities & Programs Coordinator Kyra Seymour worked with Hambro/WSG and Mattress Recycling Council (MRC) staff for another Mattress Recycling Event. At this event, up to 4 mattresses or box springs were accepted for no charge from Del Norte County Households. The next Mattress Recycling events are planned for June 16th and

September 15th. Newspaper and radio advertising for these events is paid for by MRC. **Agenda Item 5.1** will be a verbal report on this collection event.

On Friday March 9th, staff worked with KFUG community radio to create a new monthly radio program called 'Rethinking Recycling,' airing on the second Friday of each month at 11:30. Audio files of archived programs will be available on both the KFUG (kfugradio.org) and Authority (recycledelnorte.ca.gov) websites.

Compliance: **Agenda Item 6.1** is for the final adoption of Authority Ordinance 2018-01, Adopting Informal Bid Procedures under the Uniform Construction Cost Accounting Act was passed by the Crescent City Council on 05 February, and passed by the Del Norte County Board of Supervisors on 27 February.

Advocacy: Partially in response to encouragement from the Authority Board to have the interests of this agency represented in Sacramento, Authority Director Tedd Ward has applied and been accepted as a new Boardmember of the California Product Stewardship Council (www.calpsc.org). The Authority was a founding member of this organization, which promotes product stewardship programs in California. Since the opening of the Del Norte County Transfer Station, all new or expanded recycling programs have been varieties of product stewardship programs, including programs for recycling mercury thermostats, paints and stains, household batteries, carpet and carpet padding, and mattresses.

Director Ward also submitted the attached letter to Assemblymember Bloom, who convened a public hearing regarding the status of the beverage container and mattress recycling programs. Staff feel it is important that legislators understand the injustice of the Mattress Recycling Council (MRC) claiming that the $11 per mattress fees were not enough to support free mattress recycling in Del Norte on a daily basis, while concurrently seeking and being granted approval to reduce their fees to $10.50 per mattress statewide.

Last week, Director Ward attended a meeting in Sacramento of the Rural Counties' Environmental Services Joint Powers Authority on March 15th, and for this reason this agenda packet was distributed earlier than usual. Director Ward made a PowerPoint presentation regarding the recent repair of the Del Norte County Transfer Station floor and scale ramp to the group.

Personnel / Staffing: In part due to the extended medical leave for one of our refuse site attendants, this week, Authority staff have opened a recruitment to hire a part-time/temporary extra-help Refuse Site Attendant.

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Monday, March 12, 2018 9:02 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for March 4th, 2018 to March 10th, 2018.

Tedd,

We are continuing to collect approximately 65% - 70% of the recyclable volume in Del Norte.
Recycling stream continues to remain in the area of 15%-20% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads to see if the recent change in banning bags has reduced our contamination in the recycle.
In the past week the biggest change in our recycling collection was on the commercial side. We have seen a small decrease from the residential recycling collection
Program but are hopeful this will improve in the next 30 days. Most retailers have reported bags are in stock and ready with the exception of Ace who should be fully stocked by the week of March 12th.

We have taken many phone calls regarding the Recycling Bag Ban and we will continue to work with our customers to help them recycle correctly.
It has been a month since the roll-out of the bag ban in the recycling and stores have bags available so we will increase our efforts on enforcement moving forward.

The Community bins remain at a high contamination level around 30%-50% depending on location.
Community bins are seeing a higher level of trash bags with trash in them since we implemented the bag ban.
Most of the increase in trash has taken place in the Smith River locations along with locks being cut to access the CRV material.
We are collecting fewer recyclables, and seeing an increase in trash deposits.

The routes that are consistently being processed are the following:

131 Residential Curbside Recycling
132 Residential Curbside Recycling
133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full.
Last week we also processed both recycling bins from the transfer station on State street.

Bettendorf's trailer has the ability to carry 136 Yards of recyclables. Our average weight of material being loaded On the truck as recyclables is approximately **10 to 11 tons each load.**

Last week we delivered 3 loads to Recology Humboldt (Somoa Facility)

Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Best Regards,

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Friday, March 09, 2018 10:26 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for February 25th, 2018 to March 3rd, 2018.

Tedd,

We are continuing to collect approximately 65% - 70% of the recyclable volume in Del Norte.
Recycling stream continues to remain in the area of 15%-20% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads to see if the recent change in banning bags has reduced our contamination in the recycle.
In the past week the biggest change in our recycling collection was on the commercial side. We have seen a small decrease from the residential recycling collection
Program but are hopeful this will improve in the next 30days. Most retailers have reported bags are in stock and ready with the exception of Ace who should be fully stocked by the week of March 12th.

We have taken many phone calls regarding the Recycling Bag Ban and we will continue to work with our customers to help them recycle correctly.
It has been a month since the roll-out of the bag ban in the recycling and stores have bags available so we will increase our efforts on enforcement moving forward.

The Community bins remain at a high contamination level around 30%-50% depending on location.
Community bins are seeing a higher level of trash bags with trash in them since we implemented the bag ban.
Most of the increase in trash has taken place in the Smith River locations along with locks being cut to access the CRV material.
We are collecting fewer recyclables, and seeing an increase in trash deposits.

The routes that are consistently being processed are the following:

131 Residential Curbside Recycling
132 Residential Curbside Recycling
133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full.
Last week we also processed both recycling bins from the transfer station on State street.

Bettendorf's trailer has the ability to carry 136 Yards of recyclables. Our average weight of material being loaded On the truck as recyclables is approximately **10 to 11 tons each load.**

Last week we delivered 3 loads to Recology Humboldt (Somoa Facility)

Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Best Regards,

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Friday, March 09, 2018 10:11 AM
To: Tedd Ward
Subject: FW: Recology Recycling Weekly Update for February 18th, 2018 to February 24th, 2018.

Tedd,

We are continuing to collect approximately 65% - 70% of the recyclable volume in Del Norte.
Recycling stream continues to remain in the area of 18%-25% contamination depending on the locations serviced during the week.

We are still evaluating the recycling loads to see if the recent change in banning bags has reduced our contamination in the recycle.
In the past week the biggest change in our recycling collection was on the commercial side. We have not seen much change from the residential recycling collection
Program at this time. We are still hearing of issues from our retailers saying they have sold out of bags and waiting for distribution to re-stock.

We have taken many phone calls regarding the Recycling Bag Ban and we will continue to work with our customers to help them recycle correctly.
We are still in the roll-out phase of the program and will be performing recycle load inspections to verify the customer change in habits.
Our expectations will be a decrease in contamination in the recycling stream in the first 30 days and improve thereafter.

The Community bins remain at a high contamination level around 30%-45% depending on location.
We will be watching community bins to see if their trash volumes increase.

The routes that are consistently being processed are the following:

131 Residential Curbside Recycling
132 Residential Curbside Recycling
133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full.
Last week we also processed both recycling bins from the transfer station on State street.

Bettendorf's trailer has the ability to carry 136 Yards of recyclables. Our average weight of material being loaded
On the truck as recyclables is approximately **10 to 11 tons each load.**

Last week we delivered 3 loads to Recology Humboldt (Somoa Facility)

Most of the cardboard is being removed from the recycling loads and processed in Del Norte County.

Best Regards,

Jeremy Herber
General Manager

Recology Del Norte™ | P.O. Box 1933 | Crescent City, CA 95531

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

01 March 2018

Assemblymember Richard Bloom
P.O. Box 942849
Sacramento, CA 94249-0050

SUBJECT: A Review of the Mattress Recycling Council's activities in Del Norte County

Dear Assemblymember Bloom:

Our understanding of the intent of the Mattress Recycling Program was that customers could have access to free daily mattress disposal, supported by fees collected when a new mattress is purchased. In addition, some funds were to be made available for cleanup of illegally dumped mattresses. As long as the Mattress Recycling Council (MRC) is allowed to set a single statewide fee and omit mattress recycling services in communities that do not appear profitable, neither of these two objectives will be met in rural communities like Del Norte County.

As Director of the Del Norte Solid Waste Management Authority, a rural joint powers authority of the City of Crescent City and the County of Del Norte, I welcome and appreciate this opportunity to share our agency's experience of the Mattress Recycling Council's activities. I have asked Karen Lang of the firm Shaw / Yoder / Antwih, who serve as legislative advocates for Del Norte County, to read these comments on our behalf as I was unable to travel to Sacramento at this time.

Both transportation and disposal costs are higher in our rural area. All materials bound for disposal from the Del Norte County Transfer Station are transported over 110 miles to a landfill in Oregon. For comparison, the per-ton disposal fee around Sacramento is between $30 and $72 per ton, whereas in Del Norte County our current disposal fee is $148.50 per ton. At the Del Norte County Transfer Station, we dispose of mattresses or box springs for a $10.07 handling fee plus the charge for the weight of each mattress. At the small volume transfer stations in Gasquet and Klamath, the weight charge is included and the disposal charge for mattresses is $15.17 each.

From the outset of the MRC program, there was a mismatch between the statewide fee and the service fees in our existing agreements, and we have repeatedly communicated these issues to MRC staff. Our agency and facilities could accept mattresses for no charge from the public (as required under SB 254) only if our contractors and agency were willing to take a loss

for each mattress received, or if MRC was willing to pay more than they were receiving per mattress in our County.

To their credit, MRC staff proposed periodic one-day collection events for mattresses in Del Norte, for which MRC provides trailers and shipping and pay transfer station operations costs associated with loading mattresses on that day. During these MRC events, Del Norte residents can bring up to four mattresses or box springs for no charge. For each 'free' mattress event, MRC pays our operations contractor (Hambro/WSG or HWSG) an amount per mattress that is less than the amount HWSG would receive on a daily basis. So holding 'free' events reduces HWSG's (and our agency's) revenue, and creates an incentive for customers to hold onto their mattresses for the next event.

Based on our County's proportion of California's population, our staff estimates that approximately 2700 mattresses were sold in Del Norte last year, yielding revenues of over $28,000 to the Mattress Recycling Council from Del Norte County. In return for this revenue, MRC helped support three days of mattress collection events in Del Norte County in 2017, managing 950 mattresses and box springs – about one third of our annual total.

So we could look at our situation this way: In 2017, MRC was allowed to collect about $29.50 per mattress they supported recycling in Del Norte County because they were unwilling to pay our pre-existing daily costs of about $15 per mattress. Nonetheless, every customer who purchased a new mattress in Del Norte paid for these collection events – whether or not they could bring their mattress during one of those three days. We conclude that the value of the advance recycling fees collected from our community substantially exceeds the value of the 'free mattress recycling' services currently supported by MRC in Del Norte County.

Until MRC supports a location for low-cost or free mattress disposal in Del Norte County, any MRC financial support for the collection and disposal of mattresses that have been illegally dumped will be too little, too late.

In their efforts to control expenses, MRC may not want to pay the amounts in a local agency's contracts. Nevertheless, to balance the privilege of collecting advance recycling fees on mattresses, MRC should be obliged to provide at least one location for daily mattress recycling drop-off in each California County. As long as such compliance is under MRC's discretion, operation costs will continue to exceed MRC's willingness to pay in many situations. Our agency finds it unacceptable that MRC is allowed to set - and even reduce - their statewide advance recycling fee while concurrently having multi-million dollar account balances and claiming MRC somehow cannot afford to support or provide at least one location for daily mattress recycling in each County.

Mattress-generated revenues collected in underserved Counties like ours could instead be directed to the public agency providing daily mattress disposal or recycling services in that area. For example, if our agency received the MRC revenues collected in Del Norte County, we could reduce our per-mattress price to about $5.30 per mattress. That could well do more in the next few years to reduce the blight associated with illegally dumped mattresses in Del Norte County than MRC's current programs.

The rallying cry of 'no taxation without representation' goes way back in our nation. To us it means too much fee for too little service - and no obligation to respond to critics. Allowing MRC to set

their fees, not be responsive to the mattress advisory committee, and concurrently selectively omit services all are forms of taxation without representation. That was unfair to the British Colonies in 1775, and it is equally unfair to rural California in 2018.

Sincerely,

Tedd Ward, M.S. - Director

Solid Waste
Balance Sheet
January 31, 2018

Unaudited

ASSETS

422 010 00000	Cash Solid Waste	1,128,937.78
422 010 00300	Imprest Cash	3,500.00
422 010 00500	I Bank Loan Deposit Held by County	198,177.17
422 010 01100	Accounts Receivable	3,047.75
422 010 03200	Land	493,000.00
422 010 03300	Transfer Station	3,266,990.64
422 010 03400	Equipment	158,443.55
422 010 03410	Buildings & Improvements	141,638.89
422 010 03440	Accum Depr Equipment	(157,814.00)
422 010 03450	Accum Depr Bldg & Improv	(113,204.00)
422 010 03460	Accum Depr Transfer Station	(918,877.00)
	Total Assets	4,203,840.78

LIABILITIES AND FUND EQUITY

422 010 05105	Sales Tax Payable	2.88
422 010 05210	Sublease Payable	2,727,290.50
422 010 05300	Compensated Absences Payable	45,281.00
422 010 05400	Deferred Revenue	3,047.75
422 010 05500	Post Closure Liability	2,061,342.00
422 010 05600	Net OPEB Obligation	273,578.00
422 010 07100	Fund Balance	(1,600,276.06)
422 010 09600	Investment in Capital Assets net of related debt	578,198.00
	Revenue	1,881,749.12
	Expenditure	(1,766,372.41)
	Total Liabilities and Fund Equity	4,203,840.78

RECEIVED
FEB 22 2018
DNSWMA

2.2

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of March 5, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Affordable Home & Rental Rep.	137.99	0.00	0.00	0.00	0.00	137.99
Agricultural Commission(solid waste only)	16.34	16.34	0.00	0.00	0.00	32.68
Albers Seafood	114.03	0.00	0.00	0.00	0.00	114.03
Alexandre EcoDairy Farms	335.61	0.00	0.00	0.00	0.00	335.61
Babich Construction	49.01	0.00	0.00	0.00	0.00	49.01
Bart Kast Builders	0.00	0.00	0.00	0.00	-6.24	-6.24
Benner Mini Storage	147.33	0.00	0.00	0.00	0.00	147.33
Borges Dairy	304.43	280.67	0.00	0.00	0.00	585.10
Brown, Hector	681.69	0.00	0.00	0.00	0.00	681.69
Cal-Ore LIFE FLIGHT *HOLD*	0.33	23.76	0.00	3.27	0.00	27.36
California Auto Image	328.19	0.00	0.00	0.00	0.00	328.19
California Dept. of Fish & Wildlife	11,704.05	19,002.70	0.00	0.00	0.00	30,706.75
California Dept. Parks & Rec.	381.90	1,064.07	733.04	0.00	0.00	2,179.01
Castlerock Countertop's	29.70	0.00	0.00	0.00	0.00	29.70
Cetnar Construction Inc.	132.17	31.19	0.00	0.00	0.00	163.36
Chimney Kraft	10.40	0.00	0.00	0.00	0.00	10.40
City of Crescent City.	115.55	0.00	0.00	0.00	0.00	115.55
Cornerstone Assembly of God	53.54	43.14	0.00	0.00	0.00	96.68
Crescent Ace Hardware.	298.51	0.00	0.00	0.00	0.00	298.51
Crescent City KOA	50.50	0.00	0.00	0.00	0.00	50.50
Crescent City Senior Apt's	3.62	0.00	0.00	0.00	0.00	3.62
Crescent Senior Estates	62.37	0.00	0.00	0.00	0.00	62.37
Del Norte Ambulance	56.43	13.37	0.00	0.00	0.00	69.80
Del Norte Realty	116.18	0.00	0.00	0.00	0.00	116.18
Del Norte Roofing	0.00	167.81	0.00	0.00	0.00	167.81
Del Norte Senior Center	78.83	0.00	0.00	0.00	0.00	78.83
Del Norte Triplicate/WesternCom	0.00	20.79	0.00	0.00	0.00	20.79
DN Unified School District	79.29	0.00	0.00	0.00	0.00	79.29
DNC Abandoned Vehicle Abatement	390.82	0.00	0.00	0.00	0.00	390.82
Driftwood Apartments LLC	46.04	0.00	0.00	0.00	0.00	46.04
Elk Valley Casino	86.15	0.00	0.00	0.00	0.00	86.15
Elk Valley Rancheria	33.49	20.79	0.00	0.00	0.00	54.28
Frank's Refrigeration	16.34	0.00	0.00	0.00	0.00	16.34
G. H. Outreach	506.05	0.00	0.00	0.00	0.00	506.05
Golden State Construction	54.95	0.00	0.00	0.00	0.00	54.95
GR Construction	109.89	0.00	0.00	0.00	0.00	109.89
Green Scapes *HOLD*	16.90	20.87	44.27	55.17	0.00	137.21
Griffin's Furniture Outlet	304.56	0.00	0.00	0.00	0.00	304.56
Hartley Construction	245.03	0.00	0.00	0.00	0.00	245.03
HASP / Jordan Recovery Centers	37.14	196.39	0.00	0.00	0.00	233.53
Hemmingsen Contracting Company	16,253.90	0.00	0.00	0.00	0.00	16,253.90
Hiouchi Community Fellowship	15.00	0.00	0.00	0.00	0.00	15.00
Investment Realty	32.75	0.00	0.00	0.00	0.00	32.75
Kirkland's Lawn & Yard Service	485.17	0.00	0.00	0.00	0.00	485.17
Kraft, Tom & Patti	236.13	0.00	0.00	0.00	0.00	236.13
Larson Services	38.50	0.00	0.00	0.00	0.00	38.50
LNL Design and Construction	0.00	0.00	0.01	0.00	0.00	0.01
Malloroy Construction	16.41	0.00	0.00	0.00	0.00	16.41
Mastaloudis Homes Inc.	74.26	0.00	0.00	0.00	0.00	74.26
McMurray & Sons, Inc.	203.45	0.00	0.00	0.00	0.00	203.45
Miller Construction	0.00	40.10	0.00	0.00	0.00	40.10
Mountain Power Tree Co	17.82	0.00	34.16	0.00	0.00	51.98
Mow Blow and Go	34.19	0.00	0.00	0.00	0.00	34.19
Murray Construction	298.58	0.00	0.00	0.00	0.00	298.58
New Dawn Support Services	819.58	0.00	0.00	0.00	0.00	819.58
North Coast Properties	77.22	0.00	0.00	0.00	0.00	77.22
North Woods Realty	66.54	333.04	167.76	0.00	0.00	567.34
Northridge Electric	476.70	0.00	0.00	0.00	0.00	476.70
Orcutt's Landscaping/Lawn Care	0.00	0.00	16.34	0.00	0.00	16.34
Pacific Ocean Park	1,914.44	0.00	0.00	0.00	0.00	1,914.44
Padraigin Ltd P'ship/MadroneCt	166.32	0.00	0.00	0.00	0.00	166.32
PALM Industries, Inc.	207.90	0.00	0.00	0.00	0.00	207.90
Pappas Dry Wall	277.71	0.00	0.00	0.00	0.00	277.71
Parkway Feed	126.23	0.00	0.00	0.00	0.00	126.23
Peasley's Property Mang.	50.50	0.00	0.00	0.00	0.00	50.50
Pelican Bay Roofing Co.	488.58	0.00	0.00	0.00	0.00	488.58

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of March 5, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Plunkett's Family Painting	75.91	0.00	0.00	0.00	0.00	75.91
Ray's Mobile Home Service	246.98	0.00	0.00	0.00	0.00	246.98
Recology Del Norte (Franchise)	99,808.21	0.00	0.00	0.00	0.00	99,808.21
Recology Del Norte (Prison)	11,315.73	0.00	0.00	0.00	0.00	11,315.73
Red Sky Roofing	10,168.16	0.00	0.00	0.00	0.00	10,168.16
Redwood National Park	1,726.10	0.00	0.00	0.00	0.00	1,726.10
Reservation Ranch	225.72	438.08	0.00	0.00	0.00	663.80
Richard Brown Construction	11.88	0.00	0.00	0.00	0.00	11.88
Richterich & Jones Const	96.53	0.00	0.00	0.00	0.00	96.53
Rick Parker Construction	387.60	0.00	0.00	0.00	0.00	387.60
Ritchie Homes	96.53	0.00	0.00	0.00	0.00	96.53
Rogers, Luu T. *HOLD*	39.00	0.00	370.58	390.03	0.00	799.61
Ron Spitzner	246.87	0.00	0.00	0.00	0.00	246.87
Roy Rook Construction	95.04	0.00	63.86	0.00	0.00	158.90
Rumiano Cheese Company	3.10	0.00	0.00	0.00	0.00	3.10
Schnacker's *COLLECTIONS*	0.00	0.00	0.00	0.00	834.87	834.87
Seawood Village	1,936.47	0.00	0.00	0.00	0.00	1,936.47
Smith River Fire Prot. Dist.	7.50	0.00	0.00	0.00	0.00	7.50
Sprint Courier Service	31.19	0.00	0.00	0.00	0.00	31.19
Stephen F White Gen.Cont. Inc.	55.52	27.67	0.00	0.00	0.00	83.19
Stone Roofing	5,681.21	0.00	0.00	0.00	0.00	5,681.21
Sutter Coast Hospital *COLLECTIONS*	0.20	3.71	0.00	0.00	37.13	41.04
Swanson, Ray C. Construction	57.92	0.00	0.00	0.00	0.00	57.92
Tab & Associates	497.65	0.00	0.00	0.00	0.00	497.65
Thrifty Supply	20.79	0.00	0.00	0.00	0.00	20.79
Tim Haban Construction	46.04	0.00	0.00	0.00	0.00	46.04
Tolowa Dee-Ni' Nation	180.64	0.00	0.00	0.00	0.00	180.64
Van Arsdale Construction	926.65	0.00	0.00	0.00	0.00	926.65
Wigley Contracting	204.71	0.00	0.00	0.00	0.00	204.71
Yurok Indian Housing Authority	564.48	0.00	0.00	0.00	0.00	564.48
TOTAL	174,267.56	21,744.49	1,430.02	448.47	865.76	198,756.30

CLAIMS APPROVED BY THE DIRECTOR

Del Norte Solid Waste Management Authority
Claims for February 2018

Date Paid	Paid to:	Budget	Amt. Paid	Description	Claim #
2/7/2018	Taylor, Richard D	20235	$ 460.00	Treasurer/Controller Services January 2018	8109
2/7/2018	Crescent Hay & Feed	20140	$ 2.35	REC 220601 Propane refill 01/23/18	8110
	Crescent Hay & Feed	20140	$ 3.30	REC 219988 Propane refill 01/12/18	
2/7/2018	DN County Auditor	20297	$ 17.40	C. Renner Petroleum fuel charges 01/16-31/2018	Interdepartmental
2/7/2018	G.H. Outreach	20285	$ 125.00	INV 835696 January 2018 Recycling Services	8111
2/7/2018	Recology Del Norte	20238	$ 1,709.73	INV 2509 Klamath Beach Rd 01/18 bin pull	8112
	Recology Del Norte	20238	$ 759.88	INV 2508 Old Gasquet Toll Rd 01/18 bin pull	
2/8/2018	Curry Transfer Roto-Rooter	20140	$ 173.08	INV 65876014 GTS PortaPotty January 2018	8113
	Curry Transfer Roto-Rooter	20140	$ 173.08	INV 65876015 KTS PortaPotty January 2018	
2/8/2018	Black & Rice LLP	20234	$ 197.00	Statement for January 2018 Legal Fees	8114
2/8/2018	DN County Auditor	20121	$ 119.97	INV 0002080012318 01/19-02/18/18 office telephone service	Interdepartmental
2/8/2018	Hambro/Waste Solutions Group	20239	$ 188,561.65	INV 2018-01 Material Management January 2018	8116
2/12/2018	DN County Auditor	20237	$ 1,692.07	Debit/Credit Mo. Lease January 2018	Interdepartmental
2/13/2018	DN County Auditor	20240	$ 46.25	Triplicate ads 08/17 for Refuse Site Attendant position	Interdepartmental
2/13/2018	Bi-Coastal Media	20240-069	$ 450.00	INV 4878-3 KPOD Caps & CRV ads, 01/26-31/18, 18	8118
	Bi-Coastal Media	20240-069	$ 270.00	INV 4878-2 KPOD Caps & CRV ads, 01/26-31/18, 18	
	Bi-Coastal Media	20240-069	$ 510.00	INV 4879-1 KCRE Caps & CRV ads, 01/26-31/18, 12	
	Bi-Coastal Media	20240-069	$ 495.00	INV 4878-1 KCRE Caps & CRV ads, 01/26-31/18, 18	
	Bi-Coastal Media	20240-066	$ 98.00	INV 4743-4 KCRE CRV Update ads, 01/04-10/18, 7	
	Bi-Coastal Media	20240-066	$ 170.00	INV 4743-4 KCRE T. Ward ads, 01/01-10/18, 10	
	Bi-Coastal Media	20240-066	$ 84.00	INV 4743-4 KCRE R. Scott ads, 01/01-03/18, 6	
	Bi-Coastal Media	20240-069	$ 98.00	INV 4743-3 KPOD CRV Update ads, 01/04-10/18, 7	
	Bi-Coastal Media	20240-069	$ 37.00	INV 4743-3 KPOD R. Scott ads, 01/01-03/18, 6	
	Bi-Coastal Media	20240-066	$ 47.00	INV 4743-3 KPOD R. Scott ads, 01/01-03/18, 6	
2/14/2018	U S Bank Corp P S	20170	$ 46.21	INV I00005779580 pump part, landfill	8119
	U S Bank Corp P S	20171	$ 67.57	INV 002469 Vehicle maint., 4-Runner oil change	
	U S Bank Corp P S	20170	$ 3.32	INV 3140-473842 12ozGasAntfz, generator	
	U S Bank Corp P S	20290	$ 119.00	ORD 20-26702703 Grammar & Proofreading Seminar	
	U S Bank Corp P S	20270	$ 1,199.00	ORD 82882 Philips HeartStart OnSite Defibrillator	
	U S Bank Corp P S	20285-063	$ 1,045.86	ORD SO7240470 Oil filter wrenches	
	U S Bank Corp P S	20227	$ 49.39	ORD 113-6557272-7039441 Medical reference books	
	U S Bank Corp P S	20171	$ 240.34	INV 002488 Vehicle maint., 4-Runner transmission	
2/15/2018	Butcher, Andrew	20231	$ 750.00	INV 2444 IT Services March 2018	8120
2/20/2018	United States Cellular	20121	$ 85.78	INV 0233150879 02/04-03/03/18 Cell Service	8121
2/20/2018	Canon Financial Services, Inc.	20221	$ 56.25	INV 18316455 Printing charges Jan 2018	8122
	Canon Financial Services, Inc.	20250	$ 142.02	INV 18316455 Contract rental charges Feb 2018	
2/20/2018	Recology Del Norte	20288	$ 256.34	BILL 05263595 900 Tenth St - City Yard	8123
2/20/2018	Recology Del Norte	20288	$ 738.15	BILL 052635561 1001 Front St - Cultural Center	8124
2/20/2018	Recology Del Norte	20283	$ 464.58	BILL 05263587 500 Cooper Ave - County Yard	8125
2/20/2018	Federal Express	20223	$ 58.45	INV 6-090-73124 Ship contract to American Restore	8126
2/23/2018	DN County Auditor	20297	$ 31.17	C. Renner Petroleum fuel charges 02/01-15/2018	Interdepartmental
2/26/2018	DN County Community Development	20221	$ 0.15	January 2018 Copies	Interdepartmental
2/26/2018	DN County Auditor	20121	$ 119.97	12/19/17-01/18/18 office telephone service	Interdepartmental
2/26/2018	DN County Information Technology	20223	$ 59.02	Postage Jan 2018	Interdepartmental
2/26/2018	DN County Auditor	70530-199	$ 6,409.00	Interfund - Cost Plan Jan 2018	Interdepartmental
2/26/2018	DN County Auditor	20121	$ 119.97	INV 0002080022318 02/19-03/18/18 office telephone service	Interdepartmental
2/27/2018	Efficiency Delivery	20280	$ 30.00	INV 437415 Delivery to North Coast Labs, 02/13	8127
	Efficiency Delivery	20280	$ 30.00	INV 437414 Delivery to North Coast Labs, 02/02	
	Efficiency Delivery	20280	$ 1.00	STMT 02/23, fin. chg. on INV 437413	
	Efficiency Delivery	20280	$ 30.00	INV 437413 Delivery to North Coast Labs, 01/23	
	TOTAL		$ 208,452.30		

2.3

DNSWMA
GRAND TOTALS
February 2018

	Amount to 422-421 91003	Amount to 422-421 91004	TOTAL AMOUNT
	66.53%	**33.47%**	
DNCTS Cash Total	23,784.79	11,965.69	*35,750.48*
DNCTS Charge Total	118,560.26	59,645.45	*178,205.71*
DNCTS Credit/Debit	20,206.20	10,165.36	*30,371.56*
DNCTS Adjustment	-680.19	680.19	*0.00*
DNCTS Totals	161,871.06	82,456.69	*244,327.75*
Klamath Cash Total		3,615.96	3,615.96
Klamath Charge Total		398.23	398.23
Klamath Adjustment			
Klamath Totals		4,014.19	*4,014.19*
Gasquet Cash Total		1,201.17	1,201.17
Gasquet Charge Total		0.00	*0.00*
Gasquet Adjustment			
Gasquet Totals		1,201.17	*1,201.17*
GRAND TOTALS	***161,871.06***	***87,672.05***	***249,543.11***

2.4

DNSWMA
KLAMATH TRANSFER STATION - DEPOSITS
February-2018

Date	Cash	Checks	TOTAL Deposit	Over / Short	Sales	TOTAL Sales	Charges	TOTAL Cash + Charge	Tickets
February 4, 2018	347.42	54.48	401.90	(0.07)	401.97	401.90		401.90	29
February 7, 2018	217.97	21.05	239.02	9.18	229.84	239.02		239.02	16
February 11, 2018	499.66	172.45	672.11	(0.05)	672.16	672.11		672.11	30
February 14, 2018	459.65	30.21	489.86	0.96	488.90	489.86		489.86	23
February 18, 2018	569.08	45.60	614.68		614.68	614.68		614.68	30
February 21, 2018	254.92	18.00	272.92	1.00	271.92	272.92		272.92	17
February 25, 2018	517.37		517.37	5.00	512.37	517.37		517.37	39
February 28, 2018	246.70	161.40	408.10	(0.98)	409.08	408.10	398.23	806.33	23
			0.00			0.00		0.00	
			0.00			0.00		0.00	
			0.00			0.00		0.00	
TOTAL	$ 3,112.77	$503.19	**$ 3,615.96**	$15.04	$3,600.92	**$3,615.96**	$ 398.23	**$4,014.19**	**207**

	TOTAL SALES (CASH + CHARGE)		
Date	Wednesday	Friday	Sunday
February 4, 2018			401.90
February 7, 2018	239.02		
February 11, 2018			672.11
February 14, 2018	489.86		
February 18, 2018			614.68
February 21, 2018	272.92		
February 25, 2018			517.37
February 28, 2018	806.33		
TOTALS	***$1,808.13***	***$0.00***	***$2,206.06***
DAILY AVERAGE	$452.03		$551.52

DNSWMA
GASQUET TRANSFER STATION - DEPOSITS
February-2018

Date	Cash	Checks	TOTAL Deposit	Over / Short	Sales	TOTAL Sales	Charges	TOTAL Cash + Charge	Tickets
February 3, 2018	242.68	77.75	320.43	$1.10	319.33	320.43		320.43	28
February 10, 2018	375.99	57.21	433.20	($0.42)	433.62	433.20		433.20	27
February 17, 2018	212.77	39.21	251.98		251.98	251.98		251.98	19
February 24, 2018	165.51	30.05	195.56	$0.14	195.42	195.56		195.56	19
			0.00			0.00		0.00	
			0.00			0.00		0.00	
			0.00			0.00		0.00	
			0.00			0.00		0.00	
			0.00			0.00		0.00	
			0.00			0.00		0.00	
TOTAL	$ 996.95	$ 204.22	**$ 1,201.17**	$ 0.82	$ 1,200.35	**$ 1,201.17**	$ -	**$1,201.17**	**93**

	L SALES (CASH + CHA	
Date	**Thursday**	**Saturday**
February 3, 2018		320.43
February 10, 2018		433.20
February 17, 2018		251.98
February 24, 2018		195.56
TOTALS	***$0.00***	***$1,201.17***
DAILY AVERAGE	#DIV/0!	$300.29

MONTHLY SPLIT SHEET
DNSWMA TRANSFER STATION
MONTH: February 2018

Date	Cash	Checks	Cash/Check Total	Visa	Master	Discover	AmExp	Credit Card Total	Charges	Grand Total	66.53% 91003	33.47% 91004	20286	Total	
1	$ 1,652.54	$ 311.63	$ 1,964.17	$ 1,153.32	$ 156.06	$ 49.01		$ 1,358.39	$ 9,769.30	$ 13,091.86	$ 1,306.76	$ 657.41	($0.41)	$ 1,963.76	
2	$ 566.11	$ 298.50	$ 864.61	$ 434.08	$ 19.38			$ 453.46	$ 5,941.75	$ 7,259.82	$ 575.23	$ 289.38	($0.43)	$ 864.18	
3	CLOSED		$ -					$ -		$ -	$ -	$ -		$ -	
4	CLOSED		$ -					$ -		$ -	$ -	$ -		$ -	
5	$ 2,958.20	$ 76.60	$ 3,034.80	$ 3,173.99	$ 136.78	$ 147.03		$ 3,457.80	$ 11,329.79	$ 17,822.39	$ 2,019.05	$ 1,015.75	$0.61	$ 3,035.41	
6	$ 1,777.12	$ 81.96	$ 1,859.08	$ 991.10	$ 72.89	$ 10.86		$ 1,074.85	$ 9,723.02	$ 12,656.95	$ 1,236.85	$ 622.23	($9.75)	$ 1,849.33	
7	$ 1,928.40	$ 83.16	$ 2,011.56	$ 1,018.72	$ 43.07			$ 1,061.79	$ 7,864.41	$ 10,937.76	$ 1,338.29	$ 673.27	($3.73)	$ 2,007.83	
8	$ 1,041.13	$ 66.98	$ 1,108.11	$ 1,144.02	$ 15.00			$ 1,159.02	$ 8,830.09	$ 11,097.22	$ 737.23	$ 370.88	$0.16	$ 1,108.27	
9	$ 1,545.68	$ 536.25	$ 2,081.93	$ 1,146.42	$ 55.15		$ 17.57	$ 1,219.14	$ 9,068.96	$ 12,370.03	$ 1,385.11	$ 696.82	($0.11)	$ 2,081.82	
10	$ 2,067.85	$ 166.42	$ 2,234.27	$ 1,258.37	$ 63.00	$ 11.88	$ 99.47	$ 1,432.72	$ 631.25	$ 4,298.24	$ 1,486.46	$ 747.81	($8.87)	$ 2,225.40	
11	$ 1,511.92	$ 165.07	$ 1,676.99	$ 915.30	$ 13.37	$ 11.88		$ 940.55	$ 1,067.72	$ 3,685.26	$ 1,115.70	$ 561.29	$0.24	$ 1,677.23	
12	$ 1,053.85	$ 139.57	$ 1,193.42	$ 666.73	$ 34.16	-		$ 700.89	$ 7,239.78	$ 9,134.09	$ 793.98	$ 399.44	$0.82	$ 1,194.24	Pacific Ocean Park pd. $683.89 Visa
13	$ 876.66	$ 291.99	$ 1,168.65	$ 545.05	$ 87.13		$ 28.22	$ 660.40	$ 8,847.96	$ 10,677.01	$ 777.50	$ 391.15	$0.02	$ 1,168.67	
14	$ 460.72	$ 62.45	$ 523.17	$ 590.93	$ 102.85			$ 693.78	$ 5,251.12	$ 6,468.07	$ 348.07	$ 175.10	$0.00	$ 523.17	
15	$ 745.16	$ 109.33	$ 854.49	$ 1,043.49	$ 40.18	$ 13.37		$ 1,097.04	$ 8,526.54	$ 10,478.07	$ 568.49	$ 286.00	($0.10)	$ 854.39	
16	$ 1,182.38	$ 274.87	$ 1,457.25	$ 863.42	$ 8.79			$ 872.21	$ 7,177.49	$ 9,506.95	$ 969.51	$ 487.74	($4.43)	$ 1,452.82	$4.40 oil paid out ticket #990759
17	$ 1,232.15	$ 49.91	$ 1,282.06	$ 1,687.07	$ 151.71			$ 1,838.73	$ 194.46	$ 3,315.25	$ 852.95	$ 429.11	($1.24)	$ 1,280.82	
18	$ 851.52	$ 48.68	$ 900.20	$ 856.94	$ 20.79			$ 877.73	$ 925.16	$ 2,703.09	$ 598.90	$ 301.30	($0.02)	$ 900.18	
19	$ 910.84	$ 51.99	$ 962.83	$ 1,722.86	$ 16.41			$ 1,739.27	$ 7,686.01	$ 10,388.11	$ 640.57	$ 322.26	$0.11	$ 962.94	
20	$ 1,118.91	$ 10.60	$ 1,129.51	$ 1,169.94	$ 14.85	$ 26.73	$ 34.16	$ 1,245.68	$ 13,332.33	$ 15,707.52	$ 751.46	$ 378.05	($1.07)	$ 1,128.44	
21	$ 856.64	$ 46.12	$ 902.76	$ 398.60	$ 15.00	$ 29.70	$ 54.62	$ 497.92	$ 6,780.75	$ 8,181.43	$ 600.61	$ 302.15	($4.88)	$ 897.88	
22	$ 613.93	$ 185.72	$ 799.65	$ 751.26	$ 25.25			$ 776.51	$ 10,294.85	$ 11,871.01	$ 532.01	$ 267.64	($0.72)	$ 798.93	$1.60 oil paid out ticket #991645
23	$ 1,788.46	$ 74.55	$ 1,863.01	$ 979.67	$ 93.24			$ 1,072.91	$ 8,512.56	$ 11,448.48	$ 1,239.46	$ 623.55	($5.14)	$ 1,857.87	
24	$ 1,044.27	$ 116.79	$ 1,161.06	$ 1,437.73	$ 66.84			$ 1,504.57	$ 3,111.53	$ 5,777.16	$ 772.45	$ 388.61	($10.14)	$ 1,150.92	
25	$ 1,155.65	$ 47.67	$ 1,203.32	$ 1,456.34	$ 200.83			$ 1,657.17	$ 1,131.57	$ 3,992.06	$ 800.57	$ 402.75	($0.11)	$ 1,203.21	
26	$ 1,458.92	$ 190.05	$ 1,648.97	$ 1,156.45	$ 119.11			$ 1,275.56	$ 9,503.62	$ 12,428.15	$ 1,097.06	$ 551.91	$0.19	$ 1,649.16	
27	$ 1,061.63	$ 126.25	$ 1,187.88	$ 745.28	$ 50.65	$ 111.38		$ 907.31	$ 9,890.23	$ 11,985.42	$ 790.30	$ 397.58	$0.08	$ 1,187.96	
28	$ 633.65	$ 43.08	$ 676.73	$ 731.38	$ 19.31	$ 45.47		$ 796.16	$ 5,573.46	$ 7,046.35	$ 450.23	$ 226.50	$0.16	$ 676.89	
			$ -					$ -		$ -	$ -	$ -		$ -	
			$ -					$ -		$ -	$ -	$ -		$ -	
			$ -					$ -		$ -	$ -	$ -		$ -	
								$ -							
TOTALS	$32,094.29	$ 3,656.19	$ 35,750.48	$28,038.46	$1,641.80	$457.31	$234.04	$30,371.56	$178,205.71	$244,327.75	$23,784.79	$11,965.69	($48.76)	$35,701.72	

AUTHORITY REVENUE REPORT February 2018

Source	2016/2017	2017/2018	
Authority	Actual Annual	Budget/Month	Adjusted Annual Budget
Service Fees	$ 1,114,509.12	$ 94,453.88	$ 1,133,446.50

	Actual/Month	Comparison FY15/16		Actual/Month	Over Budget
July	$ 93,395.01	$ 12,556.47	July	**$ 105,951.48**	$ 11,497.61
August	$ 100,284.45	$ 17,739.97	August	**$ 118,024.42**	$ 23,570.55
September	$ 97,849.58	$ 7,042.13	September	**$ 104,891.71**	$ 10,437.84
October	$ 84,217.04	$ 12,026.46	October	**$ 96,243.50**	$ 1,789.63
November	$ 87,939.87	$ (540.40)	November	**$ 87,399.47**	$ (7,054.41)
December	$ 84,419.61	$ 4,925.25	December	**$ 89,344.86**	$ (5,109.02)
January	$ 88,068.76	$ 7,039.36	January	**$ 95,108.12**	$ 654.24
February	$ 78,021.83	$ 9,650.22	February	**$ 87,672.05**	$ (6,781.83)
March	$ 92,473.84	$ -	March		$ -
April	$ 91,704.52	$ -	April		$ -
May	$ 106,885.70	$ -	May		$ -
June	$ 109,248.91	$ -	June		$ -
Total	$ 1,114,509.12	$ 70,439.46	Total	**$ 784,635.61**	$ 29,004.61
		Over last year			Over Budget

2.5

AUTHORITY REVENUE REPORT **February 2018**

Source **2016/2017**

Franchise Fee Actual Annual

2017/2018

Budget/Month $ 23,015.25 Budget/Year $ 276,183.00

	2016/2017 Actual/Month	Comparison FY 16/17		2017/2018 Actual/Month	Over/(Under) Budget
July	**$ 24,594.00**	$ (821.00)	July	**$ 23,773.00**	$ 757.75
August	**$ 22,628.00**	$ 3,609.00	August	**$ 26,237.00**	$ 3,221.75
September	**$ 24,003.00**	$ (1,142.00)	September	**$ 22,861.00**	$ (154.25)
October	**$ 22,699.00**	$ 1,683.00	October	**$ 24,382.00**	$ 1,366.75
November	**$ 21,921.00**	$ 2,198.00	November	**$ 24,119.00**	$ 1,103.75
December	**$ 22,566.00**	$ 2,029.00	December	**$ 24,595.00**	$ 1,579.75
January	**$ 20,591.00**	$ 2,458.00	January	**$ 23,049.00**	$ 33.75
February	**$ 22,030.00**	$ 2,738.00	February	**$ 24,768.00**	$ 1,752.75
March	**$ 21,197.00**	$ -	March		$ -
April	**$ 22,923.00**	$ -	April		$ -
May	**$ 23,040.00**	$ -	May		$ -
June	**$ 23,586.00**	$ -	June		$ -
Total	**$ 271,778.00**	$ 12,752.00	Total	**$ 193,784.00**	$ 9,662.00

Over/(Under) last year

Over/ (Under) Budget

CalRecycle

DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • WWW.CALRECYCLE.CA.GOV • (916) 322-4027
P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

March 8, 2018

RECEIVED
MAR 12 2018
DNSWMA

Mr. Tedd Ward, M.S. - Director
Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531

SUBJECT: Approval of the Pledge of Revenue Agreement for Postclosure Maintenance and Corrective Action and Reduction in Postclosure Maintenance Financial Assurance Multiplier for the Crescent City Landfill, Facility No. 08-AA-0006

Dear Mr. Ward:

The California Department of Resources Recycling and Recovery (CalRecycle) staff reviewed the postclosure maintenance and corrective action pledge of revenue agreement for the following Del Norte County landfill:

Landfill	Facility Number
Crescent City Landfill	08-AA-0006

As a result of this review, CalRecycle finds that the pledge of revenue agreement meets the requirements of Title 27, California Code of Regulations (27 CCR), Division 2, Subdivision 1, Chapter 6, Subchapter 3, Article 2, section 22245 – Pledge of Revenue, and as such, is approved. Please find the enclosed signed copy of the pledge of revenue agreement. CalRecycle will maintain one signed original for our records.

Additionally, CalRecycle's Financial Assurances Unit (FAU) has reviewed your March 7, 2018 letter requesting a reduction in the postclosure maintenance multiplier. Title 27 CCR section 22211(b) allows CalRecycle, upon request by the operator, to review and allow for reductions in the postclosure maintenance multiplier on a one-for-one basis with the number of years of postclosure maintenance completed from closure funds.

On February 8, 2007, the Engineering Support Branch determined the County's March 17, 2006 Closure Certification Report met the requirements of 27 CCR section 21880. With the February 2007 acceptance of the Closure Certification Report, FAU can approve the reduction of the multiplier from the date of the approval, February 2007.

Pursuant to 27 CCR section 22211, CalRecycle hereby approves the reduction in the Crescent City Landfill postclosure maintenance multiplier to the 2018 multiplier of 19 times the approved annual postclosure maintenance cost estimate. Please be aware, the Del Norte Solid Waste

Management Authority must make a request annually for review and approval by CalRecycle for all subsequent reductions in the postclosure maintenance multiplier.

CalRecycle is committed to assisting you in complying with the financial assurance regulations and procedures. If you have any questions regarding this information, please contact Ms. Christina Reese of the Financial Assurances Unit at (916) 341-6155.

Sincerely,

Susan Markie, Chief
Permitting & Assistance Branch
Waste Permitting, Compliance, and Mitigation Division

Enclosure

cc: Ms. Heidi Kunstal, County of Del Norte Community Development Department
Ms. Gina Morrison, North Coast Regional Water Quality Control Board
Mr. Andy Marino, Closure and Technical Support Section, CalRecycle
Mr. Eric Kiruja, Permits and Assistance North Unit, CalRecycle

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

07 March 2018

Ms. Christina Reese
Waste Permitting, Compliance and Mitigation Division
Financial Assurances Unit
California Department of Resources Recycling and Recovery (CalRecycle)
1001 I Street
PO Box 4025
Sacramento, CA 95812-4025

SUBJECT: Request for Reduction in Post-Closure Financial Assurance Multiplier for the Crescent City Landfill

Dear Ms. Reese:

The Del Norte Solid Waste Management Authority (Authority), a rural regional joint powers authority comprised of the City of Crescent City and the County of Del Norte, hereby request a reduction in the multiplier used to assess the financial liability associated with the Crescent City Landfill. Final closure construction of this facility was completed on 01 February 2006. Authority staff, partner agencies and contractors have maintained this landfill and monitored surface, storm, and ground water quality since closure was completed.

Last month, the Authority Board adopted an updated Pledge of Revenue and adopted Resolution 2018-02, Adopting a Pledge of Revenue Agreement with CalRecycle Establishing Financial Assurance for Postclosure Maintenance of the Crescent City Landfill.

As you are aware, each year the Authority must estimate the amount of the post-closure liability by multiplying the engineer's estimate of the annual post-closure maintenance expenses times thirty (30). This significant liability is recognized each year within the Authority's financial audit, and is not reduced by annual maintenance or monitoring expenses, though projections of these expenses were the basis for the engineer's estimate.

As of February 2018, twelve years will have elapsed since the post-closure maintenance period began. CalRecycle has sent letters approving the reduction of the postclosure maintenance multiplier from 30 to 25 in September 2012, from 25 to 24 effective February 2013, from 24 to 23 effective February 2014, and from 23 to 22 effective February 2015. Most recently, in a letter from September 2016, CalRecycle approved that this multiplier be reduced from 22 to 21.

The Authority hereby requests that CalRecycle officially reduce the Del Norte Solid Waste Management Authority's multiplier for calculating the post-closure liability for the Crescent City Landfill by eleven years to be nineteen (19), effective February 2018.

If you have questions or need further information, please contact me. Thank you in advance for your consideration of this request.

Sincerely,

Tedd Ward

Tedd Ward, M.S. - Director
Del Norte Solid Waste Management Authority

cc: Ms. Gina Morrison, North Coast Regional Water Quality Control Board
Mr. Jim Barnts, Del Norte County Engineer
Mr. Clinton Schaad, Auditor/Controller, County of Del Norte
Ms. Heidi Kunstal, Del Norte County Community Development Department

ORDINANCE NO. 2018-01

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY REPEALING ORDINANCE 97-04 AND ADOPTING NEW INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM CONSTRUCTION COST ACCOUNTING ACT [Public Contract Code Section 22000, et seq.]

WHEREAS, the Del Norte Solid Waste Management Authority ("Authority") is a Joint Powers Authority of the City of Crescent City and the County of Del Norte formed in part to manage the disposition of solid waste and other discards; and

WHEREAS, the Board of Commissioners of the Del Norte Solid Waste Management Authority adopted Ordinance No. 97-04 setting forth procedures for informal bidding under the Uniform Construction Cost Accounting Act (Public Contract Code § 22000, et seq.; hereafter referred to as "PCC"); and

WHEREAS, several provisions of Ordinance No. 97-04 have become outdated; and

WHEREAS, the Board of Commissioners desires to have an updated ordinance to utilize in accordance with the Act when appropriate.

NOW, THEREFORE, the Board of Commissioners of the Del Norte Solid Waste Management Authority, Del Norte County, California hereby ordains as follows:

SECTION 1. Findings. The Board of Commissioners of the Del Norte Solid Waste Management Authority adopts the recitals stated herein and finds them to be true.

SECTION 2. Informal Bidding Procedures. In accordance with the Uniform Public Construction Cost Accounting Act (the "Act"), the following informal bidding procedures apply to public projects as defined in PCC § 22032(b), as amended from time to time.

2.01 Contractor List. The Authority shall maintain a list of qualified contractors, identified according to categories of work in accordance with PCC § 22034. The Authority may utilize those lists created by the County of Del Norte and/or the City of Crescent City for this purpose.

2.02 Notice to Contractors. When a public project is to be performed pursuant to this ordinance, a notice inviting informal bids must be mailed, faxed or emailed to all contractors for the category of work to be bid as contained in the contractor list maintained by the Authority and to all construction trade journal specified by the Uniform Construction Cost Accounting Commission in accordance with PCC § 22036. If there is no list of qualified contractors maintained by the Authority for the particular category of work to be performed, then the notice must only be sent to the trade journals. All mailing of notices to

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contractors must be completed not less than 10 calendar days before bids are due. If the product or service is proprietary in nature, then the notice inviting informal bids may be sent exclusively to the contractor(s) that can provide said product or service.

2.03 Notice Inviting Bids - Content. The notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.

2.04 Award of Contract. The Director is authorized to award informal contracts upon the advance approval of the governing board. If no advance authorization to award the contract is given, then the governing board shall award the contract at a duly noticed meeting.

2.05 Bids in Excess of Threshold. If all bids received are in excess of the authorized amount set forth in PCC § 22032(b), then the governing board may, by passage of a resolution by a four-fifths vote, award the contract to the lowest responsible bidder in accordance with PCC § 22034(d), as amended from time to time, upon a finding that the cost estimate of the Authority was reasonable.

SECTION 3. Repeal. Ordinance No. 97-04 is hereby repealed in its entirety.

SECTION 4. Publication. The Clerk of the Board shall cause this Ordinance, or a summary thereof, along with the names of the commissioners voting for and against said ordinance, to be published once within fifteen (15) days after its passage in a newspaper of general circulation in the County of Del Norte in accordance with Government Code Section 36933.

SECTION 5. Effective Date. This Ordinance will take effect on the 31st day after its final adoption.

SECTION 6. Severability. If any section, subsection, subdivision, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Ordinance. The Authority hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof, are declared invalid or unconstitutional.

SECTION 7. CEQA Findings. The Board of Commissioners finds that this Ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), Review for Exemption, because it can be seen with certainty that it will not have a significant effect on the environment and therefore is not subject to CEQA.

INTRODUCED by the Board of Commissioners of the Del Norte Solid Waste Management Authority on the 16th day of January, 2018 by the following polled vote:

AYES: Blake Inscore, Chris Howard, Lori Cowan, Jason Greenough
NOES: ~~None~~
ABSENT: Eli Naffah
ABSTAIN: ~~Eli Naffah~~ None

Blake Inscore, Chair

ATTEST:

Kyra Seymour, Clerk

APPROVED by the City Council of the City of Crescent City on the 5th day of Feb, 2018 by the following polled vote:

AYES: Council Members Fallman, Greenough, Shott, Kime, and Mayor Inscore
NOES: None
ABSENT: None
ABSTAIN: None

Blake Inscore, Mayor

ATTEST:

~~Kymmie Scott~~, City Clerk
Robin Patch

APPROVED by the Board of Supervisors of the County of Del Norte on the 27th day of February, 2017 by the following polled vote:

AYES: Supervisor Cowan, Gitlin, Howard, Hemmingsen, Berkowitz
NOES: None
ABSENT: None
ABSTAIN: None

Chris Howard, Chair

ATTEST:

Kylie Heriford, Clerk of the Board

PASSED AND ADOPTED by the Board of Commissioners of the Del Norte Solid Waste Management Authority on the ___ day of _____, 2018 by the following polled vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Blake Inscore, Chair

ATTEST:

_____
Kyra Seymour, Clerk

APPROVED AS TO FORM:

_____
Martha D. Rice, General Counsel
Del Norte Solid Waste Management Authority

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date:	**09 March 2018**
To:	**Commissioners of the Del Norte Solid Waste Management Authority**
From:	**Tedd Ward - Director** **Del Norte Solid Waste Management Authority**
File Number:	**071805 – Green Ribbon Awards**
Topic:	Nominees for 2018 Green Ribbon Awards

Summary/Recommendation: That the Board take each of the following actions:

1. Review and amend, edit, or approve the list of Nominees.

2. Direct staff to prepare Green Ribbon Awards for each Nominee and invite appropriate representative to receive their awards at start of the next Authority meeting at 3:45 PM on April 17th at the Board of Supervisor's Chambers.

3. Approve the Chair, some other Commissioner or the Director to present the awards at this event.

Background: The Authority has presented Green Ribbon awards to individuals, businesses, and organizations who have made extraordinary efforts to reduce waste and promote resource conservation in Del Norte County for many years. The Green Ribbon awards are the only environmental recognition awards issued by any local government agency in the County. Staff encourages each Commissioner to suggest additional nominees for Green Ribbon awards in recognition of the many efforts by members of our community to expand and promote waste prevention, reuse, recycling, composting and blight abatement.

The list of nominees that follows is intended as a draft. This year staff thought it would be nice to recognize each of the groups that have organized or participated in beach, river, and community cleanups. Any and all suggestions or modifications by Commissioners are welcome.

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2018 Nominations:

The following table indicates the nominations suggested thus far:

Category	Suggestions	**Reason**
Outstanding Community Cleanup Effort	Yurok Tribal Council Louisa McCovey	For organization and sponsorship of the Annual Klamath River Cleanup.
Outstanding Community Cleanup Effort	Inter Faith Council	For substantial cleanup efforts to reduce blight in several Del Norte County locations in 2017.
Outstanding Community Cleanup Effort	Surfrider Del Norte Walter Mackelberg	For substantial cleanup efforts to reduce blight in several Del Norte County locations in 2017.
Outstanding Community Cleanup Effort	CA Dept of Fish and Wildlife Gerry Hemmingsen and Helen Ferguson Pacific Shores Property Owners' Association	This was one of the most massive clean-up efforts ever taken in DN History, funded with remaining account balances of the former Pacific Shores Water District
Outstanding Community Cleanup Effort	Take a Bite Out of Blight Roger Gitlin	For substantial cleanup efforts to reduce blight in several Del Norte County locations in 2017.
Outstanding Community Cleanup Effort	Smith River Alliance Grant Werschkull	For substantial cleanup efforts to reduce blight in several Del Norte County locations in 2017.
Outstanding Recycling Service	Hambro / WSG David Slagle Randy Scott	For opening and operating a new Buy-back operation at the Del Norte County Fairgrounds Wednesday – Saturday from 10 AM – 5 PM.
Outstanding Multi-Family Recycling	West Park Properties Richard Knudsen	For his efforts to improve recycling for tenants at their properties