DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA

Board of Supervisors Chambers
Flynn Center 981 H Street
Crescent City, CA

Regular Session **Tuesday September 19, 2017** **3:30 PM**

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The Solid Waste Management Authority of the City of Crescent City and the County of Del Norte, State of California, is now meeting in Special Session. Only those items that indicate a specific time will be heard at the assigned time. All items may be taken out of sequence to accommodate public and staff availability.

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All documents referred to in this agenda are available at the Office of the Del Norte Solid Waste Management Authority at 1700 State Street in Crescent City, between the hours of 8 A.M. and 5 P.M. Monday through Friday OR online at www.recycledelnorte.ca.gov
For more information call 465-1100 or email dnswma@recycledelnorte.ca.gov

3:30 PM **CALL MEETING TO ORDER / ROLL CALL**
PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:
3:30 PM ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. After receiving recognition from the Chair, please give your name and address for the record. Comments will be limited to three minutes.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

1.1 Approve minutes, Regular Session, Tuesday August 15, 2017. **
1.2 Approve budget transfer for FY 17/18 in the amount of $9,000.00 **

END CONSENT AGENDA

2. DIRECTOR'S & TREASURER'S REPORTS
Agenda items 2.1 through 2.5 are provided for information only

2.1 Director's Report **
2.2 Treasurer/Controller Reports for July 2017 **
2.3 Claims approved by Director for August 2017 **
2.4 Monthly Cash and Charge Reports for August 2017**
2.5 Earned Revenue Comparisons between FY16/17 and FY17/18 **

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE

3.1 Discussion and possible action regarding acceptance of the lowest responsible bid for the storm-related Landfill Repair Project. **

4. COLLECTIONS FRANCHISE

4.1 Status report regarding Recology Del Norte's processing of recyclables at the Samoa facility.

5. TRANSFER STATION

5.1 Discussion and possible action regarding the resignation of Wes White as CEO of Hambro/WSG. **

5.2 Discussion and possible action regarding Operations Change Order 26, adjusting operations fees. **

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

6.1 Discussion and possible approval of "Bad Debts To Be Written Off at the End of Fiscal Year 2016/2017." **

6.2 Discussion and possible action regarding a letter of engagement with Patel & Associates to complete an audit for the Authority for fiscal year 16/17 for an amount not to exceed $10,500.00. **

6.3 Discussion and possible approval regarding four requests for allocations of Authority-allocated bin pulls:

a. Retroactive approval of one bin supporting the annual Find Your Park Event and
b. Retroactive approval of one bin supporting Grills Gone Wild
c. Retroactive approval of four bins supporting the annual Beach Cleanup September 15 -18, 2017.
d. Retroactive approval of one bin supporting the Annual Household Hazardous Waste Event on September 16, 2017.
e. Approval of 1 bin for Blues, Brews, and Cruise on Oct. 6, 2017.
f. Approval of 2 bins supporting the Annual Sea Cruise on Oct. 7, 2017. **

7. CLOSED SESSION ITEMS:

7.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Gov't code 54957) Title: Director

8. ADJOURNMENT

Adjourn to the next Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M. Tuesday September 19, 2017 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

**** Asterisks next to Agenda Item indicates an associated attachment**

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
Regular session Tuesday August 15, 2017, 3:30 PM

PRESENT:
Commissioner Chris Howard, Vice Chair
Commissioner Blake Inscore, Chair
Commissioner Jason Greenough
Commissioner Lori Cowan
Commissioner Eli Naffah
Director Tedd Ward
Legal Counsel Martha Rice
Authority Clerk Katherine Brewer
Clerk in training Kyra Seymour
Authority Treasurer/Controller Rich Taylor

ABSENT: None

ALSO, PRESENT:
Joel Wallen, Hambro / WSG
Jeremy Herber, Recology Del Norte
Wes White, Hambro / WSG

3:31 PM CALL MEETING TO ORDER

Chair Inscore called the meeting to order in regular session at 3:31 P.M. Roll was taken with all commissioners present as indicated, except for Commissioner Vice Chair Howard who was absent at roll call, but arrived at 3:40 P.M. .

PLEDGE OF ALLEGIANCE:

The Pledge was led by Commissioner Cowan.

3:30 PM PUBLIC COMMENTS:

At 3:32 P.M., Chair Inscore called for Public Comments. Seeing none, the Chair then closed the public comment period.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

1.1 Approve minutes, Regular Session, Tuesday July 18, 2017.
1.2 Approve budget transfer for FY 16/17 in the amount of $2,836.00 **022101**
1.3 Approve budget transfer for FY 17/18 in the amount of $2,500.00 **022101**

END CONSENT AGENDA

1.1

On a motion by Commissioner Greenough, seconded by Commissioner Cowan, and unanimously carried on a polled voted vote, with Commissioner Howard absent, the Del Norte Solid Waste Authority approved and adopted the consent agenda, consisting of items 1.1 to 1.3.

(Commissioner Howard arrives at 3:40 P.M.)

2. DIRECTOR'S & TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

2.1 Director's Report **231501**
2.2 Treasurer/Controller Reports for June 2017 **201803**
2.3 Claims approved by Director for July 2017 **031202**
2.4 Monthly Cash and Charge Reports for July 2017 **201803**
2.5 Earned Revenue Comparisons between FY16/17 and FY17/18 **201803**

Above listed reports were presented and accepted.

Director Ward discussed upcoming events, including the the Hazardous Hazardous Waste collection event on September 16th, and the Mattress Collection Event on September 23rd.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE

3.1 Receive and file the 'First-Half 2017 Water-Quality Monitoring Report for the Crescent City Landfill' prepared by Lawrence & Associates. **230101A**

This report was received and filed.

3.2 Discussion and possible action regarding releasing an Invitation to Bid for the storm-related Landfill Repair Project. **120105**

On a motion by Commissioner Naffah, seconded by Commissioner Cowan, and unanimously adopted on a polled vote, the Del Norte Solid Waste Authority approved, an Invitation to Bid for the Landfill Repair Project.

4. COLLECTIONS FRANCHISE

4.1 Discussion and possible action regarding Collections Change Order 13 regarding an extension of a temporary waiver of requirements for a recycling processor. **180510**

On a motion by Commissioner Howard, seconded by Commissioner Greenough and unanimously adopted on a polled vote, the Del Norte Solid Waste Authority approved Collections Change Order 13 regarding an extension of a temporary waiver of requirements for a recycling processor.

5. TRANSFER STATION

5.1 Discussion and possible action regarding release of an Invitation to Bid for Floor and Ramp Repair at the Del Norte County Transfer Station. **80104**

On a motion by Commissioner Howard, seconded by Commissioner Cowan and unanimously adopted on a polled vote, the Del Norte Solid Waste Authority approved release of an Invitation to Bid for Floor and Ramp Repair at the Del Norte County Transfer Station, pending review and minor revisions by County staff, Authority staff, and legal counsel County staff and A.

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

6.1 Discussion and possible action regarding proposed changes to the job descriptions shifting Clerking duties from Account Clerk – Solid Waste, to the Facilities & Programs Coordinator position.

On a motion by Commissioner Howard, seconded by Commissioner Greenough and unanimously adopted on a polled vote, the Del Norte Solid Waste Authority approved changes to the job descriptions shifting Clerking duties from Account Clerk – Solid Waste, to the Facilities & Programs Coordinator position.

6.2 Discussion and possible adoption of Resolution 2017-02, appointing Kyra Seymour as Authority Clerk.

On a motion by Commissioner Howard, seconded by Commissioner Greenough and unanimously adopted on a polled vote, the Del Norte Solid Waste Authority approved appointing Kyra Seymour as Authority Clerk

7. ADJOURNMENT

Adjourn to the next Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M. Tuesday September 19, 2017 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

_____ Date / /

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

ATTEST:

_____ Date / /

Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Submitted:

_____ Date / /

Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Del Norte County Budget Transfer Request FY 17/18

Department Name	Fund	Dept.	Line Item	Description	Budget Transfer Amount(s)	
					Reduce Expenditures or Increase Revenue	Increase Expenditures or Reduce Revenue
Solid Waste	422	421	20236	Security		$ 4,000
Solid Waste	422	421	10022	Retirement - CalPERS Unfunded Liability		$ 4,000
Solid Waste	422	421	20285	Special Department Expense		$ 1,000
	422	421	91004	Authority Service Fees	$ 9,000	
				Total Amounts	$ 9,000	$ 9,000

Department complete and send to Auitor's Office for transfer number before sending to CAO. Round amounts up to whole dollars.

Department Justification - Include cover letter that addresses the following: 1) Reason for request; 2) Why sufficient balances exist to finance transfer; 3) Why request

Department Head Signature _____ Date _____

Auditor's Office: Sufficient balances exist per above
(Under $100 Auditor's Office approves)

Deputy Auditor-Controller _____ Date _____

TR No. _____ Budget Revision No. _____

_____Includes Revenue Appropriation _____Requires 4/5ths Vote

County AdministrativeOfficer:
(Under $1000 - CAO approves)

Recommendation:
Approve _____
Deny _____
Submit for Board approval _____

County Administrative Officer _____ Date _____

Passed by Board of Commissioners of the Del Norte Solid Waste Management Authority on 19 September 2017.

Ayes:
Noes:
Absent:

Attest: Clerk of the Board

By: _____
Kyra Seymour

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Director's Report

Date: 14 September 2017
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Director
Reporting Period: 11 August 2017 – 13 September 2017
Attachments:

1. e-mail from Julie Badorek of Julindra Recycling
2. Letter from Director supporting SB 102
3. Flyer re. Mattress Recycling Event of 23 Sept. 2017
4. Recology Del Norte's reports regarding recyclables processing
5. Air Quality Advisory: Unhealthy to Very Unhealthy Conditions
6. Letter from CalRecycle rejecting request for a reduction of the Financial Assurance Multiplier
7. Annual Report Summary for 2016 as submitted to CalRecycle

File Number: **231501 – Authority Work Plans**

Summary: The Del Norte Solid Waste Management Authority continues to operate the Klamath, Gasquet and Del Norte County Transfer Stations and to provide required monitoring, accounting and reports to overseeing agencies. Authority staff provide these services without any financial support from the City of Crescent City or the County of Del Norte, and without receiving a penny of taxes. The rates charged at Authority-managed facilities continue to be lower than any comparable facilities in Humboldt or Curry Counties.

Some facilities were closed for periods during the past month due to unhealthy levels of smoke (see the Facilities section of this report).

On 24 August 2017, Wes White resigned as CEO of Hambro/WSG. Joel Wallen is acting as Interim CEO and Brent VanWormer is Operations Manager at the Del Norte County Transfer Station.

Julindra Recycling announced that they will be closing as a Buy-back recycling center on September 23rd. **(See Attachment 1)**

Though there was not enough time to seek Board approval prior to the legislative

deadline, I wrote and submitted a letter supporting SB 102 (see **Attachment 2**), as this is the legislative vehicle that would most rapidly address the current fiscal challenges facing buy-back recycling centers.

Outreach / Events: This past month, the Del Norte Solid Waste Management Authority held our annual Household Hazardous Waste Collection Event on September 16th. Also, staff are coordinating with the Mattress Recycling Council and Hambro/WSG to provide another Mattress Collection Event on September 23rd .(See **Attachment 3**) In part to help clarify that recycling services provided by Recology Del Norte under contract with the Authority will continue after Julindra closes, Director Ward worked with staff at the Del Norte Triplicate, and radio stations KCRE and KFUG to clarify that recycling services would continue after closure of the County's only Buy-back center. Though at least one company is exploring possibility of opening a new Buy-back center in Del Norte, if retailers are unwilling or unable to provide in-store Buy-back of beverage containers, there may be a period of time after September 23rd when the nearest buy-back center for Del Norte County customers to redeem beverage containers would be Humboldt Sanitation & Recycling at 2585 Central Avenue in McKinleyville.

Facilities: Over Labor Day weekend, several Authority-operated facilities were closed due to very unhealthy air quality (see **Attachment 5**).

Leading up to the closures, starting on Friday September 1st the air was very brown and Gate staff were having an increasingly difficult time, with burning eyes and tightness of chest. Office staff sent them home two hours early and took their places at the gate. On Saturday Morning, air quality was still very poor. Though we have previously closed the Gasquet and Klamath stations, this was the first situation that called for potential closure of the Del Norte County Transfer Station. Director Ward was out of the area and not available by phone. Account Clerk Haley Smith who was on-call communicated with Kyra Seymour and Katherine Brewer to plan a course of action. Staff researched current air quality monitors from North Coast Unified Air Quality Management District, which indicated air quality levels in the unhealthy to very unhealthy range, with recommendations to restrict outdoor activities. Staff also considered their list of smoke inhalation symptoms, and staff were experiencing these symptoms. Staff also looked up weather forecasted for the day on the NOAA weather site for Crescent City, to see if there would be any significant changes in wind speed or direction, and it did not look like there would be any relief on that front. At 11:30 am staff made the difficult decision to close the transfer station. The Del Norte County Transfer Station was closed starting at noon on Saturday September 2nd. Staff notified Chair Inscore and radio stations KCRE & KPOD of these closures, and made signs describing the situation for the gates of all facilities. Along with the Crescent City Transfer Station closing our satellite transfer station in Gasquet was also closed the entire day of September 2nd, and the Gasquet Transfer Station was closed the entire day of Sunday September 3rd due to smoke throughout the weekend. (Unfortunately, despite repeated requests, the radio announcements continued for several days, though facilities were open). On Sunday although the air quality was extremely poor

gate, staff of the Del Norte County Transfer Station were determined to stay open and thanks to their efforts, we were.

Overall, I feel all Authority staff performed very well under difficult circumstances. We take our open hours very seriously and very rarely close for any reason. It is, however, more important to provide our services in a way that protects the health and safety of our customers, Hambro/WSG staff, and our staff. Our facilities closed when we could not provide those protections.

Item 5.1 is discussion of staffing and administrative changes at Hambro/WSG.

Item 5.2 is Change Order 26, which adjusts payments to Hambro/WSG for services provided at the Del Norte County Transfer Station and it resolves all issues raised during this dispute and related negotiations. This Change Order does not affect the amount of any fees charged to any customer.

Consent Agenda Items:

Item 1.2 is a budget transfer for FY 17/18, and adds money to the budget line for security to install additional cameras to monitor the recycling drop-off area at the Del Norte County Transfer Station, adds money to a budget line for 'Retirement - CalPERS unfunded liability' added by the Del Norte County Auditor, and adds money for 'Special Department Expense' used in part for sponsorship of the Del Norte County Fair, which is no longer fully paid for through grant funds. These additional expenses are paid for by increasing the budget for the transfer station tipping fees, which are currently over $39,000 ahead of budget.

County Auditor Clinton Schaad has indicated that additional action may be necessary to add funds to budget lines associated with the upcoming landfill repair. If necessary, a revised version of the budget transfer may be presented at the meeting to address this issue.

Landfill Postclosure: **Item 3.1** is to accept the lowest responsible bid for the landfill repair. Staff continue efforts so this project remains reimburseable by the California Office of Emergency Services. The bid documents were received and opened late last Friday, and there was not time to include the bids in the agenda attachments distributed at that time.

Attachment 6 is a letter from CalReycle rejecting the Authority's application to reduce a multiplier that affects the amount of the calculated liability associated with the Crescent City Landfill. When staff found that no loans or other financing would be necessary for the landfill repair and transfer station floor repair, this item dropped as a priority activity. Staff efforts associated with summer activities – the Fair, hazardous waste and mattress events, cleanup events, as well as landfill repair and transfer station floor repair bids – have consumed available staff capacity. The impact of this rejection will be that the liability associated with the Crescent City Landfill will be close to the amount calculated in last year's audit. In future years, Authority may ask for this multiplier to be reduced by more than one.

Collections and Processing: **Item 4.1** is for discussion of the status of Recology Del Norte's processing of recyclables at Recology's Samoa facility. Recology Manager Jeremy Herber will not be able to attend the Authority meeting, so the Authority Director will attempt to provide the Board with a status report.

Compliance: **Attachment 7** is a printout of the Annual report as submitted to CalRecycle, though after the August 1st deadline.

Finances / Audits: **Item 6.1** is the list of debts that have been lingering unpaid throughout most of FY 16/17. Staff recommend these be written off the books, as collection is unlikely.

Item 6.2 is the letter of engagement with Patel & Associates to complete the annual audit for the Authority's financial records for FY 16//17. This is the same firm Del Norte County is using, so they will already be familiar with the County's accounting and record-keeping systems.

Tedd Ward

From: Julie Badorek <julie@julindrarecycling.com>
Sent: Thursday, August 31, 2017 5:24 PM
To: binscore@cc.crescentcity.org; Chris Howard; lcowan@co.del-norte.ca.us; jgreenough@cc.crescentcity.org
Cc: Tedd Ward
Subject: Center Closing

Hello everyone. I wanted to let you all know before I make public announcement next week, that I am closing Julindra Recycling. Our last day of operation will be Saturday, September 23, 2017. Staff were told last night after closing, and Cal Recycle received written notice of intent to close and decertify, this morning. I will be working on radio, signage and social media ads next week. If there is anything you'd like me to incorporate with our information, please let me know and I'll be happy to add it.

Please give my apology to Mr. Naffa for not including him, but I do not have his email address.

Thank you.

Julie Badorek
General Manager
JULINDRA RECYCLING
1039 Harrold St
Crescent City, CA. 95531
Phone: (707) 464-CANS (2267)

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

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The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

15 September 2017

To: Honorable Members of the California Legislature

Re: Support SB 102 – The Bottle Bill Fix

In January of this year, as Director of the Del Norte Solid Waste Management Authority, I travelled to Sacramento to convey the dire fiscal challenges facing our rural recycling centers. Since 2013, over 900 Buy-back recycling centers have closed – a 35% reduction. Rural communities like ours are particularly challenged.

Sadly, our gravest concerns have come to pass and Julindra Recycling – our County's only Buy-back center for the last 15 years – will close on September 23rd, 2107. That means that there are ZERO Buy-back centers in Del Norte, Alpine or Sierra Counties. This issue is of vital concern to all persons who depend on revenues from bottles and cans as basic or supplemental income, and violates the principle that people should not be charged by the State for services that they do not have access to.

Also, while advocacy groups, CalRecycle and many others have been raising these concerns for over a year, there is only one piece of legislation that could address these concerns in the coming months. Though there was not adequate time to receive Board approval for this letter, I am confident that this is an issue of widespread concern in our community.

As Director of the Del Norte Solid Waste Management Authority, a joint powers authority of the City of Crescent City and the County of Del Norte, I support SB 102, which would stabilize California's Beverage Container Recycling Program) and prevent additional closures of California's recycling centers. This is a much-needed fix as more than 560 recycling centers have closed in the last 18 months, reducing consumer opportunities to redeem container deposits and causing recycling rates to fall below 80% for the first time in nearly a decade. We urge you to pass this bill to help save a critical component of our recycling infrastructure and help maintain California's environmental leadership.

Due to falling commodities prices and an outdated regulatory formula, payments to recyclers over the last 18 months have not covered recycling costs, resulting in center closures.

The closures hurt consumers – many of whom rely on recycling for extra income – and discourage recycling in a state that has long been an environmental leader. As recently as 2013, the recycling rate was 85% - the highest in the nation; but for the last 12 months, rates have fallen to 77%.

SB 102 would:

- **Return payments to recyclers and curbside to pre-crisis levels.** Increases payments to the 2015 level before three consecutive reductions.

- **Incentivize recyclers to re-open closed centers in rural/underserved areas.** Authorizes CalRecycle to provide up to $3 million in incentives to bring back recycling centers in rural/underserved areas.

- **Temporarily suspend grocer takeback obligation.** Immediately and temporarily suspends enforcement of retailer 'take-back' obligation triggered by recent closures outside of retailer control. This frees up retailers and CalRecycle to focus time and resources on re-establishing full-service recycling opportunities.

- **Increase funding for local conservation corps.** Provides $5 million in annual increased funding for Local Conservation Corps to provide recycling and litter clean up in communities hit by recycling center closures.

- **Encourage use of California-processed plastic feedstock.** Extends the Plastic Market Development Payment to incentivize California-based manufacturers to use recycled feedstock in their products.

Without SB 102, California's recycling infrastructure will continue to struggle, recycling rates will decline and consumers will find it harder and harder to redeem their deposits. We respectfully urge your AYE vote.

Sincerely,

Tedd Ward

Tedd Ward, M.S. – Director
Del Norte Solid Waste Management Authority

DEL NORTE COUNTY RESIDENTS

FREE MATTRESS RECYCLING

Saturday, September 23, 2017
9:00 am — 4:00 pm
At the Del Norte County Transfer Station
Limit of 4 mattresses or box springs,
in dry condition, per household
(please tarp if it is raining).

Waterbeds, futons, cribs, and some other types of mattresses are not eligible. Call (707) 465-1100 to verify that your mattress will be accepted.

Del Norte County Transfer Station
1700 State Street
Crescent City, CA 95531

bye bye mattress
A Program of the Mattress Recycling Council

For more information: 707-465-1100 www.recycledelnorte.ca.gov

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Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Saturday, September 09, 2017 8:45 AM
To: 'Tedd Ward'
Subject: FW: Recology Recycling Weekly Update for September 3rd, 2017 to September 9th, 2017.

Tedd,

We are continuing to collect and screen approximately 65% - 70% of the recyclable volume in Del Norte.
Recycling stream continues to remain in the area of 18%-25% contamination depending on the locations serviced during the week.

The Community bins remain at a high contamination level around 30%-45% depending on location.

The routes that are consistently being processed are the following:

131 Residential Curbside Recycling
132 Residential Curbside Recycling
133 Commercial Recycling

Gasquet and Klamath transfer stations are being processed when full.
Last week we also processed both recycling bins from the transfer station on State street.

Recology continues to spot check community bins weekly to see if we notice any changes in contamination levels.
The community bins still providing high levels of contamination include both Smith River bins and the Fort Dick location.

Of the volume of materials being processed, approximately 20% - 25% of each load is removed as trash. Our trailer has the ability
To carry 136 Yards of recyclables. We average 30 – 40 yards of trash removed from each load. Our average weight of material being loaded
On the truck as recyclables is approximately 9 to 10 tons each load.

Last week we delivered loads to Recology EEL River (Somoa Facility)

Material is being sorted by one temp and one Recology employee. Our load percentage was in the 5-7 percent contamination rate when
Delivered to Humboldt Waste Management.
The clean cardboard from our commercial route is being picked up separately and delivered to Julindra's for processing as time allows.

Best Regards,

Jeremy Herber
General Manager

Recology Del Norte™ | P.O. Box 1933 | Crescent City, CA 95531
T: 707.464.4181 | Jherber@recology.com

Please consider the environment before you print this email.

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Wednesday, September 06, 2017 1:38 PM
To: 'Tedd Ward'
Subject: FW: Recology Recycling Weekly Update for August 27th, 2017 to September 2nd, 2017.

Tedd,

We are continuing to collect and screen approximately 65% - 70% of the recyclable volume in Del Norte.
Recycling stream continues to remain in the area of 18%-25% contamination depending on the locations serviced during the week.

The Community bins remain at a high contamination level around 30%-45% depending on location.

The routes that are consistently being processed are the following:

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Last week we also processed both recycling bins from the transfer station on State street.

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The community bins still providing high levels of contamination include both Smith River bins and the Fort Dick location.

Of the volume of materials being processed, approximately 20% - 25% of each load is removed as trash. Our trailer has the ability
To carry 136 Yards of recyclables. We average 30 – 40 yards of trash removed from each load. Our average weight of material being loaded
On the truck as recyclables is approximately 9 to 9.5 tons each load.

Last week we delivered 3 loads to Humboldt Waste Authority.

Material is being sorted by one temp and one Recology employee. Our load percentage was in the 5-7 percent contamination rate when
Delivered to Humboldt Waste Management.
The clean cardboard from our commercial route is being picked up separately and delivered to Julindra's for processing as time allows.

Best Regards,

Jeremy Herber
General Manager

Recology Del Norte™ | P.O. Box 1933 | Crescent City, CA 95531
T: 707.464.4181 | Jherber@recology.com

Please consider the environment before you print this email.

Tedd Ward

From: Jeremy Herber <JHerber@recology.com>
Sent: Tuesday, August 29, 2017 8:01 AM
To: 'Tedd Ward'
Subject: FW: Recology Recycling Weekly Update for August 20th, 2017 to August 26th, 2017.

Tedd,

We are continuing to collect and screen approximately 65% - 70% of the recyclable volume in Del Norte.
Recycling stream continues to remain in the area of 18%-25% contamination depending on the locations serviced during the week.

The Community bins remain at a high contamination level around 30%-45% depending on location.

The routes that are consistently being processed are the following:

131 Residential Curbside Recycling
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Of the volume of materials being processed, approximately 20% - 25% of each load is removed as trash. Our trailer has the ability
To carry 136 Yards of recyclables. We average 30 – 40 yards of trash removed from each load. Our average weight of material being loaded
On the truck as recyclables is approximately 9 to 9.5 tons each load.

Last week we delivered 2 loads to Humboldt Waste Authority.

Material is being sorted by one temp and one Recology employee. Our load percentage was in the 5-7 percent contamination rate when
Delivered to Humboldt Waste Management.
The clean cardboard from our commercial route is being picked up separately and delivered to Julindra's for processing as time allows.

Best Regards,

Jeremy Herber
General Manager

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T: 707.464.4181 | Jherber@recology.com

Please consider the environment before you print this email.

WILDFIRE SMOKE INFORMATION

A joint message from the North Coast Unified Air Quality Management District (NCUAQMD) and partners

Updated September 3, 2017
FOR IMMEDIATE RELEASE

Air Quality Advisory

Unhealthy to Very Unhealthy Conditions

For the following areas:

In Humboldt County:
- Communities in the Klamath River Drainage (Orleans and Weitchpec) are forecast to be in the *Very Unhealthy* range with periods of *Hazardous* level conditions.
- Communities of Hoopa, Willow Creek, and Salyer are forecast to be *Very Unhealthy* with periods of *Hazardous* level conditions.

In Del Norte County:
- Smith River and surrounding areas are forecast to be in the *Very Unhealthy* to *Hazardous* range.
- Crescent City to Klamath is forecast to be in the *Unhealthy* to *Very Unhealthy* range with periods of *Hazardous* level conditions in Klamath.
- Inland areas east of Crescent City (Gasquet) are expected to be *Unhealthy* with periods of *Very Unhealthy* level conditions.

In Trinity County:
- Weaverville and areas adjacent (Lewiston, Junction City, Big Bar, Del Loma) are forecast to be in the *Unhealthy* to *Very Unhealthy* range with periods of *Hazardous* level conditions.
- Areas outside of the Weaverville area can expect smoke levels of *Unhealthy for Sensitive Groups* with periods of *Unhealthy* depending on proximity to the wildfires.

Clean Air Shelters in Humboldt County:
Weitchpec Tribal Office, Highway 96, Weitchpec. Hours are 8 a.m. to 6 p.m.
Hoopa Neighborhood Facility, Hoopa Tribal Office, Highway 96, Hoopa, 8 a.m. to 6 p.m., M-F and this Holiday Weekend.

Clean Air Shelters in Trinity County:
Veterans Memorial Hall, 101 Memorial Dr, Weaverville. Hours are 8 a.m. to 7 p.m.
American Red Cross Evacuation Shelter, First Baptist Church, 1261 Main St., Weaverville.
Hayfork Community Center, 154 Tule Creek Road, Hayfork. Hours are 8 a.m. to 7 p.m.

See the District's most recent Wildfire Smoke Public Service Announcement (PSA) for more complete information regarding these and all other areas. Updates will be provided as conditions change, and people are recommended to restrict outdoor activities when possible.

Symptoms that may be related to excess smoke exposure include:

- Repeated coughing
- Shortness of breath or difficulty breathing
- Wheezing
- Chest tightness or pain
- Palpitations
- Nausea or unusual fatigue
- Lightheadedness

If you have any of the symptoms listed above, contact your health care provider. Please see the NCUAQMD's General Public Service Announcement for recommendations on limiting smoke exposure.

For 24-hour Air Quality Advisory Information, call the NCUAQMD's hotline toll-free at 1-866-BURN-DAY (1-866-287-6329), or visit the website at www.ncuaqmd.org.

Health Information for Smoke Impacts

Concentrations of smoke may vary depending upon location, weather, and distance from the fire. Smoke from wildfires and structure fires contain harmful chemicals that can affect your health. Smoke can cause eye and throat irritation, coughing, and difficulty breathing. People who are at greatest risk of experiencing symptoms due to smoke include: those with respiratory disease (such as asthma), those with heart disease, young children, and older adults.

These sensitive populations should stay indoors and avoid prolonged activity. All others should limit prolonged or heavy activity and time spent outdoors. Even healthy adults can be affected by smoke. Seek medical help if you have symptoms that worsen or become severe.

If you can see, taste, or feel smoke, contact your local health department and/or primary healthcare provider. This is especially important if you have health concerns, are elderly, are pregnant, or have a child in your care.

Follow these general precautions to protect your health during a smoke event:

- Minimize or stop outdoor activities, especially exercise
- Stay indoors with windows and doors closed as much as possible
- Do not run fans that bring smoky outdoor air inside – examples include swamp coolers, whole-house fans, and fresh air ventilation systems
- Run your air-conditioner only if it does not bring smoke in from the outdoors. Change the standard air conditioner filter to a medium or high efficiency filter. If available, use the "re-circulate" or "recycle" setting on the unit
- Do not smoke, fry food, or do other things that will create indoor air pollution

If you have lung disease (including asthma) or heart disease, closely monitor your health and contact your doctor if you have symptoms that worsen.

CalRecycle

DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • WWW.CALRECYCLE.CA.GOV • (916) 322-4027
P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

September 13, 2017

Mr. Tedd Ward, M.S.
Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531

RE: Reduction in Postclosure Maintenance Financial Assurance Multiplier for the Crescent City Landfill, Del Norte Solid Waste Management Authority, Facility No. 08-AA-0006

Dear Mr. Ward:

Title 27, California Code of Regulations (27 CCR), Division 2, Subdivision 1, Chapter 6, Subchapter 2, Article 2, section 22211(b) allows the Department of Resources Recycling and Recovery (CalRecycle) to review and verify reductions in the postclosure maintenance multiplier to an amount corresponding to the number of years of postclosure maintenance completed since the approval of the certification of closure date.

CalRecycle's Financial Assurances Unit (FAU) received the Del Norte Solid Waste Management Authority's (Authority) April 7, 2017 letter requesting a reduction in the postclosure maintenance multiplier for the Crescent City Landfill and after careful review must presently deny the request.

On May 20, 2005, CalRecycle approved the final closure and postclosure cost estimate plans for the Crescent City Landfill. On February 7, 2007, the Engineering Support Branch determined the March 2006 Closure Certification Report met the requirements of 27 CCR section 21880. With CalRecycle's acceptance of the Closure Certification Report, the FAU has the ability to approve the reduction of the multiplier from the February 2007 date of certified closure.

However, the Crescent City Landfill is currently missing required financial assurance demonstrations as required by 27 CCR, sections 22210 and 22220. On September 19, 2016, the FAU initiated contact with you regarding the completion of the pledge of revenue in progress for the postclosure maintenance and non-water corrective action cost estimates. From December 2016 through April 2017, various attempts were made by the FAU to assist the Authority in fulfilling their financial assurance requirements. On July 17, 2017, the FAU made a final attempt and provided you with an August 7, 2017 deadline for response. As of the date of this letter, no response was received and pursuant to 27 CCR section 22211, CalRecycle denies the reduction request of the postclosure maintenance multiplier at this time.

Once the following documents have been received and accepted by the FAU, the Authority may submit another request to reduce the postclosure maintenance multiplier:

ORIGINAL PRINTED ON 100 % POST-CONSUMER CONTENT, PROCESS CHLORINE FREE PAPER

1. The completed pledge of revenue originally established in May 2014 for postclosure maintenance and corrective action costs, including revised language and signature lines for CalRecycle executive staff. Please see Attachment A, which includes updated language and cost estimate figures through 2017.

2. A copy of CalRecycle Form 114, signed and completed. (Attachment B)

3. The 2016 Annual Inflation Report, signed and completed. (Attachment C)

Please submit a written response to this letter, including the documents requested on or before September 27, 2017. If you are unable to secure the required documents by this date, please include in your response information detailing how the Authority will regain compliance with the requirements. Failure to respond to this letter by the requested date may result in enforcement action against the Authority pursuant to the Financial Assurances Enforcement Procedures contained in 27 CCR, Subchapter 4.

CalRecycle is committed to assisting you in complying with the financial assurance regulations and procedures. If you have any questions, please contact Christina Reese of the Financial Assurances Unit at (916) 341-6155 or at Christina.Reese@calrecycle.ca.gov.

Sincerely,

Susan Markie, Chief
Permitting & Assistance Branch
Waste Permitting, Compliance, and Mitigation Division

Attachments

cc: Brian McNally, Community Development Department, LEA
Terri Cia, North Coast Regional Water Quality Control Board
Andy Marino, Closure and Technical Support Section, CalRecycle
Eric Kiruja, Permits and Assistance Central Unit, CalRecycle
Christina Reese, Financial Assurances Unit, CalRecycle

Annual Report Summary: **Del Norte Solid Waste Management Authority (2016)**

This Annual Report Summary is an official record of your CalRecycle Electronic Annual Report submission, except for your Venue/Event section information, which is contained in a separate report. You may reach that section from the Electronic Annual Report's left navigation bar.

Before submitting your report to CalRecycle, please take the time to review everything on this page to confirm it is complete and correct. If you need to modify some information, close this window to return to the Electronic Annual Report to make your corrections. Then, preview the report again.

Summary Generated On: Tuesday, August 29, 2017, 2:41:35 PM

Summary

Jurisdiction: Del Norte Solid Waste Management Authority

Report Year Filed: 2016

Report Status: Due

Submitted Information

Date Report Submitted: Monday, January 01, 0001

Report Submitted By:

()

Jurisdiction Contact

Jurisdiction Contact: Tedd Ward

Address: 1700 State St, Crescent City, CA 95531

Phone Number: (707) 465-1100

Fax Number: (707) 465-1300

Email Address: tedd@recycledelnorte.ca.gov

Update Contact Info: http://www.calrecycle.ca.gov/LGCentral/Contacts/ContactChg.htm

Disposal Rate Calculation

Definition of Terms

Reporting-Year Disposal Amount (tons) – defaults to the total tonnage disposed in the Reporting-Year by a jurisdiction as reported to the Disposal Reporting System (DRS). Disposal contains all jurisdiction waste that was disposed in CA landfills, transformation facilities, and exported out-of-state. Any changes will require you submit a Reporting Year Disposal Modification Certification Sheet (PDF). See User's Guide or contact LAMD representative if uncertain.

Disposal Reduction Credits - the EAR calculator will subtract these credits from your requested total in the Reporting-Year Disposal Amount field. Requesting credits will require you submit a Reporting Year Disposal Modification Certification Sheet (PDF). Descriptions of these credits can be found on that sheet. See EAR User's Guide or contact LAMD representative if uncertain.

Reporting-Year Transformation Waste (tons) – defaults to the total tonnage of waste sent in the Reporting-Year by a jurisdiction to a CalRecycle-permitted
transformation facility as reported to the Disposal Reporting System (DRS). Transformation is factored into the Per Capita rate only, and is not deductible. To eliminate the Per Capita credit for transformation tonnage, change the Reporting-Year Transformation Waste (tons) number to 0.00.

Reporting-Year Population – January 1st estimate of the number of inhabitants occupying a jurisdiction in the Reporting-Year as prepared by the California Department of Finance (DOF)

Reporting-Year Employment – the estimate of the annual average number of employees by jurisdiction in the Reporting-Year as prepared by the California Employment Development Department (EDD).

Additional Definitions - for additional definitions and/or acronym descriptions, see the LGCentral Glossary.

Annual Report Summary: Del Norte Solid Waste Management Authority (2016)

Green Material ADC (tons):		0.00
Reporting-Year Disposal Amount (tons):		18,234.12
Disposal Reduction Credits (Reported):		
Disaster Waste (tons):	0.00	
Medical Waste (tons):	0.00	
Regional Diversion Facility Residual Waste (tons):	0.00	
C & D Waste (tons):	0.00	
Class II Waste (tons):	0.00	
Out of State Export (Diverted) (tons):	0.00	
Other Disposal Amount (tons):	0.00	
Total Disposal Reduction Credit Amount (tons):		0.00
Total Adjusted Reporting-Year Disposal Amount (tons):		18,234.12
Reporting-Year Transformation Waste (tons):		0.00
Reporting-Year Population:		27,006
Reporting-Year Employment:		7,907

Reporting-Year Calculation Results (Per Capita)

	Population		Employment	
	Target	Annual	Target	Annual
Disposal Rate without Transformation (pounds/person/day):		3.7		12.6
Transformation Rate (pounds/person/day):	0.8	0.0	3.0	0.0
The Calculated Disposal Rate (pounds/person/day)	4.0	3.7	14.8	12.6

As of January 1, 2020, the use of green material as alternative daily cover (ADC) will be considered disposal in terms of measuring a jurisdiction's annual 50 percent per capita disposal rate.

	Population		Employment	
	Target	Annual	Target	Annual
Calculated Disposal Rate w/out Green Material ADC:		3.7		12.6
Green Material ADC Rate:		0.0		0.0
Disposal Rate with Green Material ADC:		3.7		12.6

Calculation Factors

If any boxes are checked, please complete, and sign the Reporting Year Disposal Modification Certification Sheet and mail, e-mail or FAX to CalRecycle within 7 business days of submitting your report. If you are only claiming report-year disposal deductions for waste transported to a certified Transformation facility, you do not need to fill out the certification request.

Although you will be able to submit your electronic Annual Report without completing this sheet, your Annual Report will not be deemed complete until this sheet is completed and received by CalRecycle. Contact your LAMD representative for details.

- ☐ Alternative disposal tonnage
- ☐ Deductions to DRS disposal tonnage

Questions and Responses

Rural Petition for Reduction in Requirements

Rural Petition For Reduction

1. **Question:**

   Was your jurisdiction granted a Rural Petition for Reduction by CalRecycle? See Jurisdictions with an Approved Petition for Rural Reduction
   For more information regarding Rural Petition For Reduction, go to Rural Solid Waste Diversion Home Page.

   Response:

   No.

Newly Incorporated Cities

New City

1. **Question:**

   Since the date of your last Annual Report, are there any newly incorporated cities within your county/regional agency?

   Response:

   No.

Disposal Rate Accuracy

Disposal Rate Accuracy

1. **Question:**

   Are there extenuating circumstances pertaining to your jurisdiction's disposal rate that CalRecycle should consider, as authorized by the Public Resources Code Section 41821(c)? If you wish to attach additional information to your annual report, please send those items or electronic files to your LAMD representative; include a brief description of those files below. If so, please use the space below to tell CalRecycle.

   Response:

   No.

Planning Documents Assessment

Source Reduction and Recycling Element (SRRE)

1. **Question:**

   Does the SRRE need to be revised?

   Response:

   No.

Household Hazardous Waste Element (HHWE)

2. **Question:**

   Does the HHWE need to be revised?

   Response:

   No.

Non-Disposal Facility Element (NDFE)

3. **Question:**

   Describe below any changes in the use of nondisposal facilities, both existing and planned (e.g., is the jurisdiction using a different facility within or outside of the jurisdiction, has a facility closed, is a new one being planned).

   Response:

   Starting in 2017, Julindra Recycling stopped processing recyclables collected by Recology Del Norte. Julindra continues to operate as the only Buy-back recycling center in Del Norte. Recology Del Norte is renting a building from Hambro/ WSG at 445 Elk Valley Road to unload trucks, remove larger contaminants, and reload recyclables onto outbound trailers. This faciltiy is not open to the general public. Recology has purchased Eel River Disposal, including a recycling processing facility in Samoa in Humboldt County. Recology Del Norte intends that Del Norte's recyclables will be processed at the Samoa facility starting in August 2017.

Non-Disposal Facility Element (NDFE)

4. **Question:**

   Are there currently any nondisposal facilities that require a solid waste facility permit located (or planned to be sited) in your jurisdiction that are not identified in your NDFE?

   Response:

   No.

Summary Plan Assessment

Summary Plan

1. **Question:**

   Does the Summary Plan need to be revised?

   Response:

   No.

Siting Element Assessment

Total County or Agency Wide Disposal Capacity

1. **Question:**

   Based on the best available estimates of current and future disposal, how many years of disposal capacity does your county or regional agency have?

   Response:

   23

Total County or Agency Wide Disposal Capacity

2. **Question:**

   If you do not currently have 15 years of disposal capacity, describe your strategy for obtaining 15 years of capacity.

   Response:

   (No response has been entered)

Siting Element Adequacy

3. **Question:**

   Does the Siting Element need to be revised? The Siting Element will need to be revised if you have less than 15 years disposal capacity and have not described a strategy for obtaining 15 years disposal capacity.

   Response:

   No. On 17 May 2016, the Authority adopted an Amendment to the Transfer Station Operations Agreement, extending that agreement and the disposal agreement between Hambro/ WSG and the Dry Creek Landfill operated by Rogue Valley Disposal in Oregon. The disposal agreement was extended until March 3, 2040.

Areas of Concern / Conditional Approvals

Areas of concern

1. **Question:**

   Did CalRecycle require your jurisdiction to address any areas of concern when determining the adequacy of your solid waste planning documents, or any of their elements?

   Response:

   No.

Conditional approvals

2. **Question:**

   Did CalRecycle give conditional approval to any of your solid waste planning documents, or any of their elements?

   Response:

   No.

Additional Information

Additional Information

1. **Question:**

Is there anything else you would like to tell CalRecycle about unique or innovative efforts by your jurisdiction to reduce waste generation and increase diversion, about your jurisdiction's public education efforts, or about specific obstacles to reaching your jurisdiction's diversion goal? If you wish to attach additional information to your annual report, please use the "Document Management" button below to upload additional files or you can send them directly to your LAMD representative. Please include a brief description of those files in the text box below.

Response:

Yes. Our agency is very concerned re. the reduction in the numbers of buy-back centers and recycling processors in California since 2013, and the agency Director discussed these concerns with CalRecycle staff in early 2017. We believe that the reduction in the numbers of recycling centers is among the primary causes in the drop in recycling rates in the past year. At the local level, we notice that as an agency, CalRecycle seems interested in demanding that local agencies do more to promote mandatory commercial recycling and to generally recycle more materials and organics, while restricting the potential uses of (oil and beverage container) grant funds. Furthermore, these increasing demands on local programs do not appear to be matched by financial commitments from CalRecycle to support and sustain California's existing recovery infrastructure. This is a significant concern, because the facilities that process recyclable papers, metals and other materials beyond bottles and cans are absolutely critical to continuing recycling. As these facilities close, so do opportunities to continue and expand recycling- jurisdiction by jurisdiction.

Hauler Information

Parent Company: Recology

Hauler Name: Recology Del Norte- Del Norte Unincorporated

Franchise Hauler: Yes

Activities Curbside Organics - Commercial,Curbside Organics - Residential,Curbside Recycling - Commercial,Curbside Recycling - Residential,Solid Waste Hauler - Commercial,Solid Waste Hauler - Residential,

Notes:

New Hauler: No **Contract End Date:** 06/30/2023

The hauler information is correct.

SRRE and HHWE Diversion Programs

Detailed information for Mandatory Commercial Recycling (MCR) in code 2030 and Mandatory Commercial Organics Recycling (MORe) in code 3035 can be found at the end of this section.

1010-SR-BCM (Backyard and On-Site Composting/Mulching)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1994	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes:		
1020-SR-BWR (Business Waste Reduction Program)		
Current Status: AO - Alternative and Ongoing	Program Start Year: 1999	Existed before 1990: No

	Report Year Diversion Tons: 0	Selected in SRRE: No
		Owned or Operated: Yes

Jurisdiction Notes:
Recology Del Norte offers commercial waste audits to their customers.

1030-SR-PMT (Procurement)

Current Status: SO - Selected and Ongoing	Program Start Year: 1994	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes

Jurisdiction Notes:
This program is deferred as a lower priority activity.

1050-SR-GOV (Government Source Reduction Programs)

Current Status: SO - Selected and Ongoing	Program Start Year: 2011	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes

Jurisdiction Notes:

1060-SR-MTE (Material Exchange, Thrift Shops)

Current Status: SO - Selected and Ongoing	Program Start Year: 1990	Existed before 1990: Yes
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: No

Jurisdiction Notes:
Reusable items no longer donated to Our Daily Bread thrift store, but are available for a period of time in the Reuse Shed. The Reuse Shed is cleared out every few days.

2000-RC-CRB (Residential Curbside)

Current Status: SO - Selected and Ongoing	Program Start Year: 1990	Existed before 1990: Yes
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes

Selected Program Details:
Single-family residences | Multi-family residences | Commingled (Single-stream) | Source separated | Uncoated corrugated cardboard and paper bags | Office paper (white & colored ledger, computer paper, other office paper) | Metal | Plastic 1-2 | Newspaper | Miscellaneous paper (includes phone books, catalogs, magazines and other paper) | Glass | Other material types (describe below)

Jurisdiction Notes:
When Recology Del Norte ended processing through Julindra Recycling, several materials were dropped from our recycling programs due to processing costs, distance to markets, and reduced scrap value. Materials eliminated from the recycling stream included: film plastics, plastic bags and bubble wrap, styrofoam (block and peanuts), cartons, and hard plastic toys and auto parts. In terms of plastic codes, non-container plastics #3 and #6 are no longer recyclable in Del Norte County. Non-container plastics #1,#2,#4, #5, and #7 are still acceptable.

2010-RC-DRP (Residential Drop-Off)

Current Status: SO - Selected and Ongoing	Program Start Year: 1993	Existed before 1990: Yes
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes

Jurisdiction Notes:
Community recycling dropoff location at the Del Norte County Fairgrounds were re-located to the Del Norte County Transfer Station, increasing the number of cardboard and mixed material containers at this location but reducing the total numbers of recycling drop-off locations. Recology Del Norte has expressed concern regarding the proportion of non-recyclable materials dumped near or in these bins at unstaffed community drop-off recycling locations, which has resulted in a contamination level of over 30% at three drop-off locations. For this reason, materials from these locations have been disposed rather than recycled since January 2017. Authority staff anticipate additional actions to reduce contamination of recycling streams in 2017.

2020-RC-BYB (Residential Buy-Back)

Current Status: SO - Selected and Ongoing	Program Start Year: 1990	Existed before 1990: Yes
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: No

Jurisdiction Notes:
In January 2017, the Authority Director lobbied legislators and CalRecycle staff for swift actions to relieve the financial challenges facing the buy-back centers in California remaining since the over 30% reduction in the number of buy-back centers since 2013. We also tried to communicate the critical role such centers play in processing a wide variety of non-beverage container and non-used-oil materials. In short, as each additional buy-back center closes, our state's capacity to recycle is also diminished. To date, no significant action has been made at the state level to assure the continued viability of buy-back centers.

2030-RC-OSP (Commercial On-Site Pickup)

Current Status: SO - Selected and Ongoing	Program Start Year: 1994	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes

Selected Program Details:
Large Generators (4.0 cy/week) | Multi-family residences | Commingled (Single-stream) | Source separated | Uncoated corrugated cardboard and paper bags | Office paper (white & colored ledger, computer paper, other office paper) | Metal | Plastic 1-2 | Plastic 3-7 | Newspaper | Miscellaneous paper (includes phone books, catalogs, magazines and other paper) | Glass | Film Plastic | Polystyrene/Styrofoam | Other material types (describe below)

Jurisdiction Notes:
There are no separate facilities that target commercial generators. Recovery programs available to self-haulers are also available to commercial businesses.

2040-RC-SFH (Commercial Self-Haul)

Current Status: AO - Alternative and Ongoing	Program Start Year: 1978	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: No
		Owned or Operated: No

Jurisdiction Notes:

2070-RC-SNL (Special Collection Seasonal (regular))

Current Status: AO - Alternative and Ongoing	Program Start Year: 1994	Existed before 1990: No
	Report Year Diversion Tons: 71.05	Selected in SRRE: No
		Owned or Operated: Yes

Jurisdiction Notes:
Crescent City Clean Sweep Brush Collection: 12.47 tons, Holiday Trees: 4.94 tons, Tansy: 53.64 tons

2080-RC-SPE (Special Collection Events)

Current Status: AO - Alternative and Ongoing	Program Start Year: 1996	Existed before 1990: No

	Report Year Diversion Tons: 0	Selected in SRRE: No
		Owned or Operated: Yes
Jurisdiction Notes:		
2090-RC-OTH (Other Recycling)		
Current Status: AO - Alternative and Ongoing	Program Start Year: 2013	Existed before 1990: No
	Report Year Diversion Tons: 40.86	Selected in SRRE: No
		Owned or Operated: Yes
Jurisdiction Notes: Carpet and carpet padding		
3010-CM-RSG (Residential Self-haul Greenwaste)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1994	Existed before 1990: No
	Report Year Diversion Tons: 1379.23	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes:		
3030-CM-CSG (Commercial Self-Haul Greenwaste)		
Current Status: AO - Alternative and Ongoing	Program Start Year: 1994	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: No
		Owned or Operated: No
Jurisdiction Notes: All self-haul yard debris was reported as residential.		
3040-CM-FWC (Food Waste Composting)		
Current Status: DE - Dropped in an earlier year	Program Start Year: 1993	Existed before 1990: Yes
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: No
Jurisdiction Notes: This program has been deferred at least until a permitted composting site is operational in Del Norte County.		
4010-SP-SLG (Sludge (sewage/industrial))		
Current Status: DE - Dropped in an earlier year	Program Start Year: 1990	Existed before 1990: Yes
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: No
Jurisdiction Notes:		
4020-SP-TRS (Tires)		
Current Status: DE - Dropped in an earlier year	Program Start Year: 1997	Existed before 1990: No

	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: No
Jurisdiction Notes:		
4030-SP-WHG (White Goods)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1990	Existed before 1990: Yes
	Report Year Diversion Tons: 45.24	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes: Tonnages include all metal appliances, refrigerators and freezers received at the Del Norte County Transfer Station		
4040-SP-SCM (Scrap Metal)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1998	Existed before 1990: No
	Report Year Diversion Tons: 65.55	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes:		
4050-SP-WDW (Wood Waste)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1993	Existed before 1990: No
	Report Year Diversion Tons: 27.42	Selected in SRRE: Yes
		Owned or Operated: No
Jurisdiction Notes: This is the tonnage of untreated wood taken by customers for fuel.		
4060-SP-CAR (Concrete/Asphalt/Rubble)		
Current Status: AO - Alternative and Ongoing	Program Start Year: 1996	Existed before 1990: No
	Report Year Diversion Tons: 107.35	Selected in SRRE: No
		Owned or Operated: Yes
Selected Program Details: Asphalt Paving | Brick | Concrete/cement | Rock, soils and fines		
Jurisdiction Notes: This tonnage is concrete and asphalt taken by customers for reuse.		
4090-SP-RND (Rendering)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1990	Existed before 1990: Yes
	Report Year Diversion Tons: .65	Selected in SRRE: Yes
		Owned or Operated: No
Jurisdiction Notes:		

4100-SP-OTH (Other Special Waste)		
Current Status: AO - Alternative and Ongoing	Program Start Year: 2013	Existed before 1990: No
	Report Year Diversion Tons: 12.94	Selected in SRRE: No
		Owned or Operated: Yes
Jurisdiction Notes: Tonnage reported includes .21 tons of pain reused in addition to 12.73 tons of paint recycled.		
5000-ED-ELC (Electronic (radio ,TV, web, hotlines))		
Current Status: SO - Selected and Ongoing	Program Start Year: 1992	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes: Website revised and redesigned. Facebook account now active and maintained. Authority staff have conducted radio outreach for household hazardous waste, and mattress collection events in addition to campaigns to reduce contaminants in recyclables collected by Recology Del Norte. Another ad campaign encouraged people to NOT recycle pizza boxes contaminated with grease or food, and that these boxes will often get stuck in streetside trash and recycling containers.		
5010-ED-PRN (Print (brochures, flyers, guides, news articles))		
Current Status: SO - Selected and Ongoing	Program Start Year: 1990	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes: Outreach flyers and brochures updated annually. The Authority Director generally writes guest editorials ('Coastal Voices') for the Del Norte Triplicate 2-4 times per year.		
5020-ED-OUT (Outreach (tech assistance, presentations, awards, fairs, field trips))		
Current Status: SO - Selected and Ongoing	Program Start Year: 1992	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes: Green Ribbon awards issued in 2016. DNSWMA sponsorship of the Del Norte County Fair continues, though with diminished support under CalRecycle's Used oil and beverage container grant programs.		
5030-ED-SCH (Schools (education and curriculum))		
Current Status: SO - Selected and Ongoing	Program Start Year: 1996	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes: Recology Del Norte's outreach to the schools has diminished in part due to styrofoam being dropped as a recyclable material.		
6000-PI-PLB (Product and Landfill Bans)		
Current Status: AO - Alternative and Ongoing	Program Start Year: 1996	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: No
		Owned or Operated: Yes

Jurisdiction Notes:		
6010-PI-EIN (Economic Incentives)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1996	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes
Selected Program Details: Variable can rate/Quantity based user fee | Differential tipping fee | Unlimited recycling | Rebate | Deposit		
Jurisdiction Notes: Programs previously described continue.		
6020-PI-ORD (Ordinances)		
Current Status: SO - Selected and Ongoing	Program Start Year: 2008	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: No
		Owned or Operated: Yes
Selected Program Details: Antiscavenging ordinance | Other ordinances (describe below)		
Jurisdiction Notes:		
7000-FR-MRF (MRF)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1990	Existed before 1990: No
	Report Year Diversion Tons: 46.34	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes:		
7010-FR-LAN (Landfill)		
Current Status: DE - Dropped in an earlier year	Program Start Year: 1995	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes:		
7020-FR-TST (Transfer Station)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1995	Existed before 1990: No
	Report Year Diversion Tons: 46.72	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes: This is the tonnage of free reusable items taken by customers, excluding paint, wood, concrete, and asphalt.		
7030-FR-CMF (Composting Facility)		

Current Status: PF - Planned in Future	Program Start Year: 2012	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: No
Jurisdiction Notes: Transfer Station operations contractor Hambro/WSG is exploring the potential for operating a composting yard in Del Norte County		
7040-FR-ADC (Alternative Daily Cover)		
Current Status: DE - Dropped in an earlier year	Program Start Year: 1994	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: No
		Owned or Operated: Yes
Jurisdiction Notes:		
8010-TR-BIO (Biomass)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1991	Existed before 1990: Yes
	Report Year Diversion Tons: 1433.07	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes:		
9000-HH-PMF (Permanent Facility)		
Current Status: SO - Selected and Ongoing	Program Start Year: 2005	Existed before 1990: No
	Report Year Diversion Tons: 27.13	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes: All HHW received through ABOP program, excluding CRTs and consumer electronics.		
9010-HH-MPC (Mobile or Periodic Collection)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1993	Existed before 1990: No
	Report Year Diversion Tons: 6.86	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes: Single-day HHW event in September		
9030-HH-WSE (Waste Exchange)		
Current Status: SO - Selected and Ongoing	Program Start Year: 1990	Existed before 1990: Yes
	Report Year Diversion Tons: 0	Selected in SRRE: Yes
		Owned or Operated: Yes
Jurisdiction Notes: Tonnage of Reuse at Transfer Station reported under Transfer station.		
9040-HH-EDP (Education Programs)		

Current Status: AO - Alternative and Ongoing	Program Start Year: 1997	Existed before 1990: No
	Report Year Diversion Tons: 0	Selected in SRRE: No
		Owned or Operated: Yes
Jurisdiction Notes:		
9045-HH-EWA (Electronic Waste)		
Current Status: AO - Alternative and Ongoing	Program Start Year: 2005	Existed before 1990: No
	Report Year Diversion Tons: 99.04	Selected in SRRE: No
		Owned or Operated: Yes
Jurisdiction Notes: Tonnage includes all CRT devices and consumer electronics.		
9050-HH-OTH (Other HHW)		
Current Status: AO - Alternative and Ongoing	Program Start Year: 2009	Existed before 1990: No
	Report Year Diversion Tons: 2.73	Selected in SRRE: No
		Owned or Operated: Yes
Jurisdiction Notes: Tonnage of household and auto batteries recycled		

Mandatory Commercial Recycling (MCR)
This detailed information was entered in the 2030 code noted above in the SRRE and HHWE Diversion Programs.

EDUCATION AND OUTREACH
Note: Regional Agencies should address education and outreach for individual members.

1. Describe education and outreach methods for the reporting year for electronic, print and direct contact, including those done by the jurisdiction and by the hauler(s).

Outreach by Recology staff: 1-22-16 Advertisements- Newspaper Recycle Contamination ad, 1-23-16 Chamber Dinner, 4-8-16 Recycling presentation Del Norte County Chamber Members, 5-3-16 Meeting with school district Superintendent about School Recycle service, 5-27-16 Meeting with Paul Senyszyn from schools about changes in service, 6-16-16 Recology Chamber Mixer, 9-1-16 Meeting with Operations manager of schools about new recycling requirements, 12-7-16 Sunrise Rotary Meeting. Outreach by Authority staff 10-19-16 Sunrise Rotary Meeting.

2. If applicable, please describe any challenges encountered in implementing education and outreach for the jurisdiction's commercial recycling program. If not applicable, enter N/A.

Currently we are not under mandatory collections, and some of our businesses have opted to be self-haulers, This makes it difficult track and create directed or broad outreach education, on our programs.

MONITORING
Note:

- ***Regional Agencies should use the text boxes to list the totals in each field for individual members.***
- ***Reporting Jurisdictions that cannot separate businesses and multifamily data should provide an explanation in the applicable text box.***
- ***Reporting Jurisdictions that have an unknown number for any of the numeric fields must input a '0' into the data field and provide an explanation in the corresponding box below.***

1. Total number of covered businesses: 69

Explanation: This program applies to each commercial or public entity that generates four cubic yards or 880 pounds or more of solid waste and recyclable or compostable materials per week, or that generates sixteen cubic yards or 3520 pounds of solid waste, recyclable or compostable materials per month. This Commercial Recycling program also applies to all multi-family residential properties with five or more units at the same address, regardless of the amount of commercial solid waste generated. Total number of businesses servised is 325 but only 69 meet threshhold qualifications.

2. Total number of covered businesses not recycling: 40

Explanation: We do not have a mandatory recycling component. There is a charge for recycling for commercial accounts, and we are not able to definitively answer this question as businesses may me self hauling recycling.

3. Total number of covered multifamily complexes: 111

Explanation: A) Apartments = 46
B) Hotel/Motels = 19
C) Mobile Home Parks = 20
D) RV Parks = 26
This Commercial Recycling program also applies to all multi-family residential properties with five or more units at the same address, regardless of the amount of commercial solid waste generated.

4. Total number of covered multifamily complexes not recycling: 28

Explanation: A) Apartments = 9
B) Hotel/Motels = 8
C) Mobile Home Park = 1
D) RV Parks = 10

5. What was done to inform those not recycling about the law and how to recycle? If the jurisdiction has an enforcement program for the Mandatory Commercial Recycling program then please provide information about what enforcement was conducted.

See Outreach

6. If applicable, please describe any challenges encountered in implementing monitoring related to the jurisdiction's commercial recycling program. If not applicable, enter N/A.

See Challenges

7. Provide the amount of recyclable material that is being diverted by covered businesses/multifamily complexes: 0 Tons

If this tonnage information is not available, please enter 0 and explain why:

Explanation: Due to our recyclables being commingled, we do not have the ability to sort or track diverted tonnage.

Mandatory Commercial Organics Recycling (MORe)

- **Detailed information for Education and Outreach, and Monitoring, may have been entered in the 3035 code noted above in the SRRE and HHWE Diversion Programs.**
- **A Rural City, County, or Regional Agency with an exemption per AB 1826 Exemptions, completion of each of the Mandatory Commercial Organics Recycling (MORe) questions is optional.**
- **A Rural County/Regional Agency, is required to answer the first 2 questions on the 'Infrastructure and Barriers' tab Per AB 876 (McCarty, Chapter 593, Statutes of 2015).**

IDENTIFICATION OF COVERED BUSINESSES/MULTIFAMILY COMPLEXES

1. Please describe the methodology used to identify covered businesses and multifamily complexes.

This program applies to each commercial or public entity that generates four cubic yards or 880 pounds or more of solid waste and recyclable or compostable materials per week, or that generates sixteen cubic yards or 3520 pounds of solid waste, recyclable or compostable materials per month. This Mandatory Commercial Recycling program also applies to all multi-family residential properties with five or more units at the same address, regardless of the amount of commercial solid waste generated.

2. If any of this data is not available, please explain why it is not available and how you are addressing gathering the data and when it will be available?

EDUCATION AND OUTREACH (all years)

1. Describe education and outreach methods for the reporting year for electronic, print and direct contact, including those done by the jurisdiction and by the hauler(s).

2. If applicable, please describe any challenges encountered in implementing education and outreach for the jurisdiction's organic recycling program. If not applicable, enter N/A.

MONITORING
Note:

- ***Regional Agencies should use the text boxes to list the totals in each field for individual members.***
- ***Reporting Jurisdictions that cannot separate businesses and multifamily data should provide an explanation in the applicable text box.***
- ***Reporting Jurisdictions that have an unknown number for any of the numeric fields must input a '0' into the data field and provide an explanation in the corresponding box below.***

1. Total number of covered businesses:

Explanation:

2. Total number of covered businesses not recycling organics:

Explanation:

3. Total number of covered multifamily complexes:

Explanation:

4. Total number of covered multifamily complexes not recycling green waste, landscape and pruning waste, and nonhazardous wood waste:

Explanation:

5. What was done to inform those not recycling about the law and how to recycle? If the jurisdiction has an enforcement program for the Mandatory Commercial Organics Recycling program then please provide information about what enforcement was conducted.

6. If applicable, please describe any challenges encountered in implementing monitoring related to the jurisdiction's commercial organics recycling program. If not applicable, enter N/A.

7. Provide the amount of organic material that is being diverted by covered businesses/multifamily complexes: Tons

If this tonnage information is not available, please enter 0 and explain why:

Explanation:

INFRASTRUCTURE AND BARRIERS

Per AB 876 (McCarty, Chapter 593, Statutes of 2015), the first three fields in this tab, #1, #1a, and #2, are only to be answered by counties and regional agencies (RA).

The following is guidance on how to report if a regional agency does not consist of all of the jurisdictions in a county:

- Since the county and RA(s) all report in the EAR, CalRecycle recommends that the county coordinate with the RA(s) and discuss how they want to compile their data. For example, it would be acceptable if the data is for the county as a whole and not broken out by RA. In the EAR, regional agencies and the county could report the same data and explain that the data is for the county as a whole. Each reporting entity would need to include this information.

The Facility Information Toolbox (FacIT) database can assist local jurisdictions in identifying organic facilities within a "reasonable vicinity" to comply with the Annual Reporting requirements in AB 1826. Please see the user guide (Tool to Identify and Map Waste Recycling Facilities (PDF, 1.8 MB)) to see how this tool may be able to help you. Also, see AB 876 (Organics Management Infrastructure Planning) Guidance and the associated AB 876 (Organics Management Infrastructure Planning) Calculator. An "Export to Excel" function is available on this calculator and can be uploaded to this report using the "Document Management" button on the Additional Info tab of the Mandatory Commercial Organics Recycling (MORe) Section of this EAR.

1. An estimate of the amount of organic waste in cubic yards that will be disposed by the county or regional agency over a 15-year period: 27718

a. An estimate of the additional organic waste recycling facility capacity in cubic yards that will be needed to process the amount of organic waste identified in #1 above: 2881

2. Pursuant to AB 876 include areas identified as locations for new or expanded organic waste recycling facilities capable of safely meeting the additional organic waste recycling facility capacity need identified in #1a above.
The estimates provided in our answer to Q1 presume the Authority will foster the development of a compost facility capable of processing up to 6000 tons per year of yard debris and wood waste. The Authority has not yet begun the community planning process to develop this facility.

The Department will consider the following types of questions in evaluating responses regarding how you are or have identified locations for new or expanded organic waste recycling facilities capable of safely meeting the additional organic waste recycling facility capacity need identified in #1a above:

1. Have met as a county, regional agency, or even a broader geographic region to discuss areas or locations where new organics diversion facilities can be placed or existing facilities can be expanded?
2. Have you considered how different types of organics, e.g., food waste and yard waste, will affect your capacities and types of facilities you will need?
3. Have you already identified areas or sites through some type of public process? If so, please provide that information. If not, how and when will you go about doing this?
4. Have you assessed existing MRFs and diversion facilities that could be used for co-location, and assessed closed or abandoned sites that could be used again?
5. Have you identified existing diversion facilities in your area that are permitted to accept organics, and have you assessed the amount of additional material they can process?
6. Are there any existing contracts in place between the jurisdictions or facilities that could limit the amount of new organic material that can be taken to existing facilities?

Per AB 1826 Chesbro (Chapter 727, Statutes of 2014), the following questions are to be answered by reporting jurisdictions for progress achieved in implementing commercial organics waste recycling program.

3. Please provide the names of organic waste recycling facilities within a reasonable vicinity and the capacities available for materials to be accepted at each facility.

4. Please describe existing solid waste and organic waste recycling facilities within the jurisdiction that may be suitable for potential expansion or colocation of organic waste processing or recycling facilities.

5. Please describe efforts of which the jurisdiction is aware that are underway to develop new private or public regional organic waste recycling facilities and the anticipated timeline for completion of those facilities.

6. Please provide a list of closed or abandoned sites that may be available for new organic waste recycling facilities.

7. Please describe other nondisposal opportunities or markets (on-site composting, etc.) available to covered entities in the jurisdiction.

8. Please describe efforts of which the jurisdiction has engaged in food waste prevention and recovery and opportunities available to covered entities in the jurisdiction (e.g. food donation, partnerships with local food runners and/or food banks, changes in local government and school programs to otherwise reduce and/or donate food waste).

9. If available, please describe appropriate zoning and permit requirements for siting a new organic waste recycling facility within your jurisdiction.

10. Please describe any incentives available, if any, for developing new organic waste recycling facilities within the jurisdiction.

11. Please describe any efforts the local jurisdiction is participating in or aware of to promote local markets for processed organic material (e.g. through jurisdiction purchases of material, education to residents/businesses to purchase materials).

12. Describe any waste and recycling service rate adjustments implemented or planned in your jurisdiction and how they target the diversion of organic waste and/or fund organics recycling infrastructure development.

13. Any Barriers? No

Please indicate any known barriers to siting or expanding organic waste recycling facilities in the area, such as inability to site a facility locally and specific reasons like opposition of community groups or government officials, availability of markets, budgetary issues, public health and safety concerns, low population density, distance to markets, or cost to process material is prohibited due to small amount of material, etc.

If there are identified barriers that are in the jurisdiction's control, please provide a summary of the jurisdiction's plan to remedy the barriers that are under its control.

ENFORCEMENT, SELF-HAUL REQUIREMENTS, AND EXEMPTIONS

The following elements do not need to be implemented as part of the jurisdiction's organic waste recycling program; however, if the jurisdiction implements any of these, then the jurisdiction is required to report on any efforts related to these provisions.

1. Has the jurisdiction implemented any enforcement measures for covered businesses (including multifamily) that are not in compliance? If so, please describe.

2. Has the jurisdiction implemented any certification requirements for self-haulers? If so, please describe.

3. Have any exemptions been granted? (Exemptions noted in the law include lack of sufficient space to provide additional bins, current business practices already result in a significant reduction in its organic waste (can be revoked 2020), the business does not generate at least one-half cubic yard of organic waste per week, limited term exemptions unforeseen events) If so, please describe.

ADDITIONAL INFORMATION

Is there anything else you would like to tell CalRecycle about unique or innovative efforts by your jurisdiction to reduce organic waste generation and increase diversion, about your jurisdiction's public education efforts, or about specific obstacles to reaching your jurisdiction's implementation of an organic recycling program?

Brief description of additional information files, including calculation data for infrastructure planning.

A portion of this report was not ready at the time the agenda was published.

It will be distributed either prior to or at the Authority meeting.

2.2

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of September 1, 2017

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Affordable Home & Rental Rep.	170.62	0.00	0.00	0.00	0.00	170.62
Agricultural Commission(solid waste only)	89.19	23.76	0.00	0.00	0.00	112.95
Aladdin Realty	21.51	0.72	0.00	0.00	7.20	29.43
Alexandre EcoDairy Farms	657.74	586.74	0.00	0.00	0.00	1,244.48
AWI Management Corp	38.26	39.84	0.00	0.00	0.00	78.10
Babich Construction	49.71	0.00	0.00	0.00	0.00	49.71
Benner Mini Storage	33.30	0.00	0.00	0.00	0.00	33.30
Borges Dairy	132.17	49.01	0.00	0.00	0.00	181.18
Brown, Hector	1,211.46	0.00	0.00	0.00	0.00	1,211.46
Cal-Ore LIFE FLIGHT	0.00	3.47	0.00	0.00	0.00	3.47
Cal-Trans	11.88	0.00	0.00	0.00	0.00	11.88
California Auto Image	724.68	0.00	0.00	0.00	0.00	724.68
California Construction Co.	0.00	7.50	0.00	0.00	0.00	7.50
California Dept. Parks & Rec.	1,803.90	1,661.71	0.00	0.00	0.00	3,465.61
Castlerock Countertop's	23.76	0.00	0.00	0.00	0.00	23.76
Certified Construction *CLOSED*	0.00	0.00	0.00	0.00	6.90	6.90
Certified Plumbing Co.*CLOSED*	0.00	0.00	0.00	0.00	12.76	12.76
Cetnar Construction Inc.	13.37	0.00	0.00	0.00	0.00	13.37
Chimney Kraft	46.04	0.00	0.00	0.00	0.00	46.04
City of Crescent City.	111.54	0.00	0.00	0.00	0.00	111.54
Cornerstone Assembly of God	103.95	78.71	0.00	0.00	0.00	182.66
Crescent Ace Hardware.	333.82	0.00	0.00	0.00	0.00	333.82
Crescent City KOA	753.31	0.00	0.00	0.00	0.00	753.31
Crescent Fire Protection Dist.	4.65	0.00	0.00	0.00	0.00	4.65
Crescent Land Title Co.	16.34	0.00	0.00	0.00	0.00	16.34
Crescent Senior Estates	128.25	0.00	0.00	0.00	0.00	128.25
Del Norte Ambulance	34.16	30.65	0.00	0.00	0.00	64.81
Del Norte Office Supply.	7.50	0.00	0.00	0.00	0.00	7.50
Del Norte Realty	83.29	330.17	0.00	0.00	0.00	413.46
Del Norte Roofing	724.69	1,027.63	0.00	0.00	0.00	1,752.32
Del Norte Triplicate/WesternCom	0.00	39.20	0.00	0.00	0.00	39.20
DN Unified School District	479.33	0.00	0.00	0.00	0.00	479.33
Driftwood Apartments LLC	224.38	0.00	0.00	0.00	0.00	224.38
Elk Valley Casino	66.83	0.00	0.00	0.00	0.00	66.83
Elk Valley Rancheria	7.50	0.00	0.00	0.00	0.00	7.50
Fashion Blacksmith	99.50	0.00	0.00	0.00	0.00	99.50
G. H. Outreach	329.68	627.86	0.00	0.00	0.00	957.54
GR Construction	144.05	0.00	0.00	0.00	0.00	144.05
Green Scapes	233.09	173.75	272.01	0.00	0.00	678.85
Griffin's Furniture Outlet	173.03	0.00	0.00	0.00	0.00	173.03
Hambro/Waste Solutions Group	38.11	0.00	0.00	0.00	0.00	38.11
HASP / Jordan Recovery Centers	98.69	53.47	0.00	0.00	0.00	152.16
Hemmingsen Contracting Company	3,234.82	0.00	0.00	0.00	0.00	3,234.82
Hiouchi Community Fellowship	7.50	15.00	0.00	0.00	0.00	22.50
Humane Society Of Del Norte	57.92	0.00	0.00	0.00	0.00	57.92
Humboldt Moving & Storage	111.38	0.00	0.00	0.00	0.00	111.38
Investment Realty	353.52	0.00	0.00	0.00	0.00	353.52
Kays Yard Service	80.09	0.00	0.00	0.00	0.00	80.09
Kirkland's Lawn & Yard Service	646.89	0.00	0.00	0.00	0.00	646.89
Kraft, Tom & Patti	138.11	78.71	0.00	0.00	0.00	216.82
Lara-Edelman Accounting Svc.	208.53	0.00	0.00	0.00	0.00	208.53
Larson Services	25.25	31.19	0.00	0.00	0.00	56.44
Lucky 7 Casino	35.05	0.00	0.00	0.00	0.00	35.05
Madrone Court	86.97	0.00	28.81	0.00	0.00	115.78
Malloroy Construction	93.57	7.50	14.40	0.00	0.00	115.47
Mastaloudis Homes Inc.	77.23	0.00	0.00	0.00	0.00	77.23
McMurray & Sons, Inc.	1,376.60	0.00	0.00	0.00	0.00	1,376.60
Miller Construction	69.80	0.00	0.00	0.00	0.00	69.80
Mountain Power Tree Co	51.98	25.25	0.00	0.00	0.00	77.23
Mow Blow and Go	59.46	0.00	0.00	0.00	0.00	59.46
Murray Construction	26.81	0.00	0.00	0.00	0.00	26.81
New Dawn Support Services	247.18	0.00	0.00	0.00	0.00	247.18
North Coast Properties	46.66	63.61	0.00	0.00	0.00	110.27
North Woods Realty	111.25	0.00	0.00	0.00	0.00	111.25
Northridge Electric	1,110.87	0.00	0.00	0.00	0.00	1,110.87
Pappas Dry Wall	244.73	0.00	0.00	0.00	0.00	244.73

Del Norte Solid Waste Management Authority
A/R Aging Summary
As of September 1, 2017

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Parkway Feed	99.50	0.00	0.00	0.00	0.00	99.50
Peasley's Property Mang.	31.19	0.00	0.00	0.00	0.00	31.19
Pebble Beach Apartments	121.65	0.00	0.00	0.00	0.00	121.65
Pelican Bay Roofing Co.	1,137.52	245.78	0.00	0.00	0.00	1,383.30
Pierson Company	7.50	0.00	0.00	0.00	0.00	7.50
Plunkett's Family Painting	41.73	0.00	0.00	0.00	0.00	41.73
Porter's Trucking *CLOSED*	0.00	0.00	0.00	0.00	2,033.84	2,033.84
Ray's Mobile Home Service	450.82	0.00	0.00	0.00	0.00	450.82
Recology Del Norte (Franchise)	131,073.32	-0.11	0.00	0.00	0.00	131,073.21
Recology Del Norte (Prison)	12,105.75	0.00	0.00	0.00	0.00	12,105.75
Red Sky Roofing	24,070.49	0.00	0.00	0.00	0.00	24,070.49
Redwood National Park	4,173.85	3,730.00	0.00	0.00	0.00	7,903.85
Reservation Ranch	704.17	277.70	0.00	0.00	0.00	981.87
Richard Brown Construction	17.82	0.00	0.00	0.00	0.00	17.82
Richterich & Jones Const	1,421.25	307.41	0.00	0.00	0.00	1,728.66
Ritchie Homes	63.86	225.75	0.00	0.00	0.00	289.61
Rogers, Luu T.	17.82	0.00	0.00	0.00	0.00	17.82
Ron Spitzner	524.82	193.05	0.00	0.00	0.00	717.87
Roy Rook Construction	167.81	0.00	0.00	0.00	0.00	167.81
S.O.S. Construction	34.23	0.00	0.00	0.00	0.00	34.23
Schnacker's General Hauling	102.47	0.00	463.34	0.00	0.00	565.81
Seagull Apartments	30.40	0.00	0.00	0.00	0.00	30.40
Seawood Village	2,803.75	2,953.73	0.00	0.00	0.00	5,757.48
Smith River Equipment	19.31	0.00	0.00	0.00	0.00	19.31
Smith River Fire Prot. Dist.	19.31	0.00	0.00	0.00	0.00	19.31
Sprint Courier Service	105.44	137.58	0.00	0.00	0.00	243.02
Spruce Haven Mobile Home Park	93.59	0.00	0.00	0.00	0.00	93.59
St. Vincent de Paul	16.34	0.00	0.00	0.00	0.00	16.34
Stephen F White Gen.Cont. Inc.	110.29	0.00	0.00	0.00	0.00	110.29
Stone Roofing	8,458.62	10,251.04	0.00	0.00	0.00	18,709.66
Swanson, Ray C. Construction	230.26	0.00	0.00	0.00	0.00	230.26
Tab & Associates	570.77	0.00	0.00	0.00	0.00	570.77
Thomas Gavin Construction	17.82	0.00	0.00	0.00	0.00	17.82
Tim Haban Construction	591.05	0.00	0.00	0.00	0.00	591.05
Tolowa Dee-Ni' Nation	478.81	525.46	160.20	0.00	0.00	1,164.47
U.S. Forest Service-Gasquet CA	214.00	0.00	0.00	0.00	0.00	214.00
Van Arsdale Construction	3,151.20	0.00	0.00	0.00	0.00	3,151.20
Van Nocker's Cleaning	22.50	0.00	0.00	0.00	0.00	22.50
Wigley Contracting	13.37	10.16	0.00	0.00	0.00	23.53
Yurok Economic Dev Corp	76.38	0.22	0.00	0.00	0.00	76.60
Yurok Tribe	675.69	0.00	298.15	0.00	0.00	973.84
TOTAL	**211,791.92**	**23,813.22**	**1,236.91**	**0.00**	**2,060.70**	**238,902.75**

CLAIMS APPROVED BY THE DIRECTOR

Del Norte Solid Waste Management Authority

Claims for August 2017

Date Paid	Paid to:	Budget	Amt. Paid	Description	Claim #
8/3/2017	Taylor, Richard D	20235	$ 460.00	Treasurer/Controller Services July 2017	7957
8/4/2017	G.H. Outreach	20285	$ 75.00	INV 534710 July 2017 Recycling Services	7958
8/4/2017	DN County Auditor	20221	$ 0.38	TRANS 29420 July 2017 Auditor Copies	Interdepartmental
8/7/2017	DN County Auditor	20237	$ 1,775.32	Debit/Credit Mo. Lease July 2017	Interdepartmental
8/9/2017	Recology Del Norte	20238	$ 2,279.64	INV 2007 Klamath Beach Rd 07/17 bin pull	7959
	Recology Del Norte	20238	$ 1,329.79	INV 2006 Old Gasquet Toll Rd 07/17 bin pull	
8/9/2017	Fleshman, Ronald	20290	$ 375.04	Mileage reimb 07/05-08/04/17	7960
8/9/2017	Curry Transfer Roto-Rooter	20140	$ 160.18	INV 65832592 KTS PortaPotty July 2017	7961
	Curry Transfer Roto-Rooter	20140	$ 160.18	INV 65832591 GTS PortaPotty July 2017	
8/9/2017	Hambro/Waste Solutions Group	20239	$ 205,079.21	INV 2017-07 Material Management July 2017	7962
8/9/2017	Lawrence & Associates	20231	$ 1,937.50	INV 24533 PRO 015063.00 June 2017	7963
8/11/2017	Black & Rice LLP	20234	$ 123.00	Statement for July 2017 Legal Fees	7964
8/11/2017	Davis, Darren	20290	$ 92.02	Mileage reimb 07/02-07/23/17	7965
8/14/2017	DNSWMA Revolving Fund (Petty Cash)	20140	$ 2.67	Rite Aid eyeglass repair kit (2)	7966
	DNSWMA Revolving Fund (Petty Cash)	20224	$ 1.39	Fred Meyer 2460001043 mrtn salt sh	
	DNSWMA Revolving Fund (Petty Cash)	20224	$ 17.39	Walmart 004402127436 poster frame	
	DNSWMA Revolving Fund (Petty Cash)	20224	$ 16.30	Costco 516590 40 pk AA batteries	
8/21/2017	United States Cellular	20121	$ 93.30	INV 0204586353 - 08/04-09/03/17 Cell Service	7967
8/21/2017	Butcher, Andrew	20231	$ 750.00	INV 2312 IT Services September 2017	7968
8/21/2017	Canon Financial Services, Inc.	20221	$ 65.09	INV 17659995 Printing charges July 2017	7969
	Canon Financial Services, Inc.	20250	$ 142.02	INV 17659995 Contract rental charges August 2017	
8/21/2017	Brewer, Katherine	20290	$ 92.77	Mileage reimb 08/16/17	7970
8/21/2017	DN County Auditor	20297	$ 41.71	C Renner Fuel Charges 07/16-07/31/17	Interdepartmental
8/21/2017	DN County Auditor	20297	$ 24.48	C Renner Fuel Charges 08/01-08/15/17	Interdepartmental
8/28/2017	Quill	20140	$ 40.85	INV 9083404 Recyc pprtowel 2Ply 8 pk, 2	7971
	Quill	20224	$ 139.74	INV 9083404 Perch, Sit to stand, Bk, Be	
	Quill	20224	$ 6.39	INV 9004575 901-C5052H Super hi-Polymer leads	
	Quill	20224	$ 2.14	INV 9004575 901-717643 Clipboard ltr 9X12.5 bn	
	Quill	20224	$ 9.45	INV 9004575 901-BL-11-BE Bic brite liner blue	
	Quill	20140	$ 9.99	INV 9004575 901-90016 Physicianscare acetamino	
	Quill	20140	$ 11.81	INV 9004575 901-00457 Greenworks all purpose re	
	Quill	20140	$ 19.29	INV 9004575 901-2609712 Purell naturals hand snt	
	Quill	20140	$ 49.44	INV 9004575 901-375681SEB Standard bath tissue	
	Quill	20140	$ 8.05	INV 9004575 901-1052550 Glove exam ntrl pf rbe l	
	Quill	20224	$ 464.34	INV 9004575 901-329306 Greatwhite 50% copy pa	
	Quill	20140	$ 2.14	INV 9004575 813-MP3Q Scotchbrite scrub sponge	
	Quill	20140	$ 8.05	INV 9004575 901-1052551 Glove exam ntrl pr rbe	
8/28/2017	Ward, Tedd	20290-066	$ 90.00	Travel Expense Reimbursement - CRRA Conference 08/20-24/17	Interdepartmental
8/28/2017	Crescent Ace Hardware	20180	$ 5.90	INV 675004 Box outlet PVC FSE 1/2", 1	7972
	Crescent Ace Hardware	20180	$ 5.14	DOC 674096 Bolt U 5/16"x2x4.69, 2	
	Crescent Ace Hardware	20180	$ 9.66	INV 674155 Angle slot 1.25x1x25x36", 1	
	Crescent Ace Hardware	20180	$ 5.55	INV 674155 Screws nuts bolts, 4	
	Crescent Ace Hardware	20180	$ 0.49	INV 674155 Screws nuts bolts, 2	
	Crescent Ace Hardware	20180	$ 0.22	INV 674155 Screws nuts bolts, 1	
	Crescent Ace Hardware	20180	$ 1.28	INV 674155 Screws nuts bolts, 1	
	Crescent Ace Hardware	20180	$ 2.90	INV 675004 Screws nuts bolts, 6	
	Crescent Ace Hardware	20180	$ 4.29	INV 675004 Nutsetter 3/8x2-9/16", 1	
	Crescent Ace Hardware	20180	$ 2.19	DOC 674096 nylon bushings, 4	
	Crescent Ace Hardware	20180	$ 6.44	INV 675004 Box outlet PVC FSE 3/4", 1	
	Crescent Ace Hardware	20180	$ 40.84	INV 677905 Tree pruner 12ft Ace, 1	
	Crescent Ace Hardware	20180	$ 4.29	INV 675004 8" blk std dty screw mount 25pk, 1	
	Crescent Ace Hardware	20180	$ 8.58	INV 675190 Electrical Supplies, 2	
	Crescent Ace Hardware	20180	$ 30.09	DOC 675188 Lopper cmpndaction28.5", 1	
	Crescent Ace Hardware	20180	$ 1.70	INV 675190 Plug Sch40 PVC 1/2" slip, 2	
	Crescent Ace Hardware	20180	$ 8.56	INV 675190 Clamp 2-9/16"TO3-1/2"SS, 4	
	Crescent Ace Hardware	20180	$ 12.89	INV 677905 Dazzle webster duster, 1	
	Crescent Ace Hardware	20180	$ 5.35	INV 675004 Cover PVC blank, 2	
8/29/2017	Efficiency Delivery	20280	$ 8.12	INV 437410 Water testing to Northcoast Labs	7973
	Efficiency Delivery	20280	$ 30.00	INV 437409 Water testing to Northcoast Labs	
8/29/2017	Mission Linen Supply	20140	$ 30.86	INV 505628002 Linen service 08/29/17	7974

	Mission Linen Supply	20140	$ 30.86	INV 505536529 Linen service 08/15/17	
	Mission Linen Supply	20140	$ 30.86	INV 505443789 Linen service 08/01/17	
8/29/2017	Recology Del Norte	20288	$ 256.34	BILL 05140033 900 Tenth St - City Yard	7975
8/29/2017	Recology Del Norte	20283	$ 464.58	BILL 05140025 500 Cooper Ave - County Yard	7976
8/29/2017	Recology Del Norte	20288	$ 987.53	BILL 05140009 1001 Front St - Cultural Center	7977
	TOTAL		$ 216,094.18		

DNSWMA
GRAND TOTALS
August 2017

	Amount to 422-421 91003	Amount to 422-421 91004	TOTAL AMOUNT
	66.53%	**33.47%**	
DNCTS Cash Total	36,994.38	18,611.18	*55,605.56*
DNCTS Charge Total	147,474.26	74,191.54	*221,665.80*
DNCTS Credit/Debit	29,071.36	14,625.26	*43,696.62*
DNCTS Adjustment	-2,105.46	2,105.46	*0.00*
DNCTS Totals	211,434.54	109,533.44	*320,967.98*
Klamath Cash Total		6,039.71	6,039.71
Klamath Charge Total		188.82	*188.82*
Klamath Adjustment			
Klamath Totals		6,228.53	*6,228.53*
Gasquet Cash Total		2,262.45	*2,262.45*
Gasquet Charge Total		0.00	*0.00*
Gasquet Adjustment			
Gasquet Totals		2,262.45	*2,262.45*
GRAND TOTALS	***211,434.54***	***118,024.42***	***329,458.96***

2.4

MONTHLY SPLIT SHEET
DNSWMA TRANSFER STATION
MONTH: AUGUST 2017

Date	Cash	Checks	Cash/Check Total	Visa	Master	Discover	AmExp	Credit Card Total	Charges	Grand Total	66.53% 91003	33.47% 91004	20286	Total	
1	$ 1,508.59	$ 553.87	$ 2,062.46	$ 1,253.91	$ 370.02			$ 1,623.93	$ 10,793.71	$ 14,480.10	$ 1,372.15	$ 690.31	$0.08	$ 2,062.54	
2	$ 1,680.03	$ 473.81	$ 2,153.84	$ 1,449.30	$ 40.10		$ 13.37	$ 1,502.77	$ 6,160.61	$ 9,817.22	$ 1,432.95	$ 720.89	$34.60	$ 2,188.44	
3	$ 1,050.32	$ 154.67	$ 1,204.99	$ 1,160.48	$ 44.38			$ 1,204.86	$ 7,639.53	$ 10,049.38	$ 801.68	$ 403.31	($4.43)	$ 1,200.56	
4	$ 1,597.67	$ 111.28	$ 1,708.95	$ 1,042.71	$ 38.27	$ 69.81		$ 1,150.79	$ 6,920.02	$ 9,779.76	$ 1,136.96	$ 571.99	$0.53	$ 1,709.48	
5	$ 1,424.65	$ 137.71	$ 1,562.36	$ 1,343.22	$ 28.22	$ 150.85		$ 1,522.29	$ 274.97	$ 3,359.62	$ 1,039.44	$ 522.92	($0.04)	$ 1,562.32	
6	$ 1,422.04	$ 156.02	$ 1,578.06	$ 1,758.21	$ 49.16	$ 122.68	$ 17.82	$ 1,947.87	$ 1,152.94	$ 4,678.87	$ 1,049.88	$ 528.18	($6.83)	$ 1,571.23	
7	$ 1,190.63	$ 148.58	$ 1,339.21	$ 899.87	$ 373.89		$ 7.50	$ 1,281.26	$ 10,754.79	$ 13,375.26	$ 890.98	$ 448.23	$0.17	$ 1,339.38	$2 oilpaid out
8	$ 1,085.99	$ 58.94	$ 1,144.93	$ 979.24	$ 40.10	$ 16.34	$ 51.98	$ 1,087.66	$ 9,662.40	$ 11,894.99	$ 761.72	$ 383.21	($13.81)	$ 1,131.12	
9	$ 1,797.50	$ 138.11	$ 1,935.61	$ 1,052.50	$ 20.79			$ 1,073.29	$ 10,323.69	$ 13,332.59	$ 1,287.76	$ 647.85	($4.84)	$ 1,930.77	
10	$ 1,773.62	$ 154.53	$ 1,928.15	$ 1,403.55	$ 7.50			$ 1,411.05	$ 10,036.33	$ 13,375.53	$ 1,282.80	$ 645.35	($9.21)	$ 1,918.94	
11	$ 1,488.85	$ 63.86	$ 1,552.71	$ 1,339.79	$ 56.43		$ 20.79	$ 1,417.01	$ 9,500.71	$ 12,470.43	$ 1,033.02	$ 519.69	($3.70)	$ 1,549.01	
12	$ 1,891.75	$ 137.95	$ 2,029.70	$ 2,157.67	$ 155.93	$ 7.50		$ 2,321.10	$ 254.82	$ 4,605.62	$ 1,350.36	$ 679.34	$0.97	$ 2,030.67	
13	$ 1,641.00	$ 234.71	$ 1,875.71	$ 1,647.33				$ 1,647.33	$ 3,128.66	$ 6,651.70	$ 1,247.91	$ 627.80	$0.05	$ 1,875.76	
14	$ 1,603.62	$ 150.32	$ 1,753.94	$ 1,818.30	$ 10.40			$ 1,828.70	$ 10,987.06	$ 14,569.70	$ 1,166.90	$ 587.04	$0.02	$ 1,753.96	$2.70 oilpaid out
15	$ 1,698.98	$ 317.96	$ 2,016.94	$ 1,207.81	$ 7.50	$ 13.37	$ 35.64	$ 1,264.32	$ 13,970.06	$ 17,251.32	$ 1,341.87	$ 675.07	($32.94)	$ 1,984.00	visa didn't get approval
16	$ 1,884.25	$ 82.94	$ 1,967.19	$ 1,716.97	$ 89.97	$ 35.64		$ 1,842.58	$ 7,179.60	$ 10,989.37	$ 1,308.77	$ 658.42	$0.94	$ 1,968.13	
17	$ 1,483.02	$ 66.66	$ 1,549.68	$ 750.94	$ 98.84			$ 849.78	$ 8,931.27	$ 11,330.73	$ 1,031.00	$ 518.68	($20.03)	$ 1,529.65	
18	$ 1,674.38	$ 244.42	$ 1,918.80	$ 1,317.80			$ 28.22	$ 1,346.02	$ 8,754.93	$ 12,019.75	$ 1,276.58	$ 642.22	($0.16)	$ 1,918.64	
19	$ 1,532.72	$ 439.26	$ 1,971.98	$ 1,730.86	$ 97.99	$ 7.50		$ 1,836.35	$ 681.57	$ 4,489.90	$ 1,311.96	$ 660.02	($0.56)	$ 1,971.42	
20	$ 2,227.78	$ 139.90	$ 2,367.68	$ 1,732.09		$ 17.82		$ 1,749.91	$ 928.21	$ 5,045.80	$ 1,575.22	$ 792.46	($0.19)	$ 2,367.49	
21	$ 1,138.43	$ 168.03	$ 1,306.46	$ 925.65	$ 37.20			$ 962.85	$ 14,888.55	$ 17,157.86	$ 869.19	$ 437.27	$0.03	$ 1,306.49	Ticket#959866 charged twice. $7.50
22	$ 1,560.94	$ 233.94	$ 1,794.88	$ 947.33	$ 148.67			$ 1,096.00	$ 10,298.66	$ 13,189.54	$ 1,194.13	$ 600.75	($1.49)	$ 1,793.39	overcharge credited 09/06
23	$ 1,087.90	$ 283.79	$ 1,371.69	$ 1,428.11	$ 23.84	$ 28.28	$ 11.88	$ 1,492.11	$ 7,068.51	$ 9,932.31	$ 912.59	$ 459.10	$10.02	$ 1,381.71	
24	$ 1,790.04	$ 64.64	$ 1,854.68	$ 1,033.03	$ 15.77	$ 14.85		$ 1,063.65	$ 7,261.00	$ 10,179.33	$ 1,233.92	$ 620.76	$0.04	$ 1,854.72	
25	$ 2,184.77	$ 72.81	$ 2,257.58	$ 1,057.74	$ 35.65			$ 1,093.39	$ 8,217.26	$ 11,568.23	$ 1,501.97	$ 755.61	($0.01)	$ 2,257.57	
26	$ 2,055.52	$ 265.98	$ 2,321.50	$ 2,298.14	$ 231.67			$ 2,529.81	$ 333.60	$ 5,184.91	$ 1,544.49	$ 777.01	($24.66)	$ 2,296.84	<$24.46> cash shortage paid 9/1
27	$ 1,549.09	$ 324.22	$ 1,873.31	$ 841.95	$ 87.65	$ 41.58		$ 971.18	$ 1,593.86	$ 4,438.35	$ 1,246.31	$ 627.00	$0.07	$ 1,873.38	
28	$ 2,338.70	$ 94.09	$ 2,432.79	$ 1,366.16	$ 28.41			$ 1,394.57	$ 9,536.87	$ 13,364.23	$ 1,618.54	$ 814.25	$0.80	$ 2,433.59	
29	$ 1,410.66	$ 123.49	$ 1,534.15	$ 1,113.20	$ 89.11			$ 1,202.31	$ 10,767.13	$ 13,503.59	$ 1,020.67	$ 513.48	($95.99)	$ 1,438.16	<$86.13> cash shortage paid 8/30
30	$ 1,639.36	$ 127.23	$ 1,766.59	$ 1,040.52	$ 87.92	$ 10.40		$ 1,138.84	$ 6,211.67	$ 9,117.10	$ 1,175.31	$ 591.28	($1.25)	$ 1,765.34	86.13 cash shortage paid visa from
31	$ 1,356.17	$ 112.87	$ 1,469.04	$ 818.13	$ 24.91			$ 843.04	$ 7,452.81	$ 9,764.89	$ 977.35	$ 491.69	0.28	$ 1,469.32	8/29. $12.70 oilpaid out
								$ -							
TOTALS	$ 49,768.97	$ 5,836.59	$ 55,605.56	$ 40,632.51	$ 2,340.29	$ 536.62	$ 187.20	$ 43,696.62	$ 221,665.80	$ 320,967.98	$ 36,994.38	$ 18,611.18	($171.54)	$ 55,434.02	

does not include $86.13 cash shortage paid by VISA 08/30

DAILY TICKET REPORT						
DNSWMA TRANSFER STATION						
MONTH:		Aug-17				
			VOIDED	TICKET		
Date	BEGIN	END	TICKETS	COUNT		
1	955406	955636	1	**230**		
2	955637	955852	2	**214**		
3	955853	956031	2	**177**		
4	956032	956248	1	**216**		
5	956249	956455		**207**		
6	956456	956653		**198**		
7	956654	956889	3	**233**		
8	956890	957058		**169**		
9	957059	957262	2	**202**		
10	957263	957481		**219**		
11	957482	957701	1	**219**		
12	957702	957912		**211**		
13	957913	958125	1	**212**		
14	958126	958377	3	**249**		
15	958378	958600	2	**221**		
16	958601	958819	1	**218**		
17	958820	959024		**205**		
18	959025	959244		**220**		
19	959245	959461		**217**		
20	959462	959682		**221**		
21	959683	959876		**194**		
22	959877	960068	2	**190**		
23	960069	960225		**157**		High
24	960226	960423	2	**196**		252
25	960424	960646		**223**		
26	960647	960899	1	**252**		Low
27	960900	961098		**199**		157
28	961099	961349		**251**		
29	961350	961545		**196**		Daily Ave.
30	961546	961715		**170**		209
31	961716	961908		**193**		
TOTAL			**24**	**6479**		

DNSWMA
GASQUET TRANSFER STATION - DEPOSITS
August-2017

Date	Cash	Checks	TOTAL Deposit	Over / Short	Sales	TOTAL Sales	Charges	TOTAL Cash + Charge	Tickets
August 3rd 2017	94.78	21.05	115.83	$0.00	115.83	115.83		115.83	10
August 5th 2017	248.49	48.05	296.54	$0.00	296.54	296.54		296.54	26
August 10th 2017	133.31	12.05	145.36	$0.89	144.47	145.36		145.36	8
August 12th 2017	374.75	72.09	446.84	($0.05)	446.89	446.84		446.84	27
August 17th 2017	230.95	21.53	252.48	($1.16)	253.64	252.48		252.48	12
August 19th 2017	303.15	48.22	351.37	($0.75)	352.12	351.37		351.37	30
August 24th 2017	86.92	42.26	129.18	$0.02	129.16	129.18		129.18	12
August 26th 2017	272.90	143.14	416.04	$0.00	416.04	416.04		416.04	25
August 31st 2017	81.81	27.00	108.81	$0.05	108.76	108.81		108.81	9
			0.00			0.00		0.00	
TOTAL	$ 1,827.06	$ 435.39	**$ 2,262.45**	($1.00)	$ 2,263.45	**$ 2,262.45**	$ -	**$2,262.45**	**159**

	TOTAL SALES (CASH + CHARGE)	
Date	**Thursday**	**Saturday**
August 3rd 2017	115.83	
August 5th 2017		296.54
August 10th 2017	145.36	
August 12th 2017		446.84
August 17th 2017	252.48	
August 19th 2017		351.37
August 24th 2017	129.18	
August 26th 2017		416.04
August 31st 2017	108.81	
TOTALS	***$751.66***	***$1,510.79***
DAILY AVERAGE	$150.33	$377.70

DNSWMA
KLAMATH TRANSFER STATION - DEPOSITS
August-2017

Date	Cash	Checks	TOTAL Deposit	Over / Short	Sales	TOTAL Sales	Charges	TOTAL Cash + Charge	Tickets	
August 2nd 2017	257.77	166.86	424.63	0.08	424.55	424.63	76.14	500.77	21	
August 4th 2017	132.96		132.96		132.96	132.96		132.96	7	
August 6th 2017	680.38	37.36	717.74	2.90	714.84	717.74		717.74	33	
August 9th 2017	346.71	83.18	429.89	(1.05)	430.94	429.89	42.35	472.24	25	
August 11th 2017	241.52	15.11	256.63		256.63	256.63		256.63	18	
August 13th 2017	718.84	36.15	754.99	(0.84)	755.83	754.99	36.30	791.29	41	
August 16th 2017	486.42	73.83	560.25	(0.12)	560.37	560.25	34.03	594.28	23	
August 18th 2017	274.10		274.10		274.10	274.10		274.10	12	
August 20th 2017	623.62	24.99	648.61	0.09	648.52	648.61		648.61	32	ticket # 082412 $40 cash,$12.94 check
August 23rd 2017	586.82	30.22	617.04	0.14	616.90	617.04		617.04	23	
August 25th 2017	106.14	15.11	121.25	0.10	121.15	121.25		121.25	8	
August 27th 2017	559.47	87.58	647.05	8.88	638.17	647.05		647.05	41	
August 30th 2017	445.57	9.00	454.57	0.24	454.33	454.57		454.57	21	
			0.00			0.00		0.00		
			0.00			0.00		0.00		
TOTAL	$ 5,460.32	$ 579.39	**$ 6,039.71**	$10.42	$ 6,029.29	**$ 6,039.71**	$ 188.82	**$6,228.53**	**305**	

	TOTAL SALES (CASH + CHARGE)		
Date	**Wednesday**	**Friday**	**Sunday**
August 2nd 2017	500.77		
August 4th 2017		132.96	
August 6th 2017			717.74
August 9th 2017	472.24		
August 11th 2017		256.63	
August 13th 2017			791.29
August 16th 2017	594.28		
August 18th 2017		274.10	
August 20th 2017			648.61
August 23rd 2017	617.04		
August 25th 2017		121.25	
August 27th 2017			647.05
August 30th 2017	454.57		
TOTALS	***$2,638.90***	***$784.94***	***$2,804.69***
DAILY AVERAGE	$527.78	$196.24	$701.17

AUTHORITY REVENUE REPORT **August 2017**

Source **2016/2017**

Franchise Fee

Actual Annual

2017/2018

Budget/Month $ 23,015.25 Budget/Year $ 276,183.00

	2016/2017 Actual/Month	Comparison FY 16/17		2017/2018 Actual/Month	Over/(Under) Budget
July	**$ 24,594.00**	$ (821.00)	July	**$ 23,773.00**	$ 757.75
August	**$ 22,628.00**	$ 3,609.00	August	**$ 26,237.00**	$ 3,221.75
September	**$ 24,003.00**	$ -	September		$ -
October	**$ 22,699.00**	$ -	October		$ -
November	**$ 21,921.00**	$ -	November		$ -
December	**$ 22,566.00**	$ -	December		$ -
January	**$ 20,591.00**	$ -	January		$ -
February	**$ 22,030.00**	$ -	February		$ -
March	**$ 21,197.00**	$ -	March		$ -
April	**$ 22,923.00**	$ -	April		$ -
May	**$ 23,040.00**	$ -	May		$ -
June	**$ 23,586.00**	$ -	June		$ -
Total	**$ 271,778.00**	$ 2,788.00	Total	**$ 50,010.00**	$ 3,979.50
		(Under) last year			Over Budget

2.5

AUTHORITY REVENUE REPORT August 2017

Source	2016/2017		2017/2018		
Authority	Actual Annual			Budget/Month	
Service Fees	$ 1,114,509.12			$ 92,487.21	$ 1,109,846.50

	Actual/Month	Comparison FY15/16		Actual/Month	Over Budget
July	$ 93,395.01	$ 12,556.47	July	**$ 105,951.48**	$ 13,464.27
August	$ 100,284.45	$ 17,739.97	August	**$ 118,024.42**	$ 25,537.21
September	$ 97,849.58	$ -	September		$ -
October	$ 84,217.04	$ -	October		$ -
November	$ 87,939.87	$ -	November		$ -
December	$ 84,419.61	$ -	December		$ -
January	$ 88,068.76	$ -	January		$ -
February	$ 78,021.83	$ -	February		$ -
March	$ 92,473.84	$ -	March		$ -
April	$ 91,704.52	$ -	April		$ -
May	$ 106,885.70	$ -	May		$ -
June	$ 109,248.91	$ -	June		$ -
Total	$ 1,114,509.12	$ 30,296.44	Total	**$ 223,975.90**	$ 39,001.48
		Over last year			Over Budget

A portion of this report was not ready at the time the agenda was published.

It will be distributed either prior to or at the Authority meeting.

3.1

Del Norte Solid Waste Management Authority
Crescent City Landfill Storm Damage Repair Project

Addendum #1
September 7, 2017

The purpose of this Addendum is to modify the Contract Documents for the subject project. This Addendum, including attachments, shall become part of said Contract Documents. Each bidder shall acknowledge receipt of this addendum in their bid proposal.

Clarifications:

The bid date has not changed; it is still September 18, 2017.

Even though the pre-bid meeting was optional, it is strongly suggested that each bidder go out to the site and review the work with the Director of the Authority, or his representative, before preparing a bid. The work is unusual and seeing the site and what work needs to be done is essential in preparing an accurate bid. The Authority phone number is 707-465-1100.

Any surveying necessary will be performed by the Owner

Additional Sections:

Enclosed is section 00 41 00 and Section 00 42 00. These two sections are now part of the official Bid Documents.

Plans:

The enclosed Plan Set, dated 9/7/2017, shall replace the plan set in the original Bid Documents.

When submitting a bid for the project, this Addendum shall be acknowledged and a signed copy of the Addendum shall be included in the bid package.

Del Norte Solid Waste Management Authority

Tedd Ward, Director

RECEIPT OF THIS ADDENDUM IS HEREBY ACKNOWLEDGED

_____ _____

Bidder Name Date

_____

Signature

SECTION 00 41 00

BIDDING SCHEDULE

PROJECT IDENTIFICATION: Crescent City Landfill Storm Damage Repair Project

THE BID IS SUBMITTED TO: Del Norte Solid Waste Management Authority

BID SCHEDULE

Area 1

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	Erosion Repair	CY	70		
2	Repair Berm/Place Half Pipe	LF	92		
3	Under Drain Repair	EA	LS		
		Sub-Total (Items 1 - 3)			$

Area 2

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	Erosion Repair	CY	70		
2	Repair Berm/Place Half Pipe	LF	80		
		Sub-Total (Items 1 - 2)			$

Area 3

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	Erosion Repair	CY	100		
2	4" Thick Soil Placement	CY	190		
3	Repair Berm/Place Half Pipe	LF	498		
4	Drain Inlet	EA	1		
5	Place 12" HDPE	LF	18		
6	Eroded Channel	LF	430		
		Sub-Total (Items 1 - 5)			$

	Sub-Total (Items 1 - 5)	$

Grand Total

ITEM NO.	ITEM DESCRIPTION				TOTAL PRICE
1	Area 1				
2	Area 2				
3	Area 3				
		Grand Total (Items 1 - 3)			$

GRAND TOTAL BID AMOUNT

_____

($_____).

The cost of all work in the Contract Documents not specifically identified as an item or described as an item shall be included in the items and no additional compensation shall become due the Contractor by nature of compliance with the Contract Documents except as provided for in the provisions relating to extra work or changes in the work.

Bid award will be based on the lowest aggregate of the Total Bid Amount.

_____

Contractor Signature

END OF SECTION

Del Norte Solid Waste Management Authority
Crescent City Landfill Storm Damage Repair Project

Addendum #2
September 13, 2017

The purpose of this Addendum is to modify the Contract Documents for the subject project. This Addendum, including attachments, shall become part of said Contract Documents. Each bidder shall acknowledge receipt of this addendum in their bid proposal.

Clarifications:

The bid date has not changed; it is still September 18, 2017.

While there are several stockpiles, totaling approximately 100 cubic yards on the landfill mound for this project, additional Owner-provided soils will need to be hauled from a stockpile from the Del Norte County Road Department at this location: 500 South Fred Haight Drive, Smith River, CA 95567.

Contractor will be responsible for providing equipment, trucks and drivers to load trucks and transport soils to the worksite. The volume of soils to be hauled is based on the plans, though actual amounts may vary.

Revised Sections:

1. **Enclosed is a revised version of section 00 41 00, and this replaces section 00 41 00 included with Addendum #1.**

2. **For the following three bid items: Area 1, Bid Item #4; Area 2, Bid Item #3; and Area 3, Bid Item #7, the bidding schedule detail description is as follows:**
   Contractor will be responsible for providing equipment, trucks and drivers to load trucks and transport soils from 500 South Fred Haight Drive, Smith River, CA 95567 to the worksite at the Crescent City Landfill, end of Hights Access Road, Crescent City, CA 95531, and the unit price will include all costs for loading, transport, and stockpiling as needed. All hauling of soils for this project from this location to the worksite will be charged at the same rate per cubic yard.

When submitting a bid for the project, this Addendum shall be acknowledged and a signed copy of the Addendum shall be included in the bid package.

Del Norte Solid Waste Management Authority

Tedd Ward, Director

RECEIPT OF THIS ADDENDUM IS HEREBY ACKNOWLEDGED

_____ _____

Bidder Name Date

_____

Signature

SECTION 00 41 00

BIDDING SCHEDULE
w/ Addendum #2

PROJECT IDENTIFICATION: Crescent City Landfill Storm Damage Repair Project

THE BID IS SUBMITTED TO: Del Norte Solid Waste Management Authority

BID SCHEDULE

Area 1

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	Erosion Repair	CY	70		
2	Repair Berm/Place Half Pipe	LF	92		
3	Under Drain Repair	EA	LS		
4	Hauling soils	CY	70		
		Sub-Total (Items 1 - 3)			$

Area 2

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	Erosion Repair	CY	70		
2	Repair Berm/Place Half Pipe	LF	80		
3	Hauling soils	CY	70		
		Sub-Total (Items 1 - 2)			$

Area 3

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	Erosion Repair	CY	100		
2	4" Thick Soil Placement	CY	190		
3	Repair Berm/Place Half Pipe	LF	498		
4	Drain Inlet	EA	1		
5	Place 12" HDPE	LF	18		
6	Eroded Channel	LF	430		
7	Hauling soils	CY	190		

Grand Total

ITEM NO.	ITEM DESCRIPTION				TOTAL PRICE
1	Area 1				
2	Area 2				
3	Area 3				
		Grand Total (Items 1 - 3)			$

GRAND TOTAL BID AMOUNT

_____

($_____).

The cost of all work in the Contract Documents not specifically identified as an item or described as an item shall be included in the items and no additional compensation shall become due the Contractor by nature of compliance with the Contract Documents except as provided for in the provisions relating to extra work or changes in the work.

Bid award will be based on the lowest aggregate of the Total Bid Amount.

_____

Contractor Signature

END OF SECTION

SECTION 00 42 00

BIDDING SCHEDULE DETAILS

PROJECT IDENTIFICATION: Crescent City Landfill Storm Damage Repair Project

Area 1

Erosion Repair

A. Units: Cubic Yards
B. Measurement: Bid quantity
C. Payment: Payment includes full compensation for furnishing all labor, materials excluding fill dirt provided by Owner, tools equipment and incidentals, for doing all work required to construct, complete and in place Erosion Repair item.
D. Scope of bid item: Erosion Repair includes but is not limited to the following:
    1. Material to be placed for the Erosion Repair is being provided by the Owner at the top of the mound.
    2. Material is to be placed, into eroded areas, up to the level of the surrounding ground.
    3. After placement the material is to be wheel walked in place with a rubber tracked piece of equipment.
    4. All other incidental work necessary to complete Erosion Repair.

Repair Berm/Place Half Pipe

A. Units: Lineal Feet
B. Measurement: Lineal feet, along the longitudinal axis of the installed half pipe.
C. Payment includes full compensation for furnishing all labor, materials excluding fill dirt provided by Owner, tools equipment and incidentals, for doing all work required to construct, complete and in place, the Repair Berm/Place Half Pipe item.
D. Scope of bid item: Repair Berm/Place Half Pipe includes but is not limited to the following:
    1. Excavate existing ditch to allow placement of Half Pipe.
    2. Excavated material to be used on the downhill side of the new Half Pipe.
    3. Place Half Pipe to a depth at least three tenths of a foot below existing ground.
    4. Slope Half Pipe to existing down drain.
    5. Secure Half Pipe as shown on the plans.
    6. Build up berm on the downhill side of the Half Pipe to a height eighteen inches above the flow line of the Half Pipe using stock piled material provided by the Owner.
    7. Compact new berm by track walking.
    8. All other incidental work necessary to complete Repair Berm/Place Half Pipe.

Under Drain Repair

A. Units: Each
B. Measurement: This is a lump sum item of work.
C. Payment includes full compensation for furnishing all labor, materials, tools equipment and incidentals, for doing all work required to construct complete and in place, the Under Drain Repair.
D. Scope of bid item: Under Drain Repair includes but is not limited to the following:
    1. Connect existing 4" under drain pipe to the existing 6" under drain pipe and connect those pipes to the adjacent 12" down drain.
    2. The connection shall be made in such a way as the 4" and 6" pipes gravity to the 12" down drain in a 4" pipe.
    3. The existing 4" and 6" pipes are about eighteen inches below the existing ground surface. These pipes are exposed and have eroded the material around them. The new 4" pipe that gravities to the 12" down drain will need to be covered with dirt until it begins running above ground as it approaches the 12" pipe. No excavation will be required for this part of the project but some fill material will have to be placed on the new 4" pipe.
    4. Connection to the 12" down drain will be above the spring line of the 12" pipe.
    5. All other incidental work necessary to complete Under Drain Repair.

Area 2

Erosion Repair

A. Units: Cubic Yards
B. Measurement: Bid quantity
C. Payment: Payment includes full compensation for furnishing all labor, materials excluding fill dirt provided by Owner, tools equipment and incidentals, for doing all work required to construct, complete and in place Erosion Repair item.
D. Scope of bid item: Erosion Repair includes but is not limited to the following:
    1. Material to be placed for the Erosion Repair is being provided by the Owner at the top of the mound.
    2. Material is to be placed, into eroded areas, up to the level of the surrounding ground.
    3. After placement the material is to be wheel walked in place with a rubber tracked piece of equipment.
    4. All other incidental work necessary to complete Erosion Repair.

Repair Berm/Place Half Pipe

A. Units: Lineal Feet
B. Measurement: Lineal feet, along the longitudinal axis of the installed half pipe.

C. Payment includes full compensation for furnishing all labor, materials excluding fill dirt provided by Owner, tools equipment and incidentals, for doing all work required to construct, complete and in place, the Repair Berm/Place Half Pipe item.
D. Scope of bid item: Repair Berm/Place Half Pipe includes but is not limited to the following:
    1. Excavate existing ditch to allow placement of Half Pipe.
    2. Excavated material to be used on the downhill side of the new Half Pipe.
    3. Place Half Pipe to a depth at least three tenths of a foot below existing ground.
    4. Slope Half Pipe to existing down drain.
    5. Secure Half Pipe as shown on the plans.
    6. Build up berm on the downhill side of the Half Pipe to a height eighteen inches above the flow line of the Half Pipe using stock piled material provided by the Owner.
    7. Compact new berm by track walking.
    8. All other incidental work necessary to complete Repair Berm/Place Half Pipe.

Area 3

Erosion Repair

A. Units: Cubic Yards
B. Measurement: Bid quantity
C. Payment: Payment includes full compensation for furnishing all labor, materials excluding fill dirt provided by Owner, tools equipment and incidentals, for doing all work required to construct, complete and in place Erosion Repair item.
D. Scope of bid item: Erosion Repair includes but is not limited to the following:
    1. Material to be placed for the Erosion Repair is being provided by the Owner at the top of the mound.
    2. Material is to be placed, into eroded areas, up to the level of the surrounding ground.
    3. After placement the material is to be wheel walked in place with a rubber tracked piece of equipment.
    4. All other incidental work necessary to complete Erosion Repair.

4" Thick Soil Placement

A. Units: Cubic Yards
B. Measurement: Bid quantity
C. Payment: Payment includes full compensation for furnishing all labor, materials excluding fill dirt provided by Owner, tools equipment and incidentals, for doing all work required to construct, complete and in place 4" Thick Soil Placement item.
D. Scope of bid item: 4" Thick Soil Placement includes but is not limited to the following:
    1. Material to be placed for the Erosion Repair is being provided by the Owner at the top of the mound.
    2. Material is to be placed 4" thick over the area designated on the plans.

3. After placement the material is to be wheel walked in place with a rubber tracked piece of equipment.
4. All other incidental work necessary to complete 4" Thick Soil Placement.

Repair Berm/Place Half Pipe

A. Units: Lineal Feet
B. Measurement: Lineal feet, along the longitudinal axis of the installed half pipe.
C. Payment includes full compensation for furnishing all labor, materials excluding fill dirt provided by Owner, tools equipment and incidentals, for doing all work required to construct, complete and in place, the Repair Berm/Place Half Pipe item.
D. Scope of bid item: Repair Berm/Place Half Pipe includes but is not limited to the following:
    1. Excavate existing ditch to allow placement of Half Pipe.
    2. Excavated material to be used on the downhill side of the new Half Pipe.
    3. Place Half Pipe to a depth at least three tenths of a foot below existing ground.
    4. Slope Half Pipe to existing down drain.
    5. Secure Half Pipe as shown on the plans.
    6. Build up berm on the downhill side of the Half Pipe to a height eighteen inches above the flow line of the Half Pipe using stock piled material provided by the Owner.
    7. Compact new berm by track walking.
    8. All other incidental work necessary to complete Repair Berm/Place Half Pipe.

Drain Inlet

A. Units: Each
B. Measurement: Number of Drain Inlets placed.
C. Payment includes full compensation for furnishing all labor, materials, tools equipment, and incidentals and for doing all work required to construct complete and in place, Drain Inlet.
D. Scope of bid item: Drain Inlet includes but is not limited to the following:
    1. New 24" by 24" Drain Inlet with standard grate.
    2. Excavation, hand-digging, exposing, backfilling, compaction and surface replacement.
    3. Hauling and disposing of all waste, unsuitable and excess material in accordance with the Contract Documents.
    4. All other incidental work necessary to complete Drain Inlet.

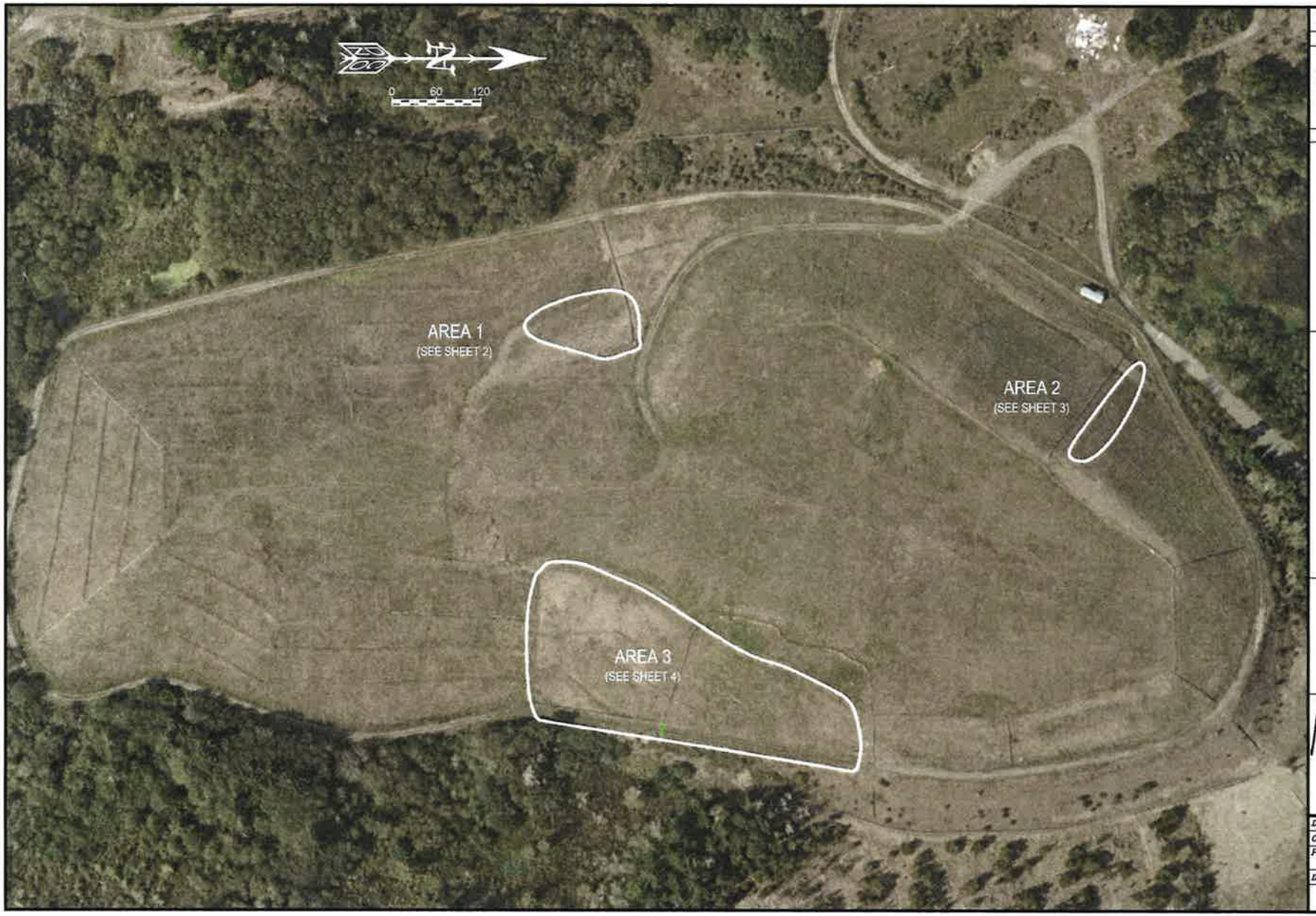
Place 12" HDPE

A. Units: Lineal Feet
B. Measurement: Lineal feet, along the longitudinal axis of the installed pipe.
C. Payment includes full compensation for furnishing all labor, tools, equipment and incidentals, for doing all work required to construct, complete the Place 12" HDPE.

D. Scope of bid item: Place 12" HDPE includes but is not limited to the following:
    1. 12" HDPE pipe provided by Owner.
    2. Contractor to excavate across the roadway and place the provided 12" HDPE.
    3. Pipe extends past roadway and empties onto rock-armored outer slope of road.
    4. Trench backfill will be ¾" aggregate base compacted to at least 95% relative compaction.
    5. All other incidental work necessary to complete Place 12" HDPE.

Eroded Channel

A. Units: Lineal Feet
B. Measurement: Lineal feet, along the longitudinal axis of the channel.
C. Payment includes full compensation for furnishing all labor, materials, tools, equipment and incidentals, for doing all work required to construct, complete the Eroded Channel item.
D. Scope of bid item: Eroded Channel includes but is not limited to the following:
    1. Excavate existing ditch to a dimension of 18" wide and 18" deep.
    2. Compact bottom of excavated ditch.
    3. Contractor to provide 6" C900 PVC pipe.
    4. New 6" pipe to have ¾" diameter holes drilled into it as shown on the Plans.
    5. The new 6" pipe is to be placed in the ditch.
    6. Four inch angular rock to be placed over pipe.
    7. Light compaction with vibratory plate compactor.
    8. All other incidental work necessary to complete Eroded Channel.



No	REVISION	BY	DATE

County of Del Norte
Engineering & Surveying Division
981 "H" Street, Suite 110
Crescent City CA 95531
Ph. (707) 464-7229
Fax 465-0340

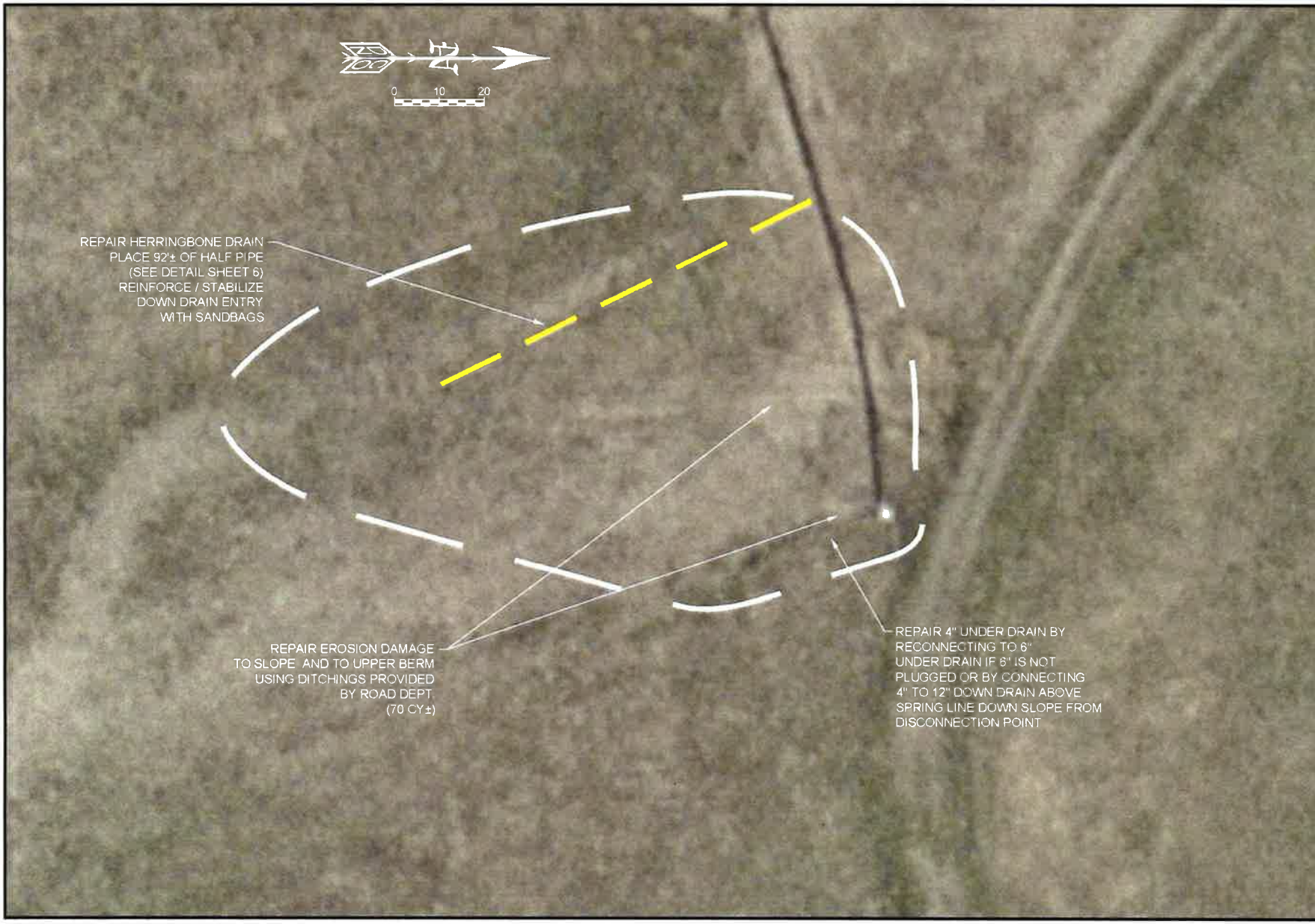
CRESCENT CITY LANDFILL
STORM DAMAGE REPAIR

COUNTY OF DEL NORTE EST 1857

REGISTERED PROFESSIONAL ENGINEER JAMES JOSEPH BARNTS No. 27881 Exp. 3-31-18 CIVIL STATE OF CALIFORNIA

Drawn by: Louchstedt
Checked by: Barnts
Project Number:
Date: September 7, 2017

Sheet 1



No	REVISION	BY	DATE

County of Del Norte
Engineering & Surveying
Division
981 "H" Street, Suite 110
Crescent City CA 95531
Ph. (707) 464-7229
Fax 465-0340

CRESCENT CITY LANDFILL
STORM DAMAGE REPAIR

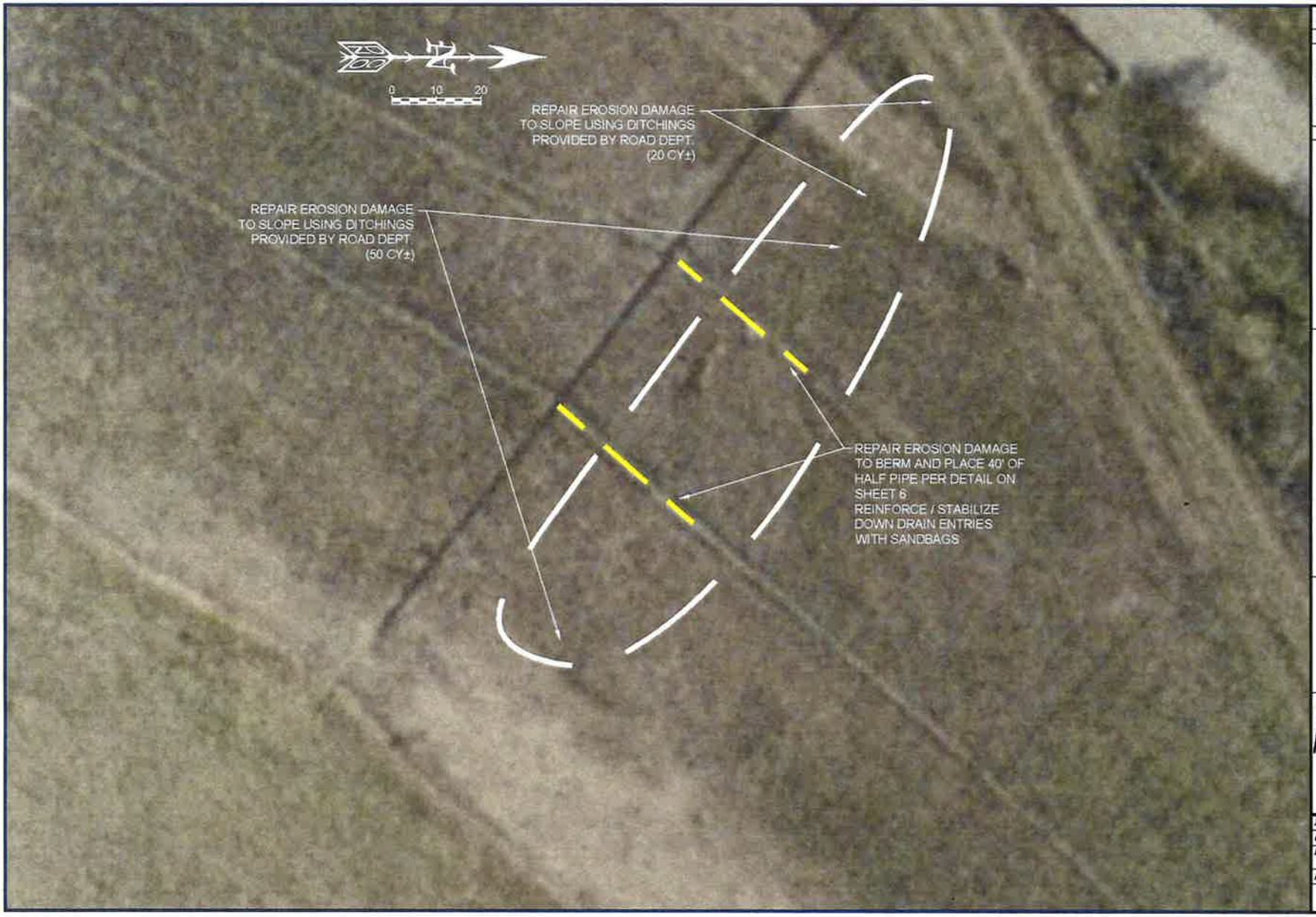
AREA 1

COUNTY OF DEL NORTE EST 1857

REGISTERED PROFESSIONAL ENGINEER JAMES JOSEPH BARNTS No. 27881 Exp. 3-31-18 CIVIL STATE OF CALIFORNIA

Drawn by: Lauchstedt
Checked by: Barnts
Project Number:
Date: September 7, 2017

Sheet 2



No	REVISION	BY	DATE

County of Del Norte
Engineering & Surveying Division
981 "H" Street, Suite 110
Crescent City CA 95531
Ph. (707) 464-7229
Fax 465-0340

CRESCENT CITY LANDFILL
STORM DAMAGE REPAIR

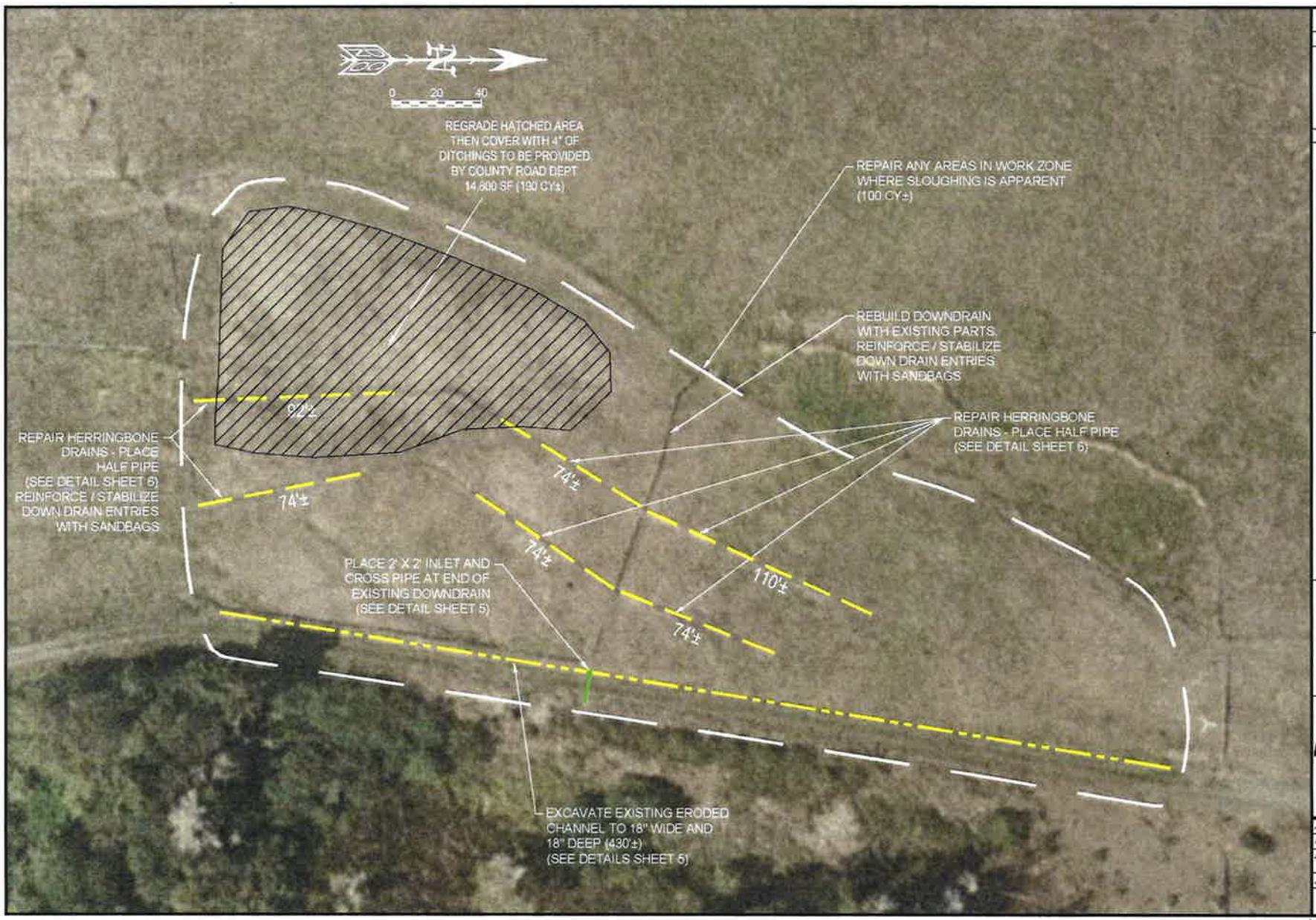
AREA 2

COUNTY OF DEL NORTE EST 1857

REGISTERED PROFESSIONAL ENGINEER JAMES JOSEPH BARNTS No. 27881 Exp. 3-31-18 CIVIL STATE OF CALIFORNIA

Drawn by: Louchatedt
Checked by: Barnts
Project Number:
Date: September 7, 2017

Sheet 3



No	REVISION	BY	DATE

County of Del Norte
Engineering & Surveying Division
981 "H" Street, Suite 110
Crescent City CA 95531
Ph. (707) 464-7229
Fax 465-0340

CRESCENT CITY LANDFILL
STORM DAMAGE REPAIR

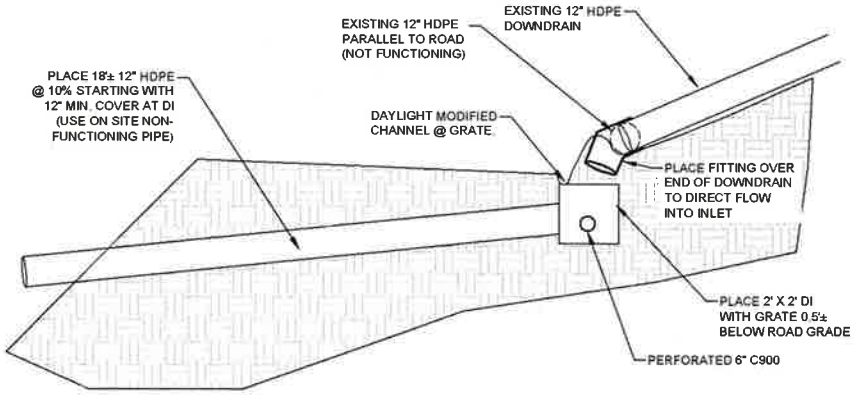
AREA 3

COUNTY OF DEL NORTE EST 1857

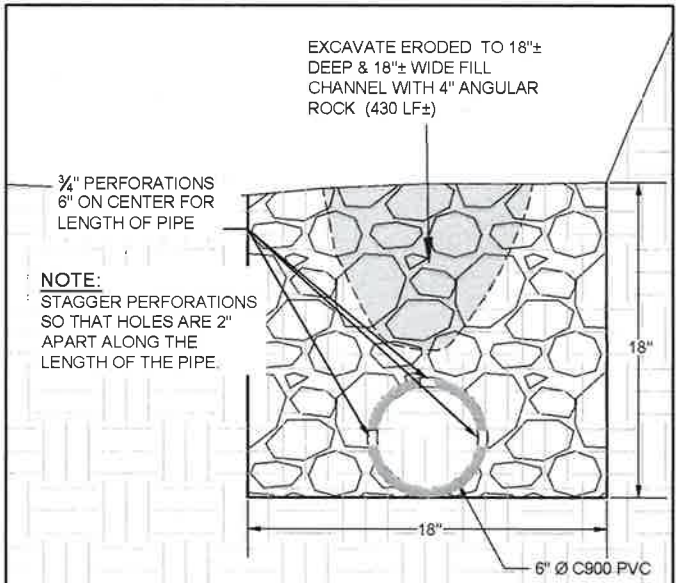
REGISTERED PROFESSIONAL ENGINEER JAMES JOSEPH BARNTS No. 27681 Exp. 3-31-18 CIVIL STATE OF CALIFORNIA

Drawn by: Lauchstedt
Checked by: Barnts
Project Number:
Date: September 7, 2017

Sheet 4



PIPE AND INLET (LOOKING DOWNHILL)



ERODED CHANNEL

No	REVISION	BY	DATE

County of Del Norte
Engineering & Surveying Division
981 "H" Street, Suite 110
Crescent City CA 95531
Ph. (707) 464-7229
Fax 465-0340

CRESCENT CITY LANDFILL
STORM DAMAGE REPAIR

AREA 3

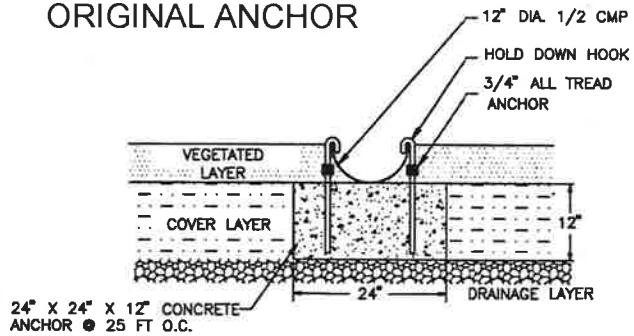
COUNTY OF DEL NORTE EST 1857

REGISTERED PROFESSIONAL ENGINEER JACK JOSEPH BARNTS No. 27681 Exp. 3-31-18 CIVIL STATE OF CALIFORNIA

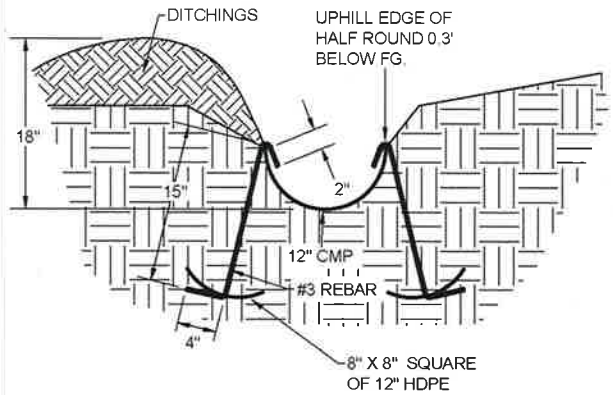
Drawn by: Lauchstadt
Checked by: Barnts
Project Number:
Date: September 7, 2017

Sheet 5

ORIGINAL ANCHOR



32/7|7 **DETAIL 4 - CMP ANCHOR**
NTS



REVISED HALF PIPE ANCHOR

(PLACE AT EACH 2' OVERLAP JOINT)

No	REVISION	BY	DATE

County of Del Norte
Engineering & Surveying Division
981 "H" Street, Suite 110
Crescent City CA 95531
Ph. (707) 464-7229
Fax 465-0340

CRESCENT CITY LANDFILL
STORM DAMAGE REPAIR

AREA 3

REGISTERED PROFESSIONAL ENGINEER
JAMES JOSEPH BARNTS
No. 27681
Exp. 3-31-18
CIVIL
STATE OF CALIFORNIA

Drawn by: Lauchstedt
Checked by: Barnts
Project Number:
Date: September 7, 2017

Sheet 6

HAMBRO GROUP

9/14/2017

Mr. Tedd Ward, Director DNSWMA

1700 State Street

Crescent City, CA 95531

Subject: Updating information regarding Board Officers, Employees and Subcontractors

Dear Mr. Ward,

Per your request, Hambro/WSG is providing the following information.

Arranger Representative –Interim CEO Joel Wallen - 707-218-5616

President / CEO- Interim CEO Joel Wallen

Accounting Representative-

Jay Cholwell - 707-464-6131 x325

Paula Eads – 707-464-6131 x346

Hambro/WSG Board of Directors-

David Slagle, Secretary

Richard Young

Robert Matthess, Chair

Joel Wallen, Interim CEO

Larry Jackson

Hambro/WSG Site Employees-

Brent Van Wormer, Interim Manager – 707-218-5680

Warren Anderson, Floor Supervisor– 707-218-5620

Mark Robinson, Waste Tech, Equipment operator

Josh Mattz, Waste Tech, Equipment operator

Travis Jolly, Waste Tech, Equipment operator

Richard Neff, Waste Tech, Equipment operator

Off Site Employees

Randy Scott, Personnel, Safety, and Maintenance 707-951-6103

Todd Edwards, Shop Manager, 707-218-5661

Gary Hatter, Shop Mechanic

Mike Richcreek, Truck Boss

Chuck Schultz – Driver

Rudy Wilson – Driver

Jeremy Willis, Driver

John Seymore, Driver

Joe Sanchez, Driver

Norman Williams, Driver

Travis Moore, Driver

Rick Walton, Driver

Subcontractors-

Dry Creek Landfill, Medford Oregon

On Site Screeners

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

25 August 2017

Mr. Joel Wallen
Hambro / WSG
1700 State Street
Crescent City, CA 95531

SUBJECT: Updating Information regarding Board, Officers, Employees and Subcontractors

Dear Mr. Wallen:

Yesterday you informed me that Wes White no longer serves as President or Executive Officer for Hambro/WSG. Pursuant to the Transfer Station Operations Agreement, I am requesting further information regarding those persons in positions of authority at Hambro/WSG. Please note that notices to the Del Norte Solid Waste Management Authority should be personally delivered or addressed to: DNSWMA, Attention Director, 1700 State Street, Crescent City, CA 95531.

Specifically, I am hereby requesting that on or before September 1st, you provide to me the following information in writing:

1. Please specify the name, job title, phone numbers and e-mails for the person serving as 'Arranger Representative' for day-to-day operations management at the Del Norte County Transfer Station.
2. Please specify the name, job title(s), phone numbers and e-mails for the person serving as President or Executive Officer for Hambro/WSG for the purposes of negotiating and signing Transfer Station Operations Change Orders.
3. Please specify the name, job title(s), phone numbers and e-mails for all persons from Hambro/WSG, regardless of location, who will interact with Authority accounting staff to resolve issues related to tickets, documentation, and payments.
4. Please specify the names, job titles, phone numbers and e-mails for all persons serving on Hambro/WSG's Board of Directors, and their respective roles on that Board.
5. Please specify the names, job titles, and phone numbers for all current Hambro/WSG employees who work, even occasionally, at the Del Norte County Transfer Station.

I have also heard rumors that Hambro/WSG might be reorganizing or in the initial stages of bankruptcy. While it is not the first time I have heard such rumors, I trust such rumors continue to be without basis and would appreciate your assurances in that regard. As a reminder, under Division IV, Section 2.a.ii.3., "[a]ny dissolution, reorganization, consolidation, merger,

recapitalization, stock issuance or re-issuance, voting trust, pooling agreement, escrow arrangement, liquidation or other transactions which results or result, either individually or cumulative, in a change of ownership of control of Arranger or guarantor" requires prior consent from the Authority, else such a change would be void with respect to the Agreement.

Sincerely,

Tedd Ward, Director
Del Norte Solid Waste Management Authority

TRANSFER STATION OPERATIONS CHANGE ORDER 26

CONTRACT: **AGREEMENT FOR OPERATIONS OF A TRANSFER STATION, RECOVERY, TRANSPORTATION AND DISPOSAL OF WASTE FROM THE DEL NORTE COUNTY TRANSFER STATION, DEL NORTE COUNTY, CA**

CONTRACTOR: **HAMBRO / WASTE SOLUTIONS GROUP**
AGENCY: **DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY**
SUBJECT: **DISPOSAL COMPONENT ADJUSTMENTS**

NATURE OF CHANGES: This Change Order revises the fees to be paid to Contractor resulting from negotiations between Authority staff and Hambro staff. Starting in August 2016, the Authority revised its method for calculating Contractor's payments to match the terms of the Contract, which reduced Contractor's revenue compared to prior years. This Change Order increases the Effective Day Rate disposal component of each service fee by 3.220%. The Effective Day Components and Rates are mathematical conveniences for calculating CPI-based rate adjustments for service fees that were initiated at different times. These changes will not impact the rates charged to customers. All future payments to Contractor under the Contract will be based solely on the quantities of materials or number of units received and services provided by Contractor at the Del Norte County Transfer Station, and the associated Authority-approved service fees.

Changes to Contract Time: The term (contract time) of the Transfer Operations Agreement remains unchanged by this Change Order.

Changes to Contract Price: This Change Order makes the changes identified on the next page to the Contract Price starting on 01 October 2017. The new Operations, Transport and Recycling service fee components under Change Order 26 include all prior adjustments to fees based on changes to the Consumer Price Index for all Urban Consumers (CPI-U).

This Change Order is hereby approved. DATE: _____

HAMBRO / Waste Solutions Group

By: _____
Joel Wallen, Interim CEO

ATTEST:

_____
Corporate Secretary

Del Norte Solid Waste Management Authority

By: _____
Blake Inscore, Chair

ATTEST:

_____
Eli Naffah, Secretary

APPROVED AS TO FORM:

_____
Martha D. Rice, Legal Counsel

5.2

TRANSFER STATION OPERATIONS CHANGE ORDER 26

Material Type		Effective Day Rates prior to Change Order 26						Adjusted Fees	Service Fees Starting October 2017				Total
		Operations	Transport	Recovery or Disposal	Total Fee on Effective Date Prior to CO 26	Revised Effective Day Disposal Component under CO 26	Revised Total Effective Day Rate Under CO 26	Prior to CO 26	Operations	Transport	Recovery or Disposal	Total Fee	changes under CO 26
Municipal Solid Waste	per												
Commercial, Franchise or Self-haul or mixed waste	ton	$ 30.21	$ 23.37	$ 23.49	$ 77.07	$ 24.24	$ 77.82	$ 97.73	$ 38.08	$ 29.46	$ 31.14	$ 98.68	$ 0.95
Separated Recyclable Items													
Non-waxed corrugated cardboard	ton	$ 2.00	$ 0.00	$ 8.00	$ 10.00	$ 8.26	$ 10.26	$ 12.61	$ 2.52	$ 0.00	$ 10.41	$ 12.93	$ 0.32
Ferrous metals	ton	$ 2.00	$ 0.00	$ 13.00	$ 15.00	$ 13.42	$ 15.42	$ 18.91	$ 2.52	$ 0.00	$ 16.91	$ 19.43	$ 0.52
Non-ferrous metals	ton	$ 2.00	$ 0.00	$ 8.00	$ 10.00	$ 8.26	$ 10.26	$ 12.61	$ 2.52	$ 0.00	$ 10.41	$ 12.93	$ 0.32
Mixed metals	ton	$ 2.00	$ 0.00	$ 13.00	$ 15.00	$ 13.42	$ 15.42	$ 18.91	$ 2.52	$ 0.00	$ 16.91	$ 19.43	$ 0.52
Textiles	ton	$ 10.11	$ 20.23	$ 10.11	$ 40.45	$ 10.44	$ 40.77	$ 51.00	$ 12.75	$ 25.50	$ 13.16	$ 51.40	$ 0.40
Bulky Items:													
Appliance, Large and metal	each	$ 2.00	$ 0.00	$ 14.00	$ 16.00	$ 14.45	$ 16.45	$ 20.17	$ 2.52	$ 0.00	$ 18.21	$ 20.73	$ 0.56
Furniture, Bulky	handling fee each + weight charges	$ 2.65	$ 0.00	$ 0.00	$ 2.65	$ 0.00	$ 2.65	$ 3.34	$ 3.34	$ 0.00	$ 0.00	$ 3.34	$ 0.00
Mattresses or box springs	handling fee each + weight charges	$ 5.26	$ 0.00	$ 0.00	$ 5.26	$ 0.00	$ 5.26	$ 6.63	$ 6.63	$ 0.00	$ 0.00	$ 6.63	$ 0.00
Refrigerators	each	$ 2.00	$ 0.00	$ 19.00	$ 21.00	$ 19.61	$ 21.61	$ 26.47	$ 2.52	$ 0.00	$ 24.72	$ 27.24	$ 0.77
Tires:													
Small tires for scooters, small trailers, wheel barrows, etc.	each	$ 0.51	$ 0	$ 2.74	$ 3.25	$ 2.83	$ 3.34	$ 4.10	$ 0.64	$ 0.00	$ 3.57	$ 4.21	$ 0.11
Auto, pickup, motorcycle each no rims	each	$ 0.50	$ 0.00	$ 3.00	$ 3.50	$ 3.10	$ 3.60	$ 4.42	$ 0.63	$ 0.00	$ 3.91	$ 4.54	$ 0.12
Truck, no rim	each	$ 0.50	$ 0.00	$ 6.50	$ 7.00	$ 6.71	$ 7.21	$ 8.84	$ 0.63	$ 0.00	$ 8.47	$ 9.10	$ 0.26
Small tires for scooters, small trailers, wheel barrows, etc. with rims	each	$ 1.02	$ 0	$ 2.98	$ 4.00	$ 3.08	$ 4.10	$ 5.05	$ 1.29	$ 0.00	$ 3.88	$ 5.17	$ 0.12
Auto, pickup, motorcycle each with rims	each	$ 1.00	$ 0.00	$ 4.00	$ 5.00	$ 4.13	$ 5.13	$ 6.31	$ 1.26	$ 0.00	$ 5.21	$ 6.47	$ 0.16
Truck with rims	each	$ 3.00	$ 0.00	$ 10.00	$ 13.00	$ 10.32	$ 13.32	$ 16.41	$ 3.78	$ 0.00	$ 13.03	$ 16.81	$ 0.40
Oversize tires (>60" in diameter), no rim	each	$ 5.00	$ 0.00	$ 70.00	$ 75.00	$ 72.24	$ 77.24	$ 94.67	$ 6.30	$ 0.00	$ 91.14	$ 97.44	$ 2.82
Separated food & meat waste													
Dead Animals	ton	$ 30.21	$ 23.37	$ 23.49	$ 77.07	$ 24.24	$ 77.82	$ 97.73	$ 38.08	$ 29.46	$ 31.14	$ 98.68	$ 0.95
Fish Waste	ton	$ 30.21	$ 23.37	$ 23.49	$ 77.07	$ 24.24	$ 77.82	$ 97.73	$ 38.08	$ 29.46	$ 31.14	$ 98.68	$ 0.95
Mixed food and compostable paper	ton	$ 30.21	$ 23.37	$ 23.49	$ 77.07	$ 24.24	$ 77.82	$ 97.73	$ 38.08	$ 29.46	$ 31.14	$ 98.68	$ 0.95
Separated Compostable Materials													
Disposal of contained sewage sludge, screenings, grit or skimmings	ton	$ 30.21	$ 23.37	$ 23.49	$ 77.07	$ 24.24	$ 77.82	$ 97.73	$ 38.08	$ 29.46	$ 31.14	$ 98.68	$ 0.95
Brush (no grass or stumps)	ton	$ 7.00	$ 3.85	$ 16.15	$ 27.00	$ 16.67	$ 27.52	$ 34.64	$ 8.82	$ 4.85	$ 21.01	$ 34.69	$ 0.65
Grass or leaves	ton	$ 7.00	$ 3.85	$ 16.15	$ 27.00	$ 16.67	$ 27.52	$ 34.64	$ 8.82	$ 4.85	$ 21.01	$ 34.69	$ 0.65
Untreated wood or lumber	ton	$ 7.00	$ 3.85	$ 16.15	$ 27.00	$ 16.67	$ 27.52	$ 34.64	$ 8.82	$ 4.85	$ 21.01	$ 34.69	$ 0.65
Stumps	ton	$ 7.00	$ 8.00	$ 20.00	$ 35.00	$ 20.64	$ 35.64	$ 44.12	$ 8.82	$ 10.08	$ 26.02	$ 44.93	$ 0.81
Separated 'Inert' Rocks & Soils													
Asphalt	ton	$ 12.00	$ 8.00	$ 5.50	$ 25.50	$ 5.68	$ 25.68	$ 32.14	$ 15.13	$ 10.08	$ 7.16	$ 32.37	$ 0.22
Concrete, no steel	ton	$ 12.00	$ 8.00	$ 8.00	$ 28.00	$ 8.26	$ 28.26	$ 35.30	$ 15.13	$ 10.08	$ 10.41	$ 35.62	$ 0.32
Clean soil or sand	ton	$ 12.00	$ 8.00	$ 5.50	$ 25.50	$ 5.68	$ 25.68	$ 32.14	$ 15.13	$ 10.08	$ 7.16	$ 32.37	$ 0.22
Street sweepings	ton	$ 30.21	$ 23.37	$ 23.49	$ 77.07	$ 24.24	$ 77.82	$ 97.73	$ 38.08	$ 29.46	$ 31.14	$ 98.68	$ 0.95
Special Wastes													
Autoclaved and containerized medical wastes	ton	$ 30.21	$ 23.37	$ 23.49	$ 77.07	$ 24.24	$ 77.82	$ 97.73	$ 38.08	$ 29.46	$ 31.14	$ 98.68	$ 0.95
non-friable asbestos	ton	$ 51.63	$ 23.37	$ 23.49	$ 98.49	$ 24.24	$ 99.24	$ 124.73	$ 65.08	$ 29.46	$ 31.14	$ 125.68	$ 0.95
Electronic appliances w/o CRT's	ton	$ 30.21	$ 23.37	$ 23.49	$ 77.07	$ 24.24	$ 77.82	$ 97.73	$ 38.08	$ 29.46	$ 31.14	$ 98.68	$ 0.95
Construction Debris													
Trailers, modular homes	ton	$ 80.21	$ 23.37	$ 23.49	$ 127.07	$ 24.24	$ 127.82	$ 160.76	$ 101.11	$ 29.46	$ 31.14	$ 161.71	$ 0.95
Asphalt roofing	ton	$ 30.21	$ 23.37	$ 23.49	$ 77.07	$ 24.24	$ 77.82	$ 97.73	$ 38.08	$ 29.46	$ 31.14	$ 98.68	$ 0.95
Carpet, Clean and Rolled	ton	$ 30.21	$ 0.00	$ 0.00	$ 30.21	$ 0.00	$ 30.21	$ 38.08	$ 38.08	$ 0.00	$ 0.00	$ 38.08	$ 0.00
Commercial Compact Fluorescent Tubes, each	each	$ 0.09	$ 0.06	$ 0.60	$ 0.75	$ 0.52	$ 0.67	$ 1.18	$ 0.29	$ 0.26	$ 0.65	$ 1.21	$ 0.02
Commercial Fluorescent Tubes, each 4'	each	$ 0.18	$ 0.11	$ 1.17	$ 1.46	$ 1.03	$ 1.32	$ 2.33	$ 0.57	$ 0.50	$ 1.30	$ 2.37	$ 0.04
Commercial Fluorescent Tubes, each 8'	each	$ 0.36	$ 0.23	$ 2.36	$ 2.95	$ 1.65	$ 2.24	$ 4.66	$ 1.39	$ 1.26	$ 2.08	$ 4.73	$ 0.06
Mixed construction debris	ton	$ 30.21	$ 23.37	$ 23.49	$ 77.07	$ 24.24	$ 77.82	$ 97.73	$ 38.08	$ 29.46	$ 31.14	$ 98.68	$ 0.95
Household hazardous wastes:													
Commercial Oil Pumping	per pump	$ 8.13	$ 0.00	$ 0.00	$ 8.13	$ 0.00	$ 8.13	$ 10.25	$ 10.25	$ 0.00	$ 0.00	$ 10.25	$0.00
Used motor oil	quart												
Used oil filters	each												
Ethylene glycol antifreeze	quart												
Non-aerosol latex paint	gallon												
Lead acid batteries	each												
CRT's, televisions, computer monitors	each												
Residential flourescent tubes	each												

The items listed at left will be accepted without charge at the Transfer Station every day the facility is open

SETTLEMENT AGREEMENT AND GENERAL RELEASE

This Settlement Agreement and General Release ("Settlement Agreement") is entered into by and between Hambro/ Waste Solutions Group ("Contractor") and the Del Norte Solid Waste Management Authority, a California joint powers authority ("Authority"), each individually referred to as a "Party" and collectively referred to as the "Parties."

Recitals

On or about August 8, 2016, Authority staff discovered a discrepancy in the way that Contractor was being compensated and the terms of the Transfer Station Operations Agreement, Division IV, Section 5(A) – Arranger's Payment. After discovering the discrepancy and confirming numbers with Contractor's staff, the Authority began compensating Contractor with a more precise methodology, thereby reducing compensation to Contractor ("Dispute"). Contractor's position is that (1) this is the way payments had been calculated for some years and the Parties should continue in the same manner and (2) that if Contractor had been aware of the impending change when it negotiated its recent extension to the Transfer Station Operations Agreement, it would have negotiated a compensation adjustment at that time. In order to resolve the Dispute and move forward amicably, the Parties have negotiated Change Order 26 to the Transfer Station Operations Agreement that will make up for some of the loss in revenue to Contractor without raising consumer prices.

Agreement

NOW, THEREFORE, in mutual consideration of the promises and covenants contained herein, the parties agree as follows:

1. Consideration. In exchange for the mutual release contained herein, the Parties have negotiated Change Order 26 to be presented and adopted by their respective representatives.

2. Mutual Release. With the exception of their respective rights and obligations crated pursuant to this Agreement, upon execution of this Agreement each party to this Agreement hereby mutually releases and discharges the other, its predecessors, successor and assigns and their respective officers, directors, employees, other representative and shareholders, from any and all claims demands, causes of action, obligations and liabilities of every kind and nature whatsoever which each had, or claims to have had, or now has, against the other, which relates to arises out of any agreements, transactions, events or circumstances occurring prior to the date of execution of this Agreement, limited to the facts, circumstances, and claims which are the subject of the Dispute (i.e. claims for underpayment by Contractor and claims for overpayment by Authority).

3. Civil Code. The Parties expressly waive any and all rights and benefits conferred upon them now or in the future under California Civil Code Section 1542, which provides:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR.

4. No Admission of Liability. This Agreement does not constitute and shall not be construed as an admission of liability by either party but is entered into in compromised of disputed claims.

5. Conditional. This Agreement is expressly conditioned upon the approval and execution of Change Order 26 by both Parties.

6. Attorney's Fees. Each Party hereto will bear all attorneys' fees and costs arising from the actions of its own counsel in connection with the resolution of this Dispute, including this Settlement Agreement and the matters and documents referred to herein.

7. Contractual Effect. The Parties acknowledge that they have voluntarily and knowingly entered into this Settlement Agreement and that they have executed this Settlement Agreement having full knowledge and understanding of its contents and effect. The Parties further agree that the terms of this Settlement Agreement are contractual and that the Parties, and their affiliates, predecessors, successors, heirs and assigns are bound by it, and that any dispute as to its terms or its interpretation is governed by the laws of the State of California. This Settlement Agreement is enforceable, binding, and admissible in a court of law.

8. Entire Agreement. This Agreement contains the entire agreement and understanding concerning the subject matter hereof between the parties and supersedes and replaces all prior negotiations, proposed agreements and agreements, written or oral. Each of the parties hereto acknowledges and represents that they have not made, nor have their respective agents or attorneys made, any promise, representation, or warranty whatsoever, express or implied, not contained herein concerning the subject matter hereof, to induce any other party to execute this Agreement, and acknowledges and warranties that he, she, or it is not executing this Agreement in reliance on any promise, representation, or warranty not contained herein.

9. Voluntary and Knowing. The parties and each of them acknowledge that they have read this Agreement and understand all of its terms, and that this Agreement is executed voluntarily, without duress, and with full knowledge of its legal significance. Each party has had an opportunity to seek and has sought legal advice from legal counsel of such party's choice with respect to the advisability of executing this Agreement. The terms of this Agreement are the result of negotiations among the parties and are entered into in good faith by the parties in accordance with California law.

10. Governing Law. This Agreement is to be governed by, and construed in accordance with, the laws of the State of California. Any action arising out of or relating to this Agreement must be brought in Superior Court for the State of California, County of Del Norte.

11. Binding. This Agreement together with the releases herein contained, shall be binding upon and inure to the benefit of the heirs, executors, administrators, personal representatives, successors in interest, and assignees of the respective parties.

12. Severability. If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, that determination will not invalidate or render unenforceable any other provision of this Agreement.

13. Authority. Each Party warrants that the person signing this Agreement is authorized sand empower to sight this Agreement on its/his/her behalf, and to bud such Party to the terms of this Agreement.

14. Counterparts. This Agreement may be singed in counterparts such that signatures appear on separate signature pages. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Copies or facsimiles of signatures are the equivalent to original signatures.

HAMBRO/ WASTE SOLUTIONS GROUP

Date: _____

_____

By: Joel Wallen, Interim CEO

_____

By:
Its:

APPROVED AS TO FORM:

_____

Name:

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

Date: _____

_____

By: Blake Inscore, Chair

ATTEST:

_____

Eli Naffah, Secretary

APPROVED AS TO FORM:

_____

Martha D. Rice, Legal Counsel

HAMBRO WSG

P.O. Box 159 445 Elk Valley Road
Crescent City, CA 95531
(707)464-6131
Fax (707)464-9375

March 7, 2017

RECEIVED
MAR 16 2017
DNSWMA

Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531

Dear Del Norte Solid Waste Management Authority Board,

Hambro WSG respectfully requests that you to approve a change in the way that Hambro WSG's payments for small loads have been calculated since August of last year, returning to the method used in the first 13 years of the contract.

Some background history is useful. Since the inception of Hambro WSG's contract (March 3, 2003) with the DNSWMA, Hambro WSG has not asked for one increase other than the annual CPI increase that is specified in the contract, despite contract provisions that allowed requests for additional compensation. Even when diesel changed price significantly during the fuel shortages we did not ask for an increase. The payments we received were based totally upon the bookkeeping of the DNSWMA, not based upon Hambro WSG billings .

In March of 2016 negotiations between the DNSWMA and Hambro WSG began with respect to an extension of our contract. Those negotiations were concluded in May of 2016 resulting in a contract extension out to 2040 which was beneficial to both parties. There were only a few minor changes in the contract at that time, none of which addressed the minimum charge for disposal.

In early 2015 Hambro WSG began accounting independently for the payments Hambro WSG was receiving. This insured two independent sets of eyes were keeping records insuring both parties were accounting correctly. Things went along well with some variances between the two sets of books until August of last year. At that point a variance occurred which was resolved but also brought up an issue which was the way changes for weights less than 100 pounds were paid to Hambro WSG.

Since the inception of the contract the Authority had reimbursed Hambro WSG at a minimum rate which equaled the rate for disposing of 100 pounds for amounts less than 100 pounds. This minimum disposal fee was used by the Authority for over 13 years.

Starting around August of 2016 the DNSWMA changed the way this accounting occurred. Rather than imposing a minimum charge for small loads as had traditionally been done, the Authority changed the payment to a schedule based solely upon the weight of the incoming minimum load, regardless how small. For example, prior to August of 2016 the minimum charge for solid waste for weights less than 100 pounds was $7.20 for each vehicle. Traditionally Hambro WSG received roughly 66.53% of this charge or $4.79 for each vehicle.

The change that occurred in August of 2016 was that each vehicle now based its payment upon the actual weight of the inbound solid waste coming across the scales, regardless of the amount being disposed. Thus if a vehicle came across the scales with inbound weight of solid waste of 50 pounds, Hambro WSG would now receive only the payment for the exact weight of that vehicle's solid waste or in this instance $2.40. Dependent upon the weight of the solid waste in that vehicle the reimbursement to Hambro WSG thus varied for minimal loads. Although the reimbursement paid to Hambro WSG for an individual vehicle is seemingly insignificant, over the term of the contract it results in a significant reduction to the compensation paid to Hambro WSG.

Hambro WSG incurs increased costs for each vehicle as the size of each load decreases. We request that the board approve returning to a minimum charge for small loads as was the consistent practice prior to the August of 2016 change. We request a return to the historical use of a minimum charge starting in May 1, 2017. Hambro WSG agreed to a contract extension in 2016 assuming that the historic customary practice of minimum charges would remain in place, when the contract modifications did not include a change in the 13-year custom and practice of minimum charges for small loads.

We appreciate your consideration.

Sincerely,

Wes White

CEO

CC: Tedd Ward – Director DNSWMA

Attachments :

Contractual Language specific to this topic (2 pages)

Exhibit 2.3 (Original one)

Exhibit 2.3 Updated to current year

During the term hereof plus five years, Arranger shall maintain records with respect to transfer station operations. Any of Arranger's records associated with Transfer Station operations shall be delivered to the Authority for additional storage, recycling, or disposal.

C. TRANSPORTATION.

During the term hereof plus five years, Arranger shall maintain records with respect to transportation operations in accordance with Applicable Law.

D. DISPOSAL.

During the term hereof plus five years, Arranger shall maintain records of all documentation applicable to disposal facility development, operation and maintenance, records corroborating placement of materials originating in Del Norte County, monitoring, and closure and post-closure maintenance submitted by Arranger or received by Arranger from any federal, state or local governmental agencies, including copies of annual reports to regulatory agencies regarding any disposal facility used by Arranger; operation, closure and post-closure plans; results of monitoring tests; any citations, permit violations and assessed penalties or fines; and regulatory inspection reports.

E. FINANCIAL RECORDS AND AUDITS.

Arranger shall maintain at its office at the transfer station or other place acceptable to the Authority full and complete accounting books and records, or copies thereof, prepared in accordance with generally accepted accounting principles, reflecting its revenues and expenses of fulfilling its performance obligations. Arranger shall prepare and submit annual financial reports based on such books and records prepared by an independent certified public accountant, together with an annual financial report of guarantor, for submission to the Authority on or before three months following the end of Arranger's fiscal year, and guarantor's fiscal year, as applicable. Authority may audit such books and records at its own expense upon three working days' notice. Authority may require Arranger's books and records to be audited. Should such audit disclose that Arranger's costs or fees are more than 5% in error, Arranger shall be responsible for the entire cost of the audit.

5. COMPENSATION AND REVIEWS.

A. ARRANGER'S PAYMENT.

Fees for an acceptable Operations Plan and Health and Safety Plan, including response to or revision based on Authority comments, will be the only lump sum payment(s) to the Arranger until the Del Norte Transfer Station begins operation.

After acceptance and lump-sum payment for the Operations Plan and Health and Safety Plan, beginning on the Start Date, the Authority shall pay Arranger as compensation for Arranger's performance obligations, fees (the "Operations Fees") based on gate receipts (measuring weight, count, or total units) of materials as specified in the

Operations Fees set forth in Exhibit 2.3. Arranger may submit invoices to the Authority on a monthly basis, based on current Operations Fees and the Monthly Usage Report provided by the Authority.

Operations Fees are based on the Request for Proposals (RFP) issued by the Authority in November 2001 and subsequent addenda, the services described in proposal submitted by Arranger in response this RFP, and subsequent negotiations. Operations Fees include all Arranger's direct costs and indirect costs, plus profit, of fulfilling and complying with its performance obligations, including labor (including fringe benefits); administration, telephone/telefax, fuel and utilities, equipment and containers repair and maintenance, container and Arranger-owned equipment replacement, building maintenance and repair, supplies; insurance and fidelity bonds; taxes; but excluding those reimbursable costs listed in Division 1 section 7.
Operations Fees will incorporate, but not separately specify, costs for the following:

- Provision, construction and/or installation Arranger's offices and fuel storage / re-fueling facilities;
- Management of recyclable household hazardous wastes accepted without charge whenever the TS is open, including: used oil, oil filters, lead-acid batteries, ethylene glycol antifreeze, non-aerosol latex paint, fluorescent tubes, and cathode ray tubes (including computer monitors, televisions, and other devices containing CRT's);
- Procurement, mobilization, installation, operation and maintenance of all necessary equipment and storage containers in order to meet the provisions described in this Agreement;
- Insurance policies, licenses and performance bonds;
- Any financing necessary for equipment or facilities to be provided by Arranger;
- Documentation, reporting, and administration;
- Water, sewer, electricity, fuel and consumable supply costs;
- Overhead, taxes and profit

Arranger will not solicit or accept any money or other compensation, including gratuities, from any other person, with respect to its performance obligations. Operations Fees for materials received at the Transfer Station are divided into components for Operations, Transport, and Recovery or Disposal. Tonnage-based fees or taxes charged by the Franchise Tax Board, the California Integrated Waste Management Board or other regulatory agencies are not be included in the Operations Fees. As of the date of Arranger's proposal, each Rate Component (Operations, Transport, and Recovery/Disposal) includes the Arranger's compensation for all other current and future foreseeable federal, state and local government fees, taxes and other such charges that are necessary for transport and disposal of materials under the Transfer Station Arranger's services.

i. Adjustments Based on CPI

Arranger has indicated, as part of proposal submitted to the Authority the percentage of Operations Fees deemed to be subject to inflationary or indexed pricing inflators during the term of the Agreement. To stabilize Rates during the first years of TS Operations, the first Fee adjustment based on the increases in the Consumer Price Index (CPI) will

Exhibit 2.3: Del Norte Transfer Station Operations Fees

Arranger: Hambro / Waste Solutions Group

Lump Sum for preparation and revision of Final Operations Plan: $6,500

Lump Sum for preparation and revision of Final TS Health & Safety Plan: $8,500

Proposed % CPI Increase 80% %

Assumed Annual CPI Increase 3.00% Fixed

Material Type	Assumed conversions Pounds each or pounds per cubic yard	O Operations	TR Transport	R Disposal or Recovery	O + TR + R = Total Fee	
Municipal Solid Waste	per ton					
Commercial, Franchise or Self-haul or mixed waste		$30.21	$23.37	$23.49	$77.07	per ton
Separated Recyclable Items	per ton					
Non-waxed corrugated cardboard		$2.00	*	$8.00	$10.00	per ton
Ferrous metals		$2.00	*	$13.00	$15.00	per ton
Non-ferrous metals		$2.00	*	$8.00	$10.00	per ton
Mixed metals		$2.00	*	$13.00	$15.00	per ton
Bulky Items:	each					
Appliance, Large and metal	160	$2.00	*	$14.00	$16.00	per item
Furniture, Bulky	125	$2.00	*	$10.50	$12.50	per item
Mattresses or box springs	65	$2.00	*	$7.80	$9.80	per item
Refrigerators	245	$2.00	*	$19.00	$21.00	per item
Tires:	each					
Auto, pickup, motorcycle each no rims	20	$0.50	*	$3.00	$3.50	per item
Truck, no rim	40	$0.50	*	$6.50	$7.00	per item
Auto, pickup, motorcycle each with rims	30	$1.00	*	$4.00	$5.00	per item
Truck with rims	80	$3.00	*	$10.00	$13.00	per item
Oversize tires (>60" in diameter), no rim	250	$5.00	*	$70.00	$75.00	per item
Separated food & meat waste	per ton					
Dead Animals		$30.21	$23.37	$23.49	$77.07	per ton
Fish Waste		$30.21	$23.37	$23.49	$77.07	per ton
Mixed food and compostable paper		$30.21	$23.37	$23.49	$77.07	per ton
Separated Compostable Materials	pounds per cubic yard					
Sludge, screenings, grit or skimmings		$30.21	$23.37	$23.49	$77.07	per ton
Brush (no grass or stumps)		$7.00	$3.85	$16.15	$27.00	per ton
Grass or leaves		$7.00	$3.85	$16.15	$27.00	per ton
Untreated wood or lumber		$7.00	$3.85	$16.15	$27.00	per ton
Stumps		$7.00	$8.00	$20.00	$35.00	per ton
Textiles		$30.21	$23.37	$23.49	$77.07	per ton
Separated 'Inert' Rocks & Soils	pounds per cubic yard					
Asphalt		$12.00	$8.00	$5.50	$25.50	per ton
Concrete, no steel		$12.00	$8.00	$8.00	$28.00	per ton
Clean soil, sand, or harbor dredge		$12.00	$8.00	$5.50	$25.50	per ton
Street sweepings		$30.21	$23.37	$23.49	$77.07	per ton
Special Wastes						
Autoclaved and containerized medical wastes		$30.21	$23.37	$23.49	$77.07	per ton
non-friable asbestos		$51.63	$23.37	$23.49	$98.49	per ton
Electronic appliances w/o CRT's		$30.21	$23.37	$23.49	$77.07	per ton
Construction Debris						
Trailers, modular homes		$80.21	$23.37	$23.49	$127.07	per ton
Asphalt roofing		$30.21	$23.37	$23.49	$77.07	per ton
Gypsum sheetrock		$30.21	$23.37	$23.49	$77.07	per ton
Mixed construction debris		$30.21	$23.37	$23.49	$77.07	per ton
Household hazardous wastes:		The items below will be accepted without charge at the Transfer Station every day the facility is open				
Used motor oil	gallons					
Used oil filters	count					
Ethylene glycol antifreeze	gallons					
Non-aerosol latex paint	gallons					
Lead acid batteries	count					
CRT's, televisions, computer monitors	count					
flourescent tubes	count					

* For these items, 'Transport' expenses are included in the component of the fee for 'Disposal or Recovery'.

Location	Transport to Location, $ / ton
Primary Disposal Landfill Site	
Dry Creek Landfill, outside Medford, OR	$23.37
Alternative Landfill Locations	
Coffin Butte, Corvallis, OR	$37.37
Anderson Landfill, Anderson, CA	$49.54

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date:	**15 September 2017**
To:	**Commissioners of the Del Norte Solid Waste Management Authority**
From:	**Tedd Ward, M.S. – Director**
Attachments:	**Bad Debts to be written off for FY 2016/2017**
File Number:	**012101 – DNSWMA Audits**
Topic:	**Bad Debts to be written off for FY 2016/2017**

Summary / Recommendation: That the Board approve the attached list of 'Bad Debts Written Off at the End of Fiscal Year 2016 / 2017.

Background: In September 2013, the Authority Board adopted the following procedures for writing off bad debt.

a. **Customers who have paid using checks with insufficient funds ('NSF checks') are sent letter weekly in an attempt to collect. If such NSF checks are not paid within 21 days, those are turned over to Del Norte County for collections.**
b. **Commercial charge accounts that are delinquent over 90 days after receiving a Statement may also be turned over to DNC Collections.**
c. **DNC Collections generally attempt collections for 12-18 months before presuming that collection is unlikely.**
d. **As part of the closing of the accounts for the prior fiscal year, the Authority's Administrative Assistant and the Authority Treasurer will compile a list of debts owed to the Authority, including customer names and the dollar amounts considered 'bad debts' for which additional partial or final collection is unlikely, called 'Bad Debts for the prior fiscal year.'**
e. **The list of Bad Debts for the prior fiscal year will be reviewed in a meeting with the Del Norte County Auditor,**

6.1

Authority Director, Authority Treasurer / Controller and Authority Administrative Assistant.

f. **The results of this meeting will be recorded, and for all debts for which all parties agree, those debts can be written off the Authority's financial records after Board approval.**

g. **The final list of 'Bad Debts Written Off at the end of Fiscal Year' will be presented to the Authority Board for approval and included in the reports provided to the Authority's external auditor.**

Analysis: This list has been reviewed by the Authority Administrative Assistant, Authority Treasurer / Controller, Authority Director, and Del Norte County Auditor, and all parties agree that sufficient efforts have been made to collect these debts, it is unlikely further efforts will result in payment.

Fiscal Impacts: Until the Board approves that these outstanding debts be removed from the Authority's accounts, these will be reported as outstanding accounts receivable. If the Board approves writing off these debts, that information will be provided to the firm conducting the annual audit of the Authority's accounts.

BAD DEBTS
To Be Written Off 2016/2017 Fiscal Year

1. **Certified Construction** **01/14/15 Refused by Collections, under $10.00**	**$6.90**
2. **Certified Plumbing** **Referred to Collections 01/14/15**	**$12.76**
3. **Porter's Trucking** **Referred to Collections 01/14/15**	**$2033.84**
	$2053.50

Approved for writing off on DNSWMAs records
on 07SEP2017

Tedd Ward, Director: Tedd Ward

RICHARD TAYLOR: TREASURER CONTROLLER Richard Taylor

SHERRIK CRON: ASSISTANT AUDITOR/CONTROLLER

Katherine Brewer, Administrative Assistant Katherine Brewer

Patel &
Associates, LLP
Certified Public Accountants

266 17th Street, Suite 200
Oakland, California 94612-4124

Telephone: (510) 452-5051
Fax: (510) 452-3432

August 09, 2017

The Board of Commissioners
Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531

We are pleased to confirm our understanding of the services we are to provide for the Del Norte Solid Waste Management Authority for the year ended June 30, 2017. We will audit the financial statements of the proprietary fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of Del Norte Solid Waste Management Authority, as of and for the year ended June 30, 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Del Norte Solid Waste Management Authority's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

As part of our engagement, we will apply certain limited procedures to Del Norte Solid Waste Management Authority's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Schedule of Funding Progress - Other Postemployment Benefits (OPEB)

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and will include tests of the accounting records of Del Norte Solid Waste Management Authority and other procedures we consider necessary to enable us to express such opinions.

We will issue a written report upon completion of our audit of Del Norte Solid Waste Management Authority's financial statements. Our report will be addressed to the Board of Commissioners of Del Norte Solid Waste Management Authority. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

6.2

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by Government Auditing Standards. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Del Norte Solid Waste Management Authority is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in Government Auditing Standards may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditor is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance, internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Del Norte Solid Waste Management Authority's compliance with provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements, and related notes of Del Norte Solid Waste Management Authority in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities; to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us, and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing us other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to Del Norte Solid Waste Management Authority. However, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Patel & Associates, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to management or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Patel & Associates, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the management. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on a date when we are notified that all requested information is ready and available, and issue our reports to meet the deadline in accordance with timeline identified. Mr. Sanwar Harshwal is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for this service will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed $10,500. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Del Norte Solid Waste Management Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Patel & Associates, LLP

Sanwar Harshwal, CPA, CIA, CFE, CISA, FCA, CRMA, CGMA, CCA

RESPONSE:

This letter correctly sets forth the understanding of Del Norte Solid Waste Management Authority.

Management Signature:_____

Title: _____

Date: _____

Governance Signature:_____

Title:_____

Date: _____

Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

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Staff Report

Date: **15 September 2017**

To: **Commissioners of the Del Norte Solid Waste Management Authority**

From: **Tedd Ward, M.S. – Director**

Attachments:
1. **Criteria and Policy for the allocation of Authority directed Complimentary bin pulls**
2. **Requests from the Family Resource Center and the Crescent City/ Del Norte County Chamber of Commerce**

File Numbers: **031205, 180510**

Topic: **Authority-directed bin pulls**

Summary / Recommendation: That the Board approve use of Authority-directed bin pulls as follows:

1. Retroactive approval of one bin supporting the annual Find Your Park Event and
2. Retroactive approval of one bin supporting Grills Gone Wild
3. Retroactive approval of four bins supporting the annual Beach Cleanup September 15 -18, 2017.
4. Retroactive approval of one bin supporting the Annual Household Hazardous Waste Event on September 16, 2017.
5. Approval of 1 bin for Blues, Brews, and Cruise on Oct. 6, 2017.
   Approval of 2 bins supporting the Annual Sea Cruise on Oct. 7, 2017.

Background: Under the Collections Franchise Agreement with Recology Del Norte, the Authority may direct up to twenty complimentary bin pulls per calendar year. An additional Authority-directed bin pull was added as part of moving the community recycling bins from the Fairgrounds to the Del Norte County Transfer Station.

Alternatives: The Board could deny this request.

Related Issues: To have all disposal fees waived, a similar request must be approved by Hambro/WSG to waive their portion of disposal fees.

6.3

Criteria and Policy for the allocation of Authority-directed Complimentary bin pulls

Adopted: 09 July 2014 Files: **031205, 180510**

1. Assets subject to this policy

The Del Norte Solid Waste Management Authority, as the public agency responsible for oversight of the collections franchise with Recology Del Norte, may direct the deployment of up to twenty (20) bin pulls of up to 40 cubic yards during each calendar year, as described in the Franchise Collections Agreement with Recology Del Norte, Exhibit B2, section C.3. In addition, the Authority may also designate any number of Authority-directed Pull-charge bin services, for which the bin charge will be for 'Collection, hauling, and unloading bins as directed' charge rather than the fee for hauling and disposal of a specific size bin. In all of these cases, the charges for disposal will be assessed and paid ***unless Hambro/WSG agrees to waive their fees***, which they may or may not do on a case-by-case basis. The following Criteria and Policy are intended to clarify how such allocations may be considered and determined.

Policy: **The Authority Board will allocate bin pulls according to the criteria listed below based on written requests and recommendations presented at regular Authority Board meetings.**

Criteria: The following criteria shall be considered and/or discussed when the Authority takes action directing complimentary or directed bin pulls:

- **Beach, river, and community cleanup events to which the public is invited**
- **Cleanup activities on public property as the highest priority**
- **Support of high-profile community events open to the public that include both disposal and recycling, and/or related outreach activities**
- **Coordinated cleanup activities on prioritized private properties that have been designated by the City, County, or other public agency as blighted with accumulated solid waste**
- **Coordinated neighborhood cleanup events in cases where a specific written request is presented for the Authority Board's consideration**
- **Activities that have great potential to reduce solid-waste-related blight, reduce illegal disposal of solid or hazardous wastes, or increase recycling or composting**
- **The ability for the requesting party to pay for disposal and maintain security and supervision for each bin**
- **The remaining number of bins to be allocated each year**

As these bins are allocated by calendar year, Authority Staff are to present the remaining number of complimentary bin pulls remaining at the regular Authority Board meeting in September or October of each year.

CRESCENT CITY / DEL NORTE COUNTY CHAMBER OF COMMERCE

1001 Front Street ▪ Crescent City CA 95531 ▪ www.delnorte.org
PHONE 707.464.3174 ▪ TOLL FREE 800.343.8300 ▪ FAX 707.464.9676

May 17, 2017

Solid Waste Management Authority Board of Directors
1700 State Street
Crescent City, CA 95531
707-465-1100

To the Solid Waste Management Authority Board of Directors:

The Crescent City-Del Norte County Chamber of Commerce is requesting a fee waiver for the disposal after these local events.

4th of July Festival in Beachfront Park, July 4, 2017:
one (1) 40 yard dumpster on Front Street
one (1) 20 yard dumpster on Stamps Way
Parade Carts (paired sets along the parade route):
eleven (11) 64 gal. trash receptacles
eleven (11) 64 gal. recycle receptacles

Redwood Coast Grills Gone Wild in Beachfront Park, September 2-3, 2017:
one (1) 20 yard dumpster

Blues, Brews & Cruise in downtown Crescent City or Beachfront Park, October 6, 2017:
one (1) 20 yard dumpster

Sea Cruise in Beachfront Park, October 7, 2017:
one (1) 20 yard dumpster and
one (1) 40 yard dumpster

Hambros has agreed to waive their fees.

We really appreciate the support your organization has provided for our community festivals. We look forward to teaming with the Solid Waste Management Authority for future events.

If you have any questions, please call the Chamber office at 707-464-3174. I would be happy to discuss the nature of this request.

Respectfully,

Jeff Parmer
Executive Director
Crescent City- Del Norte County Chamber of Commerce
707-464-3174
jparmer@delnorte.org

CRESCENT CITY / DEL NORTE COUNTY
CHAMBER OF COMMERCE
1001 Front Street ▪ Crescent City CA 95531 ▪ www.delnorte.org
PHONE 707.464.3174 ▪ TOLL FREE 800.343.8300 ▪ FAX 707.464.9676

May 17, 2017

Solid Waste Management Authority Board of Directors
1700 State Street
Crescent City, CA 95531
707-465-1100

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Respectfully,

Jeff Parmer
Executive Director
Crescent City- Del Norte County Chamber of Commerce
707-464-3174
jparmer@delnorte.org

Board Members
Alicia McKellar, President
Warren Rehwaldt, M.D.
David Finigan
Jeff Harris
Lonnie Reyman
Patti Vernelson
Heather Snow
Executive Director
Amira Long

Family Resource Center of the Redwoods

Children and families are happy, healthy, safe and successful in life.

Family Resource Center
494 Pacific Avenue
Crescent City, CA 95531

Telephone: 707.464.0955

Del Norte
Solid Waste Management Authority
1700 State Street

Crescent City, CA 95531
Re: Find Your Park! Crescent City

To whom it may concern:

The Family Resource Center is requesting a fee waiver for the disposal of dumpsters for the second
annual Find Your Park! Crescent City event which will be held September 2nd and 3rd, 2017. We understand that this is contingent upon fee waivers from the other involved agencies.
We are very appreciative of your ongoing support and partnership with FRC for various community events and activities, and look forward to making this one a success for everyone involved. The primary goals of Find Your Park are to provide economic stimulus during what is traditionally a shoulder season and to provide quality of life and community pride enhancements for our residents.

If you have any questions please feel free to call me at [insert phone] and I would be happy to discuss the specifics of our request.

Warm regards,

Julie Thorpe