

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
MINUTES,
Tuesday July 18, 2017, 3:30 PM**

PRESENT: Commissioner Chris Howard, Vice Chair
Commissioner Blake Inscore, Chair
Commissioner Jason Greenough
Commissioner Lori Cowan
Commissioner Eli Naffah
Director Tedd Ward
Legal Counsel Martha Rice
Authority Clerk Katherine Brewer
Clerk in training Kyra Seymour
Authority Treasurer/Controller Rich Taylor

ABSENT: None

ALSO PRESENT: Joel Wallen, Hambro / WSG
Jeremy Herber, Recology Del Norte
Wes White, Hambro / WSG

**3:31 PM CALL MEETING TO ORDER / ROLL CALL
PLEDGE OF ALLEGIANCE**

Roll Call: Commissioner Chris Howard, Vice Chair
Commissioner Blake Inscore, Chair
Commissioner Jason Greenough
Commissioner Lori Cowan
Commissioner Eli Naffah

Pledge of Allegiance:

The pledge was led by Commissioner Greenough.

Director Ward requested that the Board add an item to this agenda. He explained that this issue arose subsequent to the posting of the agenda on 13 July 2017. At that time, staff were not sure of the account balances and the details of this budget transfer. This budget transfer is needed primarily to make payments to Hambro/WSG for their operations services at the Del Norte County Transfer Station. Action on this item is needed before the next Board meeting on 15 August 2017.

The item to be added was described as:

'Discussion and possible action regarding a FY 16/17 budget transfer in the amount of \$153,989.00 **

Commissioner Howard moved and Commissioner Cowan seconded a motion to add this item to the agenda. The motion was adopted unanimously by voice vote.

PUBLIC COMMENTS:

Chair Inscore called for public comments at 3:33 P.M.

Eileen Cooper (County): Ms. Cooper requested an update on what can be recycled. Chair Inscore answered that there had been no additional changes. Ms. Cooper expressed appreciation for hard work getting situation resolved. Ms. Cooper suggested possible strategies to reduce contamination, including engaging Neighborhood watch groups or school groups to assist with monitoring the recycling carts and bins.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday June 20, 2017.
- 1.2 Vacation requests for the Authority Director.
- 1.3 Approve payment of an inter-departmental transfer to Del Norte County for the lease of the Del Norte County Transfer Station in the amount of \$161,657.39 **022101**
- 1.4 Approve payment of a claim to the Rural Counties Environmental Services Joint Powers Authority in the amount of \$6,000.00 for membership dues 2017-2018.

On a motion by Commissioner Howard, seconded by Commissioner Greenough, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda.

2. DIRECTOR'S & TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report **231501**
- 2.2 Treasurer/Controller Reports for May 2017 **201803**
- 2.3 Claims approved by Director for June 2017 **031202**
- 2.4 Monthly Cash and Charge Reports for June 2017 **201803**
- 2.5 Earned Revenue Comparisons between FY15/16 and FY16/17 **201803**
- 2.6 Budget transfer in the amount of \$153,989 (*urgency item*) **022101**

Director Ward presented the Director's and Treasurer's Reports for the Board's information. Reports for items 2.1 – 2.5 were presented and accepted.

Commissioner Howard moved, and Commissioner Naffah seconded a motion to approve a FY 16/17 budget transfer in the amount of \$153,989.00. The motion was unanimously carried on a polled vote.

DISCUSSION/ACTION ITEMS:

3. LANDFILL POSTCLOSURE – No Items

4. COLLECTIONS FRANCHISE - No Items

5. TRANSFER STATION – No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding submitting a letter of support for Del Norte County's grant application to CalRecycle's Illegal Dumpsite Abatement Site Grant program. **031506**

On a motion by Commissioner Howard, seconded by Commissioner Cowan, and adopted by a unanimous voice vote, the Authority Board approved submitting a letter to CalRecycle in support of Del Norte County's application to the Illegal Dumpsite Abatement Site Grant program.

At 3:54 P.M., Chair Inscore temporarily adjourned the meeting of the Del Norte Solid Waste Management Authority and reconvened as the Abandoned Vehicle Abatement Authority.

7. ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY

- 7.1 Discussion and possible action regarding submitting a letter of support for Del Norte County's grant application to CalRecycle's Illegal Dumpsite Abatement Site Grant program.

On a motion by Commissioner Howard, seconded by Commissioner Cowan, and adopted by a unanimous voice vote, the Del Norte Abandoned Vehicle Abatement Service Authority Board approved submitting a letter to CalRecycle in support of Del Norte County's application to the Illegal Dumpsite Abatement Site Grant program.

At 3:55 PM Chair Inscore adjourned the meeting as the Del Norte Abandoned Vehicle Abatement Service Authority and reconvened the meeting as Del Norte Solid Waste Management Authority.

OTHER GENERAL SOLID WASTE AUTHORITY MATTERS (continued)

- 7.2 Status report regarding the history of activities associated with the Authority-owned commercially-zoned property adjacent to the Del Norte County Transfer Station. **030401**

Director Ward presented a summary of the activities associated with the Authority-owned commercially-zoned property between the Del Norte County Transfer Station and Benson Street, including a Cluster Analysis and Feasibility Study and initial site plan for a Resource Recovery Park at this location. Ward explained that Hambro/WSG opened their Eco-Store shortly after the Feasibility Study was completed. Considering current staff efforts regarding repairing the floor of the Del Norte County Transfer Station, and repair of the storm-related erosion damage at the Crescent City Landfill, Director Ward recommended that further efforts focused on this property be deferred until those other activities are completed. No action was taken.

Eileen Cooper asked, since the Eco-Store had closed, if there now a gap in services. Director Ward replied that yes, there was no location in Del Norte County to purchase salvaged windows, doors, sinks, bathtubs, and other similar construction-related reusables. Ms. Cooper suggested that this could be an issue that the Del Norte Solid Waste Task Force could work on.

- 7.3 Status report regarding the potential for working with the lab for the Crescent City Wastewater Treatment Plant to do some of the lab analysis associated with water samples collected at the Crescent City Landfill. **011801**

Director Ward presented a report indicating that the only constituent the Authority is required to analyze that this lab is certified to conduct is turbidity, which represents only \$150 in Authority expenditures annually. Staff did not recommend using the City Wastewater Treatment Plant lab to conduct these analyses.

Eileen Cooper commented that she felt the waste water treatment plant was underutilized.

8. ADJOURNMENT

Adjourn to the next Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M. Tuesday August 15, 2017 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, Chair Inscore adjourned the meeting at 4:10 P.M., until the Regular Meeting scheduled for August 15, 2017.

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date / /

Submitted:

Katherine Brewer, Clerk
Del Norte Solid Waste Management Authority

Date / /