

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
MINUTES of the Regular Session, Tuesday May 23, 2017, 3:30 PM**

PRESENT: Commissioner Chris Howard, Vice Chair
Commissioner Blake Inscore, Chair
Commissioner Jason Greenough
Commissioner Lori Cowan
Director Tedd Ward
Legal Counsel Martha Rice
Acting Authority Clerk Kyra Seymour

ABSENT: Authority Treasurer/Controller Rich Taylor
Commissioner Eli Naffah

ALSO PRESENT: Joel Wallen, Hambro Waste Solutions Group
Jeremy Herber, Recology Del Norte
Tom Norris, Recology Del Norte

3:32 PM CALL MEETING TO ORDER

Chair Inscore called the meeting to order in regular session at 3:30P.M.

Roll Call: Commissioner Chris Howard, Vice Chair
Commissioner Blake Inscore, Chair
Commissioner Jason Greenough
Commissioner Lori Cowan

PLEDGE OF ALLEGIANCE

The pledge was led by Chair Inscore.

3:34 PM PUBLIC COMMENTS:

At 3:34 P.M., Chair Inscore called for public comments.

Eileen Cooper (County resident) offered thoughts about how to reduce contamination in recycling. She feels the big trash cans send the wrong message. She suggested that business could be recruited as recycling drop-off centers, with staff making sure trash is not put in recycling containers. Man the can.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

1.1 Approve minutes, Special Session, Tuesday April 11, 2017.

- 1.2 Approve minutes, Special Session, Thursday May 11, 2017.
- 1.3 Approve payment of claim 7894 to Redwoods Leavitt Insurance in the amount of \$10,419.00.
- 1.4 Approve payment of claim 7879 to Busch Systems International in the amount of \$8,977.47 for recycling bins at the airport, which had been pre-approved in concept on 21 February 2017.
- 1.5 Approve sponsorship for the 2017 Del Norte County Fair in the amount of \$2,000, plus approval of three Authority-allocated bin pulls. **060101**
- 1.6 Approve four Authority-allocated bin pulls to support activities associated with 4th of July celebrations and July 5th beach cleanup. **031205**
- 1.7 Approve a FY 16/17 budget transfer in the amount of \$13,348.00 **022101**

On a motion by Chair Inscore, seconded by Commissioner Greenough, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1 to 1.7

END CONSENT AGENDA

2. DIRECTOR'S & TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1** Director's Report. **231501**
- 2.2** Treasurer/Controller Report for March 2017.
- 2.3** Claims approved by Director for April 2017.
- 2.4** Monthly Cash and Charge Reports for April 2017.
- 2.5** Earned Revenue Comparisons between FY15/16 and FY16/17.

The above-listed reports were presented and accepted.

DISCUSSION / ACTION ITEMS

3. LANDFILL POSTCLOSURE

- 3.1** Status report regarding the process and actions for reducing the multiplier for assessing the liability associated with the Crescent City Landfill, including update of documents such as Resolution 2014-02, Adopting a Pledge of Revenue as Financial Assurance for Post-Closure Maintenance and Corrective Action. **060901, 130102**

Director Ward explained that in order to reduce the multiplier used to calculate the liability associated with the Crescent City Landfill - as staff has standing direction to do each year - that staff may need to request 'wet ink' signatures on the Pledge of Revenue assuring that post-closure costs associated with the landfill will be paid from revenues at the Del Norte County Transfer Station. Staff wanted to make the Commissioner were made aware of this issue prior to bringing this issue to the Board of Supervisors. No action was taken.

4. COLLECTIONS FRANCHISE

- 4.1** Discussion and possible action regarding the Collections Change Order 11 Adjusting collection rates based on changes to the consumer price index. **180501**

Director Ward explained that this Change Order would enact annual rate adjustments based on changes to the Consumer Price Index and formulas within the Authority's Agreement with Recology Del Norte. On a motion by Chair Inscore, seconded by Commissioner Greenough, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority adopted and approved signatures on Collections Change Order 11.

5. TRANSFER STATION

(As Mr. Solorio was preparing for his presentation, the Chair asked for item 5.2)

- 5.2** Discussion and possible action regarding Transfer Station Operations Change Order 25 adjusting fees based on (CPI-U)

Director Ward explained that this Change Order would enact annual rate adjustments based on changes to the Consumer Price Index and formulas within the Authority's Agreement with Hambro / WSG. On a motion by Chair Inscore, seconded by Commissioner Howard, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted Transfer Station Operations Change Order 25.

- 5.1** Presentation by Jesse Solorio of Lawrence & Associates regarding the strategy and process for repairing the floor at the Del Norte County Transfer Station. **080104**

Director Ward introduced Mr. Solorio of Lawrence & Associates, who presented a time-lapse video of a similar floor repair he oversaw at the Humboldt Waste Management Authority facility in Eureka. Discussion followed. Director Ward explained that some of the next steps on this project would include an engineer's estimate of the construction costs, and discussions with the County Auditor about how best to approach the financing of this project.

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1** Discussion and possible action regarding Resolution 2017-01, adjusting refuse disposal rates adjusting the Franchise Collection Rates and the Refuse Disposal Rates for the Del Norte County Transfer Station, the Klamath Transfer Station & the Gasquet Transfer Station. **031502, 061801**

On a motion by Chair Inscore, seconded by Commissioner Cowan, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted Resolution 2017-01.

- 6.2** Discussion and possible action regarding advocacy positions for legislation being considered by the California Legislature, including AB 1288 and SB 168. **120502**

Director Ward presented summaries of AB 1288 (Eggman) and SB 168 (Wieckowski). By consensus, the Board adopted an Oppose position on SB 168, and directed staff to continue watching AB 1288. Commissioner Greenough requested that the Board have a chance to review any advocacy letters before such be sent on behalf of the Authority. Chair Inscore directed staff to e-mail drafts of any legislative advocacy letters to all Commissioners for review and comment prior to mailing.

7. ADJOURNMENT

There being no further business to come before the Authority, the Chair adjourned the meeting at 4:20 p.m., until the Regular Meeting on June 20, 2017.

_____ Date / /
Blake Inscore, Chair
Del Norte Solid Waste Management Authority

ATTEST:

_____ Date / /
Lori Cowan, Secretary
Del Norte Solid Waste Management Authority

Submitted:

_____ Date / /
Kyra Seymour, (Acting) Clerk
Del Norte Solid Waste Management Authority