

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA
MINUTES**

Special Session

Monday December 11, 2017

3:30 PM

PRESENT:

Commissioner Chris Howard, Vice Chair
Commissioner Blake Inscore, Chair
Commissioner Jason Greenough
Commissioner Lori Cowan
Director Tedd Ward
Legal Counsel Martha Rice
Authority Clerk Kyra Seymour
Authority Treasurer/Controller Rich Taylor

ABSENT:

Commissioner Eli Naffah

ALSO, PRESENT:

Jeremy Herber, Recology
Joel Wallen, Hambro /WSG
David Slagle, Interim CEO, Hambro/ WSG

3:30 PM CALL MEETING TO ORDER / ROLL CALL

Chair Inscore called the meeting to order in special session at 3:30 P.M. The Clerk took roll and Commissioners were present and Commissioner Naffah absent as indicated.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by commissioner Cowan.

PUBLIC COMMENTS:

At 3:32 P.M. Chair Inscore called for public comments, as there were no comments the Chair closed public comments.

Director Ward requested an item to be added to the agenda as an urgency item. He stated that this item arose after the posting of the agenda on 06 December 2017, in that our agency had not received this invoice. Also, this item Requires action before the next Board meeting on 16 January 2018, as (1) approval of payment is needed as it is above the \$5,000 threshold that the Director may authorize, and (2) payment is due before the next regular Authority meeting.

The following agenda item was suggested be added:

Discussion and possible action regarding payment of a claim in an amount not to exceed \$26,766 for Invoice WD-0131899, the annual Permit fee for the Crescent City Landfill. Will enter the agenda as item **2.5**

On a motion by Vice Chair Howard and seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste Management Authority approved the addition of this item as described above into the agenda.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Special Session, Tuesday November 14, 2017.

END CONSENT AGENDA

On a motion by Commissioner Greenough and seconded by Commissioner Howard and unanimously carried on a polled vote the Del Norte Solid Waste Authority approved and adopted the consent agenda consisting of item 1.1

2. TREASURER'S REPORTS

Agenda items 2.1 through 2.4 are provided for information only

- 2.1 Treasurer/Controller Reports for October 2017
2.2 Claims approved by Director & Treasurer for November 2017 **031202**
2.3 Monthly Cash and Charge Reports for November 2017 **201803**
2.4 Earned Revenue Comparisons between FY16/17 and FY17/18 **201803**
- 2.5 Added Item**, Discussion and possible action regarding payment of a claim in an amount not to exceed \$26,766 for Invoice WD-0131899, the annual Permit fee for the Crescent City Landfill.

On a motion by Commissioner Cowan and seconded by Commissioner Howard and unanimously carried on a polled vote the Del Norte Solid Waste Authority approved item 2.5 regarding payment of a claim of \$26,766 for Invoice WD-0131899, the annual Permit fee for the Crescent City Landfill.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE

- 3.1 Discussion and possible action regarding Change Order 2 with Hemmingsen Construction, extending the time to complete the landfill repair work until March 3rd, 2018. **120110**

On a motion by Chair Inscore and seconded by Commissioner Howard and unanimously carried on a polled vote the Del Norte Solid Waste Authority, approved Change Order 2 with Hemmingsen Construction, extending the time to complete the landfill repair work until March 3rd, 2018.

4. COLLECTIONS FRANCHISE

- 4.1 Discussion and possible action regarding Policy Clarification that black or opaque trash bags are unacceptable in Recology's recycling programs. **180510, 180516**

Commissioners discussed the table summarizing increasingly aggressive strategies for the reduction of contamination in the Recology Del Norte's recycling programs, with one option being a policy clarification banning the use of black or opaque plastic bags in recycling carts. Consensus direction from the Board was that future publications of this table should clearly indicate that the alternative options described in the table have not been adopted or implemented, and that the title be changed to 'Suggestions to Reduce Trash Contamination in Recology Del Norte's Recycling Programs'.

On a motion by Commissioner Cowan, seconded by Commissioner Greenough and unanimously carried on a polled vote the Del Norte Solid Waste Authority approved a Policy Clarification that on and after February 1st, 2018 black or opaque trash bags will be unacceptable in Recology's recycling programs. By consensus, Authority staff were directed to work with Recology Del Norte to inform customers about this change.

- 4.2 Discussion and possible ratification of the Processing Agreement between Recology Del Norte and Recology Humboldt for processing of Recology Del Norte's recyclables. **180516, 180510**

On a motion by Commissioner Cowan, seconded by Commissioner Howard and unanimously carried on a polled vote, the Del Norte Solid Waste Authority ratified the Processing Agreement between Recology Del Norte and Recology Humboldt for processing of Recology Del Norte's recyclables.

5. TRANSFER STATION – No Items

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible cancellation of the Regular Authority meeting of December 19, 2017.

By consensus, the Commissioners cancelled the Regular Authority meeting scheduled for December 19, 2017.

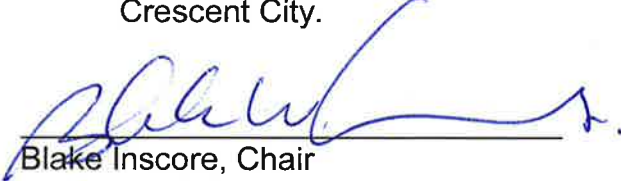
7. CLOSED SESSION ITEMS:

- 7.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Gov't code 54957) Title: Director

The Chair recessed the special meeting of the Del Norte Solid Waste Management Authority and convened in closed session at 4:29 P.M. and the meeting reconvened at 4:45 P.M. Legal counsel Rice announced that the Board took no action during the closed session.

8. ADJOURNMENT

Adjourn to the next Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M. Tuesday January 16, 2018 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.



Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date 01 / 16 / 2018

ATTEST:



Eli Naffah, Secretary
Del Norte Solid Waste Management Authority

Date 01 / 16 / 2018

Submitted:



Kyra Seymour, Clerk
Del Norte Solid Waste Management Authority

Date 01 / 16 / 2018