

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY  
CITY OF CRESCENT CITY  
COUNTY OF DEL NORTE  
STATE OF CALIFORNIA**

**Regular Session, Tuesday September 20, 2016, 4:15 PM**

**PRESENT:** Commissioner Ron Gastineau, Secretary  
Commissioner Chris Howard, Vice Chair  
Commissioner Blake Inscore, Chair  
Commissioner Martha McClure  
Commissioner Eli Naffah  
Director Tedd Ward  
Legal Counsel Martha Rice  
Authority Clerk Katherine Brewer

**ABSENT:** Authority Treasurer/Controller Rich Taylor

**ALSO PRESENT:** Dominic Mello, Del Norte County Code Enforcement Officer  
Heidi Kunstal, Del Norte County Community Development Director  
Joel Wallen, Hambro Waste Solutions Group  
Wes White, Hambro Waste Solutions Group  
Jeremy Herber, Recology Del Norte

**4:15 PM CALL MEETING TO ORDER**

Chair Inscore called the meeting to order in regular session at 4:15 p.m. Roll was taken with Commissioners Gastineau, Howard, Inscore, and McClure present. Commissioner Naffah was absent when roll was taken.

**PLEDGE OF ALLEGIANCE**

The pledge was led by Chair Inscore.

**4:15 PM PUBLIC COMMENTS:**

Eileen Cooper, County resident, suggested that the Del Norte County Transfer Station outer walls be decorated by the Harbor Art Gallery with murals depicting recycling. She also voiced support for improving separation of recyclables, possibly by having Recology Del Norte collect different materials on different days of the week.

*(Commissioner Naffah arrives at 4:21 P.M.)*

**OPEN SESSION ITEMS:**

**1. CONSENT AGENDA**

- 1.1 Approve minutes, Regular Session, Tuesday, August 16, 2016.
- 1.2 Receive and file Participating Agreement between the Del Norte Solid Waste Management Authority and the USDA Forest Service Six Rivers National Forest.
- 1.3 Approve a FY 16/17 budget transfer in the amount of \$39,695.00.  
**022101**

**END CONSENT AGENDA**

On a motion by Commissioner Howard, seconded by Commissioner McClure, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1 to 1.3.

Due to the presence of Dominic Mello, County Code Enforcement Officer and Heidi Kunstal, Community Development Director, agenda item 7 was taken out of order.

**7. ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY**

- 7.1 Discussion regarding the First Amended Joint Powers Agreement for the Del Norte County Abandoned Vehicle Abatement Service Authority and the Del Norte County Abandoned Vehicle Service Authority Plan for 2016.  
**010203**

The Chair recessed the meeting of the Del Norte Solid Waste Management Authority at 4:22 p.m., and immediately convened as the Abandoned Vehicle Abatement Service Authority (AVA) with Commissioners Gastineau, Howard, Inscore, McClure, and Naffah present. The Board agreed by consensus to receive and file the First Amended Joint Powers Agreement for the Del Norte County Abandoned Vehicle Abatement Service Authority and the Del Norte County Abandoned Vehicle Service Authority Plan for 2016 and to direct staff to publish a notice for a public hearing prior to possible adoption of the budget for the Del Norte County Abandoned Vehicle Service Authority for FY 2016/2017 at the next meeting on October 18, 2016.

- 7.2 Discussion and possible action regarding negotiated agreement with Northcrest Auto Center to provide Services for Removal and Towing of Abandoned Vehicles. **010203**

Dominic Mello, County Code Enforcement Officer, addressed the Board to say that the price increases were not substantial except for south of the Klamath River and that Zone 5 was to be adjusted. On a motion by Commissioner Howard, seconded by Commissioner McClure and unanimously carried on a polled vote, the Del Norte

Abandoned Vehicle Abatement Service Authority approved and adopted the negotiated agreement with Northcrest Auto Center to provide Services for Removal and Towing of Abandoned Vehicles.

The Chair adjourned the meeting of the Abandoned Vehicle Abatement Service Authority at 4:33 p.m. until the next meeting on 18 October 2016 and immediately reconvened as the Del Norte Solid Waste Management Authority.

## **2. DIRECTOR'S & TREASURER'S REPORTS**

**Agenda items 2.1 through 2.5 are provided for information only**

**2.1 Director's Report. 231501**

**2.2 Treasurer/Controller Report for July 2016.**

**2.3 Claims approved by Director for August 2016.**

**2.4 Monthly Cash and Charge Reports for August 2016.**

**2.5 Earned Revenue Comparisons between FY15/16 and FY16/17.**

The above-listed reports were presented and accepted.

## **DISCUSSION/ACTION ITEMS**

**3. LANDFILL POSTCLOSURE – No Items**

**4. COLLECTIONS FRANCHISE – No Items**

**5. TRANSFER STATION – No Items**

**6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS**

**6.1** Discussion and possible action regarding a letter of engagement with Patel & Associates to complete an audit for the Authority for fiscal year 15/16 for an amount not to exceed \$10,500.00. **012101**

On a motion by Commissioner Howard, seconded by Commissioner McClure, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority voted to engage Patel & Associates to complete an audit for the Authority for fiscal year 15/16 for an amount not to exceed \$10,500.00.

**6.2** Discussion and possible approval regarding four requests for allocations of Authority-allocated bin pulls: **031205, 180510**

**A.** Retroactive approval of six bins supporting the annual Beach Cleanup September 16-18, 2016.

**B.** Retroactive approval of one bin supporting the Annual Household Hazardous Waste Event on September 10, 2016.

On a motion by Commissioner Naffah, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved requests for allocations of Authority-allocated bin pulls retroactively for the annual Beach Cleanup (6) and supporting the Annual Household Hazardous Waste Event (1).

**8. CLOSED SESSION ITEM:**

**8.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Gov't code 54957) Title: Director

The Chair recessed the open meeting of the Del Norte Solid Waste Management Authority and convened in closed session at 4:51 p.m. The closed session was adjourned at 5:10 p.m. and the meeting reconvened immediately in open session. Counsel reported that no action was taken during the closed session.

**9. ADJOURNMENT**

Adjourn to the Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 4:15 p.m., October 18, 2016 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chair adjourned the meeting at 5:10 p.m., until the Regular Meeting on October 18, 2016.

\_\_\_\_\_  
Blake Inscore, Chair  
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

\_\_\_\_\_  
Ron Gastineau, Secretary  
Del Norte Solid Waste Management Authority

Date / /

Submitted:

\_\_\_\_\_  
Katherine Brewer, Clerk  
Del Norte Solid Waste Management Authority

Date / /