

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

Regular Session, Tuesday August 16, 2016, 3:30 PM

PRESENT: Commissioner Ron Gastineau, Secretary
Commissioner Chris Howard
Commissioner Blake Inscore, Vice Chair
Commissioner Martha McClure
Commissioner Eli Naffah
Director Tedd Ward
Legal Counsel Martha Rice
Authority Clerk Katherine Brewer
Authority Treasurer/Controller Rich Taylor

ABSENT: none

ALSO PRESENT: Wes White, Hambro Waste Solutions Group
Lorie Poole, Recology Del Norte

3:30 PM CALL MEETING TO ORDER

Vice Chair Inscore called the meeting to order in regular session at 3:30 p.m. Roll was taken with Commissioners Gastineau, Inscore, McClure and Naffah present. Commissioner Howard was absent when roll was taken, but arrived at 3:35 p.m.

PLEDGE OF ALLEGIANCE

The pledge was led by Vice Chair Inscore.

3:30 PM PUBLIC COMMENTS:

There were no public comments.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

1.1 Approve minutes, Special Session, Tuesday, July 5, 2016.

- 1.2 Receive and file letter from Crescent City – Del Norte County Chamber of Commerce appreciating the Authority’s support of the July 4th celebrations.
- 1.3 Approve a FY 15/16 budget transfer in the amount of \$19,233.00.
022101

END CONSENT AGENDA

On a motion by Commissioner Gastineau, seconded by Commissioner Naffah, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1 to 1.3.

2. DIRECTOR’S & TREASURER’S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director’s Report. **231501**
- 2.2 Treasurer/Controller Report for June and July 2016.
- 2.3 Claims approved by Director for July 2016.
- 2.4 Monthly Cash and Charge Reports for June 2016.
- 2.5 Monthly Cash and Charge Reports for July 2016.
- 2.6 Earned Revenue Comparisons between FY14/15 and FY15/16.
- 2.7 Earned Revenue Comparisons between FY15/16 and FY 16/17

The above-listed reports were presented and accepted.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE

- 3.1 Receive and file revised semi-annual monitoring report for January – June 2016 for the Crescent City Landfill as prepared by Lawrence & Associates.
230101A

The revised semi-annual monitoring report was received and filed.

- 3.2 Discussion and possible action regarding Change Order 2 to the Professional Services Agreement with Lawrence & Associates for well development, reporting and technical support for an additional amount not to exceed \$8,200.00 **230102**

On a motion by Commissioner Howard, seconded by Commissioner Naffah, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved Change Order 2 to the Professional Services Agreement with Lawrence & Associates for well development, reporting and technical support for an additional amount not to exceed \$8,200.00.

4. COLLECTIONS FRANCHISE – No Items

5. TRANSFER STATION

- 5.1** Discussion and possible action regarding the letter of June 8, 2016 from Hambro/WSG requesting compensation for delayed implementation of the Consumer Price Index-based service fee adjustment. **080104**

On a motion by Commissioner Howard, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority directed staff to prepare a Change Order authorizing a one-time payment to Hambro/WSG in the amount of \$1,167.00 in compensation for delayed implementation of the annual service fee adjustment based on the Consumer Price Index (CPI-U) changes between March 2015 and March 2016.

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1** Discussion and possible action regarding selection of Board officers.
012104

On a motion by Commissioner Howard, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority elected Commissioner Inscore as Chair.

On a motion by Commissioner Gastineau, seconded by Commissioner Naffah, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority elected Commissioner Howard as Vice Chair.

- 6.2** Discussion and possible approval regarding four requests for allocations of Authority-allocated bin pulls:
- A.** From the City of Crescent City for two in support of the first annual Find Your Park! event.
 - B.** From Randy Hatfield for three in retroactive support of the 2016 Del Norte County Fair.
 - C.** From Supervisor Roger Gitlin for one on behalf of the “Take a Bite Out of Blight” group for a community cleanup.
 - D.** From the Crescent City / Del Norte County Chamber of Commerce for three in support of the Annual Sea Cruise car show and the Blues, Brews and Cruise event.

Discussion was held. On a motion by Commissioner Naffah, seconded by Commissioner Howard, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved requests for allocations of Authority-allocated bin pulls from the City of Crescent City for two in support of the Find Your Park! event,

Randy Hatfield for three in retroactive support of the 2016 Del Norte County Fair, and the Crescent City / Del Norte County Chamber of Commerce for three in support of the Sea Cruise car show and the Blues, Brews and Cruise event.

Authority staff were directed to make inquiries of County staff with respect to the request from the "Take a Bite out of Blight" group on the following topics:

1. Is there an approval process that Del Norte County would like to follow to authorize this cleanup? Is there a process by which the County of Del Norte periodically sets priorities for cleaning up properties that it owns or for which it is responsible? If so, is this property a priority for cleanup? Are there other County properties which are a higher cleanup priority?
2. As the proposed cleanup site is described as an 'encampment', Commissioners expressed concern about the prospect of volunteers accidentally treating personal belongings as 'trash' for cleanup. Commissioners requested a description of how the County Code Enforcement Officer or other law enforcement officers would be engaged in instructing or directing volunteers on the proper way to handle or protect personal property during the cleanup of such an encampment.
3. As there is uncertainty regarding how the 'Take a Bite Out of Blight' group is organized, and it appears that the Authority is the only public agency requested to provide support to this event, the Authority specifically requested that the County indemnify the Authority for any liability associated with this cleanup.

6.3 Discussion and possible action regarding advocacy positions of the Authority Board relating to Propositions 65 and 67 on the California ballot for November 2016. 120502

On a motion by Commissioner Howard, seconded by Commissioner McClure, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority voted to support Proposition 67 and oppose Proposition 65, and to continue public education on these propositions leading up to the election.

6.4 Discussion and possible approval of a new Legal Services Agreement with Black and Rice LLP, Attorneys at Law. 120503

On a motion by Commissioner Gastineau, seconded by Commissioner McClure, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved a new Legal Services Agreement with Black and Rice LLP, Attorneys at Law.

6.5 Discussion and possible approval of paying FY 16/17 membership dues to the Rural Counties Environmental Services Joint Powers Authority in the amount of \$6,000.00.

On a motion by Commissioner Howard, seconded by Commissioner Naffah and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority

approved paying FY 16/17 membership dues to the Rural Counties Environmental Services Joint Powers Authority in the amount of \$6,000.00.

7. ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY

7.1 Discussion and possible action regarding responses received regarding the Request for Proposals for Removal and Towing of Abandoned Vehicles. 010203

The Chair recessed the meeting of the Del Norte Solid Waste Management Authority at 4:44 p.m., and immediately convened as the Abandoned Vehicle Abatement Service Authority (AVA) with Commissioners Gastineau, Howard, Inscore, McClure, and Naffah present. After some discussion, Board Members agreed by consensus to direct staff to try to negotiate better rates than those proposed, to return to the next meeting with an explanation for the proposed rate increases, , and to either recommend the re-negotiated agreement or to re-issue the RFP for AVA towing services.

The Chair adjourned the meeting of the Abandoned Vehicle Abatement Service Authority at 4:55 p.m. and immediately reconvened as the Del Norte Solid Waste Management Authority.

8. ADJOURNMENT

Adjourn to the Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 p.m., September 20, 2016 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chair adjourned the meeting at 4:56 p.m., until the Regular Meeting on September 20, 2016.

Blake Inscore, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

Ron Gastineau, Secretary
Del Norte Solid Waste Management Authority

Date / /

Submitted:

Katherine Brewer, Clerk
Del Norte Solid Waste Management Authority

Date / /