

DEL NORTE COUNTY SOLID WASTE TASK FORCE Meeting Agenda

Monday, June 6, 2016, 5:30 - 7:00 PM
Del Norte Solid Waste Management Authority Conference Room
1700 State Street
Crescent City, CA

The Del Norte Solid Waste Task Force is now meeting in Regular Session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability.

ITEMS FOR DISCUSSION:

1. Call to order.
2. Discussion and possible action regarding approval of minutes of the March 7th, 2016 Del Norte Solid Waste Task Force Meeting. **
3. Public comment. Any member of the public is welcome to discuss any subject relating to solid waste issues in Del Norte County. Public comment is limited to three (3) minutes.
4. Discussion and possible action regarding selection of Officers and a Recording Secretary for the Del Norte Solid Waste Task Force.
5. Discussion and possible action regarding review of the Del Norte Solid Waste Task Force's current Code of Conduct. **
6. Discussion and possible action regarding a letter drafted by Craig Strong regarding potential changes to the mix of materials recycled by Julindra Recycling. **
7. Discussion regarding current management of scrap tires in Del Norte. **
8. Discussion regarding possible future tours and/or field trips.
9. Adjournment. Adjourn to the next meeting of the Del Norte County Solid Waste Task Force on September 12, 2016.

** indicates attachments

DEL NORTE COUNTY SOLID WASTE TASK FORCE Meeting Minutes

Monday, March 7, 2016, 5:30 - 7:00 PM
Del Norte Solid Waste Management Authority Conference Room
1700 State Street
Crescent City, CA

Present: Wes Nunn
Joel Wallen
Mary Wilson
Craig Strong
Pat Black
Andy Larson
Ralph Dickey

Absent: Richard Miles, Chair
Brad Cass

Also Present: Tedd Ward, Authority Director
Kayleen Warner, Authority Facilities & Programs Coordinator
Lorie Poole, Recology Del Norte

ITEMS FOR DISCUSSION:

1. Call to order. Vice Chair Patricia Black called the meeting to order at 5:31 PM
(Craig Strong arrived at 5:33 pm)
2. Discussion and possible action regarding approval of minutes of the January 4th, 2016 Del Norte Solid Waste Task Force Meeting. Wess Nunn suggested a change, which the group agreed to and then made a motion to approve the amended minutes. Joel Wallen seconded the motion and the motion passed by a unanimous vote, with Ralph Dickey abstaining.
3. The Vice Chair called for public comment. There were no public comments.
(Mary Wilson arrived at 5:40 pm)

Director Ward noted that he did not include the selection of a Recording Secretary on the agenda. The members agreed to have Kayleen Warner record the minutes of the meeting since she works directly for the current Recording Secretary, Director Ward. The matter will be placed on the June agenda.
4. Discussion and possible action regarding a letter explaining the Del Norte Solid Waste Task Force's rejection of the Code of Ethics and Conduct for the Del Norte Solid Waste Task Force as recommended by the Del Norte Solid Waste Management Authority Board.

Wes Nunn distributed a letter drafted to the DNSWMA rejecting the Code of Ethics. Discussion ensued on the lack of detail regarding rejecting the code of ethics. Director Ward reminded the Task Force about the history of the request and suggested in respect to the DNSWMA that a letter include the reasons for the rejection.

Mary Wilson read aloud a letter she drafted rejecting the Code of Ethics which included language agreeing to review and consider amending the current Code of Conduct. Andy Larson made a motion to approve the letter with the agreed upon changes and to agendaize the review of the Code of Conduct at the June meeting. Ralph Dickey seconded and the motion passed unanimously.

6. Discussion and possible action regarding suggestions for 2015 Green Ribbon Awards.

An in-depth and thorough discussion held on potential awardees was held. Craig Strong made a motion in support of adding the following recommendations to the list:

- Gabe Pamplona and Our Daily Bread - Outstanding Reuse
- Addition of a new category: Outstanding Multi-Family Recycling Program with Redwood Cove as the nominee for this year.
- Modification of the category on Outstanding Cleanup event to Outstanding Individual Cleanup Effort and Outstanding Community Cleanup Effort.
- July 4th event cleanup crew (defer to 2016 in order to collect names of those involved)

Craig moved to approve the nominations as amended. Mary Wilson seconded and the motion passed unanimously.

7. Discussion and possible action regarding Julindra Recycling, the passing of Jordan Kekry, and the recycling services available in Del Norte County.

Director Ward informed the taskforce that Julindra Recycling continues on in spite of the challenges faced by low materials market prices. Julie his daughter, is taking over the company and this positive direction is noted by the task force. Director Ward explained that Recology must have processing agreement with a recycling contractor. If Julindra is not able to serve this role, Recology must fill the commitment. Lorie said the plastics market is extremely low at this time, but they are working well with Julindra and that the top management is carefully considering alternative options.

8. Presentation and discussion of used motor oil recycling programs in Del Norte County.

Kayleen Warner provided information on Used Oil and Oil Filter recycling. Discussion followed on differences in large generators versus residents and transporting used oil safely. Joel gave an overview of the testing done on large quantities brought in. A used oil grant of \$15,000 covers reimbursement of rebates along with public outreach and other program costs associated with

supporting used oil recycling in the community. Director Ward informed the members, there are competitive grants in support of used oil collection if we wanted to expand oil recycling with the Harbor. The reporting and accounting effort is not onerous and builds capacity.

(Joel Wallen left for another appointment.)

9. Discussion and possible action regarding outreach efforts planned for the EcoRoom at the Youth and Family Fair on April 16, 2016 from 11 AM to 2 PM.

Recology and Hambro are partners with us in an EcoRoom as part of the Youth and Family Fair. All taskforce members were encouraged to attend the event.

10. Suggestions for items for future Solid Waste Task Force agendas.

- Selection of a Recording Secretary
- Review of the adopted Code of Conduct
- Officer Elections
- Tire Collection
- Field Trips and Tours

11. Adjournment. Meeting adjourned at 6:58 PM. Adjourn to the next meeting of the Del Norte County Solid Waste Task Force on June 6, 2016.

Respectfully Submitted,

Kayleen Warner



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 03 June 2016
To: Appointees to the Del Norte Solid Waste Task Force
From: Tedd Ward, M.S. – Director
Attachment: Del Norte County Solid Waste Task Force By-Laws
File Number: 200101
Topic: Election of Task Force Officers and Secretary

Summary / Recommendation: That the Task Force take each of the following actions:

1. Elect a Chairperson and Vice Chairperson.
2. Elect a Secretary

Background: The adopted bylaws call for the Officers of the Del Norte Solid Waste Task Force, namely the Chairperson and the Vice Chairperson, be elected for a period of one year, unless they are re-elected.

Analysis: All current Task Force Appointees are eligible for election as officers. The secretary needs to be familiar with the Brown Act, Rosenberg's Rules of Order, and other relevant meeting procedures. This person may either be a Task Force Appointee or a staffperson from the Del Norte Solid Waste Management Authority.

Related Issues: Both Chair Miles and Vice Chair Black were elected on 11 August 2014, and there has not been an election of officers since.

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DEL NORTE COUNTY SOLID WASTE TASK FORCE By-Laws

NAME: **The name of this organization shall be the
Del Norte County Solid Waste Task Force
(and also referred to as the ‘Local Task Force’ or LTF)**

PURPOSE: The LTF will do all of the following:

1. Identify solid waste management issues of countywide or regional concern.
2. Determine the need for solid waste collection and transfer systems, processing facilities, and marketing strategies that can serve more than one jurisdiction in the region.
3. Facilitate multi-jurisdictional arrangements for marketing recyclable materials.
4. Facilitate resolution of conflicts and inconsistencies between City and County Source Reduction and Recycling Elements (SRREs).

The LTF will develop goals, policies and procedures consistent with the state mandate to maximize waste prevention, recycling and composting, and provide environmentally safe incineration or landfilling of wastes which cannot be prevented, recycled or composted. Through these goals, policies and procedures, the LTF guides the development of the Siting Element of the Countywide Integrated waste Management plan.

The LTF will review and comment on the Nondisposal Facility Element. Comments by the LTF shall include an assessment of the regional impacts of the facility on potential diversion (i.e. waste prevention, recycling or composting) within the community.

MEMBERSHIP: May include representatives of the solid waste industry, environmental organizations, the general public, special districts and affected governmental agencies, who must be appointed by a majority vote of the Board of Supervisors and approved by the City Council. LTF members shall serve at the pleasure of the Board of Supervisors.

OFFICERS: Shall consist of a Chairperson and a Vice Chairperson, with each officer serving for a period of one year, unless they are re-elected.

SECRETARY: At the same meeting that elects Officers, the Chairperson of the Local Task Force will appoint a secretary to the LTF who is familiar with the Brown Act, Rosenberg’s Rules of Order and other relevant meeting procedures. The person appointed to serve as LTF Secretary may be a staffperson of the Del Norte Solid Waste Management Authority or a

member of the Del Norte County Solid Waste Task Force. Appointment of the Secretary must be ratified by a majority vote of the LTF.

ATTENDANCE: Attendance at all LTF meetings is mandatory for all appointed members. A member who misses three consecutive meetings without having notified Authority staff or the Chairperson will be dropped from membership. If a member misses six meetings in a year, such a member may be dropped from membership by a majority vote of the Task Force. Meeting minutes will reflect if absent members were excused or not.

MEETINGS: Rosenberg's Rules of Order shall govern the conduct of each meeting.

QUORUM: A quorum at each meeting is attained by the attendance of one-half the membership, plus one.

DISSOLUTION & FORMATION: The LTF shall be dissolved and reconvened on March 1, 2000 and each five years thereafter in accordance with PRC Section 40950(a), as amended.

Respectfully submitted for consideration of the Del Norte County Board of Supervisors.

Adopted by the Del Norte County Solid Waste Task Force on September 8th, 2014.

AYE: Nunn, Black, Wallen, Miles, Dickey, Wilson, Larson

NO: None.

ABSTAIN: None.

ABSENT: Cass

Tedd Ward, M.S.

Secretary, Del Norte County Solid Waste Task Force

Acting Director / Program Manager

Del Norte Solid Waste Management Authority

Approved by the Del Norte County Board of Supervisors on November __, 2014.

AYE:

NO:

ABSTAIN:

ABSENT:



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300
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Staff Report

Date: 03 June 2016
To: Members of the Del Norte Solid Waste Task Force
From: Tedd Ward, M.S. – Director
File Number: 200101 – Del Norte Solid Waste Task Force
Attachments: Del Norte Solid Waste Task Force Draft Code of Ethics & Conduct
Task Force Code of Conduct (adopted January 2004)

Topic: Code of Ethics and Conduct recommended for the Del Norte Solid Waste Task Force

Summary / Recommendation: As the Del Norte Solid Waste Task Force declined to adopt the attached Draft Code of Ethics and Conduct suggested by the Authority Board, the Authority Board requested that the Task Force describe what actions they intend to take to address the concerns raised in the 2014/2015 Del Norte County Grand Jury Report relating to the Solid Waste Task Force and the behavior of its members, and when that process would be completed.

Background: At the September Authority meeting, the Authority Board expressed concern that the current Task Force Code of Conduct did not address concerns raised in the 2014/2015 Del Norte County Grand Jury Report, and that the Authority Board of Commissioners' Code of Ethics and Conduct might be too restrictive for the members of the Del Norte Solid Waste Task Force. Specifically, the Task Force membership currently and historically has included representatives from Authority's contractors. The potential burden of ex parte disclosures associated with any communications between representatives of HambroWSG and Recology Del Norte (as would be required under the Commissioner's Code of Ethics and Conduct) was viewed as unnecessarily cumbersome, especially considering that the Task Force is an advisory body.

Analysis: Based on the content of the Grand Jury Report and the discussion at the September Authority meeting, the Ethics and Bylaws Committee did not support asking the Task Force members to adopt and follow the Authority's Code of Ethics and

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Conduct. Similarly, the Task Force's adopted Bylaws and Code of Conduct were not sufficiently detailed to address the issues identified in the Grand Jury Report.

As the 2014/2015 Del Norte Grand Jury Report specifically identified concerns relating to members of the Del Norte Solid Waste Task Force, the Authority Bylaws and Ethics Committee (Commissioners McClure and Glore) considered and incorporated the Task Force's current Code of Conduct, and modified applicable provisions from the Commissioner's Code of Ethics and Conduct to clarify the role of the Task Force and describe appropriate behavior expectations, with the intent to craft a policy that if adopted and implemented, would address the issues identified by the Grand Jury.

As the Del Norte Solid Waste Task Force is established as a separate entity by legislation and regulations, the Solid Waste Task Force is responsible for adopting their own rules of conduct. The Authority Board can only make suggestions and requests of the Del Norte Solid Waste Task Force. The Authority Board and staff efforts are intended to address the issues raised in the Grand Jury report, and to suggest a mechanism for the Task Force to address those concerns. Alternatively, the Task Force could do so on their own if this can be done in a timely manner.

On 20 October 2015, the Authority Board reviewed and unanimously voted to recommend that the Task Force adopt the attached draft Code of Ethics and Conduct. They also voted that if the Task Force does not adopt the Code of Ethics and Conduct or some similar policy, the Authority Board requests that the Task Force describe what actions they intend to take to address the concerns raised in the 2014/2015 Del Norte County Grand Jury Report relating to the Solid Waste Task Force and the behavior of its members, and when that process would be completed.

Alternatives: If the Task Force does not adopt the Code of Ethics and Conduct or some similar policy, the Authority Board requests that the Task Force describe what actions they intend to take to address the concerns raised in the 2014/2015 Del Norte County Grand Jury Report relating to the Solid Waste Task Force and the behavior of its members, and when that process would be completed.

Fiscal Impacts: None.

DEL NORTE SOLID WASTE TASK FORCE
CODE OF CONDUCT

Unanimously adopted January 13, 2004

1. Be prepared and on time for the start of the meeting.
2. Stay for the entire length of the meeting if possible. If you must leave mention it at the beginning of the meeting.
3. Be timely when returning from breaks.
4. Raise your hand to be recognized by the Chair.
5. Be respectful of each other.
6. No side conversations.
7. Turn cell phones off. If necessary, take calls outside of the meeting.
8. Actively participate. If you must be absent notify the Chair or staff in advance.
9. A member absent from two (2) meetings without notice will be asked to step down.
10. Silence on a vote is considered agreement with the majority.
11. Stick to the issue being addressed, as clearly as possible.
12. Question what you don't understand.
13. In absence of decorum the Chair will intervene.

DEL NORTE SOLID WASTE TASK FORCE

DRAFT CODE OF ETHICS & CONDUCT

*This revision was drafted in October 2015, under the guidance of the
Del Norte Solid Waste Management Authority's Ethics and Bylaws Committee*

Adopted by the Del Norte Solid Waste Task Force on this date: _____

Statement of Purpose:

As the Del Norte Solid Waste Task Force (Task Force) is primarily an advisory body to the Del Norte Solid Waste Management Authority (Authority). The Authority Board of Commissioners intends that this Code of Ethics and Conduct establish mutually understood guidelines of Ethics and Conduct for members serving on the Del Norte Solid Waste Task Force. Specifically:

- The Del Norte Solid Waste Task Force is primarily an advisory body, and their actions and advice should be given in a way that improves and enhances the programs and policies of the Del Norte Solid Waste Management Authority for the benefit of the residents, businesses and agencies of Del Norte County
- Members of the Task Force serve for the public good, not private benefit or personal gain
- Public deliberations and processes be conducted openly in an atmosphere of respect and civility

Understanding of the Role and Limits of the Del Norte Solid Waste Task Force

The Del Norte Solid Waste Task Force can provide a forum to explore and discuss alternative solid waste, recycling, and composting plans, programs, and policies in ways that are not practical or too time consuming for meetings of the Del Norte Solid Waste Management Authority. During such meetings, each member of the Del Norte Solid Waste Task Force is expected to familiarize themselves with any and all relevant policy positions adopted by the Authority Board, and the process under which those policies were developed.

Ad Hoc or standing subcommittees established by the Del Norte Solid Waste Task Force may be established by actions recorded in the adopted minutes of the Task Force, and all subcommittee meetings are to be reported at the next Solid Waste Task Force meeting. When establishing ad hoc committees, the minutes recording the creation of each ad hoc committee will describe the date or conditions under which such ad hoc committee will be disbanded.

Conduct during Del Norte Solid Waste Task Force meetings

During meetings, each member of the Del Norte Solid Waste Task Force is expected to:

1. Turn cell phones off. If necessary, take calls outside of the meeting.

2. Be prepared and on time for the start of the meeting. Stay for the entire length of the meeting if possible. Be timely when returning from breaks. If you must leave mention it at the beginning of the meeting.
3. If you must be absent from a meeting, notify the Chair or staff in advance.
4. Raise your hand to be recognized by the Chair. Question what you don't understand.
5. Actively participate, without side conversations. Be respectful of other task force members, staff and members of the public. Stick to the issue being addressed, as clearly as possible.
6. In absence of decorum the Chair will intervene.
7. When voting, silence on a vote is considered agreement with the majority.

Respect for Process

The Task Force will address its responsibilities for review and comment regarding the Authority's Regional Agency Integrated Waste Management Plan and associated programs as described in California Public Resources Code commencing with section 40950. The Task Force may also investigate and discuss specific matters related to waste prevention, reuse, recycling, composting, extended producer responsibility, recycling market development, and public outreach and education programs in Del Norte County, including programs provided by Authority contractors. Unless requested to do so by the Authority Board, the Task Force will not provide assessments or recommendations regarding the Authority's budget or staffing.

The Chair of the Task Force, or a person designated by the Task Force Chair, may summarize the issues being discussed, deliberations and/or actions of the Task Force at one or more Authority Board meetings. All summaries of the actions and/or opinions of the Task Force must be consistent with the relevant Task Force meeting minutes. Following such summary reports, the Authority Board may provide additional direction to the Task Force.

If the Del Norte Solid Waste Task Force intends to consider advice or advocacy which could contradict or undermine adopted Authority policies, procedures, or programs, the Chair of the Task Force will present Findings of Fact and a Statement of Intent adopted by a majority of the Task Force to the Authority Board providing justification by identifying potential benefits to the Del Norte community and/or environment. Task Force recommendations for Authority changes to policies or programs will directly relate to the relevant Findings of Fact and Statement of Intent. The Authority Board has discretion to act or not act on the advice provided by the Task Force.

Task Force assessments or advice regarding DNSWMA programs will be presented in writing to the Authority Board prior to any presentations or discussion with any other community group, State, County or City agency, or joint powers authority.

Potential Conflicts of Interest, Representation of Private Interests, and Advocacy

Authority contractor representatives who serve as Task Force members will refrain from using the Task Force meetings to initiate discussion regarding potential changes to any contractor's service agreements with the Authority, unless such changes have already been discussed as an agenda item at an Authority meeting.

If a Task Force member is selected to serve as an Authority Commissioner, that person will immediately forfeit their appointment as a Task Force member. The Chair of the Authority Board may from time-to-time appoint one Commissioner as a non-voting liaison to the Task Force.

Representatives or employees of Authority contractors or potential contractors who serve as Task Force members will refrain from suggesting Task Force agenda items relating to the service agreements of any Authority contractor unless such issues have first been discussed with Authority staff or addressed at a regular Authority Board meeting.

If any Task Force member could potentially benefit financially from the advices of the Task Force, that member will recuse themselves from discussion of that item. Task Force members who are customers of Authority contractors do not need to recuse themselves from discussions of service standards of Authority contractors, but representatives of Authority contractors should not vote on any Task Force recommendations directly related to their current service agreements.

Conduct between meetings when representing actions of the Solid Waste Task Force

None of the above limitations prohibit any member of the Del Norte Solid Waste Task Force from exercising their individual right to free speech, but each Task Force member is obliged to clearly distinguish their opinions from those adopted by the Task Force or the Authority Board.

Task Force members are also prohibited from having serial meetings with a majority of Task Force members. In other words, no Task Force member may discuss any issue that may be addressed by the Task Force with a majority of the Task Force membership unless such discussion occurs as an agenda item at a Task Force meeting.

Implementation of this Code of Ethics and Conduct

This Del Norte Solid Waste Task Force Code of Ethics and Conduct expresses standards of ethical conduct expected for Task Force members. The Chair of the Task Force and the Authority Director have the additional responsibilities to intervene when actions of one or more Task Force members, as reported to or observed by the Chair or the Director, appear to be in violation of this Code of Ethics and Conduct.

Task Force appointees entering office shall sign an acknowledgement that they have read, understood, and will abide by the Del Norte Solid Waste Task Force Code of Ethics and Conduct.

Compliance & Enforcement

The goal of enforcement of this Code of Ethics is corrective, rather than penal and a progressive approach of curing violations is encouraged beginning with informal methods and proceeding to more formal methods, as necessary and appropriate, given the circumstances and allegations of the complaint. In appropriate circumstances, informal counseling and instruction shall be utilized to address issues before recommending sanctions. Depending on the severity of the violation, sanctions may be imposed including reprimand, formal censure, referral back to the Board of Supervisors or City Council

which appointed the member with a recommendation for removal from the appointment, loss of committee assignments, or other penalties as may be applicable to the circumstances. The Board of Commissioners also may vote to recommend the removal of Task Force members and refer matters of conduct and ethics to the appointing body.

Statement of Commitment

As a member or alternate of the Del Norte Solid Waste Task Force, I understand and agree to uphold this Code of Ethics and Conduct as adopted by the Authority's Board of Commissioners. In recognition of this standard I will conduct myself by the following model of behavior:

- Recognize the worth of individual members and appreciate their individual talents, perspectives and contributions;
- Help create an atmosphere of respect and civility where individual members, Authority staff and the public are free to express their ideas and work to their full potential.
- Recognize that the Task Force is an advisory body to the Del Norte Solid Waste Management Authority and as such my conduct as a Task Force member is expected to support improvements to the Authority, its policies and its programs for the benefit of Crescent City's and Del Norte's residents, businesses, agencies, and tourists;
- If there is a potential perceived conflict of interest between my role as a Task Force member and my employment, affiliation, or properties, I will recuse myself from such discussions or voting on such issues;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;
- Avoid and discourage conduct which is dishonest, divisive or harmful to the best interests of the Del Norte Solid Waste Task Force or the Del Norte Solid Waste Management Authority;
- Treat all people with whom I come in contact in the way I wish to be treated.

I affirm that I have read and that I understand, accept and support, and will abide by the Del Norte Solid Waste Task Force Code of Ethics and Conduct.

Print Name

Signature

Date



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

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Staff Report

Date: 03 June 2016
To: Appointees to the Del Norte County Solid Waste Task Force
From: Tedd Ward, M.S. – Director
Attachments: Draft Letter from Craig Strong
04 May 2016 Letter from Julie Badorek, General Manager of Julindra
File Number: 102101, 200101
Topic: Draft letter from Craig Strong re. potential changes to the types of materials recycled through Julindra

Summary / Recommendation: That the Task Force discuss the content and approach of the attached letter drafted by Craig Strong to the Del Norte Solid Waste Management Authority and Recology Del Norte, and decide if and how the Task Force wants to engage during these negotiations.

Background: Julindra is requesting to cease accepting the following materials:

1. Styrofoam (block, packing peanuts, etc.)
2. Mixed bags & shrinkwrap (garbage bags, grocery bags, etc.) (generally LDPE)
3. Milk cartons
4. #4 (LDPE) and #5 (PP) Plastic
5. Hard Rigid Plastic
6. Miscellaneous electronics

In response to the 04 May 2016 letter from Julindra, and the testimony from Ms. Badorek at the May meeting, the Authority Board appointed an Ad hoc Committee of Commissioners McClure and Inscore to address this issue. This committee has met once, and plans on meeting with representatives from Recology Del Norte and Julindra in the coming weeks to address these concerns.

As the types of materials that are to be recycled are topics addressed in the agreement between the Authority and Recology Del Norte and between Recology Del Norte and Julindra, the decision about how to respond to this request will be made

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through negotiations between these parties. The Solid Waste Task Force may wish to comment on the mix of materials that continue to be recycled, or comment on which of these materials the Authority should strive to continue recycling. The Task Force should also be aware that such opinions will have little bearing on the underlying economics associated with processing and transport.

Analysis: This request should also be seen in the context of the global materials economy. Generally, plastic resins are produced by reacting distillates from crude oil with natural gas. As long as the global economy is driven by petroleum, there are more virgin plastic resins trying to find their way into products or packaging associated with each gallon of fuel used. Whenever there is a global reduction in crude oil prices, the international demand for plastic declines. In addition, China had been the end-market for many commodities from the US, but has reduced their demand over the past 5-10 years. So the demand for processed plastics for recycling will likely remain low at least until the value of crude oil significantly increases again.

There are two main concerns with respect to these potential changes. First, we don't want to stop a recycling any materials that have potential in the near term future (3 to 5 years) to once again be economically viable recyclable commodities. We undermine our own programs with such changes. If you ask the community to get into a recycling habit and then a few years later ask them to put that same formerly-recyclable material in the trash, forget about asking this community to ever recycle that material again unless we are willing to pay for it. The second concern is that we don't want to force Julindra into an economically unsustainable position for any extended period of time, even if our agreements enable us to exert such force. I don't think anyone feels forcing Julindra to shut their doors would be good for our community or for our solid waste and recycling systems in Del Norte.

Carton manufacturers have banded together to support the Carton Recycling Council, which exists to promote the idea that cartons can be recycled. I think of this as 'apologist recycling' in that it enables consumers to perceive cartons as recyclable. This organization is potentially sensitive to having any location stop recycling cartons, and may be willing to provide some additional support as an incentive to continue carton recycling in Del Norte. Also, Lorie Poole has worked with the schools for several years to promote carton recycling, so this change has potential to impact how those kids view recycling.

There will be at least two referenda on the November 2016 ballot related to plastic bag bans. There was a plastic bag ban adopted in a previous election, but that was put on hold based on a court challenge. As the Board addresses these local concerns, it could make sense for the Board or the Task Force to consider and adopt advocacy positions on these statewide ballot measures on this related topic.

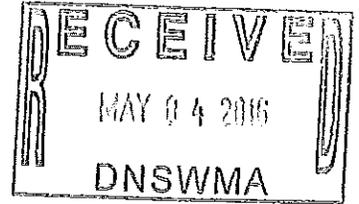
Finally, whatever changes get made, DNSWMA will want to include in our outreach efforts what conscientious people should do with that material. This outreach may include suggestions regarding reusable bags, the nearest location where such materials could be recycled, and/or education regarding the true state of recycling for that material. Bottom line is that people can become emotionally attached to their recycling behaviors, and we want to give people a way to direct their good recycling intentions.

Del Norte Solid Waste Management Authority and Recology Del Norte

This letter concerns the Julindra Recycling contract with Recology Del Norte as described in the 21 May Triplicate article ('Julindra seeks contract changes'). In that article, Julindra stated they will be unable to continue operating at a loss due to accepting recyclable materials that cost more to process and transport than are received from their sales.

Recognizing that Julindra Recycling provides a service that cannot reasonably be performed by other entities in Del Norte, and understanding that Julindra cannot maintain a viable business while recycling all of the materials required in their existing contract with Recology Del Norte, the Solid Waste Task Force hereby encourages the Del Norte Solid Waste Management Authority and Recology Del Norte to revise terms of their contractual agreement with Julindra Recycling. Specifically, Julindra should not be required to accept materials that result in a revenue loss, namely 1) reinforced paper milk and juice cartons, 2) number 4 and number 5 plastics, 3) rigid plastics, 4) Styrofoam in any form that is not separated from other recyclables, and 5) plastic bags if they are not separated from other recyclables. Plastic bags are in a category of themselves in that they have reasonable recycling value but only if contained separately.

The Task Force recognizes that removing these materials from the recycling stream will require public outreach by Recycle Del Norte and the SWA to tell clients of the changes, and that there may be a small increment in solid waste volume. Considering that the alternative of losing the primary recycling provider to the public, we consider these costs to be acceptable. Financial costs to making the changes should be borne by Julindra Recycling.



1039 HARROLD STREET- CRESCENT CITY CA, 95531
PHONE: (707) 464-CANS - FAX: (707) 465-5834

May 4, 2016

Jeremy Herber, General Manager, Recology, Inc.
Cc: Ted Ward, Director, Del Norte Solid Waste Management Authority

Re: Request for Change Order/Change to Materials Accepted for Recycling

Gentlemen,

Please consider this letter my formal request for a change order regarding materials to be accepted for recycling by Julindra Recycling. Due to the high labor costs, zero profit/negative contribution margin, I propose that Julindra Recycling cease accepting the following materials from Recology, Inc. :

1. Styrofoam (blocks, packing, peanuts, etc.)
2. Mixed Bags & Shrinkwrap (garbage bags, grocery bags, etc.)
3. Milk Cartons
4. #4 & #5 Plastic
5. Hard Rigid Plastic
6. Misc. Electronics

We estimate this change will reduce the net weight of materials accepted for recycling by only 2.8%, but will contribute greatly toward reducing labor costs for Julindra Recycling. Thank you for your immediate consideration.

Sincerely

Julie Badorek
General Manager
Julindra Recycling, Inc.
1039 Harrold St
Crescent City, CA 95531
(707) 464-CANS (2267)
(541) 292-9176 (Cell)

Recology Test Week
February 14 - 20th, 2016
All Figures = Lbs

Weight Per Station	Gross	Garbage	Net Recycled
Station #30 (Residential)	36,045.2	12,313.0	23,732.2
Section #44 (Community Bins)	26,700.4	5,265.0	21,435.4
Section #45 (Commercial)	20,346.3	1,399.0	<u>18,947.3</u>
Total Recyclables			<u>64,114.9</u>

January 1 - March 31, 2016 Material Totals Divided by 12 Weeks

	Weight	
Styrofoam	131	
Mixed Bags & Shrinkwrap	654	
Milk Cartons	425	
4 & 5 Plastic	352	
Hard Rigid Plastic	<u>239</u>	
Net Weight Back to Garbage	<u>1801.0</u>	<u>1801.0</u> 2.81%
Net Weight to be Recycled		<u><u>62,313.9</u></u>
Monthly Totals (Based on Test Week x 4.33)		
Previous Net Weight Recycled		277,809.9
Less: Materials to be Stopped		<u>7,798.3</u> 2.81%
New Monthly Net Weight		<u><u>270,011.5</u></u>
Annual Totals (Based on Test Week)		
Previous Net Weight Recycled		3,333,718.3
Less: Materials to be Stopped		<u>93,580.0</u> 2.81%
New Annual Net Weight		<u><u>3,240,138.4</u></u>

WASTE CHARACTERIZATION 2016



DATE: February 14th to February 20th

AREA: #30 (Route 131 & 132) Residential

ALUMINUM	CLEAR GLASS	BROWN GLASS	GREEN GLASS
TOTAL: <u>338.2</u>	TOTAL: <u>2130</u>	TOTAL: <u>1598</u>	TOTAL: <u>2031</u>
CRV #1 PET PLASTIC	CRV #2 HDPE PLASTIC	OP2	CARDBOARD
TOTAL: <u>750</u>	TOTAL: <u>35</u>	TOTAL: <u>950</u>	TOTAL: <u>7859</u>
TIN CANS	NEWSPAPER & MAGAZINES	MILK JUGS	NCRV PLASTIC #2
TOTAL: <u>1065</u>	TOTAL: <u>4227</u>	TOTAL: <u>455</u>	TOTAL: <u>696</u>
STYRO FOAM	SHREDDED PAPER	SHRINK WRAP	MILK CARTONS
TOTAL: <u>50</u>	TOTAL: <u>189</u>	TOTAL: <u>0</u>	TOTAL: <u>202</u>
PIE PLATES	FOIL	MIXED PLASTIC BAGS	PLASTIC #4 & #5
TOTAL: <u>20</u>	TOTAL: <u>5</u>	TOTAL: <u>452</u>	TOTAL: <u>195</u>
METAL	ELECTRONICS	BOOKS	GARBAGE
TOTAL: <u>335</u>	TOTAL: <u>0</u>	TOTAL: <u>0</u>	TOTAL: <u>12313</u>
HARD PLASTIC			
TOTAL: <u>150</u>			

RECYCLABLES: 23732.2
GARBAGE: 12313

TOTAL WEIGHT: 36045.2

WASTE CHARACTERIZATION 2016



DATE: February 14th to February 20th

AREA: #44 (Route 060) Community Bins

ALUMINUM	CLEAR GLASS	BROWN GLASS	GREEN GLASS
TOTAL: 70.9	TOTAL: 1159	TOTAL: 532	TOTAL: 1666
CRV #1 PET PLASTIC	CRV #2 HDPE PLASTIC	OP2	CARDBOARD
TOTAL: 320	TOTAL: 27	TOTAL: 450	TOTAL: 1678
TIN CANS	NEWSPAPER & MAGAZINES	MILK JUGS	NCRV PLASTIC #2
TOTAL: 604	TOTAL: 4209	TOTAL: 195	TOTAL: 300
STYRO FOAM	SHREDDED PAPER	SHRINK WRAP	MILK CARTONS
TOTAL: 108	TOTAL: 25	TOTAL: 0	TOTAL: 65
PIC PLATES	FOIL	LINED PLASTIC BAGS	PLASTIC #4 & #5
TOTAL: 5	TOTAL: 1.5	TOTAL: 226	TOTAL: 75
METAL	ELECTRONICS	BOOKS	GARBAGE
TOTAL: 154	TOTAL: 0	TOTAL: 0	TOTAL: 5265
HARD PLASTIC	CARDBOARD - TFS	CARDBOARD - FG	
TOTAL: 65	TOTAL: 5000	TOTAL: 4800	

RECYCLABLES: 21435.4
GARBAGE: 5265

TOTAL WEIGHT: 26700.4

WASTE CHARACTERIZATION 2016



DATE: February 14th to February 20th

AREA: #45 Commercial

ALUMINUM		GLASS - MIXED	
TOTAL:	<u>30.3</u>	<u>1716</u>	
CRV #1 PET PLASTIC	CRV #2 HDPE PLASTIC	OP2	CARDBOARD
TOTAL:	TOTAL:	TOTAL:	TOTAL:
<u>105</u>	<u>15</u>	<u>665</u>	<u>9089</u>
TIN CANS	NEWSPAPER & MAGAZINES	MILK JUGS	NCRV PLASTIC #2
TOTAL:	TOTAL:	TOTAL:	TOTAL:
<u>272</u>	<u>4893</u>	<u>45</u>	<u>140</u>
STYRO FOAM	SHREDDED PAPER	SHRINK WRAP	MILK CARTONS
TOTAL:	TOTAL:	TOTAL:	TOTAL:
<u>53</u>	<u>205</u>	<u>0</u>	<u>35</u>
PIE PLATES	FOIL	MIXED PLASTIC BAGS	PLASTIC #4 & #5
TOTAL:	TOTAL:	TOTAL:	TOTAL:
<u>3</u>	<u>3</u>	<u>0</u>	<u>30</u>
METAL	ELECTRONICS	BOOKS	GARBAGE
TOTAL:	TOTAL:	TOTAL:	TOTAL:
<u>164</u>	<u>0</u>	<u>0</u>	<u>1399</u>
HARD PLASTIC	CARDBOARD - SC	MILK CARTONS-SCHOOLS	HARD PLASTIC
TOTAL:	TOTAL:	TOTAL:	TOTAL:
<u>20</u>	<u>1200</u>	<u>204</u>	<u>60</u>

RECYCLABLES: 18947.3
 TRASH: 1399

TOTAL WEIGHT: 20346.3



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Staff Report

Date: 3 June 2016
To: Members of Del Norte Solid Waste Task Force
From: Tedd Ward, M.S. – Director
Attachment: Tire Data from Del Norte County Transfer Station

File Numbers: 200902
Topic: Scrap Tire Management

Summary / Recommendation: That the Task Force review this staff report for a better understanding of tire management in Del Norte County.

Background: Under the operations agreement with Hambro/WSG, disposition of materials received at the Transfer Station is generally not prescribed. Recycling and reuse of materials including scrap tires is left to the discretion of Hambro/WSG.

In 2015, 978 tires were collected at the transfer station and it is projected that for 2016, 984 tires will be collected. Disposal of tires has increased slightly each year along with the tonnage of the units collected. The attachment shows the tire collection data for the past several years.

Analysis: Tires are accepted at the Transfer Station and fees assessed based on size and whether the tire is on a rim or not. Currently Hambro/WSG staff stack the tires and process them by removing the rims and quartering them prior to landfilling. This method is an accepted practice with the quartering ensuring that the tires compact correctly once in the landfill along with reducing the volume of the tires during transport. Whole waste tires are difficult to dispose in landfills; they tend to collect gas, move upward in the landfill over time, as other wastes consolidate and subside. If stored in the open, tires can harbor mosquito larvae, and pose a considerable fire hazard.

Compensation to Hambro/WSG is made by charging customers the following disposal fees:

Table 1: Tire Charges-Del Norte County Transfer Station

7

Auto, pickup, motorcycle each no rims	\$6.46 each
Small, wheel barrow, scooter, small trailer, pneumatic <10" no rim	\$5.99 each
Truck, no rim	\$12.91 each
Auto, pickup, motorcycle with rims	\$9.22 each
Small, wheel barrow, scooter, small trailer, pneumatic <10" with rims	\$7.38 each
Truck, with rims	\$23.98 each
Oversize tires (>60" in diameter), no rim	\$138.33 each

No grants are supporting this effort.

A tip fee on each new tire sold in California supports CalRecycle's tire grant programs to encourage activities that promote recycling market development projects for tire-derived materials, reducing the number of waste tires going to landfills for disposal and eliminating the stockpiling of waste tires. Activities include tire pile cleanup and enforcement, market development, and demonstration projects. Tire derived products include rubberized asphalt, tire derived aggregate and tire derived products. At this time, the relatively low quantity of tires collected along with the high costs to transport tires to a processing facility create local challenges to alternate recovery methods.

Alternatives:

If directed to do so by the Authority Board, staff could work to explore a future grant application through CalRecycle Tire Recycling, Cleanup, and Enforcement Grants as time and resources allow.

Tire Tonnages at the Del Norte County Transfer Station

	2016 thru May	2016 Projected	2015	2014	2013
TIR_A	20	1.66	4.98	4.77	4.72
TIRAR	30	1.46	4.37	4.10	3.87
TIR_S	5	0.03	0.10	0.12	0.10
TIRSR	10	0.13	0.39	0.45	0.20
TIR_T	40	0.48	1.44	0.48	0.42
TIRTR	80	0.08	0.24	0.44	0.08
TIROS	250	0.00	0.00	0.00	0.00
Totals		3.84	11.51	10.98	9.39

Tire Count at the Del Norte County Transfer Station

	2016 Projected	2015	2014	2013
TIR_A	498	493	477	472
TIRAR	291	342	273	258
TIR_S	39	36	46	39
TIRSR	78	90	52	40
TIR_T	72	15	24	21
TIRTR	6	2	11	2
TIROS	0	0	0	0
Totals	984	978	883	832

