

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY  
CITY OF CRESCENT CITY  
COUNTY OF DEL NORTE  
STATE OF CALIFORNIA**

**MINUTES**

**Regular Session, Tuesday March 15, 2016, 3:30 PM**

**PRESENT:** Commissioner Ron Gastineau, Secretary  
Commissioner Chris Howard  
Commissioner Blake Inscore, Vice Chair  
Commissioner Martha McClure, Chair  
Director Tedd Ward  
Legal Counsel Martha Rice  
Treasurer/Controller Richard D. Taylor  
Authority Clerk Katherine Brewer

**ABSENT:** Public Member Position vacant pending appointment

**ALSO PRESENT:** Wes White, Hambro / WSG  
Joel Wallen, Hambro / WSG  
Jeremy Herber, Recology Del Norte

**3:30 PM CALL MEETING TO ORDER**

Chair McClure called the meeting to order in regular session at 3:30 p.m.

**PLEDGE OF ALLEGIANCE**

The pledge was led by Chair McClure.

**3:30 PM PUBLIC COMMENTS:**

Susan Calla, a resident who lives adjacent to the Crescent City Landfill, made a presentation and expressed her concerns about vehicles driving through the landfill property and damaging adjacent park lands. She requested that the Authority make additional efforts to block vehicle access routes through the landfill property. Director Ward reported that staff had placed large rocks across access points where barbed wire fences had been cut along Hights Access Road, but additional efforts would be needed. Commissioner Howard said he serves on a committee related to parks, and they were also discussing this concern. Chair McClure asked that a status report regarding this concern be addressed at the next regular Authority meeting.

## **OPEN SESSION ITEMS:**

### **1. CONSENT AGENDA**

- 1.1 Approve minutes, Regular Session, Tuesday, February 16, 2016.
- 1.2 Approve budget transfer in the amount of \$16,000.
- 1.3 Acknowledge and file letter sent to Susan Markie of CalRecycle that the Financial Assurance Multiplier for the Crescent City Landfill be reduced from 23 to 22.
- 1.4 Approve request from William Patterson of the Yurok Tribe to waive disposal fees for materials collected during the Klamath River Cleanup on April 23<sup>rd</sup>, 2016.

### **END CONSENT AGENDA**

Item 1.2 was removed from the Consent Agenda for discussion. On a motion by Commissioner Howard, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of item 1.1, 1.3, and 1.4.

After a brief discussion to clarify details, on a motion by Commissioner Howard, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted item 1.2, a budget transfer in the amount of \$16,000.00.

## **DISCUSSION/ACTION ITEMS:**

### **2. DIRECTOR'S & TREASURER'S REPORTS**

**Agenda items 2.1 through 2.5 are provided for information only**

- 2.1 Director's Report. 231501**
- 2.2 Treasurer/Controller Report for January 2016.**
- 2.3 Claims approved by Director for February 2016.**
- 2.4 Monthly Cash and Charge Reports for February 2016.**
- 2.5 Earned Revenue Comparisons between FY14/15 and FY15/16.**

The above-listed reports were presented and accepted.

### **3. LANDFILL POSTCLOSURE – No Items**

## 4. COLLECTIONS FRANCHISE

### 4.1 Presentation by Jeremy Herber and discussion regarding potential lid closures for Recology Del Norte carts to inhibit windblown debris.

Jeremy Herber, Recology Del Norte's General Manager, presented different options he has explored to keep cart lids closed in high wind conditions. He said that the current lid is rated for 30 mph winds, but only if the lid is fully closed. Some customers place rocks on the lids, or orient their carts so the back of the cart faces the wind.

Mr. Herber showed his efforts using magnets, which helped somewhat. He also showed weights affixed to the cart lid, which did not work very well, as the lids would crack and weights could become projectiles during the dumping process. Mr. Herber said he would continue to explore options to address this concern, but at this time he did not feel that either of these options would be a substantial enhancement to the current lids – provided that the lid is fully closed.

His suggestions on this issue were to educate customers about putting the carts out in the morning (before 6 AM) to reduce wind exposure, to bag trash placed in the carts so it would be less prone to becoming windblown litter as the carts are emptied, to make sure the lid is completely closed, and to place the cart on a flat surface. Chair McClure and Commissioner Gastineau suggested that improving the cart lid wind resistance could be a design project for high school students.

## 5. TRANSFER STATION

### 5.2 Discussion and possible action regarding a proposal by Hambro / WSG to extend the Transfer Station Operations Agreement with Hambro/WSG, and extend the disposal agreement with Dry Creek Landfill, and initiation of textile recycling at the Del Norte County Transfer Station. **080104, 180502, 041801**

Wes White, General Manager for Hambro/WSG addressed the Board, explaining that he had negotiated a possible 10 year extension of the disposal agreement with Dry Creek Landfill under the same general terms and conditions, at the same price. Should the Authority Board approve extension of both the Transfer Station Operations Agreement and the Disposal Agreement, Hambro/WSG would agree to initiate textile recycling at the Del Norte County Transfer Station. Mr. White opined that if Dry Creek Landfill was asked for a longer extension than what was negotiated, he felt they would likely approve a longer extension.

Director Ward gave a PowerPoint presentation explaining how the disposal agreement between the Dry Creek Landfill and Hambro / WSG is an agreement to which the Authority is a third-party beneficiary, in that should the Authority's relationship with Hambro/WSG come to an end, the Authority is empowered to transfer this disposal agreement to a different Transfer Station Operations contractor. Furthermore, Hambro/WSG is required to retain such a disposal agreement throughout the term of the Transfer Station Operations Agreement.

By consensus, staff was directed to draft a Change Order extending the Transfer Station Operations Agreement and Landfill Disposal Agreement to expire on the same date, and to initiating textile recycling starting in July 2016. Staff was directed to place the negotiated Change Order on a future regular Authority agenda for possible adoption.

**5.1 Discussion and possible action regarding Transfer Station Operations Change Order 22 authorizing Mattress Collection Events. 080104, 130120**

Director Ward presented Change Order 22 authorizing Hambro/WSG to coordinate two free mattress recycling events in 2016 at the Del Norte County Transfer Station through the Mattress Recycling Council. Elizabeth Henry commented that she thought some people will not pay for mattress disposal, and would participate in such free mattress events. Jeremy Herber said that Recology Del Norte currently collects mattresses and box springs as bulky items. Director Ward said that while two collection events per year are not very convenient, but that after these two events, the Authority would be in a better position to suggest program improvements to CalRecycle and the Mattress Recycling Council for rural communities like Del Norte.

On a motion by Commissioner Howard and seconded by Commissioner Inscore, Transfer Station Operations Change Order 22 was approved by a unanimous polled vote.

**6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS**

**6.1 Discussion and possible action regarding the Del Norte Solid Waste Management Authority Work Plan for 2016. 231501**

Director Ward discussed the Authority Work Plan for 2016. Chair McClure suggested that the Work Plan be posted on the Authority's website at [www.recycledelnorte.ca.gov](http://www.recycledelnorte.ca.gov).

**6.2 Discussion and possible action regarding hiring of Jeannine Galatioto to provide professional consulting services during the negotiations with Del Norte Solid Waste Management Authority Employees / SEIU Local 1021 for an amount not to exceed \$4,500. 160504**

Director Ward explained that with the departure of former Del Norte County Personnel Director Joey Young, he was informed that Del Norte County did not have anyone available to participate in the upcoming Authority Union negotiations. As former Del Norte County CAO, Jeannine Galatioto has the experience and background needed to assist Authority management during these negotiations. On a motion by Commissioner Inscore seconded by Commissioner Howard, on a unanimous polled

vote the Board approved the consulting services agreement with Jeannine Galatioto for an amount not to exceed \$4,500.00

**6.3 Discussion and possible action regarding an application for the USDA Forest Service, Title II Project Grant program, in the amount of \$66,400.  
061501**

As he sits on the Resource Advisory Committee which may make recommendations regarding this proposal, Commissioner Howard recused himself from this discussion and left the room. Director Ward introduced the application for this grant program, with the following Goals and Objectives:

- a. Assess and prioritize cleanup project sites on Del Norte County lands of the US Forest Service.
- b. Enhance regional capacity to assess and cleanup illegal dumpsites.
- c. Improve site security at the Gasquet Transfer Station to reduce associated litter.
- d. Remove abandoned and improperly disposed vehicles and debris from Six River National Forest lands and watercourses.
- e. Support river and forest cleanups initiated by non-profit groups.
- f. Restore cleanup sites to natural conditions, while impeding further dumping to the extent practical.

On a motion by Commissioner Inscore and seconded by Commissioner Gastineau, and approved by a unanimous vote, with Commissioner Howard recused, the Board directed staff to submit the application and to follow the necessary process to pursue these funds.

**6.4 Discussion and possible action regarding 2015 Green Ribbon Awards, to be presented on April 16<sup>th</sup>, 2016 at the Youth and Family Fair. 071805**

Director Ward presented the nominees for the Green Ribbon Awards, which had been reviewed by the Del Norte Solid Waste Task Force. Discussion followed. Chair McClure suggested that a category be added recognizing achievement in Green Building. One of the nominations for Outstanding Reuse and Repair Service was rejected. By consensus, the Board members approved the remaining nominees and authorized the Chair to present the Green Ribbon awards at the Youth and Family Fair on April 16, 2016.

At 5:14 P.M., the Board adjourned to Closed Session.

**7. CLOSED SESSION ITEMS:**

**7.1 CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representative: Tedd Ward, DNSWMA Director  
Employee Organization: Del Norte Solid Waste Management Authority  
Employees/SEIU Local 1021  
--Pursuant to Government Code Section 54957.6.

No action was announced following the Closed session.

**8. ADJOURNMENT**

Adjourn to the Special Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 p.m., April 5th, 2016 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chair adjourned the meeting at 5:27 P.M., until the Special Meeting on April 5th, 2016.

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Martha McClure, Chair  
Del Norte Solid Waste Management Authority

Date        /        /

ATTEST:

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Ron Gastineau, Secretary  
Del Norte Solid Waste Management Authority

Date        /        /

Submitted:

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Katherine Brewer, Clerk  
Del Norte Solid Waste Management Authority

Date        /        /