

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

Regular Session, Tuesday April 19, 2016, 3:30 PM

PRESENT: Commissioner Ron Gastineau, Secretary
Commissioner Chris Howard
Commissioner Blake Inscore, Vice Chair
Commissioner Martha McClure, Chair
Commissioner Eli Naffah

ABSENT: Authority Treasurer/Controller Rich Taylor

ALSO PRESENT: Authority Director Tedd Ward
Authority Legal Counsel Martha Rice
Authority Clerk Katherine Brewer

Joel Wallen, Hambro / WSG
Wes White, Hambro / WSG
Jeremy Herber, Recology Del Norte

3:30 PM CALL MEETING TO ORDER

Chair McClure called the meeting to order in regular session at 3:30 p.m.

PLEDGE OF ALLEGIANCE

The pledge was led by Secretary Gastineau.

3:30 PM PUBLIC COMMENTS:

There were no public comments.

OPEN SESSION ITEMS:

Item 5 was taken out of order at the request of Wes White.

5. TRANSFER STATION

- 5.1 Discussion and possible action regarding letters from Hambro/WSG and Dry Creek Landfill regarding negotiations for extension of the transfer station operations and landfill disposal agreements, respectively.
080104, 120107

Wes White, Hambro/WSG, updated Board members on negotiations with Dry Creek Landfill regarding extension of the transfer station operations and landfill disposal agreements. The Solid Waste Authority Board agreed by consensus to appoint an **Ad Hoc Transfer Station Operations Negotiations Committee** consisting of Commissioners Inscore and McClure to meet with Hambro/WSG personnel and review the proposed agreements.

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday, March 15, 2016.
1.2 Approve minutes, Special Session, Tuesday, April 5, 2016.
1.3 Approve sending a letter to the North Coast Regional Water Quality Control Board confirming that Authority facilities are exempt from the requirements of General Order WQ2-15-0121-DWQ regarding composting facilities.
031503
1.4 Approve Change Order 1 with enAble, Inc. for additional report conversions for an additional amount of \$915.00.
1.5 Approve Director's requests for vacation for the following periods: May 25 – 31, 2016; July 1 – 10, 2016; August 18 – September 5, 2016.
1.6 Approve request from the 41st Agricultural Association that the Authority sponsor Family Day at the 2016 Del Norte County Fair for \$2,000.00.
060101
1.7 Approve budget transfer in the amount of \$702.00.

END CONSENT AGENDA

On a motion by Commissioner Howard, seconded by Commissioner Inscore, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1 through 1.7.

ADDED ITEMS

Director Ward requested that the Authority Board add two closed session items to the end of the agenda because they had arisen subsequent to the posting of the meeting agenda and required action before the next Board meeting. By consensus the Del Norte Solid Waste Management Authority approved addition of two closed session items to the agenda:

2. DIRECTOR'S & TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

- 2.1 Director's Report. **231501**

- 2.2 Treasurer/Controller Report for February 2016.
- 2.3 Claims approved by Director for March 2016.
- 2.4 Monthly Cash and Charge Reports for March 2016.
- 2.5 Earned Revenue Comparisons between FY14/15 and FY15/16.

The above-listed reports were presented and accepted.

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE

- 3.1 Report on site security and efforts to reduce off-road vehicle access to the Crescent City Landfill.

Director Ward updated Board Members on the status of the efforts to reduce off-road vehicle access. No action was taken.

4. COLLECTIONS FRANCHISE – No Items

5. Item taken out of sequence.

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding the draft Authority budget for FY 16/17. **022102**

Director Ward presented the draft budget. Board Members agreed by consensus to appoint an **Ad Hoc FY 16/17 Budget Committee** consisting of Commissioners Howard and Naffah to meet with the County Auditor and the Authority Treasurer/Controller regarding depreciation and the repair of the transfer shed floor. The committee was also to meet with the Director on other City and/or County budget issues.

On a motion by Commissioner Gastineau, seconded by Commissioner Howard and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved the proposed budget for fiscal year 16/17 and directed staff to present this proposed budget to the City Council and Board of Supervisors for their review.

- 6.2 Discussion and possible action regarding the Second Amended Joint Powers Agreement between the City of Crescent City and the County of Del Norte Creating the Del Norte Solid Waste Management Authority. **101502**

On a motion by Commissioner Howard, seconded by Commissioner Gastineau and carried unanimously on a polled vote, the Del Norte Solid Waste Management Authority approved the draft Second Amended Joint Powers Agreement between the City of Crescent City and the County of Del Norte. Staff was directed to submit the draft for consideration and possible approval by the City Council of the City of Crescent City and the Del Norte County Board of Supervisors.

7. CLOSED SESSION ITEMS:

7.1 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
(Gov. Code Section 54956.9(d): One Case

7.2 CONFERENCE WITH LEGAL COUNSEL—THREAT TO PUBLIC SERVICES OR FACILITIES (Gov. Code Section 54957)

The Chair recessed the open meeting of the Del Norte Solid Waste Management Authority and convened in closed session at 4:40 p.m. The closed session was adjourned at 5:07 p.m. and the meeting reconvened immediately in open session. Counsel reported that, during the closed session, on a motion by Commissioner Inscore, seconded by Commissioner Howard and carried unanimously, the Del Norte Solid Waste Management Authority voted to add item 7.1) Conference with legal counsel—anticipated litigation (Gov. Code Section 54956.9(d): One Case, to the closed session agenda. Also during the closed session, on a motion by Commissioner Howard, seconded by Commissioner Inscore and carried unanimously, the Del Norte Solid Waste Management Authority voted to add item 7.2) Conference with legal counsel—threat to public services or facilities (Gov. Code Section 54957), to the closed session agenda. No other action was taken.

8. ADJOURNMENT

Adjourn to the Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 p.m., May 17, 2016 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chair adjourned the meeting at 5:07 p.m., until the Regular Meeting on May 17, 2016.

Martha McClure, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

Ron Gastineau, Secretary
Del Norte Solid Waste Management Authority

Date / /

Submitted:

Katherine Brewer, Clerk
Del Norte Solid Waste Management Authority

Date / /