

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

Regular Session, Tuesday February 16, 2016, 3:30 PM

PRESENT: Commissioner Ron Gastineau, Secretary
Commissioner Chris Howard
Commissioner Blake Inscore, Vice Chair
Commissioner Martha McClure, Chair
Director Tedd Ward
Legal Counsel Martha Rice
Treasurer/Controller Richard D. Taylor
Authority Clerk Katherine Brewer

ABSENT: Public Member Position vacant pending appointment

ALSO PRESENT: Wes White, Hambro Waste Solutions Group
Jeremy Herber, Recology Del Norte

3:30 PM CALL MEETING TO ORDER

Chair McClure called the meeting to order in regular session at 3:30 p.m.

PLEDGE OF ALLEGIANCE

The pledge was led by Vice Chair Inscore.

3:30 PM PUBLIC COMMENTS:

There were no public comments.

OPEN SESSION ITEMS:

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Tuesday, January 19, 2016.
- 1.2 Approve budget transfer in the amount of \$35,920.00.

END CONSENT AGENDA

Item 1.2 was removed from the Consent Agenda for discussion. On a motion by Commissioner Howard, seconded by Commissioner Inscore, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of item 1.1.

After a brief discussion to clarify details, on a motion by Commissioner Howard, seconded by Commissioner Inscore, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted item 1.2, a budget transfer in the amount of \$35,920.00.

DISCUSSION/ACTION ITEMS:

ADDED ITEMS

Director Ward requested that the Authority Board add three items to the agenda because they had arisen subsequent to the posting of the meeting agenda and required action before the next Board meeting. On a motion by Commissioner Gastineau, seconded by Commissioner Inscore, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved addition of three items to the agenda.

1. Discussion and possible action regarding payment of Invoice 42058 to Scales Northwest in the amount of \$10,590.50.

On a motion by Commissioner Inscore, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved payment of Invoice 42058 to Scales Northwest in the amount of \$10,590.50.

2. Discussion and possible action regarding entering into a Service Agreement with enAble Inc. to convert water quality reports on PDF forms into EDF forms suitable for uploading to the GeoTracker online database for an amount not to exceed \$5,625.00.

On a motion by Commissioner Gastineau, seconded by Commissioner Inscore, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved entering into a Service Agreement with enAble Inc. to convert water quality reports on PDF forms into EDF forms suitable for uploading to the GeoTracker online database for an amount not to exceed \$5,625.00.

3. Discussion and possible action regarding payment of the outstanding balance of the Waste Discharge Requirements Fees to the State Water Resources Control Board in the amount of \$26,566.00 for the Crescent City Landfill for FY 15/16.

Director Ward noted that the Authority was still engaged in appealing this fee, but had received a Notice of Violation from the State Water Resources Control Board. Considering that this agency could impose fines of up to \$1,000 per day, staff requested

approval to make full payment if the Director, in consultation with the Chair, decided immediate payment was necessary. On a motion by Commissioner Inscore, seconded by Commissioner Howard, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved payment of the outstanding balance of the Waste Discharge Requirements Fees to the State Water Resources Control Board in the amount of \$26,566.00 for the Crescent City Landfill for FY 15/16.

2. DIRECTOR'S & TREASURER'S REPORTS

Agenda items 2.1 through 2.5 are provided for information only

2.1 Director's Report. **231501**

2.2 Treasurer/Controller Report for December 2015.

2.3 Claims approved by Director for January 2016.

2.4 Monthly Cash and Charge Reports for January 2016.

2.5 Earned Revenue Comparisons between FY14/15 and FY15/16.

The above-listed reports were presented and accepted.

3. LANDFILL POSTCLOSURE

3.1 Discussion and possible action regarding letters to residential properties adjacent to the Crescent City Landfill seeking permission to collect and analyze samples from residential water wells. **230102**

Director Ward updated Board Members on the status of the residential well sampling. No action was taken.

4. COLLECTIONS FRANCHISE

4.1 Discussion regarding the recent passing of Jordan Kekry and potential future impacts to the processing and marketing of recyclables collected by Recology Del Norte, and related services. **102101**

Jeremy Herber, Recology Del Norte, informed Board members that it appeared Julindra Recycling would continue to operate. Recology would help as needed.

5. TRANSFER STATION

5.1 Discussion regarding the services provided by Hambro/WSG at the Del Norte County Transfer Station. **080104**

Wes White, Hambro/WSG, updated Board members on various services provided by his company at the Del Norte County Transfer Station.

6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS

6.1 Discussion and possible action regarding the Del Norte Solid Waste Management Authority Work Plan for 2016. 231501

Item was tabled until the next meeting.

6.2 Discussion and possible action regarding public notice, recruitment and process for selecting a Public Commissioner. 012104

Board members agreed by consensus to direct Director Ward to follow the Joint Powers Agreement timeline and process for recruiting a Public Commissioner. On a motion by Commissioner Inscore, seconded by Commissioner Gastineau, and passed by voice vote, the Del Norte Solid Waste Management Authority approved a Special Meeting to be scheduled Tuesday, April 5, 2016, at 3:30 pm for the purpose of interviewing applicants for the position of Public Commissioner.

6.3 Discussion and possible action regarding a process to possibly revise the 'Revised Joint Powers Agreement between the City of Crescent City and the County of Del Norte Creating the Del Norte Solid Waste Management Authority' as requested by Supervisor David Finigan. 101502

Board members agreed by consensus to direct staff to prepare and present a staff report to the Crescent City Council and the Del Norte County Board of Supervisors requesting advisory votes on what changes to the JPA each Charter member would likely support relating to the approval process for Ordinances, the Public Commissioner and the Authority's annual budget.

6.4 Discussion and possible action regarding a request for two Authority-allocated bins to assist with cleanup and invasive species removal efforts at Pacific Shores as requested by Liisa Schmoele of the U.S. Fish and Wildlife Service. 031205, 180510

On a motion by Commissioner Howard, seconded by Commissioner Inscore and carried on a voice vote, the Solid Waste Management Authority approved use of two Authority-directed bin pulls to support the agencies and volunteers coordinating a cleanup at Pacific Shores on March 19.

7. CLOSED SESSION ITEMS:

7.1 CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representative: Tedd Ward, DNSWMA Director
Employee Organization: Del Norte Solid Waste Management Authority Employees/SEIU Local 1021
--Pursuant to Government Code Section 54957.6.

The closed session was postponed until the next meeting.

8. ADJOURNMENT

Adjourn to the Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 p.m., March 15, 2016 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chair adjourned the meeting at 5:05 p.m., until the Regular Meeting on March 15, 2016.

Martha McClure, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

Ron Gastineau, Secretary
Del Norte Solid Waste Management Authority

Date / /

Submitted:

Katherine Brewer, Clerk
Del Norte Solid Waste Management Authority

Date / /