

# MINUTES

## DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY CITY OF CRESCENT CITY COUNTY OF DEL NORTE STATE OF CALIFORNIA

**Crescent Fire Protection District Meeting Room  
255 West Washington Blvd.  
Crescent City, CA**

**Special Session Tuesday April 01, 2014 3:00 PM**

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PRESENT: Commissioner Ron Gastineau, City  
Commissioner Roger Gitlin, County, Chair  
Commissioner Rick Holley, City, Vice-Chair  
Commissioner Mary Wilson, Public, Clerk  
Legal Counsel Martha Rice  
Treasurer/Controller Richard Taylor  
Acting Director/Program Manager Tedd Ward

ABSENT: Commissioner Mike Sullivan, County

ALSO PRESENT: Wes Nunn, Solid Waste Task Force  
Robin Patch, PS Business Services  
Tommy Sparrow, Recology Del Norte  
Wes White, Hambro's/WSG  
Clint Schaad, Del Norte County Auditor  
Jay Sarina, Del Norte County CAO  
Richard Taylor, Authority Treasurer / Controller

### **3:00 PM CALL MEETING TO ORDER**

Chairman Gitlin called the meeting to order at 3:02 p.m.

### **PUBLIC COMMENTS:**

*The following citizens addressed the Commissioners:*

Craig Strong: County resident - stated there is no evidence on outsourcing jobs as cost savings; suggested a management plan to be put into place.

Elizabeth Henry: County resident - stated the JPA should be kept in tact; all else needs further analysis.

*Commissioner Sullivan arrived to the meeting room at 3:15 p.m.*

Norma Williams – County resident- stated the Authority should set up a plan and its objectives, spoke about addressing union members. Report is much more positive and comprehensive.

Eileen Evermore: County resident: asked the Commissioners what was the relevance between the words "effective" or "efficient" in regards to the language in the draft assessment?

Patricia Black: County resident: stated her frustration with the expense of the assessment draft for what was already known; suggests a mission statement.

Kathryn Murray: City resident: suggested the Commissioners take the recommendation of legal staff; feels recycling and reusing is the way of the future.

Ralph Johansen: County resident: read the report and appreciates the option of keeping things as they are.

Michael Tompkins: County resident: feels recycling has far reaching economic consequences; stated that what Kevin and Ted have done is better for our community; refund it and reestablish it.

Janet Gilbert: County resident: chooses the area she visits due to whether or not they are "green" and feels it is critical for the tourist economy.

Jon Parmentier: County resident: overwhelming public support of the DNSWMA as it is now; is disappointed that R3 was paid as much as they were for the assessment report.

Victoria Dickey: County resident: the organization is top-end heavy; feels the Commission is being ridiculed for hiring R3 for this assessment.

Karen Rath: City resident: the support of the DNSWMA is overwhelming; service is great; staff is doing a great job.

Andy Larson: County resident: has been involved in this process for a long time and feels it is not working perfectly; it needs work; the Task Force needs to do more work.

## **1. GENERAL SOLID WASTE AUTHORITY MATTERS**

### **1.1 Discussion and possible action regarding comments, questions, and input related R3 Consulting Group's 'Draft Report Assessment of the Del Norte Solid Waste Management Authority.' - 130101**

Acting Director Tedd Ward read aloud from the staff report on the matter. Director Ward read the staff recommendations for the Board outlined in the staff report. Vice-Chair Holley stated he much preferred the second draft. Commissioner Wilson expressed interest in having the Commissioners submit their comments also. Chair Gitlin acknowledged the preliminary draft; there is a combination of drafts as a result of the last meeting's discussion. Discussion followed.

Chairman Gitlin read from the staff report's list of recommendations. This will give the Board the opportunity to vet the recommendations. Vice-Chairman Holley stated that if the Board chooses to do all the recommendations, it will take

some time to get back to the DNSWMA. Chairman Gitlin stated that it is his desire to have individual workshops to go through each one, and asked if the Board accepts the draft as presented; Commissioner Wilson stated that neither she, nor any other Commissioner has been contacted by staff for recommendations regarding the draft assessment and it is important to offer input. Stated her agreement with public comments; stated as a business owner, she became involved in this Board because the rising costs were affecting her business and wanted to see change. Commissioner Sullivan stated that he does not agree that the majority of the community is pleased with the Authority. The answer of "why are we here" needs to be addressed as the Authority was not being handled appropriately by former staff. Four audits showed net deficits, which was not adequately reported by staff, and there was a lack of cash controls that led to the \$29k cash missing from the Authority's budget. He is concerned that the public is not addressing this as a concern. The JPA was passing laws without approval from the City or County. He stated a strategic planning session is necessary to go through this process and he would like the matter of the missing \$29k to be addressed. The Authority documents prior to 2009 were shredded and so the \$29k is the amount that we know is missing; there could be more money missing. Mr. Sullivan requested that the report on the matter be released by the Sheriff's office. Commissioner Gastineau agrees with Commissioners Wilson and Sullivan. The main thing is that the Solid Waste is in limbo due to what is being discussed; the Board should be the oversight. Before we move on, staffing issues need to be addressed, renegotiate the franchise fees to get the fees down and there are a lot of generalities in the assessment that need to be addressed. Vice-Chairman Holley stated that he doesn't feel the best interest of the City/County residents to have any of the governmental bodies to leave the JPA. Due to R3 doing an unbiased assessment, he does not want the Board to direct R3, but to submit comments. Stated \$30k was a reasonable price to pay for this assessment. Disappointed that different staffing formulas were not brought up. Additionally, it should be discussed for savings; he agrees with a strategic planning session. Chairman Gitlin stated he is in agreement with the report; wants to have fees reduced and is concerned with the missing \$29k, which should be alarming to the community. He recommends a series of strategic planning workshops to address aspects of these options being given by R3. Asks for a series of dates chosen on the next agenda (April 9th).

Chairman Gitlin entertained a motion to acknowledge receipt of this draft assessment; the Commissioners did not offer a motion.

Commissioner Gastineau stated that the draft assessment is not ready for acceptance as there are too many typos and other issues that need to be addressed. He agreed, however, that R3 did need to be paid for the job that they did for the Authority.

The Commissioners were in consensus to have the consideration of final report on a future agenda; the Authority to submit comments from the Commissioners to R3 for the final draft. Commissioner Gastineau stated to submit comments to Acting Director Tedd Ward for him to submit to R3 by April 9th; there was a consensus of the Commissioners to do so.

On a motion by Commissioner Sullivan, seconded by Commissioner Gastineau, and carried on a 5-0 polled vote, the Del Norte Solid Waste Management Authority Board of Commissioners directed Authority staff to work with the County Personnel Department to develop and prepare an additional Option related to Authority staffing for consideration by the Board before taking action to accept or regarding the contents of the final Assessment Report.

**1.2 Discussion and possible authorization of payment of claim to R3 Consulting Group for Invoice 7261 in the amount of \$16,930.00**

**1.3 Discussion and possible authorization of claim to R3 Consulting Group for Invoice 7281 in the amount of \$8,068.75**

On a motion by Commissioner Sullivan, seconded by Commissioner Gastineau, and carried on a 5-0 polled vote, the Del Norte Solid Waste Management Authority Board of Commissioners approved payment of R3 Invoice 7261 in the amount of \$16,930 and payment of R3 Invoice 7281 in the amount of \$8,068.75.

**Adjournment:**

There being no further business to come before the Commissioners, Chairman Gitlin adjourned the meeting at 4:15 p.m. to the next regular scheduled meeting of April 9, 2014.

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Roger Gitlin, Chair  
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

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Mary Wilson, Secretary/Clerk of the Board

Date / /