

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY  
MINUTES  
26 February 2013  
Del Norte County Board of Supervisors Chambers

PRESENT: Commissioner Rick Holley  
Commissioner Martha McClure  
Alternate Commissioner Kelly Schellong

Legal Counsel Martha Rice  
Director Kevin Hendrick  
Program Manager Tedd Ward  
Treasurer/Controller Richard Taylor

ABSENT: Commissioner Rich Enea  
Commissioner Gerry Hemmingsen

ALSO PRESENT: Tom Sparrow, Recology Del Norte  
Joel Wallen, Hambro/WSG

The meeting was called to order by Commissioner Schellong at the hour of 3:30 P.M., with all parties present as heretofore designated.

**PUBLIC COMMENTS:**

The Chair called for public comments at 3:32 P.M.. The following people addressed the Board: None. The Chair closed public comment at 3:32PM.

<b>CONSENT AGENDA</b>
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Minutes, Regular Session, Tuesday October 23, 2012

On a motion by Commissioner McClure, seconded by Commissioner Holley, by a unanimous polled vote, the Consent Agenda was approved.

<b>END OF CONSENT AGENDA</b>
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## **DIRECTOR'S REPORT**

Director Hendrick discussed the following topics within the Director's report:

Treasurer / Controller Report for June 2012  
Claims approved by Director for December 2012  
Monthly Cash and Charge Reports for December 2012  
Treasurer/Controller Report for December 2012  
Claims approved by Director for January 2013  
Monthly Cash and Charge Reports for January 2013  
Earned Revenue Comparisons between FY11/12 and FY12/13

The Director's report was accepted by a unanimous polled vote of the Commissioners.

## **END DIRECTORS REPORT**

### **DISCUSSION / ACTION ITEMS**

#### **LANDFILL POSTCLOSURE 120110**

Program Manager Ward addressed the Board regarding proposals received from four companies to provide engineering services as the Crescent City Landfill, related to non-water corrective action cost estimates and gas investigations to comply with Assembly Bill 32. Discussion followed.

On a motion by Commissioner McClure and seconded by Commissioner Holley, on a unanimous polled vote, the Board took the following actions:

1. Direct Authority staff and legal counsel to complete negotiations with EBA Engineers for an Agreement to complete the tasks described in the Request for Proposals for Environmental Services at the Crescent City Landfill and EBA Engineering's proposal, for an amount not to exceed \$22,715.
2. Authorize all appropriate signatures to execute this agreement.
3. Changes to this scope of work or authorization for additional work under this agreement will require separate additional approval by the Authority Board of any Change Orders, if such Change Order would increase the total contract amount by more than \$10,000.

#### **LANDFILL STORM DAMAGE 192001**

Program Manager Ward addressed the Board regarding the erosion damage at the Crescent City Landfill sustained since September 2013. Ward reported that Authority staff are working with the County Engineering Department to design all

modifications of subsurface or surface drainage structures, and will work with the County Road Department to construct the repairs this summer. Discussion followed.

## **COLLECTIONS FRANCHISE: NO AGENDA ITEMS**

### **TRANSFER STATION OPERATIONS - 080104**

Director Hendrick addressed the Board regarding the potential to provide certified weight services at the Del Norte County Transfer Station to assist local residents and businesses to comply with the requirements of the California Department of Motor Vehicles. Discussion followed. Joel Wallen of Hambro/WSG addressed the Board. Consensus direction was given by the Board to have Authority staff investigate what would be needed and the timing for the Del Norte County Transfer Station provide certified weights.

### **GENERAL SOLID WASTE AUTHORITY MATTERS – OFFICERS 101503**

Director Hendrick discussed the need to elect officers. Discussion followed. Commissioner McClure nominated Rich Enea for Chair, and asked that they defer selection of a Vice Chair. Commissioner Holley seconded the motion, and it was passed by a unanimous pooled vote. Commissioner Holley asked that Authority staff clarify the procedures by which the public member of the Authority Board of Commissioners is to be selected.

**At 4:12 P.M., the Authority Board temporarily adjourned and reconvened as the Abandoned Vehicle Abatement Service Authority.**

### **ABANDONED VEHICLE ABATEMENT (AVA) AUTHORITY - 010203**

Program Manager Ward discussed the two proposals received in response to the Request for Proposals for AVA Towing Services. Discussion followed.

On a motion by Commissioner McClure and seconded by Commissioner Holley, the Board on a polled vote unanimously directed Authority staff to:

1. Complete negotiations on the draft AVA Towing agreement included with the Request for Proposals, and
2. Authorize signatures needed to execute the AVA Towing Agreement with Northcrest Auto.

**At 4:21 P.M., the Abandoned Vehicle Abatement Authority Board adjourned and the Del Norte Solid Waste Management Authority reconvened.**

**CLOSED SESSION**

At the hour of 4:21 P.M., the Authority Board adjourned into closed session to confer with legal counsel regarding one case of anticipated litigation pursuant to Government Code subdivision (c) of section 54956.9.

On a motion by Commissioner McClure and seconded by Commissioner Holley, by a unanimous vote the Board authorized filing a claim/~~lawsuit~~ against ~~Recology Del Norte~~ if it is found that the Authority suffered damages ~~as a~~ **from an incident that** ~~resulted in~~ of an employee injury. ~~that occurred on March 20, 2011 at the Klamath Transfer Station.~~

The Del Norte Solid Waste Management Authority adjourned at the hour of 4:49 P.M., to reconvene in Regular Session, on March 26, 2013, at the hour of 3:30 P.M., at the Board of Supervisors Chambers, Flynn Center, 981 "H" Street, Crescent City, California.

\_\_\_\_\_ Date / /  
Rich Enea, Chair  
Del Norte Solid Waste Management Authority

ATTEST:

\_\_\_\_\_ Date / /  
Tedd Ward, Clerk and Program Manager  
Del Norte Solid Waste Management Authority