

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

MINUTES
August 28, 2012
3:30 p.m.

Del Norte County Board of Supervisors Chambers

PRESENT: Chair Gerry Hemmingsen
Vice Chair Rich Enea
Commissioner Martha McClure
Commissioner Mike Sullivan
Commissioner Kathryn Murray
Commissioner Rick Holley
Commissioner Leslie McNamer
Commissioner Kelly Schellong
Commissioner Donna Westfall
Legal Counsel Martha Rice
Director Kevin Hendrick
Program Manager Tedd Ward
Clerk Rose Reppond

ABSENT: Treasurer/Controller Richard Taylor
Commissioner David Finigan

ALSO PRESENT: Jay Sarina, Del Norte County Executive Officer
Eugene Palazzo, Crescent City Manager
Tom Sparrow, Recology Del Norte Manager
Jordan Kekry, Julindra Recycling
Joel Wallen, Hambro/WSG Operations Manager
Mary Wilson, Del Norte Solid Waste Task Force Chair
Brian McNally, Local Enforcement Agent for CalRecycle
Chuck Schaad, Del Norte County Auditor

The meeting was called to order by Chair Hemmingsen at the hour of 3:32 P.M.,
with all parties present as heretofore designated.

PUBLIC COMMENTS:

The Chair called for Public Comments.

The following people addressed the Board: Richard Miles apologized for his outburst at

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the previous meeting and asked that the Board review Authority Ordinances. Andrew Larson apologized for his outburst at the previous meeting.

Chair Closed Public Comment at 3:36 P.M.

DEL NORTE SOLID WASTE TASK FORCE - 200101

Wes Nunn gave a verbal report regarding the August 2012 Del Norte Solid Waste Task Force meeting.

Chair invited Public Comment, Wes Nunn addressed the Board. The Chair closed public comment at 3:40 P.M.

CONSENT AGENDA

Minutes Regular Session, Tuesday June 26, 2012

Minutes Regular Session, Tuesday July 24, 2012

RESOLUTION 2012-03 – A RESOLUTION OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY ADOPTING A POLICY TO CONTINUE TO COMPLY WITH ALL THE REQUIREMENTS OF THE BROWN ACT DURING THE STATE OF CALIFORNIA'S THREE YEAR SUSPENSION OF STATE MANDATES AS CONTAINED IN AB1464 AND SB1006.

Chair opened Public Comment and Richard Miles addressed the Board, and public comment was closed at 3:41 P.M.

On a motion by Commissioner Schellong, seconded by Commissioner Murray by an unanimous polled vote, the Consent Agenda was approved.

<i>END OF CONSENT AGENDA</i>

DIRECTORS REPORT

Director Hendrick discussed the following topics within the Director's report:

Claims approved by the Director for July 2012

Monthly Cash and Charge Report for July 2012

Revenue Comparison between FY 10/11 and 11/12

Treasurer/Controller Report for June, 2012

The Chair invited Public Comments, and hearing none, closed public comment.

END DIRECTORS REPORT

DISCUSSION / ACTION ITEMS

LANDFILL POSTCLOSURE – NO ITEMS

COLLECTIONS FRANCHISE – NO ITEMS

TRANSFER STATION – NO ITEMS

GENERAL SOLID WASTE AUTHORITY MATTERS:

BUDGET REVISION – 022101 - BEVERAGE CONTAINER RECYCLING GRANT

Director Hendrick discussed the budget transfer request, in the amount of \$2239.00, correcting the amount of carry-over for the 2011/2012 Budget Container Recycling Grant.

Commissioner Finigan arrives at 3:45 P.M.

The Chair invited Public Comments, and hearing none, closed public comment.

On a motion by Commissioner Schellong, seconded by Commissioner McNamer the budget transfer request in the amount of \$2239.00 was approved, on an unanimous polled vote.

BUDGET REVISION – 022101- USED OIL RECYCLING GRANT- 150901

As both of the following items were budget transfers, they were discussed as one item.

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Director Hendrick discussed the budget transfer request, in the amount of \$1392.00, correcting the amount of carry-over of the 2011-2012 Used Oil Recycling Grant.

BUDGET REVISION – 022101- LANDFILL PUMP REPLACEMENT -

Director Hendrick discussed the budget transfer request, in the amount of \$2600.00 to replace a dedicated pump used for landfill groundwater testing that was stolen by vandals at the landfill. The Chair opened public comment, and Richard Miles addressed the Board. Program Manager Ward addressed the Board. Discussion followed.

On a motion by Commissioner Schellong seconded by Commissioner McClure on an unanimous polled vote, both the budget transfer in the amount of \$1392.00 and the budget transfer in the amount of \$2,600.00 were approved.

**ORDINANCE - 2008-01 SOLID WASTE AND RECYCLING RESPONSIBILITY
ORDINANCE OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY A
JOINT POWERS AUTHORITY OF CITY OF CRESCENT CITY AND THE COUNTY OF
DEL NORTE– 180506**

Director Hendrick presented a PowerPoint and discussed the options for amending Ordinance 2008-01 SOLID WASTE AND RECYCLING RESPONSIBILITY ORDINANCE OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY A JOINT POWERS AUTHORITY OF CITY OF CRESCENT CITY AND THE COUNTY OF DEL NORTE.

The Chair called for Public Comment, and Richard Miles, Wesley Nunn, Andy Larson addressed the board. Discussion Followed.

Commissioner Westfall left the meeting 3:38PM

Commissioner Westfall returned to meeting 4:00PM

The Board took no action on this item.

Jay Sarina left the meeting 4:40 P.M.

REVIEW WORK PLAN PRIORITIES - 231501

Director Hendrick discussed the current work priorities, and asked the Board to provide direction to staff to add items delete items or re-order priorities as presented by the Director and detailed below. Discussion followed.

Completed:

Stabilized budget during 2011/2012 Fiscal year

Upgraded accounting system and computer software

Adopted Balanced Budget for Fiscal Year 2012/2013

City and County unanimously approved an Amended Joint Powers Agreement

Ongoing:

1. Transfer Station Operations – Open 7 day per week, staffing, accounting, deposits
2. Landfill – Maintenance, monitoring, repairs, submit reports to the RWQCB
3. Collection Franchise – Contract management, customer assistance and education
4. Promotion of Recycling Services – Education, outreach, customer assistance
5. Sharps Collection – Promote proper sharps management, collect from drop off sites
6. Household Hazardous Waste Event – Scheduled September 15, planning, promotion
7. Carpet Recycling Pilot – Educate customers, promote program, reports to stewardship organization
8. Street Side Recycling and Trash Containers – Approve design and art, identify locations
9. Recycling Grants – Administer Oil and Beverage Container Recycling Grants

10. Product Stewardship – Promote and manage stewardship programs, including batteries, carpet and paint. Participate with the California Product Stewardship Council
11. AB939, State Recycling Mandate – Ensure compliance and file annual reports
12. Commercial/Apartment Recycling Mandate – Education and monitoring
13. Other Post Employment Benefits (OPEB) - Annual report, Actuary Reports, Deposits
14. Enforcement of Ordinance 2008-01 – Respond to complaints as needed, contract with County Code Enforcement Officer

Priority new projects Started, but Not Completed:

1. Waste Discharge Fees – Reduce ranking from 1A to 2A to reduce fee by \$28,000
2. Reduce Post-Closure Landfill Liability – Petition to reduce multiplier 6 years reduces \$530,127 from current \$2,650,636 post-closure cost estimate to \$2,120,509
3. Depreciation – Make required annual contributions, Reduce basis for depreciation \$989,038 to save \$24,727 in annual depreciation costs
4. Gas Generation Study – New requirement by Air Quality Management District to quantify the amount of gas generated by the landfill
5. Five Year Review of the Landfill Corrective Action Plan – Required by CalRecycle
6. Composting Pilot – Proposed as cost saving measure, Hambro/WSG has initiated a pilot
7. Household Hazardous Waste Element – Delegated to the Solid Waste Task Force to integrate product stewardship into the Regional Integrated Waste Management Plan
8. Five Year Review of the Regional Integrated Waste Management Plan – Statutory responsibility of the Solid Waste Task Force to complete this 5 year review

9. Ordinance 2008-01, Solid Waste and Recycling Responsibility Ordinance – Review and possible amendments, delegated to the Solid Waste Task Force
10. Resource Recovery Park – Develop or sell the 5 acres adjacent to the transfer station
11. Commercial Fluorescent Lamps – Research option for reducing the cost to businesses

Requested, but Not Yet Started

12. Landfill Liability Insurance – Get estimates for purchasing this insurance, requires a very detailed and complicated application form to disclose everything
13. Privatization – Prepare a Study of privatization for all solid waste activities

There was no comment from the public on this item.

On a motion by Commissioner McClure, seconded by Commissioner Murray on a polled vote with Commissioners Westfall, Enea, and Hemmingsen voting NO and all other Commissioners voting YES, the Board accepted the work priorities for Authority staff as presented and described above.

CLOSED SESSION

The personnel evaluation item agendaized for the Closed Session of this meeting was tabled to a subsequent meeting.

The Del Norte Solid Waste Management Authority adjourned at the hour of 5:03 P.M., to reconvene in Regular Session, on September 25, 2012, at the hour of 3:30 P.M., at the Board of Supervisors Chambers, Flynn Center, 981 "H" Street, Crescent City, California.

_____ Date / /
Gerry Hemmingsen, Chair
Del Norte Solid Waste Management Authority

ATTEST:

_____ Date / /
Rosemarie Reppond Clerk
Del Norte Solid Waste Management Authority