

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

MINUTES
March 27, 2012
3:30 p.m.

Del Norte County Board of Supervisors Chambers

PRESENT: Chair Gerry Hemmingsen
Vice Chair Rich Enea
Commissioner Martha McClure
Commissioner Michael Sullivan
Commissioner David Finigan
Commissioner Donna Westfall
Commissioner Richard Holley
Legal Counsel Martha Rice
Treasurer/Controller Richard Taylor
Director Kevin Hendrick
Program Manager Tedd Ward
Clerk Rose Reppond

ABSENT: Commissioner Kelly Schellong
Commissioner Leslie McNamer

ALSO PRESENT: Del Norte Solid Waste Task Force Chair Mary Wilson
Del Norte County Executive Officer Jay Sarina
Crescent City Manager Eugene Palazzo
Recology Del Norte Manager Tom Sparrow
Hambro/WSG Operations Manager Joel Wallen

The meeting was called to order by Chair Hemmingsen at the hour of 3:30 P.M., with all parties present as heretofore designated.

PUBLIC COMMENTS:

The Chair called for Public Comments.

The following people addressed the Board:

Richard Miles expressed concerns about the Authority's public education efforts and not being able to put on Earth Day, and suggested that timber could be harvested from the Authority's commercial property next to the transfer station.

Paul Dillard expressed concern regarding the full agenda not being through the Authority's web page prior to the meeting. (Friday, March 23rd was a County Furlough day and Information Technology Staff were not available to post agenda until Monday March 26th, 2012)

The Chair closed public comment 3:42

Del Norte Solid Waste Task Force - 200101

Mary Wilson gave a verbal summary of the Task Force meeting. The Del Norte Solid Waste Task Force elected Wilson as Chair and Karen Sanders was elected Vice Chair. Wilson recounted that the most recent DNCTS meeting included a tour of the Del Norte County Transfer Station, background information provided by Authority staff, and the two issues the Task Force has been asked by the Authority to address: considering alternative compliance methods for landlords under the Authority's Solid Waste and Recycling Responsibility Ordinance 2008-01, and updating the Household Hazardous Waste Element of the Regional Agency Integrated Waste Management Plan to incorporate the policies in Authority Resolution 2007-06 supporting Extended Producer Responsibility. Solid Waste Task Force Meetings have been set for the 2nd Thursday of each month at 5:30 PM, with their next meeting to be held on April 12, 2012, at the Del Norte Solid Waste Transfer Station. Discussion followed. No action taken.

CONSENT AGENDA

Minutes Regular Session, Wednesday February, 2012

Commissioner Sullivan asked that the minutes be corrected to state that at the February meeting, he had asked for an analysis of the staff time spent on grants.

CLAIM – SMITH and NEWELL

Approve payment of invoice of \$8850 for Smith and Newell for preparation of audited financial statements for the FYE June 30, 2011

On a motion by Commissioner Sullivan and seconded by Commissioner Enea and unanimously carried on a polled vote the items on the consent agenda were approved.

END OF CONSENT AGENDA

DIRECTORS REPORT

Director Hendrick discussed the following topics within the Director's report:

Claims approved by the Director for February, 2012

Monthly Cash and Charge Report for February, 2012

Revenue Comparison between 2010 and 2011

Treasurer/Controller Report for February, 2012

HOUSEHOLD HAZARDOUS WASTE GRANTS – 080802

Director Hendrick provided a status report for the Household Hazardous Waste Grants awarded by the California Department of Resources Recycling and Recovery (CalRecycle). Discussion followed. Commissioner Sullivan commented that he wanted the next Director's report to include proportion of time Authority staff spends on grant-funded projects as a % of total staff time.

JOINT POWERS AUTHORITY – CITY/ COUNTY ORDINANCE – 101503 ORDINANCE - 151801

Director Hendrick reported on the approved process that Del Norte Solid Waste Management Authority follows to adopt ordinances. Commissioner Sullivan also requested that the next Authority agenda include an item 'to amend the JPA to remove

the ability for the Authority to adopt Ordinances without separate and explicit approval by the Del Norte County Board of Supervisors and the Crescent City Council.

AUDIT - 012101

Director Hendrick reported on the final audited financial statements prepared by Smith and Newell, Certified Public Account. Chair Hemmingsen had questions about information on the items from the audit. Commissioner Westfall asked how the Authority selected Smith and Newell as their auditor. Director Hendrick explained that this is the firm that provides external audit services for Del Norte County, and since the County provides personnel and financial services for the Authority, using the same auditing firm as the County simplifies the process for these multiple audits.

RETIREE BENEFITS GASB45 - 180520

Director Hendrick reported on the July 1, 2010 actuarial report on GASB45 Retiree Benefit Evaluation prepared by Bickmore Risk Services and Consultants. Commissioner Enea asked if the Authority had a plan to make these payments.

RECOLOGY DEL NORTE CONTRACT - 180510

Director Hendrick reported on the letter from Recology Del Norte, pursuant to contract terms, requesting an annual CPI transfer station rate adjustment to be effective July 1, 2012. Discussion followed.

HAMBRO/WSG TS OPERATIONS - 080104

Director Hendrick reported on the letter from Hambro/WSG, pursuant to contract terms, requesting an annual CPI transfer station rate adjustment to be effective July 1, 2012. Discussion followed.

The following people made public comments on items within the Director's report:

Richard Miles, Mary Wilson and Paul Dillard.

END DIRECTORS REPORT

DISCUSSION / ACTION ITEMS**LANDFILL POST CLOSURE:****STATE WATER RESOURCES CONTROL BOARD - 230102**

Director Hendrick discussed the Demand for Payment of Annual Waste Discharge Fees received from the State Water Resources Control Board, on an Approval of a Budget Revision in the amount of \$14,415.00 and Approval to pay the balance due \$ 26,348.50. Discussion followed. On a motion by Commissioner McClure, seconded by Commissioner Murray and unanimously carried on a polled vote, the Budget Revision and Approval to pay was approved.

COLLECTIONS FRANCHISE: NO AGENDA ITEMS**TRANSFER STATION:****U- WASTE - 210101**

Director Hendrick discussed the historical evolution of managing Commercial Fluorescent lamps in Del Norte County and possible alternatives for disposal of commercial quantities of Fluorescent Tubes. Discussion followed.

The Chair opened Public Comment for this item, and Richard Miles, Andrew Larson, and Mary Wilson addressed the Board. Consensus direction to Staff was to work with Hambro/WSG regarding possibly using pre-paid mail-back boxes for commercial fluorescent tubes if such a strategy could reduce the costs to customers.

SHARPS - 190801

Program Manager Ward discussed the Del Norte Home-generated Sharps Collection. Discussion followed.

On a motion by Commissioner Finigan and seconded by Commissioner McClure the Board directed staff to do the following.

1. Confirm with the local enforcement agent that the Authority will be allowed to store sharps in the permanent household hazardous waste building at the Del Norte County Transfer Station as a "Home generated sharps consolidation point as described in California Health and Safety Code 117904, and that Authority is granted written approval to hold sharps for not less than 6 months.
2. Prepare and submit an application, including the application fee of \$25.00, so Authority staff will be allowed to collect sharps under a Limited Quantity Hauler Exemption (LQHE),
3. Approve the execution and signatures on the attached agreement with Sharps Solutions (after item 1 above has been completion), for an amount not to exceed \$3600 annually, and
4. Invoice each agency that is responsible for a drop-off point for home generated for sharps collection and consolidation services rendered.

Chair opened public comment

Richard Miles addressed the board informing them of his doctor giving him a box for his sharps and the amount of sharps he is finding near buildings in the community.

Mary Wilson left the meeting 5:00 PM.

Legal Counsel Bob Black entered meeting at 5:00 PM.

ORDINANCE – 151801, SHARPS - 190801

ORDINANCE NO. 2012 -01 - AN URGENCY ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE AMNAGEMENT AUTHORITY ESTABLISHING A RATE FOR CONSOLIDATED SHARPS DISPOSAL AT THE DEL NORTE COUNTY TRANSER STATION.

On a motion by Commissioner Murray and seconded by Commissioner Enea the Ordinance No. 2012 -01 AN URGENCY ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE AMNAGEMENT AUTHORITY ESTABLISHING A RATE FOR CONSOLIDATED SHARPS DISPOSAL AT THE DEL NORTE COUNTY TRANSER STATION was approved by a unanimous polled vote.

GENERAL SOLID WASTE AUTHORITY MATTERS:

BUDGET REVISION – 080802

Director Hendrick discussed a Budget Revision of \$7754. For the HD18, Household Hazardous Waste Management Grant.

On a motion by Commissioner Finigan and seconded by Commissioner McClure the Budget revision of \$7754. for the HD18 Household Hazardous Waste Management Grant was approved.

FINANCIAL INFORMATION - 060902

Direction Hendrick discussed the development of a strategic plan for assuring the Authority's financial sustainability. Discussion followed. By consensus, Authority staff were directed to project future tonnages and prepare an analysis of projected Authority revenues for discussion at a future Authority meeting.

Commissioner Sullivan suggested that Commissioners and staff review an editorial from the Sacramento Bee on March 23rd or March 27th related to trash and recyclables collections.

5:21 PM.

CLOSED SESSION – CONFERENCE WITH Legal Counsel – Anticipated Litigation –
Initiation of Litigation pursuant to subdivision © of Section 54956.9 (1 Case)

CLOSED SESSION – PERSONNEL EVALUATION - pursuant to government code section 54957 – PUBLIC EMPLOYEE EVALUATION Title: Director

5:49 PM. The Board returned from Closed Session.

The Del Norte Solid Waste Management Authority adjourned at the hour of 6:00 P.M., to reconvene in Regular Session, on April 24, 2012, at the hour of 3:30 P.M., at the Board of Supervisors Chambers, Flynn Center, 981 "H" Street, Crescent City, California.

_____ Date / /
Gerry Hemmingsen, Chair
Del Norte Solid Waste Management Authority

ATTEST:

_____ Date / /
Rosemarie Reppond Clerk
Del Norte Solid Waste Management Authority