

AGENDA

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

**Board of Supervisors Chambers
Flynn Center 981 H Street
Crescent City, CA**

Regular Session Wednesday September 14, 2011 3:15 P.M.

The Solid Waste Management Authority of the City of Crescent City and County of Del Norte, State of California, is now meeting in Regular Session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability.

3:15 p.m. CALL MEETING TO ORDER

PLEASE NOTE: The Board will hold Closed Sessions (if scheduled and necessary) at the end of the open portion of the Meeting.

PUBLIC COMMENTS:

3:15 p.m.

Any MEMBER OF THE AUDIENCE MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER EITHER ON OR OFF THE AGENDA: After receiving recognition from the Chairman, please give your name and address for the record. Please limit comments to three (3) minutes.

CONSENT AGENDA

1. MINUTES:

Approve the minutes of the following sessions:

- 1.1 Regular Session, Wednesday August 10, 2011. **

2. CLAIMS:

APPROVE AND FILE THE FOLLOWING REPORTS:

- 2.1 Claims approved by the Director for August 2011. **
- 2.2 Monthly Cash and Charge Reports for July 2011. **
- 2.3 Monthly Cash and Charge Reports for August 2011. **

3. TREASURER/CONTROLLER REPORTS:

- 3.1 Treasurer/Controller Report for July 31, 2011. **

4. MISCELLANEOUS CONSENT ITEMS:

- 4.1 Approval of Contract with Northcoast Labs in an amount not to exceed \$35,000 for processing water samples collected from the Crescent City Landfill. **
- 4.2 Approval to pay \$5586, to AGCS Marine Insurance Company for property insurance renewal. **
- 4.3 Approval to pay \$5850.88 to Recology Del Norte for collection services. **

END CONSENT CALENDER

DISCUSSION/ACTION ITEMS:

- 5. **LANDFILL - CLOSURE:** No Agenda Items

6. FRANCHISE ITEMS: No Agenda Items

7. TRANSFER STATION:

- 7.1 Discussion and possible action regarding the status of the new scale house computer, scale management system, debit/credit cards and associated accounting software. **
- 7.2 Discussion and possible action regarding payment of an invoice from Shawn Slater dba IT ESP, Inc in the amount of \$7500 for professional services related to the transition to new software and accounting systems at the Del Norte County Transfer Station. **
- 7.3 Discussion and possible action regarding increases in transfer station revenue for July and August 2011. **
- 7.4 Discussion and possible action regarding disposal of the harbor docks that were damaged by the tsunami. **
- 7.5 Discussion and possible action regarding theft of equipment from the storage trailer at the transfer station. **
- 7.6 Discussion and possible action regarding a pilot program for carpet recycling at the transfer station and local carpet retailers. **

8. GENERAL SOLID WASTE AUTHORITY MATTERS:

- 8.1 Discussion and possible action regarding the status of the \$400,000 HD 18 grant from the California Department of Resources Recycling and Recovery to expand product stewardship in California. **
- 8.2 Discussion and possible action regarding the adoption of an updated policy for Environmentally Preferred Purchasing (EPP) to include Extended Producer Responsibility,(EPR). **
- 8.3 Discussion and possible action regarding a pilot program for sharps collection in Del Norte County and Crescent City. **

8.4 Discussion and possible action regarding approval of a budget revision in the amount of \$103,062, adjusting the amounts of three grants that carry over to FYE 2012 and transferring funds from contingency to pay for professional services related to the software/system upgrades. **

8.5 Discussion and possible action regarding the governors signature on Assembly Bill 818, Blumenfield, Multi Family Recycling. **

8.6 **CLOSED SESSION**

CLOSED SESSION will be held for discussion and possible action regarding:
PERSONNEL EVALUATION pursuant to government code section 54957 –
PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Title: Director

REPORTS - CONCERNS - REFERRALS - In accordance with Government Code Section 54954.2(a), Commissioners may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

** Indicates attachments