

**MINUTES**  
**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY**  
**CITY OF CRESCENT CITY**  
**COUNTY OF DEL NORTE**  
**STATE OF CALIFORNIA**  
**Regular Session, Tuesday April 21, 2015 @ 3:30 PM**

PRESENT: Commissioner Ron Gastineau  
Commissioner Roger Gitlin  
Commissioner Angela Gore  
Commissioner Rick Holley, Chairman  
Commissioner Martha McClure  
Legal Counsel Martha Rice  
Acting Director/Program Manager Tedd Ward

ABSENT: Treasurer/Controller Richard Taylor

ALSO PRESENT: Karen Phillips, PS Business Services  
Joel Wallen, Hambro/WSG  
Jeremy Herber, Recology Del Norte  
Patricia Black, Candidate  
Alexander Fallman, Candidate  
Brian Stone, Candidate  
Mary Wilson, Candidate  
Angela Gore, Candidate  
Kathryn Murray, Crescent City Council

**3:30 PM CALL MEETING TO ORDER**

Chairman Holley called the meeting to order in regular session at 3:33 p.m.

**PLEDGE OF ALLEGIANCE**

The pledge was led by Commissioner Holley.

**3:30 PM PUBLIC COMMENTS:**

The following person(s) addressed the Authority: Jake Smith, resident of Smith River, asked the Commission why there is no mandatory trash service in the county. He noted that our sister counties to the south have mandatory trash service. He feels that mandatory services keep the dumping to a minimum. He also suggested, if mandatory service is not possible, that we have smaller transfer stations, or large trash containers in strategic locations. Even once a year pick up or shutting critical roads where dumping occurs would keep dumping down in his opinion. Commissioner Gitlin thanked him for his comments. Joni Forsht, Smith River Resident, handed out copies of pictures

taken on Rowdy Creek Road and noted that trash has become a problem in that area. Some of the debris they found were pesticide containers.

**3:30 PM OPEN SESSION ITEMS:**

**1. GENERAL SOLID WASTE AUTHORITY MATTERS**

- 1.1 Discussion and possible action regarding selection process for and/or appointment of a Public Commissioner to serve on the Del Norte Solid Waste Management Authority Board for a term of 24 months.

Discussion was held regarding the process for appointment of a public member to the Authority. All candidates were sequestered in a room and interviewed separately with each answering the same questions from the Authority. The scores were averaged and then the Commissioners voted on the candidates. Jim Ramsey, Sally Roy and Sandy Blakely withdrew their applications prior to the meeting, according to Mr. Ward, which left six candidates in the running. One candidate, Dale Watson, presented written answers to the questions as he could not be present at the meeting. Public comments were held at the end of the process. The five candidates present were interviewed in the following order: Angela Glore; Brian Stone; Mary Wilson; Alexander Fallman; and Patricia Black. Mr. Watson's written answers were read for the record. The Commissioners scored the candidates and they were tabulated by Mr. Ward. No public comments were made regarding the candidates. The scores for the candidates were as follows: Patricia Black and Angela Glore 7.5, Brian Stone 7.25, Mary Wilson 6.5, Alexander Fallman 5.5, and Dale Watson 3.5.

On a motion by Commissioner Gastineau, seconded by Commissioner McClure, Dr. Angela Glore was nominated to serve as the public member of the Del Norte Solid Waste Management Authority Board of Commissioners for a term of 24 months. Commissioner McClure moved to close nominations, and Commissioner Gastineau seconded. The motion to close nominations was unanimously carried. The motion to have Dr. Angela Glore serve as the public member of the Del Norte Solid Waste Management Authority Board of Commissioners for a term of 24 months was unanimously carried on a polled vote.

Mary Wilson was thanked for her work on the Commission. Angela Glore took her seat at the dais.

- 1.2 Discussion and possible action regarding extending Mary Wilson's term as Public Commissioner until the Authority's 2015 process for selecting a Public Commissioner is completed.

This item was pulled from the agenda as it was affectively disposed of with the appointment of a new public member Angela Glore.

**2. CONSENT AGENDA**

- 2.1 Approve minutes, Regular Session, Tuesday, March 17, 2015.
- 2.2 Acknowledge and file letter of 18 March 2015 sent to CalRecycle requesting reduction in multiplier.

- 2.3 Approve payment to Del Norte County Engineering Department for invoice 2015-06 in the amount of \$5,593.03.
- 2.4 Acknowledge and file letter of 01 April 2015 received from the Sequoia Park Zoo Conservation Advisory Committee and the US Fish and Wildlife Service in gratitude for the Authority Board's support for their recent broom bash and cleanup at Pacific Shores.
- 2.5 Approve budget transfer in the amount of \$4,620.00

#### **END CONSENT AGENDA**

On a motion by Commissioner Gitlin, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority Board of Commissioners, approved and adopted the consent agenda, consisting of items 2.1 through 2.5, as presented.

Commissioner Glore left the meeting at 4:44 p.m.

### **DISCUSSION/ACTION ITEMS**

#### **3. LANDFILL POSTCLOSURE**

- 3.1 Report regarding meetings with the Director and staff of the North Coast Regional Water Quality Control Board regarding the Threat / Complexity rating for the Crescent City Landfill, the associated WDR Fee, and Order and Monitoring and Reporting Program 97-90. **030501 230102**

Discussion was held regarding the meetings with the North Coast Regional Water Quality Control Board (NCRWQCB). The acting director had a meeting with the RWQCB Director and staff to discuss the options for appeal. There might be a way forward as the Water Quality staff felt that the fee is exhorbinant for the size of the facility and considering the Del Norte's population. Staff of the RWQCB are willing to support an application for reduction. Mr. Ward recommended that the Authority take action to direct staff to draft a scope of work to hire an engineering firm to support the appeal. As there is no formal process for appealing the WDR fees or the Threat/ Complexity rating, crafting this appeal is a challenge and there is no guarantee that the threat/complexity rating will be reduced. Commissioner Gitlin noted that he would not be ready to pay out funds if there is no guarantee of success on the appeal. Staff sent a letter and met with the RWQCB staff already to discuss this matter and the recommendation is to move forward with an appeal. The RFP's will be presented at a subsequent Authority meeting for review and approval.

On a motion by Commissioner McClure, seconded by Commissioner Gatineau, and unanimously carried on a polled vote, with Commissioner Glore absent, the Del Norte Solid Waste Management Authority Board of Commissioners, approved directed staff to draft a scope of work for an engineering assessment to be used to support the appeal of the Threat/Complexity Rating for the Crescent City Landfill WDR fee.

#### **4. COLLECTIONS FRANCHISE – No Items**

#### **5. TRANSFER STATION**

- 5.1 Discussion and possible action regarding the 5-year permit review for the Del Norte County Transfer Station.

Discussion was held regarding the 5-year permit review for the Del Norte County Transfer Station. No action was required.

#### **6. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS**

- 6.1 Discussion and possible action regarding election of Authority Vice-Chair, Secretary, and Treasurer / Controller. **012104**

Discussion was held regarding the election of officers (Vice-Chair, Secretary/Clerk, Treasurer/Controller,) for the Authority. The Chairman would like to go forward with the election of officers even without a full board. The vice chair and chair have to be from the City and the County. Since there is not a full board, the appointment of the Secretary will be voted on at the next meeting.

On a motion by Commissioner Gastineau, seconded by Commissioner Holley, and carried on a polled vote, with Commissioner Glore absent, and Commissioner Gitlin voting no, the Del Norte Solid Waste Management Authority Board of Commissioners, nominated and appointed Commissioner McClure to serve as the Vice-Chair of the Del Norte Solid Waste Management Authority.

Commissioner Gitlin announced that he was opposed the election of Commissioner McClure as Vice-Chair due to his expressed concerns that she would be divisive, and his feeling that impartiality is important.

On a motion by Commissioner McClure, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, with Commissioner Glore absent, the Del Norte Solid Waste Management Authority Board of Commissioners nominated Rich Taylor as the Treasurer/ Controller.

- 6.2 Discussion and possible action regarding **DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY RESOLUTION NO. 2015-02, OPTING TO AFFIRM AN EXEMPTION FROM THE REQUIREMENTS OF MANDATORY COMMERCIAL ORGANICS RECYCLING**

Discussion was held regarding the Resolution and opting to affirm an exemption from the requirements of mandatory commercial organics recycling, which is mandatory in 2016. Exemptions exist for jurisdictions with populations under 70,000.

On a motion by Commissioner McClure, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, with Commissioner Glore absent, the Del Norte Solid Waste Management Authority Board of Commissioners, approved and adopted Resolution No. 2015-02, entitled, A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE DEL NORTE SOLID WASTE MANAGEMENT

## AUTHORITY OPTING TO AFFIRM AN EXEMPTION FROM THE REQUIREMENTS OF MANDATORY COMMERCIAL ORGANICS RECYCLING.

- 6.3 Discussion and possible action regarding the status of the Authority's FY 14/15 budget and expenditures, the draft Authority budget for fiscal year 15/16, and the review and budget approval process. **022102**

Discussion was held regarding the status of the budget. Staff noted that there needs to be review by the City and the County prior to final adoption by the Authority. The budget as presented included expenses for repair of the floor of the transfer station, with depreciation funds to be used to pay for this repair. The transfer station will not be closed as the repair will be implemented in phases. Mary Wilson noted that the budget is increased by \$52,000+ over the revenues. Staff noted that this is a balanced budget.

On a motion by Commissioner Gitlin, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, with Commissioner Glore absent, the Del Norte Solid Waste Management Authority Board of Commissioners, directed staff to send the proposed budget to both the City and the County as required under the JPA and return any written comments adopted by the board/council.

### **7. DIRECTOR'S & TREASURER'S REPORTS**

**Agenda items 7.1 through 7.5 are provided for information only**

- 7.1 Acting Director's Report **231501**
- 7.2 Treasurer/Controller Report for February 2015
- 7.3 Claims approved by Treasurer & Director for March 2015
- 7.4 Monthly Cash and Charge Reports for March 2015
- 7.5 Earned Revenue Comparisons between FY13/14 and FY14/15

The listed reports were included in the agenda packet and discussed. Acting Director Ward noted that the Authority remains short-staffed. An Account Clerk was hired. Staff is working on the issue of disposal of marine flares and a meeting of state-wide communities/transfer station/agencies was attempted. The definition of "an explosive" is being discussed now to see if the definition could be changed for "flammables" to make it easier to dispose of the flares. There are challenges to each strategy, however, reclassification will make it easier, according to Mr. Ward. The Redwood State Park A/P balance is now at zero. Commissioner Gitlin asked about the aging report. All accounts over 90 days have been referred to collections, according to Mr. Ward.

### **8. ADJOURNMENT**

Adjourn to the next meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M., May 19, 2015 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chairman adjourned the meeting at 5:17 p.m., until the next regularly scheduled meeting on May 19, 2015.

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Richard Holley, Chair  
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

\_\_\_\_\_  
, Secretary  
Del Norte Solid Waste Management Authority

Date / /