

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA**

Regular Session, Tuesday October 14, 2014, 3:30 PM

PRESENT: Commissioner Roger Gitlin, County, Chair
Commissioner Ron Gastineau, City
Commissioner Rick Holley, City, Vice-Chair
Commissioner Mike Sullivan, County, arrived 3:37 P.M.
Commissioner Mary Wilson, Public, Secretary/Clerk
Legal Counsel Martha Rice
Acting Director/Program Manager Tedd Ward
Treasurer/Controller Richard Taylor

ABSENT: None

ALSO

PRESENT: Sherrick Cron, Auditor's Office
Charlie Helms, CEO Harbormaster
Wesley Nunn, Solid Waste Task Force
Karen Phillips, PS Business Services
Tommy Sparrow, Recology
Joel Wallen, Hambro/WSG
Wes White, Hambro/ WSG
Norma Williams, SEIU 1021 Union Representative

**3:30 PM CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE**

Chairman Gitlin called the meeting to order in regular session at 3:30 p.m.
Commissioner Holley led the pledge.

3:30 PM PUBLIC COMMENTS

The following person(s) addressed the Authority: no comments were made.

1. CLOSED SESSION ITEMS:

- 1.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Gov. Code 54957) Title: Program Manager/Acting Director

Chairman Gitlin recessed the regular session at 3:33 p.m. and immediately convened in closed session to discuss the matter listed above in item 1.1. The closed session was adjourned at 4:05 p.m. Legal counsel Rice announced that no reportable action was made during the closed session.

4:00 PM OPEN SESSION ITEMS:

The regular session was reconvened at 4:06 p.m.

5.2 Discussion and possible action regarding possibly working with Recology Del Norte and the Crescent City Harbor in the Fishing for Energy project as promoted by Covanta. 080101

Discussion was held regarding placement of a dumpster at in the Harbor to recycle and dispose of old fishing gear under a grant-funded partnership between Covanta, Schnitzer, the National Fish and Wildlife Foundation and the National Oceanic and Atmospheric Administration. The dumpster would be pulled up to four times per year. Since Recology Del Norte has an exclusive garbage franchise, the Authority is requesting approval from Recology for this exclusive and expressed consent prior to informing Covanta of the partnership. Charlie Helms, CEO/Harbor Master noted that the dumpster would be behind a locked gate (in the maintenance area) and the disposed items will need to go through staffing approval before being dumped; no household or other garbage will be accepted for this dumpster. This is an opportunity for fishermen to get rid of old gear rather than dumping it and keeping waterways clean according to Mr. Helms. Tommy Sparrow, Recology Del Norte, noted that he has no problem with this partnership and Recology supports it 100%. Counsel noted that a letter from Recology agreeing to this partnership would be a good idea to keep things documented. Bill Lonsdale commented that he was confused about this process and wanted to know who's authority this was, and if it was a money making proposition. The agreement would be between the Harbor and Covanta. The Authority was consulted because if permission was not granted, collecting a container of trash in Del Norte by any company other than Recology Del Norte would be a violation of the collections franchise. There is no money to be made per se because most of the gear is dumped overboard at this time and not taken to the landfill; this is an opportunity to keep that from occurring. Consensus was to allow the process to continue based on the oral support given by Recology of the exception to their franchise. Staff will request a written response via e-mail from Recology Del Norte General Manager Tom Sparrow expressing his support for this exception to the franchise.

7.4 Discussion and possible action regarding a Letter to the Editor submitted by Don MacArthur, as published in the Del Norte Triplicate on 02 October 2014. 031506

Discussion was held regarding the letter to the editor regarding the partnership with the Del Norte Unified School District and the recycling programs. Staff was directed to submit a letter to the editor to correct the misinformation presented in the letter published October 2, 2014. The cost reduction to the school was significant with work and information provided by Recology to the School. Elizabeth Henry, county resident, noted that this should encourage other businesses by incentivize recycling, she also felt that any correction of information in the letter should be positive. Tommy Sparrow, Recology, noted that this process began back in the days when Jan Moorehouse was Superintendent of Schools, at which time he went to the school and indicated that their rates were going up. Mr. Sparrow noted that the process has been supported by

School Board member Lori Cowan, and it supports life-long recycling with children in the schools and at home. Recology is looking forward to the future to make recycling a life-long process. Tommy Sparrow suggested not sending a letter at all and just let the matter die. Craig Strong, county resident, seconded Mr. Sparrow's suggested to not respond to the letter from Mr. MacArthur. Commissioner Gastineau noted that there were no recycling bins in the classrooms and hallways at the high school; however, Ms. Cowan did point out that there are bins in the lunchroom at the high school. Commissioner Sullivan would still like to have the letter corrected highlighting the partnership of Recology and the School District.

On a motion by Commissioner Sullivan, seconded by Commissioner Wilson, and carried on a four-fifths vote, with Commissioner Holley voting "no", the Del Norte Solid Waste Management Authority approved and directed staff to send a letter of correction to Mr. MacArthur's letter of October 2, 2014, to include bullet points in the letter: correcting figures quoted; the corrected process, including Recology, in combination with school board, and encouraging all entities to look at changing behaviors.

2. DEL NORTE SOLID WASTE TASK FORCE

2.1 Discussion regarding meeting of October 13, 2014. 200101

Mr. Ward and Wesley Nunn, member of the task force, reported on the meeting of October 13th. There have been two applications received for membership to the task force. The task force is requesting that the filing period be extended through December to get more applications.

3. CONSENT AGENDA

- 3.1 Approve minutes, Regular Session, Wednesday, September 10, 2014.
- 3.2 Receive and file Actuarial report from Bickmore on GASB 45 Retiree benefit Evaluation, dated August 12, 2014. **180520**
- 3.3 Approve Employer Contribution By Check Under Agreement and Election to Prefund Other Post Employment Benefits in the amount of \$11,125.00. **180520**

END CONSENT AGENDA

Commissioner Wilson commented on item 3.2 regarding the amount of funds put into the retirement/pension fund as a part of the "unfunded liabilities". She is uncomfortable with the amount being put into the fund since it does not seem to cover the cost. Sherrick Cron of the County Auditor's office said such underfunding was common practice.

On a motion by Commissioner Sullivan, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 3.1-3.3, as presented.

DISCUSSION/ACTION ITEMS

4. LANDFILL POSTCLOSURE

5. COLLECTIONS FRANCHISE

- 5.1 Discussion and possible action regarding status and allocation of Authority-directed bin pulls for 2014. **031205, 180510**

Discussion was held regarding the status and allocation of the bin pulls. Chairman Gitlin noted that the City will need a bin for 2014 for the clean up behind Safeway and if approved would leave three bins for 2014. The City Manager would like to use the three bins for the clean-up of 400 Front Street. Chairman Gitlin would like to have the remaining 3 dumpster allocations placed on the agenda for discussion in December. Consensus of the Authority was to approve and accept the deployment of one dumpster to the cleanup behind Safeway. There will be a matter listed on the December agenda to deploy the remaining 3 dumpsters in the community.

6. TRANSFER STATION

- 6.1 Discussion and possible action regarding Hazardous Waste Collection Event October 3rd and 4th at the Del Norte County Transfer Station. **080105**

Discussion was held regarding the success of the collection event. There were 226 vehicles participating at the event at the Del Norte County Transfer Station. Staff noted that the event had with much less waiting than in years past. Clean Harbors commented that compared to other areas, Del Norte customers on average brought in more materials per vehicle. The PaintCare paint recycling program has reduced the price of the event somewhat, as paint continues to be one of the most common materials brought to this event, and PaintCare is now covering the costs to receive, process and recycle those materials.

On a motion by Commissioner Wilson, seconded by Commissioner Sullivan, and unanimously carried, the Del Norte Solid Waste Management Authority approved and authorized staff to negotiate an extension, through 2017, of the contract with Clean Harbors to provide services associated with the Del Norte Hazardous Waste Collection events.

- 6.2 Discussion and possible action regarding management of expired marine flares in Del Norte County. **080101**

Discussion was held regarding staff work to research this matter. The problem with disposal of the marine flares does continue to concern staff and other agencies in the community. A multi-agency meeting was suggested to address the issue. This matter will be back on the agenda next month of further discussion.

7. GENERAL SOLID WASTE AUTHORITY MATTERS

- 7.1 Discussion and possible action regarding the Del Norte Solid Waste Management Authority Work Plan for FY 14/15.

The reformatted list of work priorities for fiscal year 2014-15 was presented just prior to the start of the meeting. Commissioners noted it appeared cleaner and easier to understand, but requested additional time to read and review the list.

On a motion by Commissioner Wilson, seconded by Commissioner Sullivan, and unanimously carried, the Del Norte Solid Waste Management Authority tabled the matter until the next meeting to allow ample time to review the list.

- 7.2 Discussion and possible action regarding the content of the final R3 report including but not limited to developing elements of a strategic plan such as short, medium, and long-range goals and possible setting of future meeting date(s) for such planning.

Discussion was held regarding the R3 report. Chairman Gitlin noted that he would to keep this matter on the agenda while he is chairman to continue the discussion. Commissioners discussed the report opinions regarding staffing, as well as the recently adopted mission statement. Commissioner Sullivan asked for a breakdown of what duties Recology, Hambro and DNSWMA staff perform as an outline for the public. Staff was directed to have the information at the next meeting.

- 7.3 Discussion and possible action regarding the drafting and release of a request for proposals for the position of interim Director for the Del Norte Solid Waste Management Authority. **101501**

Discussion was held regarding the process to draft a Request for Proposals (RFP) and direction to staff regarding process, description, benefits, etc. A committee was suggested for review of the position, scope of work, employee versus independent contractor, and part-time versus full-time position. Commissioners Holley and Sullivan were appointed by the Chairman to come up with a draft scope of work. Bill Lonsdale commented that he was confused once again. Is the Authority looking for someone to manage a transition, or to be in charge for a period of time? Elizabeth Henry, noted she was also confused about process. What happens to Mr. Ward? She noted that there needs to be another person hired to get the work done and she feels it should be a permanent position. Chairman Gitlin noted that the Authority is looking at getting Mr. Ward some help so that he can do his own job.

8. DIRECTOR'S & TREASURER'S REPORTS

Agenda items 8.1 through 8.5 are provided for information only

- 8.1 Acting Director's Report 231501
- 8.2 Treasurer/Controller Report for August 2014
- 8.3 Claims approved by Treasurer & Director for September 2014
- 8.4 Monthly Cash and Charge Reports for September 2014
- 8.5 Earned Revenue Comparisons between FY13/14 and FY14/15

The reports were read and presented in the agenda packets.

9. ADJOURNMENT

Adjourn to the next meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 PM November 12, 2014 at the Del Norte County Board of Supervisor's Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Commission, Chairman Gitlin adjourned the meeting at 5:41 p.m. until the next scheduled meeting on November 12, 2014.

Roger Gitlin, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

Mary Wilson, Secretary of the Board

Date / /