

# DEL NORTE SOLID WASTE TASK FORCE

## Meeting Minutes

Monday, August 11, 2014, 5:30 - 7:00 PM  
Ocean View Inn  
270 Hwy 101 South  
Crescent City, CA

Present: Wes Nunn, Chair  
Joel Wallen  
Richard Milles  
Pat Black  
Ralph Dickey  
Andy Larson (arrived 5:33 PM)

Absent: Brad Cass (gave notice)  
Mary Wilson

Also Present: Tedd Ward, Acting Director

### ITEMS FOR DISCUSSION:

1. Chair Nunn called the meeting to order at 5:32 PM
2. Discussion and possible action regarding approval of minutes of the July 7th, 2014 Del Norte Task Force Meeting. Chair Nunn moved to approve the minutes, Joel Wallen seconded. Passed on an unanimous vote.

*( Andy Larson arrives )*

3. Public comment. No one made a public comment.
4. Discussion and possible action regarding the Bylaws of the Del Norte Solid Waste Task Force. Mr. Miles discussed the County Board of Supervisors process for appointing replacements for the three persons who have recently vacated their positions on the solid waste task force. Mr. Miles moved and Ralph Dickey seconded a motion to inform the Board of Supervisors aware of these vacant position. The motion passed with an unanimous vote. Additional discussion followed noting that the By-laws set absences at three consecutive meetings to be cause for removal, whereas the Code of Conduct indicate that after two absences without notice that a member would be asked to step down.

Ralph Dickey moved and Andy Larson seconded that the By Laws be changed to indicate that the Chair and Vice Chair would each serve one year terms, eliminating the provision that the Vice-Chair become Chair the following year. Motion adopted unanimously.

Discussion followed regarding Secretary. Ralph Dickey moved and Mr. Miles seconded that the Solid Waste Task Force elect and/or appoint a Secretary annually and that position may be filled by a staffperson from the Del Norte Solid Waste Management Authority. Motion passed unanimously.

By consensus, these changes to the By Laws will be drafted and presented at the next Solid Waste Task Force meeting for final approval.

5. Discussion and possible action regarding election of officers of the Del Norte Solid Waste Task Force.

Ralph Dickey nominated Richard Miles to be Chair. Andy Larson nominated Pat Black for Chair, who declined. Pat then tried to nominate Mr. Larson, who declined. Mr. Miles was elected with five votes.

Mr. Miles suggested that the selection of Vice Chair and Secretary be deferred until the next meeting. Discussion followed. Andy Larson nominated Pat Black to be Vice Chair. Ms. Black was elected with five votes.

Mr. Miles assumed the role of Chair.

6. Discussion regarding the Electronic Annual Report submitted to CalRecycle. Director Ward discussed the EAR for 2013, covering pages 1 through 8.

7. Discussion and possible action regarding the process and schedule for completing the five-year review of the Regional Agency Integrated Waste Management Plan for Del Norte County and the City of Crescent City. Director Ward referred to the written staff report on this issue.

8. Discussion and possible action regarding setting the regular calendar date for future Solid Waste Task Force meetings. By consensus, the second Monday of each month was selected as the date for the regular Task Force meeting.

Meeting adjourned at 6:57 PM. Next Solid Waste Task Force meeting will be at 5:30 PM on Monday September 8<sup>th</sup>.