

AGENDA

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY CITY OF CRESCENT CITY COUNTY OF DEL NORTE STATE OF CALIFORNIA

& FOR THE ABANDONED VEHICLE ABATEMENT AUTHORITY

Board of Supervisors Chambers
Flynn Center 981 H Street
Crescent City, CA

Regular Session **Wednesday, October 9, 2013** **3:15 PM**

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The Solid Waste Management Authority of the City of Crescent City and the County of Del Norte, State of California, is now meeting in Regular Session. Only those items that indicate a specific time will be heard at the assigned time. All items may be taken out of sequence to accommodate public and staff availability.

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All documents referred to in this agenda are available at the Office of the Del Norte Solid Waste Management Authority at 1700 State Street in Crescent City, between the hours of 8 A.M. and 5 P.M. Monday through Friday OR online at www.recycledelnorte.ca.gov

For more information call 465-1100 or email dnswwa@recycledelnorte.ca.gov

3:15 PM CALL MEETING TO ORDER

PLEASE NOTE: The Board will hold closed Sessions (if scheduled and necessary) at the end of the open portion of the meeting.

PUBLIC COMMENTS:

3:15 PM ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. After receiving recognition from the Chair, please give your name and address for the record. Comments will be limited to three minutes.

1. REPORT FROM DEL NORTE SOLID WASTE TASK FORCE

- 1.1 Draft Minutes from the 12 September 2013 meeting of the Del Norte Solid Waste Task Force. **

2. CONSENT AGENDA

- 2.1 Approve minutes, Regular Session, Tuesday September 24, 2013 **

END CONSENT AGENDA

3. DIRECTOR'S & TREASURER'S REPORTS

Agenda items 3.1 through 3.7 are provided for information only

- 3.1 Acting Director's Report **
3.2 CalRecycle Form 303 Household Hazardous Waste Collection Information for FY 2012-2013 as submitted. **
3.3 Treasurer/Controller Report for July, August & September 2013 **
3.4 Claims approved by Treasurer & Director for September 2013 **
3.5 Monthly Cash and Charge Reports for September 2013 **
3.6 Earned Revenue Comparisons between FY11/12 and FY12/13 **
3.7 Discussion and possible action regarding entries in the Solid Waste Balance sheet relating to pre-payment to the I-Bank.

END DIRECTOR'S & TREASURER'S REPORTS

DISCUSSION/ACTION ITEMS

4. LANDFILL POSTCLOSURE

- 4.1 Discussion and possible action regarding quote(s) for environmental liability insurance for the Crescent City Landfill. **
4.2 Discussion and possible action regarding a letter acknowledging delivery and donation by Hambro/WSG of 7500 cubic yards of 'dirty fines' to the Crescent City Landfill for repair and erosion control.
4.3 Discussion and possible action regarding a letter of 26 September 2013 from the California Department of Resources Recycling and Recovery (CalRecycle) regarding financial assurance demonstrations for corrective action costs. **
4.4 Discussion and possible action regarding potential to improve a road at the landfill to enable access for a drill rig to drill two investigative wells at the Crescent City Landfill.

5. COLLECTIONS FRANCHISE

6. TRANSFER STATION

7. GENERAL SOLID WASTE AUTHORITY MATTERS

7.1 Discussion and possible action regarding the release and distribution of a request for proposals (RFP) for an independent consultant to conduct an assessment of the Del Norte Solid Waste Management Authority operations and management structure. **

7.2 Discussion regarding the formation, responsibilities and history of the Del Norte Solid Waste Management Authority. **

ADJOURN THE MEETING OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

OPEN THE MEETING OF THE ABANDONED VEHICLE ABATEMENT AUTHORITY

A.1 Report of Abandoned Vehicle Abatements for FY 12/13 **

ADJOURN THE ABANDONED VEHICLE ABATEMENT AUTHORITY

RECONVENE THE MEETING OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

CLOSED SESSION

7.3 CLOSED SESSION will be held for CONFERENCE WITH LABOR NEGOTIATORS (Govt. Code Section 54957.6):
Agency Designated Representatives: Rick Holley, Martha Rice
Employee Organization: Mid-Management

**** Asterisk next to Agenda Item indicates an associated attachment**

DEL NORTE SOLID WASTE TASK FORCE

DRAFT Minutes

Thursday, September 12, 2013, 5:30 - 7:30 PM
Ocean View Inn
270 Hwy 101 South
Crescent City, CA

Present: Wes Nunn, Chair
Pat Black
Joel Wallen
Andy Larson
Brad Cass
Ralph Dickey

Absent: Richard Miles
Karen Sanders
Mary Wilson
Dave Mason
Ray Martell

Also Present: Tedd Ward, M.S. – Program Manager / Acting Authority Director

1. Chair Nunn called the meeting to order at 5:32 PM. with all persons present as indicated above.
2. Pat Black made a motion to approve the minutes of the July 11, 2013 Del Norte Task Force Meeting, seconded by Andy Larson. The minutes were approved by a unanimous voice vote, with Ralph Dickey abstaining.
3. Public comment. Director Ward noticed that, considering minutes from the last meeting, Authority staff still need to help with the drafting of that thank you letter to the Ocean View Inn. Wes Nunn said that the Chair would do this. Ward discussed the retirement of former Director Hendrick. Discussion followed.
4. Discussion and review of the status of the review of DNSWMA Ordinances 2008-01, 2008-02, 2008-03 by the City of Crescent City and Del Norte County code enforcement officers. Director Ward described how the City Manager and Code Enforcement Officer were seeking written questions or recommendations before attending a Solid Waste Task Force. Discussion followed. Ralph Dickey moved and Wes Nunn seconded that the Task Force ask Mary Wilson to make a presentation to review the information summarizing the City, County, Authority Ordinances and State codes related to solid waste and recycling at the next meeting. The motion passed unanimously.
5. Director Ward discussed the Electronic Annual Report submitted to CalRecycle for 2012, including how this report incorporated the Authority's Resolution supporting Extended Producer Responsibility. Discussion followed.
6. Director Ward discussed a letter drafted on behalf of the Task Force to Stoneyfield Farms' regarding their PLA yogurt containers. Ralph Dickey moved that the Del Norte Solid Waste Management Authority ask that the Authority Board send a similar letter to Stonyfield Farm regarding their yogurt containers. The motion did not get a second. Consensus was that Chair

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Nunn would edit the letter and it would be presented on the next Task Force agenda for consideration, and Director Ward agreed to draft a letterhead for the Del Norte Solid Waste Task Force.

7. Member's items of interest or of concern to the 2013 Del Norte Solid Waste Task Force. Discussion followed. Director Ward reviewed the priorities discussed at the last meeting:
 - a. Task Force review of 5 year plan
 - b. Ask JPA for their goals for the Task Force. Concentrate on their top goal
 - c. Look into EPA Brownfield program for the Crescent City Landfill
 - d. Look into voucher program for properties subject to illegal dumping.
 - e. Advertisements or flyers to educate public on cheap disposal costs vs. illegal dumping fines.

8. Meeting adjourned at 6:55 PM. The next meeting of the Del Norte Solid Waste Task Force is to be scheduled for October 10, 2013.

Respectfully submitted,

Tedd Ward
Acting Director / Program Manager, Del Norte Solid Waste Management Authority
Acting Clerk, Del Norte Solid Waste Task Force

MINUTES
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
CITY OF CRESCENT CITY
COUNTY OF DEL NORTE
STATE OF CALIFORNIA

Regular Session Tuesday, September 24, 2013 3:30 PM

PRESENT: Commissioner Rich Enea, Chair
 Commissioner Roger Gitlin
 Commissioner Rick Holley
 Commissioner Mike Sullivan
 Commissioner Mary Wilson
 Legal Counsel Martha Rice
 Treasurer/Controller Richard Taylor
 Acting Director/Program Manager Tedd Ward

ABSENT: None

ALSO PRESENT: Wesley Nunn, Chairman Solid Waste Task Force
 Karen Phillips, PS Business Services
 Jay Sarina, CAO Del Norte County
 Wes White, Hambro/WSG
 Andrea Wadsworth, Refuse Site Attendant

3:30 PM CALL MEETING TO ORDER

Chairman Enea called the meeting to order in regular session at 3:31 p.m.

3:30 PM PUBLIC COMMENTS

The following person(s) addressed the Authority: Elizabeth Henry, county resident, responded to the Triplicate article that appeared in the paper today regarding a proposed consulting agreement. She feels that this process needs to be public, and expressed concern that there may have been some inappropriate actions with respect to the Brown Act.

1. REPORT FROM DEL NORTE SOLID WASTE TASK FORCE

The following report was given: Wesley Nunn reported that ordinances were discussed at the last meeting. They tried to get Dave Mason to comment on the

2.1

ordinances, but that did not happen, and so they moved on. They have asked Commissioner Wilson to come to the next meeting and make a presentation.

2. CONSENT AGENDA

- 2.1 Approve minutes, Regular Session, Tuesday August 27, 2013 **

No public comments were received regarding the consent agenda.

On a motion by Commissioner Gitlin seconded by Commissioner Wilson, and unanimously carried the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of item 2.1, as presented.

END CONSENT AGENDA

3. DIRECTOR'S & TREASURER'S REPORTS

The following agenda items are provided for information only

- 3.1 Acting Director's Report - 231501
- 3.2 Treasurer/Controller Report for August 2013
- 3.3 Claims approved by Treasurer & Director for July & August 2013
- 3.4 Monthly Cash and Charge Reports for August 2013
- 3.5 Earned Revenue Comparisons between FY11/12 and FY12/13
- 3.6 Treasurer's Report

Acting Director Tedd Ward and Treasurer Rich Taylor reported and written reports were included in the agenda. After the posting of the agenda Wes White approached the Acting Director to note that Hambro will be donating some materials at the landfill to be stockpiled for later use. Mr. Taylor noted that the report from the Auditor's office considerably different (\$220,700+/-) from the previous month due to the reserve amount for a loan. There is some concern regarding a \$150,000 reserve being set aside years ago for this purpose. Staff and commissioners expressed alarm about the change in reserve funding without notification prior to making this entry.

END DIRECTOR'S & TREASURER'S REPORTS

DISCUSSION/ACTION ITEMS

4. LANDFILL POSTCLOSURE

- 4.1 Discussion and possible action regarding submittal of an application for Landfill environmental liability insurance.

Acting Director Tedd Ward noted that the application has been completed and the estimated cost is \$3,000-\$7,000 per year; however, they do not have a firm quote at this time. The quote and contract may be available at the next meeting.

- 4.2 Discussion and possible action regarding Change Order 2 to the Professional Services Agreement for Crescent City Landfill Environmental Services with EBA Engineers to complete a groundwater corrective action financial assurance determination for the Crescent City Landfill for an amount not to exceed \$6,600. 060901

Acting Director Ward reported on Change Order 2. Staff recommended approval of this change order.

On a motion by Commissioner Wilson, seconded by Commissioner Sullivan, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved Change Order 2 in the amount of \$6,600.

- 4.3 Discussion and possible action regarding communications with CalRecycle staff and a related report on the property perimeter gas monitoring wells at the Crescent City Landfill. 230502

Acting Director Ward reported on the perimeter gas monitoring wells at the landfill. This has become an area of concern according to the information provided in the reports. Staff noted that they do not ever expect to detect any landfill gas in the monitoring wells because the gas dissipates into the sand. No action was taken.

5. COLLECTIONS FRANCHISE

6. TRANSFER STATION

- 6.1 Discussion and possible action regarding a brief history of hazardous waste collection in Del Norte County and a preliminary report on the Hazardous Waste Collection Event of 21 September 2013. 081504

Acting Director Tedd Ward reported on the hazardous waste collection and the annual event to be September 21st. The event continues to be successful with the public and businesses. No action was taken.

7. GENERAL SOLID WASTE AUTHORITY MATTERS

- 7.1 Discussion and possible action regarding recommendation of Chair Enea and Commissioner Sullivan to hire an independent consultant to evaluate the operations and structure of the Del Norte Solid Waste Management Authority. 101503

Discussion was held regarding the recommendations for hiring an independent consultant. Commissioner Sullivan, Chairman Enea, Jay Sarina and the City Manager Eugene Palazzo met and made the recommendation, as a committee, to hire Duane and Susan Rigge to perform the work as outlined in Tasks 1-8 (outlined in the agenda item), in the total amount of \$16,675 including expenses. The contract will take less than 60 days. Authority counsel was consulted and there were no violations of the Brown Act as mentioned previously in public comment portion of the agenda (above). Discussion was held regarding holding a special meeting to meet the Rigge's before the contract is approved.

In public comment on this item, Elizabeth Henry commented that the Brown Act could be violated in various ways. She does not understand the lack of public input on the matter. She addressed the proposed services listed as tasks. Bill Lonsdale asked what the consultants will be required to provide under their proposed tasks. He would like to know how many, and who, responded to the RFP, and he would like to have the consultant address the ten year projections for these tasks and for regulatory issues. Kathryn Murray, commenting as a resident, commented that she was uncomfortable with the process of this RFP and having it not being flown publicly. She is hoping for more transparency than there appears to be. Andrea Wadsworth, Gate Attendant, wanted the Commission to know that she feels this was an outrage. Eileen Cooper commented that there are very dedicated employees with working knowledge at the Authority.

Chairman Enea noted that he will ask the Rigge's to come to the next Authority meeting.

7.2 Discussion and possible action regarding Authority Resolution 2013-03, Modifying By-Laws, Office Location, and Meeting Dates.

Acting Director Ward introduced the resolution and proposed changes to Authority Bylaws. Commissioners have asked that the meeting dates be changed to the second Wednesday of each month at 3:15 p.m.

On a motion by Commissioner Sullivan, seconded by Commissioner Wilson, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted Resolution No. 2013-03 as presented, including changing the meeting dates to the second Wednesday of each month at 3:15 p.m.

7.3 Discussion and possible action of the Waste Management Sector Implementation Plan (9/17/2013) developed by the California Department of Resources Recycling and Recovery (CalRecycle) and the California Air Resources Board (ARB). 180501

Acting Director Ward reported on the plan. Bill Lonsdale commented on the plan and suggested that the consultant could review this plan with regard to the ten year plan. No action was taken.

- 7.4 Discussion and possible action regarding payment of annual membership dues to the Environmental Services Joint Powers Authority of the Regional Council of Rural Counties for fiscal year 2013-2014 in the amount of \$6,000.

Acting Director Ward reported on the annual membership dues. This organization keeps the Authority in the loop with changes and programs before they become mandates. Commissioners suggested that the membership be paid every other year rather than every year to save funds. Staff noted that this is a main body that engages in legislative advocacy on behalf of the Authority on integrated waste management issues throughout the year. The membership runs annually on a fiscal year. Elizabeth Henry commented that this membership provides a lobbyist for our remote area.

On a motion by Commissioner Sullivan, seconded by Commissioner Holley, and carried on an three-fifths polled vote with Commissioners Gitlin and Enea voting "no", the Del Norte Solid Waste Management Authority approved payment of the dues in the amount of \$6,000 for this fiscal year.

Commissioner Sullivan left the meeting at 4:55 p.m.

- 7.5 Discussion and possible action regarding a policy to attempt collection of and then write off bad debts from the Authority's accounts. 051401

Acting Director Ward discussed the policy attempt for collection /write off of bad debts. Item number 2 on the staff report was deleted per the Acting Director. The policy was read for the record. Discussion was held regarding the "treble damages" law. Wesley Nunn commented on the policy and wondered if the mirrored the county's policy. Staff noted that it was specific for the most part to the Authority.

On a motion by Commissioner Holley, seconded by Commissioner Wilson, and unanimously carried on a polled vote, with Commissioner Sullivan absent, the Del Norte Solid Waste Management Authority approved the following policy with regard to bad debt collections and write-off:

1. Customers who have paid using checks with insufficient funds ('NSF checks') are sent letter weekly in an attempt to collect. If such NSF checks are not paid within 21 days, those are turned over to Del Norte County for collections.

2. Commercial charge accounts that are delinquent over 90 days after receiving a Statement may also be turned over to DNC Collections.

3. DNC Collections generally attempt collections for 12-18 months before presuming that collection is unlikely.

4. As part of the closing of the accounts for the prior fiscal year, the Authority's Administrative Assistant and the Authority Treasurer will compile a list of debts owed to the Authority, including customer names and the dollar amounts considered 'bad debts' for which additional partial or final collection is unlikely, called 'Bad Debts for the prior fiscal year.'

5. The list of Bad Debts for the prior fiscal year will be reviewed in a meeting with the Del Norte County Auditor, Authority Director, Authority Treasurer / Controller and Authority Administrative Assistant.

6. The results of this meeting will be recorded, and for all debts for which all parties agree, those debts can be written off the Authority's financial records after Board approval.

7. The final list of 'Bad Debts Written Off at the end of Fiscal Year _____' will be presented to the Authority Board for approval and included in the reports provided to the Authority's external auditor.

7.6 Discussion regarding the formation, responsibilities and history of the Del Norte Solid Waste Management Authority. 101503

Acting Director Ward discussed the first purpose of the Del Norte solid Waste Management Authority:

Planning, siting, permitting, developing, constructing, maintaining, managing and providing gate attendants for public disposal sites, transfer stations, and/or sanitary landfills, and planning for and securing the services of necessary non-disposal processing facilities or other options related to recovering discarded resources and processing those materials to increase their value.

The Authority is meeting these responsibilities through the continuing operations of these facilities (all closed on major holidays):

| Facility | Property owned by | Operations & Maintenance | Gate staff & Accounting | Hours |
|-----------------------------------|--|--|-------------------------|--|
| Gasquet Transfer Station | US Forest Service | DNSWMA with service by Recology DN | DNSWMA | Jul-Sept: Thur & Sat 10-4 Oct-Jun: Sat 10-4 |
| Klamath Transfer Station | Del Norte County | DNSWMA with service by Recology DN | DNSWMA | Jul-Sep: Wed, Fri, Sun 10-4 Oct-Jun: Wed & Sun 10-4 |
| Del Norte County Transfer Station | Del Norte Solid Waste Management Authority | Hambro/WSG under DNSWMA's permit & agreement | DNSWMA | Mon-Fri: 8AM -5PM Sat-Sun: 9AM -5PM |

No action was taken.

- 7.7 Discussion and possible action regarding inspections with Spencer Fine of the California Department of Resources Recycling and Recovery (CalRecycle) commencing on 25 September 2013.

Acting Director Ward discussed the upcoming inspections beginning tomorrow morning. No action was taken.

- 7.8 Discussion and possible action regarding appointment of labor negotiator(s) to negotiate an MOU covering mid-management employees.

Acting Director Ward discussed the appointment of a labor negotiator to negotiate the MOU covering mid-management employees, which is not currently approved, and there is no current permanent director. Commissioner Holley asked if the Personnel Officer of the County could negotiate for the Authority. Staff noted that this process should not be complicated. There is no MOU in place at this time, and there are two employees in this category. Andrea Wadsworth, Union President for the gates, noted that there are employees that need to be covered. They are talking about joining with the County union because there are not enough employees to cover the positions/officers required by the union. Patricia Black stated she feels it is unreasonable to have employees working without a contract.

On a motion by Commissioner Gitlin, seconded by Commissioner Holley, and three-fifths polled vote, with Commissioner Sullivan absent and Commissioner Wilson voting "no", the Del Norte Solid Waste Management Authority approved having Counsel and Commissioner Holley handle the negotiations on behalf of the Authority, and to ask the County Personnel Officer to attend the negotiations.

Adjourn

There being no further business to come before the Commission, Chairman Enea adjourned the meeting at 5:31p.m. until the next regularly scheduled meeting set for October 9, 2013

_____ Date / /
Richard Enea, Chair
Del Norte Solid Waste Management Authority

ATTEST:

_____ Date / /
Richard Holley, Clerk of the Board



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300

Director's Report

Date: 04 October 2013
To: Commissioners of the
Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. - Acting Director / Program Manager
File: 231501 – Authority Work Plans

Summary: The Del Norte Solid Waste Management Authority continues to operate the Klamath, Gasquet and Del Norte County Transfer Stations and to provide required monitoring, accounting and reports to overseeing agencies. I am in regular contact with the Authority Chair regarding setting work priorities and informing him of delayed or deferred activities.

Major Activities or Changes since the Authority Meeting of 24 September 2013:

1. Met with Spencer Fine of CalRecycle, Lorie Poole of Recology Del Norte, and others to review current recycling programs and practices at Pelican Bay State Prison, Crescent Elk Middle School, Elk Valley Casino and the Gasquet Transfer Station. These programs are required under the California Integrated Waste Management Act (see agenda item 7.2.)
2. Met with Rick Laughsted of the DNC Engineering Department at the Crescent City Landfill to identify berms along the top deck of the landfill that should be improved and/or relocated prior to the coming winter storms.
3. Received 23 loads (approx. 30 cubic yards each) of unscreened 'dirty fines' at the landfill for improving berms, controlling erosion and future repairs. I directed where loads were placed.
4. Improved and relocated berms along the top deck of the landfill using a Bobcat T190 track loader rented from Ace Hardware. I was the one renting and working the loader.
5. Met with Steve of Two Guys to estimate costs to place lock on well SM-6 and repair internal gate at landfill. Trudi from North Coast Labs called with preliminary results that re-sample for toluene

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detected over 200 ppb. Cost estimate for repairs was \$360-\$380. Approved repair work as discussed to improve security of well SM-6 as soon as possible. I will continue to communicate about this issue with staff from the North Coast Regional Water Quality Control Board (NCRWQCB).

6. Confirmed with Gina Morrison of NCRWQCB that she will require both a 'shallow' and a 'deep' investigation well if these are intended to justify a reduction in the landfill's Threat/Complexity rating (which would also reduce DNSWMA's annual permit fees).
7. Met with Jeff Daniels and DNC Roads crew to estimate costs to grade, remove posts and cut hole in fence, improve road access across dune area and repair fence to enable drill rig access to location for investigation wells at landfill.
8. Mailed hazardous waste manifests for materials collected during the household hazardous waste collection event of 21 September 2013, as required by the laws pertaining to hazardous waste shipments.
9. Submitted CalRecycle Form 303 regarding hazardous waste quantities and management during fiscal year 12/13, as required by law.
10. Continued efforts to complete overdue reports for CalRecycle Oil Payment Program grants. Additional delays were associated with getting approval to access the County's intranet that enables access to summary reports on expenditure lines and issues with the Authority's webmail hosting service.
11. Authority e-mail service stopped receiving e-mails on the afternoon September 30 as our prior web-mail and web hosting service USA Hosting merged with deluxeforbusiness.com. Re-establishing e-mail deliveries required updating our name register with several different servers. As the person responsible for information technology for the Authority, I was the person who chased and resolved this issue on October 3rd.
12. Authority Administrative Assistant Isabel Valdez took leave to attend to a death in her immediate family.
13. Met with DNC Auditor Clinton Schaad and Authority Treasurer Rich Taylor regarding the \$225,735.39 entry in the Solid Waste Balance sheet in August (see agenda item 3.7).

Personnel / Staffing: All Authority-managed facilities were open during posted hours and all shifts were covered. Mid-management personnel sent a draft of the MOU with some suggested edits and minor wording changes to appointed negotiators Rick Holley and Martha Rice. Applications closed on 24 September 2013 for an additional Refuse Site attendant. The process of reviewing the job description for the Refuse Site Attendant so that it can be updated to reflect current job duties continues, however I was not able to make progress on this issue during this period.

Finances and Audits: I have been working with Authority Treasurer Rich Taylor and Administrative Assistant Isabel Valdez to compile the information requested by Norm Newell of Smith & Newell for the annual audit of the Authority's finances. I had multiple discussions with Authority Treasurer Rich Taylor regarding the approximately \$225,735.39 deducted from Authority's accounts in association with pre-payment of the final payment on the I-Bank loan. My concerns on this issue include:

- i) the apparent lack of communication about this deduction from the Authority's Cash Account before it was made,
- ii) the lack of written justification for this additional deduction,
- iii) the initial lack of any balancing entry indicating this deduction is an asset to the Authority for payment of the Authority's liability for the loan balance,
- iv) the apparent lack of controls in place to inhibit redirecting the Authority's cash assets by the County Auditor, and
- v) the lack of an additional account set up to track the interest that accrues on this pre-payment, as such interest should accrue to the Authority's accounts.

County Auditor Clinton Schaad is planning on attending this Authority meeting, and this issue will be discussed under agenda item 3.7.

Authority Treasurer Taylor and Administrative Assistant Valdez have reviewed the list of checks with insufficient funds and are reviewing (in coordination with personnel from the County Auditor's office) the amount determined to be 'not recoverable,' as well as the customer and amount referred to collections.

Compliance: On 03 October 2013, Chair Enea and I discussed a list of activities that have been delayed or deferred due to staffing shortages. This included final grant reports for the Department of Conservation and CalRecycle's Oil Payment Program. I intend to continue these communications with the Chair so he remains aware of workload issues and can advise on priority activities between Authority meetings.

Programs / Policies: Staff trainings with respect to FEMA requirements and ethics have been temporarily deferred.

Concerns: Detective Barber of the Del Norte County Sheriff's office is continuing his investigation into the unaccounted funds. There is no new information about this investigation available at this time.

Both the Authority Treasurer and myself are finding that when we are trying to engage in new tasks that require a working knowledge of the Authority's personnel or accounting practices, a significant fraction of the time spent is to learn how to access and use those systems. Specifically, additional expenses for the Treasurer, additional work at the landfill related to the drilling of the investigation wells (agenda item 4.4), and

any consultants that may be hired to assess the Authority's staffing and activities (agenda item 7.1) were not included in the approved budget. Thus paying for these additional expenses will require budget transfers in future or use of cash reserves under a budget revision to cover these expenses. Also, the additional staff time needed to attend to budget oversight and personnel matters, such as hiring and training temporary or new staff, reduces the time available to engage in compliance activities.

Finally, I understand the Board's interest in hiring a consultant to assess the Authority (agenda item 7.1). I remain concerned that the functions of budget oversight, personnel management, and program implementation will continue to be inadequately staffed until:

- i) the request for proposal process is completed,
- ii) a contractor is selected,
- iii) the contractor completes their work,
- iv) the Board acts on one or more of the contractor's recommendations, and
- v) a hiring process is completed for a Director or another staff person to fulfill these responsibilities.

Even with the most optimistic assumptions about how long each of these activities will take to complete, it appears that it will be at least another five months before the Authority has adequate staff to complete our current responsibilities. I remain very concerned about the backlog of work to be done and the staff available to do it during this period. At least some of these technical administrative and supervisory duties could be fulfilled by additional highly skilled and trained temporary staff, but only if they had a working knowledge of the County's accounting and personnel systems and had served in a similar capacity at some time in the past.

Major Activities anticipated before Authority Meeting in November 2013:

- 1. Have Steve from TwoGuys install a locking cap on landfill groundwater well SM-6 and repair the internal 'choke gate' at the landfill.**
- 2. Personally conduct Inspections of certified oil recycling centers in Del Norte County, as required under CalRecycle's Oil Payment Program.**
- 3. Personally conduct inspections and collect samples of stormwater at the Del Norte County Transfer Station, as required by the NCRWQCB.**
- 4. Direct several additional loads of 'dirty fines' may be delivered to the ditch cleanings / soil stockpile area at the Crescent City Landfill as a donation from Hambro/WSG.**
- 5. I intend to prepare a written response to CalRecycle staff regarding the property perimeter gas monitoring wells at the Crescent City Landfill.**
- 6. Conduct further investigations into alternatives regarding how the investigation wells at the landfill may be installed with minimal expense subject to the approval of Gina Morrison of the North Coast Regional Water Quality Control Board (agenda item 4.4).**

- 7. Attend trainings in Sacramento on October 28th (to be paid under the Oil Payment Program) on 'Household Hazardous Waste (HHW) for Managers' and 'Emergency Response for HHW Programs.'**
- 8. Authority Treasurer Rich Taylor will not be available for three weeks starting 04 October 2013. With the bereavement leave of Administrative Assistant Valdez, this will further reduce the already diminished capacity of Authority staff.**

DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY



1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • www.CalRecycle.ca.gov • (916) 322-4027
 P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

Form CalRecycle 303 Household Hazardous Waste Collection Information For 2012-2013

Name of Public Agency Reporting: Del Norte Solid Waste Management Authority
HHW Program Manager: Tedd Ward, M.S., Acting Director / Program Manager
Address: 1700 State Street Crescent City, CA 95531
Phone Number: (707) 465-1100
Fax Number: (707) 465-1300
Email: tedd@recycleinorte.ca.gov
Contractor's Name: Hambro/wsg for Recycle-only and Load Checks, Clean Harbors for Permanent Facility
Participating Households: 9,943 **Method:** Number of Addresses
 Participating Households includes non-residential (CESQG,schools,nonprofits,etc.): No
Service Area Households: 11,227

Participants Represented by Reporting Jurisdiction/Agency (i.e., individual city(ies), county(ies), other agency(ies)):

Crescent City Del Norte-Unincorporated

Permanent Facilities within Program Service Area:

| Facility Name | EPAID | Site Contact | Phone | Facility Address | County |
|--|--------------|--------------|----------------|---|-----------|
| Del Norte County Transfer Station Permanent Household Hazardous Waste Facility | CAH111000605 | Tedd Ward | (707) 654-1100 | 1700 State Street Crescent City, CA 95531 | Del Norte |
| Del Norte County Transfer Station Permanent Household Hazardous Waste Facility | CAH111000605 | Tedd Ward | (707) 654-1100 | 1700 State Street Crescent City, CA 95531 | Del Norte |
| Del Norte County Transfer Station Permanent Household Hazardous Waste Facility | CAH111000605 | Tedd Ward | (707) 654-1100 | 1700 State Street Crescent City, CA 95531 | Del Norte |

Program Types:

| Program Type | EPAID | Program Type | EPAID | Program Type | EPAID |
|--------------------|--------------|-----------------------|--------------|--------------|--------------|
| Permanent Facility | CAH111000605 | Recycle-only Facility | CAH111000605 | Load Check | CAH111000605 |

3.2



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • www.CalRecycle.ca.gov • (916) 322-4027
 P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

| Collection (pounds) | Material Type | Permanent Facility | Temporary (periodic) Facility | Mobile Facility | Recycle-only Facility | Door to Door (residential) Program | Curbside Program (other than oil) | Load Check | Other |
|-----------------------|--|--------------------|-------------------------------|-----------------|-----------------------|------------------------------------|-----------------------------------|--------------|--------------|
| Flammable and Poison | Flammable solids / liquids | 1,403 | | | | | | 42 | |
| | Bulked flammable liquids | 1,500 | | | | | | | |
| | Oil - base paints | 6,310 | | | | | | 27 | |
| | Poisons | 4,750 | | | | | | | |
| | Reactive and explosive | 4 | | | | | | | |
| | Flammable and Poison subtotal | 13,967 | | | | | | | 69 |
| PCB - containing | PCB - containing paint ballasts | 22 | | | | | | | |
| | Other PCB waste (includes ballasts) | | | | | | | | |
| | PCB - containing subtotal | 22 | | | | | | | |
| Reclaimable | Antifreeze | | | | | | | 10 | |
| | Auto type batteries (motor vehicles) | | | | 11,180 | | | 2,100 | |
| | Latex paint | 1,380 | | | 9,860 | | | 87 | |
| | Motor oil/oil products | | | | 3,535 | | | 62 | |
| | Used oil filters (recyclables only) | | | | 350 | | | 450 | |
| | Other Reclaimable | | | | | | | | |
| | Reclaimable subtotal | | 1,380 | | | 24,925 | | | 2,709 |
| Electronic Waste (UW) | Covered Electronic Devices | | | | | | | 4,300 | |
| | Universal Waste Electronic Devices | | | | 158,147 | | | 2,700 | |
| | Electronic Waste (UW) subtotal | | | | 197,427 | | | 7,000 | |
| Universal Waste (UW) | Mercury containing automatic switches / thermometers / and novelties | 4 | | | | | | | |
| | Mercury containing thermostats | | | | | | | | |
| | Mercury containing waste (other) | | | | | | | 140 | |
| | Lamps | 50 | | | | | | 340 | |
| | Rechargeable batteries | | | | | | | 31 | |
| | Other batteries | | | | | | | 70 | |
| | Aerosol containers | | | | | | | | |



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

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 P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

| Collection (pounds) | Material Type | Permanent Facility | Temporary (periodic) Facility | Mobile Facility | Recycle-only Facility | Door to Door (residential) Program | Curbside Program (other than oil) | Load Check | Other |
|----------------------|--|--------------------|-------------------------------|-----------------|-----------------------|------------------------------------|-----------------------------------|---------------|--------------|
| Universal Waste (UW) | Other UW | | | | | | | | |
| | Universal Waste (UW) + Electronic Waste (UW) subtotal | 54 | | | 207,209 | | | | 7,241 |
| Acid | Inorganic and organic acid | 124 | | | | | | | |
| Base | Inorganic and organic base | 294 | | | | | | | |
| Oxidizer | Neutral oxidizers, Organic peroxides, Oxidizing acid/base | 5 | | | | | | | |
| Asbestos | Asbestos | 4,000 | | | | | | | |
| Other | Home - generated sharps | | | | | | | 30 | |
| | Pharmaceutical Waste | | | | | | | | |
| | Compressed gas cylinders | | | | | | | | |
| | Treated wood | | | | | | | | |
| | Non - UW aerosol containers (corrosive, flammable, poison) | 800 | | | | | | | |
| | Other | | | | | | | | |
| | Other subtotal | 800 | | | | | | | 30 |
| | Grand Total | 20,646 | | | 232,134 | | | 10,049 | |



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

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 P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

| Dispositor (pounds) | Material Type | Destructive Incineration | Fuel Incineration | Landfill | Neutralization / Treatment | Recycled | Reused | Stabilization | Steward |
|-----------------------|--|-----------------------------|-------------------|----------|----------------------------|----------------|---------------|---------------|---------|
| Flammable and Poison | Flammable solids / liquids | 1,445 | | | | | | | |
| | Bulked flammable liquids | | 1,500 | | | | | | |
| | Oil - base paints | | 6,337 | | | | | | |
| | Poisons | 4,750 | | | | | | | |
| | Reactive and explosive | 4 | | | | | | | |
| | Flammable and Poison subtotal | 6,199 | 7,837 | | | | | | |
| PCB - containing | PCB - containing paint | | | | | | | | |
| | ballasts | | 22 | | | | | | |
| | Other PCB waste (includes ballasts) | | | | | | | | |
| | PCB - containing subtotal | | 22 | | | | | | |
| Reclaimable | Antifreeze | | | | | 10 | | | |
| | Auto type batteries (motor vehicles) | | | | | 13,280 | | | |
| | Latex paint | | | 9,947 | | 1,380 | | | |
| | Motor oil/oil products | | | | | 3,597 | | | |
| | Used oil filters (recyclables only) | | | | | 800 | | | |
| | Other Reclaimable | | | | | | | | |
| | | Reclaimable subtotal | | | 9,947 | | 19,067 | | |
| Electronic Waste (UW) | Covered Electronic Devices | | | | | | | | |
| | Universal Waste Electronic Devices | | | | | | | | |
| | Electronic Waste (UW) subtotal | | | | | 162,447 | | | |
| Universal Waste (UW) | Mercury containing automatic switches / thermometers / and novelties | | | | | | | | |
| | Mercury containing thermostats | | | | | | | | |
| | Mercury containing waste (other) | | | | | | | | |
| | Lamps | | | | | | | | |
| | Rechargeable batteries | | | | | | | | |
| | Other batteries | | | | | | | | |
| | Aerosol containers | | | | | | | | |
| | Universal Waste (UW) subtotal | | | | | 41,980 | | | |
| | Electronic Waste (UW) subtotal | | | | | 204,427 | | | |



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

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 P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

| Disposition (pounds) | Material Type | Destructive Incineration | Fuel Incineration | Landfill | Neutralization / Treatment | Recycled | Reused | Stabilization | Steward |
|----------------------|--|--------------------------|-------------------|---------------|----------------------------|----------------|--------|---------------|---------|
| Universal Waste (UW) | Other UW | | | | | 214,504 | | | |
| | Universal Waste (UW) + Electronic Waste (UW) subtotal | | | | | | | | |
| Acid | Inorganic and organic acid | 124 | | | | | | | |
| Base | Inorganic and organic base | 294 | | | | | | | |
| Oxidizer | Neutral oxidizers, Organic peroxides, Oxidizing acid/base | 5 | | | | | | | |
| Asbestos | Asbestos | | 4,000 | | | | | | |
| Other | Home - generated sharps | | 30 | | | | | | |
| | Pharmaceutical Waste | | | | | | | | |
| | Compressed gas cylinders | | | | | | | | |
| | Treated wood | | | | | | | | |
| | Non - UW aerosol containers (corrosive, flammable, poison) | 800 | | | | | | | |
| | Other | | | | | | | | |
| | Other subtotal | 800 | | 30 | | | | | |
| | Grand Total | 7,422 | 7,859 | 13,977 | | 233,571 | | | |

Solid Waste
Balance Sheet
 August 31, 2013

Unaudited

ASSETS

| | | |
|---------------|-----------------------------|--------------|
| 422 010 00000 | Cash Solid Waste | 367,216.17 |
| 422 010 00300 | Imprest Cash | 100.00 |
| 422 010 01100 | Accounts Receivable | 157,414.88 |
| 422 010 02131 | Ibank prepaid to County | 225,735.39 |
| 422 010 03200 | Land | 493,000.00 |
| 422 010 03300 | Transfer Station | 3,266,990.64 |
| 422 010 03400 | Equipment | 158,443.55 |
| 422 010 03410 | Buildings & Improvements | 141,638.89 |
| 422 010 03440 | Accum Depr Equipment | (152,275.00) |
| 422 010 03450 | Accum Depr Bldg & Improv | (74,730.24) |
| 422 010 03460 | Accum Depr Transfer Station | (673,852.00) |
| | Total Assets | 3,909,682.28 |

LIABILITIES AND FUND EQUITY

| | | |
|---------------|--|----------------|
| 422 010 05100 | Accounts Payable | 13,648.21 |
| 422 010 05103 | A/P Services | 98.00 |
| 422 010 05210 | Sublease Payable | 3,205,118.55 |
| 422 010 05300 | Compensated Absences Payable | 44,130.79 |
| 422 010 05500 | Post Closure Liability | 2,650,636.00 |
| 422 010 06900 | Designated for Lease Debt Service | 150,000.00 |
| 422 010 07100 | Fund Balance | (2,743,972.77) |
| 422 010 09600 | Investment in Capital Assets net of related debt | 531,748.00 |
| | Revenue | 337,490.64 |
| | Expenditure | (279,215.14) |
| | Total Liabilities and Fund Equity | 3,909,682.28 |

3.3

Solid Waste

Statement of Revenues and Expenditures
2 Months Ended 8/31/2013

| | | CURRENT MONTH ACTUAL | YTD ACTUAL | YTD BUDGET | YTD VARIANCE | % EXPENDED |
|-----------------------------|--------------------------------------|----------------------------|-------------------|---------------------|-----------------------|---------------|
| Revenues: | | | | | | |
| 422-421-90153 | Franchise Fees | 19,529.00 | 19,529.00 | 244,594.00 | (225,065.00) | 7.98% |
| 422-421-90210 | Code Enforcement | 0.00 | 0.00 | 500.00 | (500.00) | 0.00% |
| 422-421-90300 | Interest - Solid Waste | 0.00 | 0.00 | 1,000.00 | (1,000.00) | 0.00% |
| 422-421-91003 | Gate Tipping Fees | 144,803.06 | 203,487.23 | 1,760,000.00 | (1,556,512.77) | 11.56% |
| 422-421-91004 | Authority Service Fees | 79,799.36 | 113,945.63 | 969,825.00 | (855,879.37) | 11.76% |
| 422-421-91121 | Misc Reimbursements | 528.78 | 528.78 | 1,000.00 | (471.22) | 52.88% |
| 422-421-90650-060 | Oil Grant 12/13 | 0.00 | 0.00 | 15,000.00 | (15,000.00) | 0.00% |
| 422-421-90650-061 | Oil Grant 13/14 | 0.00 | 0.00 | 15,000.00 | (15,000.00) | 0.00% |
| 422-421-91129-067 | DOC Grant - 12/13 | 0.00 | 0.00 | 15,000.00 | (15,000.00) | 0.00% |
| 422-421-91129-068 | DOC Grant 13/14 | 0.00 | 0.00 | 15,000.00 | (15,000.00) | 0.00% |
| | Total Revenues | 244,660.20 | 337,490.64 | 3,036,919.00 | (2,699,428.36) | 11.11% |
| Expenses: | | | | | | |
| 422-421-10010 | Payroll | 50,757.04 | 72,236.78 | 306,724.00 | 234,487.22 | 23.55% |
| 422-421-10012 | Overtime | 49.14 | 49.14 | 1,000.00 | 950.86 | 4.91% |
| 422-421-10015 | Part-time/Temp | 1,168.44 | 2,031.12 | 16,600.00 | 14,568.88 | 12.24% |
| 422-421-10020 | Retirement | 12,162.15 | 18,083.38 | 84,693.00 | 66,609.62 | 21.35% |
| 422-421-10030 | Employee Benefits | 15,508.19 | 15,714.72 | 83,243.00 | 67,528.28 | 18.88% |
| 422-421-10033 | Employee Life Insurance | 24.00 | 49.60 | 331.00 | 281.40 | 14.98% |
| 422-421-10035 | Management Life Insurance | 38.37 | 143.70 | 1,295.00 | 1,151.30 | 11.10% |
| 422-421-10040 | Worker's Compensation | 4,481.66 | 4,481.66 | 26,890.00 | 22,408.34 | 16.67% |
| | Total Salaries and Benefits | 84,188.99 | 112,790.10 | 520,776.00 | 407,985.90 | 21.66% |
| 422-421-20121 | Communications | 0.00 | 0.00 | 2,200.00 | 2,200.00 | 0.00% |
| 422-421-20140 | Household Expense | 0.00 | 0.00 | 3,500.00 | 3,500.00 | 0.00% |
| 422-421-20150 | Insurance-Office | 0.00 | 0.00 | 6,200.00 | 6,200.00 | 0.00% |
| 422-421-20151 | Liability Insurance | 0.00 | 0.00 | 7,500.00 | 7,500.00 | 0.00% |
| 422-421-20152 | Vehicle Insurance | 0.00 | 0.00 | 1,400.00 | 1,400.00 | 0.00% |
| 422-421-20155 | Liability Insurance | 0.00 | 0.00 | 2,573.00 | 2,573.00 | 0.00% |
| 422-421-20170 | Maintenance-Equipment | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20171 | Maintenance-Vehicles | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20175 | Maintenance-Computers | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20180 | Maint-Structures/Improvements & TS M | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20200 | Memberships | 0.00 | 200.00 | 7,500.00 | 7,300.00 | 2.67% |
| 422-421-20221 | Printing | 5.06 | 8.57 | 400.00 | 391.43 | 2.14% |
| 422-421-20223 | Postage | 102.89 | 265.37 | 1,400.00 | 1,134.63 | 18.96% |
| 422-421-20224 | Office Supplies | 20.00 | 20.00 | 7,000.00 | 6,980.00 | 0.29% |
| 422-421-20227 | Books/Subscriptions | 0.00 | 0.00 | 399.00 | 399.00 | 0.00% |
| 422-421-20230 | Prof Serv-Co/City | 38.06 | 61.85 | 10,000.00 | 9,938.15 | 0.62% |
| 422-421-20231 | Prof Serv | 0.00 | 0.00 | 20,000.00 | 20,000.00 | 0.00% |
| 422-421-20232 | Prof Serv-Well Monitoring | 0.00 | 0.00 | 30,000.00 | 30,000.00 | 0.00% |
| 422-421-20233 | Audit | 0.00 | 0.00 | 9,500.00 | 9,500.00 | 0.00% |
| 422-421-20234 | Legal Counsel | 0.00 | 0.00 | 12,000.00 | 12,000.00 | 0.00% |
| 422-421-20235 | Treasurer | 0.00 | 0.00 | 4,500.00 | 4,500.00 | 0.00% |
| 422-421-20236 | Security | 0.00 | 72.00 | 500.00 | 428.00 | 14.40% |
| 422-421-20237 | Credit Card Service Fees | 803.61 | 1,425.16 | 6,822.00 | 5,396.84 | 20.89% |
| 422-421-20238 | TS Collection | 2,726.90 | 2,726.90 | 28,000.00 | 25,273.10 | 9.74% |
| 422-421-20239 | Transfer Station Operations | 0.00 | 0.00 | 1,800,000.00 | 1,800,000.00 | 0.00% |
| 422-421-20240 | Advertising/Publications | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20250 | Lease of Equipment | 261.01 | 261.01 | 3,500.00 | 3,238.99 | 7.46% |
| 422-421-20251 | Lease - Gasquet Transfer Station | 0.00 | 0.00 | 700.00 | 700.00 | 0.00% |
| 422-421-20270 | Minor Equipment | 0.00 | 0.00 | 4,000.00 | 4,000.00 | 0.00% |
| 422-421-20280 | Delivery Service | 0.00 | 0.00 | 600.00 | 600.00 | 0.00% |
| 422-421-20281 | Household Hazardous Waste Event | 0.00 | 0.00 | 32,000.00 | 32,000.00 | 0.00% |
| 422-421-20283 | Community Clean-up | 435.12 | 435.12 | 5,500.00 | 5,064.88 | 7.91% |
| 422-421-20285 | Special Dept Expense | 624.00 | 624.00 | 2,500.00 | 1,876.00 | 24.96% |
| 422-421-20286 | Cash Over/Under | 88.76 | 79.92 | 190.00 | 110.08 | 42.06% |
| 422-421-20288 | City Collections | 1,500.42 | 1,500.42 | 17,500.00 | 15,999.58 | 8.57% |
| 422-421-20290 | Travel | 0.00 | 42.94 | 3,000.00 | 2,957.06 | 1.43% |
| 422-421-20297 | Vehicle Fuel | 98.00 | 243.20 | 2,100.00 | 1,856.80 | 11.58% |
| 422-421-20301 | State Fees | 0.00 | 0.00 | 55,415.00 | 55,415.00 | 0.00% |
| 422-421-20221-060 | Printing-Oil Grant - 12/13 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20221-061 | Printing-Oil Grant 13/14 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20221-067 | Printing-DOC Grant 12/13 | 0.00 | 0.00 | 400.00 | 400.00 | 0.00% |
| 422-421-20221-068 | Printing- DOC 13/14 | 0.00 | 0.00 | 400.00 | 400.00 | 0.00% |
| 422-421-20239-001 | Post Closure Maintenance | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00% |
| 422-421-20240-060 | Advertising Oil Grant - 12/13 | 0.00 | 0.00 | 3,500.00 | 3,500.00 | 0.00% |
| 422-421-20240-061 | Advertising Oil Grant 13/14 | 0.00 | 0.00 | 3,500.00 | 3,500.00 | 0.00% |
| 422-421-20240-067 | Advertising- DOC Grant 12/13 | 0.00 | 0.00 | 2,600.00 | 2,600.00 | 0.00% |
| 10/3/2012 422-421-20240-068 | Advertising - DOC 13/14 | 0.00 | 0.00 | 2,600.00 | 2,600.00 | 0.00% |

| | | | | | | |
|---|----------------------------------|-------------------|-------------------|---------------------|---------------------|---------------|
| 422-421-20285-060 | Spec Dept Exp-Oil Grant - 12/13 | 0.00 | 2,000.00 | 6,500.00 | 4,500.00 | 30.77% |
| 422-421-20285-061 | Special Dept Exp-Oil Grant 13/14 | 0.00 | 0.00 | 6,500.00 | 6,500.00 | 0.00% |
| 422-421-20285-067 | Spec Dept Exp-DOC Grant 12/13 | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 0.00% |
| 422-421-20285-068 | Spec Dept Exp - DOC 13/14 | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 0.00% |
| 422-421-20290-060 | Travel-Oil Grant - 12/13 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20290-061 | Travel - Oil Grant 13/14 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20290-067 | Travel DOC Grant 12/13 | 0.00 | 415.00 | 2,000.00 | 1,585.00 | 20.75% |
| 422-421-20290-068 | Travel - DOC 13/14 | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00% |
| Total Services and Supplies | | 6,703.83 | 10,381.46 | 2,147,399.00 | 2,137,017.54 | 0.48% |
| 422-421-30490 | Depreciation Expense | 0.00 | 0.00 | 97,975.00 | 97,975.00 | 0.00% |
| Total Other Charges | | 0.00 | 0.00 | 97,975.00 | 97,975.00 | 0.00% |
| Total Fixed Assets | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 422-421-70800 | ARC Payment OPEB | 0.00 | 0.00 | 11,125.00 | 11,125.00 | 0.00% |
| 422-421-81000 | Contingency | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00% |
| 422-421-70530-025 | Interfund-Repayment to County | 156,018.58 | 156,018.58 | 203,000.00 | 46,981.42 | 76.86% |
| 422-421-70530-199 | Interfund-Cost Plan | 0.00 | 0.00 | 51,644.00 | 51,644.00 | 0.00% |
| 422-421-70910-123 | Op Trans Out Bad Check Fee | 25.00 | 25.00 | 0.00 | (25.00) | 0.00% |
| Total Intrafund Transfers | | 156,043.58 | 156,043.58 | 270,769.00 | 114,725.42 | 57.63% |
| Total Expenses | | 246,936.40 | 279,215.14 | 3,038,919.00 | 2,757,703.86 | 9.19% |
| Revenues Over (Under) Expenditures | | (2,276.20) | 58,275.50 | 0.00 | 58,275.50 | 0.00% |

#N/A
Balance Sheet
July 31, 2013

Unaudited

ASSETS

| | | |
|----------------------|--------------------------------|----------------------------|
| 422 010 00000 | Cash Solid Waste | 497,921.51 |
| 422 010 00300 | Imprest Cash | 100.00 |
| 422 010 01100 | Accounts Receivable | 174,599.38 |
| 422 010 02131 | Ibank prepaid to County | 225,735.39 |
| 422 010 03200 | Land | 493,000.00 |
| 422 010 03300 | Transfer Station | 3,266,990.64 |
| 422 010 03400 | Equipment | 158,443.55 |
| 422 010 03410 | Buildings & Improvements | 141,638.89 |
| 422 010 03440 | Accum Depr Equipment | (152,275.00) |
| 422 010 03450 | Accum Depr Bldg & Improv | (74,730.24) |
| 422 010 03460 | Accum Depr Transfer Station | (673,852.00) |
| | Total Assets | <u><u>4,057,572.12</u></u> |

LIABILITIES AND FUND EQUITY

| | | |
|---------------|--|----------------------------|
| 422 010 05100 | Accounts Payable | 159,629.85 |
| 422 010 05210 | Sublease Payable | 3,205,118.55 |
| 422 010 05300 | Compensated Absences Payable | 44,130.79 |
| 422 010 05500 | Post Closure Liability | 2,650,636.00 |
| 422 010 06900 | Designated for Lease Debt Service | 150,000.00 |
| 422 010 07100 | Fund Balance | (2,744,242.77) |
| 422 010 09600 | Investment in Capital Assets net of related debt | 531,748.00 |
| | Revenue | 92,830.44 |
| | Expenditure | (32,278.74) |
| | Total Liabilities and Fund Equity | <u><u>4,057,572.12</u></u> |

Solid Waste
Balance Sheet
 July 31, 2013

Unaudited

ASSETS

| | | |
|---------------|-----------------------------|----------------------------|
| | | 723,656.90 |
| 422 010 00000 | Cash Solid Waste | 100.00 |
| 422 010 00300 | Imprest Cash | 174,599.38 |
| 422 010 01100 | Accounts Receivable | 493,000.00 |
| 422 010 03200 | Land | 3,266,990.64 |
| 422 010 03300 | Transfer Station | 158,443.55 |
| 422 010 03400 | Equipment | 141,638.89 |
| 422 010 03410 | Buildings & Improvements | (152,275.00) |
| 422 010 03440 | Accum Depr Equipment | (74,730.24) |
| 422 010 03450 | Accum Depr Bldg & Improv | (673,852.00) |
| 422 010 03460 | Accum Depr Transfer Station | <u>4,057,572.12</u> |
| | Total Assets | <u><u>4,057,572.12</u></u> |

LIABILITIES AND FUND EQUITY

| | | |
|---------------|--|----------------------------|
| | | 159,629.85 |
| 422 010 05100 | Accounts Payable | 3,205,118.55 |
| 422 010 05210 | Sublease Payable | 52,329.88 |
| 422 010 05300 | Compensated Absences Payable | 2,650,636.00 |
| 422 010 05500 | Post Closure Liability | 150,000.00 |
| 422 010 06900 | Designated for Lease Debt Service | (2,752,441.86) |
| 422 010 07100 | Fund Balance | 531,748.00 |
| 422 010 09600 | Investment in Capital Assets net of related debt | 92,830.44 |
| | Revenue | (32,278.74) |
| | Expenditure | <u>4,057,572.12</u> |
| | Total Liabilities and Fund Equity | <u><u>4,057,572.12</u></u> |

Solid Waste

Statement of Revenues and Expenditures
1 Months Ended 7/31/2013

| | CURRENT MONTH ACTUAL | YTD ACTUAL | YTD BUDGET | YTD VARIANCE | % EXPENDED |
|--|----------------------------|------------------|---------------------|-----------------------|---------------|
| Revenues: | | | | | |
| 422-421-90153 Franchise Fees | 0.00 | 0.00 | 244,594.00 | (244,594.00) | 0.00% |
| 422-421-90210 Code Enforcement | 0.00 | 0.00 | 500.00 | (500.00) | 0.00% |
| 422-421-90300 Interest - Solid Waste | 0.00 | 0.00 | 1,000.00 | (1,000.00) | 0.00% |
| 422-421-91003 Gate Tipping Fees | 58,684.17 | 58,684.17 | 1,760,000.00 | (1,701,315.83) | 3.33% |
| 422-421-91004 Authority Service Fees | 34,146.27 | 34,146.27 | 969,825.00 | (935,678.73) | 3.52% |
| 422-421-91121 Misc Reimbursements | 0.00 | 0.00 | 1,000.00 | (1,000.00) | 0.00% |
| 422-421-90650-060 Oil Grant 12/13 | 0.00 | 0.00 | 15,000.00 | (15,000.00) | 0.00% |
| 422-421-90650-061 Oil Grant 13/14 | 0.00 | 0.00 | 15,000.00 | (15,000.00) | 0.00% |
| 422-421-91129-067 DOC Grant - 12/13 | 0.00 | 0.00 | 15,000.00 | (15,000.00) | 0.00% |
| 422-421-91129-068 DOC Grant 13/14 | 0.00 | 0.00 | 15,000.00 | (15,000.00) | 0.00% |
| Total Revenues | 92,830.44 | 92,830.44 | 3,036,919.00 | (2,944,088.56) | 3.06% |
| Expenses: | | | | | |
| 422-421-10010 Payroll | 21,479.74 | 21,479.74 | 306,724.00 | 285,244.26 | 7.00% |
| 422-421-10012 Overtime | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-10015 Part-time/Temp | 862.68 | 862.68 | 16,600.00 | 15,737.32 | 5.20% |
| 422-421-10020 Retirement | 5,921.23 | 5,921.23 | 84,693.00 | 78,771.77 | 6.99% |
| 422-421-10030 Employee Benefits | 206.53 | 206.53 | 83,243.00 | 83,036.47 | 0.25% |
| 422-421-10033 Employee Life Insurance | 25.60 | 25.60 | 331.00 | 305.40 | 7.73% |
| 422-421-10035 Management Life Insurance | 105.33 | 105.33 | 1,295.00 | 1,189.67 | 8.13% |
| 422-421-10040 Worker's Compensation | 0.00 | 0.00 | 26,890.00 | 26,890.00 | 0.00% |
| Total Salaries and Benefits | 28,601.11 | 28,601.11 | 520,776.00 | 492,174.89 | 5.49% |
| 422-421-20121 Communications | 0.00 | 0.00 | 2,200.00 | 2,200.00 | 0.00% |
| 422-421-20140 Household Expense | 0.00 | 0.00 | 3,500.00 | 3,500.00 | 0.00% |
| 422-421-20150 Insurance-Office | 0.00 | 0.00 | 6,200.00 | 6,200.00 | 0.00% |
| 422-421-20151 Liability Insurance | 0.00 | 0.00 | 7,500.00 | 7,500.00 | 0.00% |
| 422-421-20152 Vehicle Insurance | 0.00 | 0.00 | 1,400.00 | 1,400.00 | 0.00% |
| 422-421-20155 Liability Insurance | 0.00 | 0.00 | 2,573.00 | 2,573.00 | 0.00% |
| 422-421-20170 Maintenance-Equipment | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20171 Maintenance-Vehicles | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20175 Maintenance-Computers | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20180 Maint-Structures/Improvements & TS M | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20200 Memberships | 200.00 | 200.00 | 7,500.00 | 7,300.00 | 2.67% |
| 422-421-20221 Printing | 3.51 | 3.51 | 400.00 | 396.49 | 0.88% |
| 422-421-20223 Postage | 162.48 | 162.48 | 1,400.00 | 1,237.52 | 11.61% |
| 422-421-20224 Office Supplies | 0.00 | 0.00 | 7,000.00 | 7,000.00 | 0.00% |
| 422-421-20227 Books/Subscriptions | 0.00 | 0.00 | 1,400.00 | 1,400.00 | 0.00% |
| 422-421-20230 Prof Serv-Co/City | 23.79 | 23.79 | 2,573.00 | 2,549.21 | 0.24% |
| 422-421-20231 Prof Serv | 0.00 | 0.00 | 399.00 | 399.00 | 0.00% |
| 422-421-20232 Prof Serv-Well Monitoring | 0.00 | 0.00 | 10,000.00 | 9,976.21 | 0.24% |
| 422-421-20233 Audit | 0.00 | 0.00 | 20,000.00 | 20,000.00 | 0.00% |
| 422-421-20234 Legal Counsel | 0.00 | 0.00 | 30,000.00 | 30,000.00 | 0.00% |
| 422-421-20235 Treasurer | 0.00 | 0.00 | 9,500.00 | 9,500.00 | 0.00% |
| 422-421-20236 Security | 0.00 | 0.00 | 12,000.00 | 12,000.00 | 0.00% |
| 422-421-20237 Credit Card Service Fees | 72.00 | 72.00 | 4,500.00 | 4,428.00 | 14.40% |
| 422-421-20238 TS Collection | 621.55 | 621.55 | 500.00 | 121.55 | 24.31% |
| 422-421-20239 Transfer Station Operations | 0.00 | 0.00 | 6,200.45 | 6,200.45 | 0.00% |
| 422-421-20240 Advertising/Publications | 0.00 | 0.00 | 28,000.00 | 28,000.00 | 0.00% |
| 422-421-20250 Lease of Equipment | 0.00 | 0.00 | 1,800,000.00 | 1,800,000.00 | 0.00% |
| 422-421-20251 Lease - Gasquet Transfer Station | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20270 Minor Equipment | 0.00 | 0.00 | 3,500.00 | 3,500.00 | 0.00% |
| 422-421-20280 Delivery Service | 0.00 | 0.00 | 700.00 | 700.00 | 0.00% |
| 422-421-20281 Household Hazardous Waste Event | 0.00 | 0.00 | 4,000.00 | 4,000.00 | 0.00% |
| 422-421-20283 Community Clean-up | 0.00 | 0.00 | 600.00 | 600.00 | 0.00% |
| 422-421-20285 Special Dept Expense | 0.00 | 0.00 | 32,000.00 | 32,000.00 | 0.00% |
| 422-421-20286 Cash Over/Under | (8.84) | (8.84) | 5,500.00 | 5,508.84 | 0.10% |
| 422-421-20288 City Collections | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 0.00% |
| 422-421-20290 Travel | 42.94 | 42.94 | 190.00 | 147.06 | 77.40% |
| 422-421-20297 Vehicle Fuel | 145.20 | 145.20 | 17,500.00 | 17,354.80 | 0.83% |
| 422-421-20301 State Fees | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 0.00% |
| 422-421-20221-060 Printing-Oil Grant - 12/13 | 0.00 | 0.00 | 2,100.00 | 2,100.00 | 0.00% |
| 422-421-20221-061 Printing-Oil Grant 13/14 | 0.00 | 0.00 | 55,415.00 | 55,415.00 | 0.00% |
| 422-421-20221-067 Printing-DOC Grant 12/13 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20221-068 Printing-DOC 13/14 | 0.00 | 0.00 | 400.00 | 400.00 | 0.00% |
| 422-421-20239-001 Post Closure Maintenance | 0.00 | 0.00 | 400.00 | 400.00 | 0.00% |
| 422-421-20240-060 Advertising Oil Grant - 12/13 | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00% |
| 422-421-20240-061 Advertising Oil Grant 13/14 | 0.00 | 0.00 | 3,500.00 | 3,500.00 | 0.00% |
| 422-421-20240-067 Advertising- DOC Grant 12/13 | 0.00 | 0.00 | 3,500.00 | 3,500.00 | 0.00% |
| 422-421-20240-068 Advertising - DOC 13/14 | 0.00 | 0.00 | 2,600.00 | 2,600.00 | 0.00% |

| | | | | | | |
|---|----------------------------------|------------------|------------------|---------------------|---------------------|--------------|
| 422-421-20285-060 | Spec Dept Exp-Oil Grant - 12/13 | 2,000.00 | 2,000.00 | 6,500.00 | 4,500.00 | 30.77% |
| 422-421-20285-061 | Special Dept Exp-Oil Grant 13/14 | 0.00 | 0.00 | 6,500.00 | 6,500.00 | 0.00% |
| 422-421-20285-067 | Spec Dept Exp-DOC Grant 12/13 | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 0.00% |
| 422-421-20285-068 | Spec Dept Exp - DOC 13/14 | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 0.00% |
| 422-421-20290-060 | Travel-Oil Grant - 12/13 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20290-061 | Travel - Oil Grant 13/14 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20290-067 | Travel DOC Grant 12/13 | 415.00 | 415.00 | 2,000.00 | 1,585.00 | 20.75% |
| 422-421-20290-068 | Travel - DOC 13/14 | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00% |
| Total Services and Supplies | | 3,677.63 | 3,677.63 | 2,147,399.00 | 2,143,721.37 | 0.17% |
| 422-421-30490 | Depreciation Expense | 0.00 | 0.00 | 97,975.00 | 97,975.00 | 0.00% |
| Total Other Charges | | 0.00 | 0.00 | 97,975.00 | 97,975.00 | 0.00% |
| Total Fixed Assets | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 422-421-70800 | ARC Payment OPEB | 0.00 | 0.00 | 11,125.00 | 11,125.00 | 0.00% |
| 422-421-81000 | Contingency | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00% |
| 422-421-70530-025 | Interfund-Repayment to County | 0.00 | 0.00 | 203,000.00 | 203,000.00 | 0.00% |
| 422-421-70530-199 | Interfund-Cost Plan | 0.00 | 0.00 | 51,644.00 | 51,644.00 | 0.00% |
| Total Intrafund Transfers | | 0.00 | 0.00 | 270,769.00 | 270,769.00 | 0.00% |
| Total Expenses | | 32,278.74 | 32,278.74 | 3,036,919.00 | 3,004,640.26 | 1.08% |
| Revenues Over (Under) Expenditures | | 60,551.70 | 60,551.70 | 0.00 | 60,551.70 | 0.00% |

Solid Waste
Balance Sheet
September 30, 2012

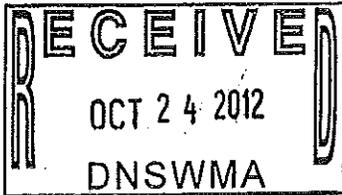
Unaudited

ASSETS

| | | |
|---------------|-----------------------------|----------------------------|
| | | 516,976.28 |
| 422 010 00000 | Cash Solid Waste | 100.00 |
| 422 010 00300 | Imprest Cash | 7,401.99 |
| 422 010 01100 | Accounts Receivable | 493,000.00 |
| 422 010 03200 | Land | 3,266,990.64 |
| 422 010 03300 | Transfer Station | 158,443.55 |
| 422 010 03400 | Equipment | 141,638.89 |
| 422 010 03410 | Buildings & Improvements | (148,798.00) |
| 422 010 03440 | Accum Depr Equipment | (61,906.24) |
| 422 010 03450 | Accum Depr Bldg & Improv | (592,144.00) |
| 422 010 03460 | Accum Depr Transfer Station | <u>3,781,703.11</u> |
| | Total Assets | <u><u>3,781,703.11</u></u> |

LIABILITIES AND FUND EQUITY

| | | |
|---------------|--|----------------------------|
| | | 242.07 |
| 422 010 05103 | A/P Services | 3,205,118.55 |
| 422 010 05210 | Sublease Payable | 52,329.88 |
| 422 010 05300 | Compensated Absences Payable | 2,650,636.00 |
| 422 010 05500 | Post Closure Liability | 150,000.00 |
| 422 010 06900 | Designated for Lease Debt Service | (2,849,813.35) |
| 422 010 07100 | Fund Balance | 531,748.00 |
| 422 010 09600 | Investment in Capital Assets net of related debt | 522,138.39 |
| | Revenue | (480,696.43) |
| | Expenditure | <u>3,781,703.11</u> |
| | Total Liabilities and Fund Equity | <u><u>3,781,703.11</u></u> |



Solid Waste

Statement of Revenues and Expenditures
3 Months Ended 9/30/2012

| | CURRENT MONTH ACTUAL | YTD ACTUAL | YTD BUDGET | YTD VARIANCE | % EXPENDED |
|--|----------------------------|-------------------|---------------------|-----------------------|---------------|
| Revenues: | | | | | |
| 422-421-90153 Franchise Fees | 20,358.00 | 39,413.00 | 257,000.00 | (217,587.00) | 15.34% |
| 422-421-90210 Code Enforcement | 0.00 | 0.00 | 1,000.00 | (1,000.00) | 0.00% |
| 422-421-90300 Interest - Solid Waste | 0.00 | 0.00 | 2,000.00 | (2,000.00) | 0.00% |
| 422-421-91003 Gate Tipping Fees | 146,367.73 | 312,370.47 | 1,760,000.00 | (1,447,629.53) | 17.75% |
| 422-421-91004 Authority Service Fees | 78,986.71 | 170,296.95 | 912,246.00 | (741,949.05) | 18.67% |
| 422-421-91121 Misc Reimbursements | 0.00 | 57.97 | 1,000.00 | (942.03) | 5.80% |
| 422-421-90650-060 Oil Grant 12/13 | 0.00 | 0.00 | 15,000.00 | (15,000.00) | 0.00% |
| 422-421-90650-074 Oil Grant - 11/12 | 0.00 | 0.00 | 13,608.00 | (13,608.00) | 0.00% |
| 422-421-91129-067 DOC Grant - 12/13 | 0.00 | 0.00 | 15,000.00 | (15,000.00) | 0.00% |
| 422-421-91129-069 DOC Grant 11/12 | 0.00 | 0.00 | 10,247.00 | (10,247.00) | 0.00% |
| Total Revenues | 245,712.44 | 522,138.39 | 2,987,101.00 | (2,464,962.61) | 17.48% |
| Expenses: | | | | | |
| 422-421-10010 Payroll | 24,773.17 | 72,263.81 | 306,207.00 | 233,943.19 | 23.60% |
| 422-421-10012 Overtime | 26.33 | 41.26 | 1,000.00 | 958.74 | 4.13% |
| 422-421-10015 Part-time/Temp | 3,067.16 | 5,169.12 | 8,300.00 | 3,130.88 | 62.28% |
| 422-421-10020 Retirement | 6,955.77 | 20,011.90 | 84,965.00 | 64,953.10 | 23.55% |
| 422-421-10030 Employee Benefits | 10,925.02 | 20,714.21 | 59,155.00 | 38,440.79 | 35.02% |
| 422-421-10033 Employee Life Insurance | 25.60 | 76.80 | 332.00 | 255.20 | 23.13% |
| 422-421-10035 Management Life Insurance | 109.31 | 325.79 | 1,299.00 | 973.21 | 25.08% |
| 422-421-10040 Worker's Compensation | 2,483.13 | 7,449.39 | 29,798.00 | 22,348.61 | 25.00% |
| Total Salaries and Benefits | 48,365.49 | 126,052.28 | 491,056.00 | 365,003.72 | 25.67% |
| 422-421-20121 Communications | 204.85 | 494.96 | 2,200.00 | 1,705.04 | 22.50% |
| 422-421-20140 Household Expense | 345.64 | 801.24 | 3,500.00 | 2,698.76 | 22.89% |
| 422-421-20150 Insurance-Office | 0.00 | 0.00 | 5,850.00 | 5,850.00 | 0.00% |
| 422-421-20151 Liability Insurance | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 0.00% |
| 422-421-20152 Vehicle Insurance | 0.00 | 0.00 | 1,400.00 | 1,400.00 | 0.00% |
| 422-421-20155 Liability Insurance | 715.25 | 715.25 | 2,573.00 | 1,857.75 | 27.80% |
| 422-421-20170 Maintenance-Equipment | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20171 Maintenance-Vehicles | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20175 Maintenance-Computers | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20180 Maint-Structures/Improvements & TS M | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 422-421-20200 Memberships | 0.00 | 7,400.00 | 7,500.00 | 100.00 | 98.67% |
| 422-421-20221 Printing | 4.86 | 5.05 | 400.00 | 394.95 | 1.26% |
| 422-421-20223 Postage | 169.45 | 281.26 | 1,400.00 | 1,118.74 | 20.09% |
| 422-421-20224 Office Supplies | 459.23 | 1,766.01 | 7,000.00 | 5,233.99 | 25.23% |
| 422-421-20227 Books/Subscriptions | 0.00 | 0.00 | 399.00 | 399.00 | 0.00% |
| 422-421-20230 Prof Serv-Co/City | 65.63 | 224.83 | 20,000.00 | 19,775.17 | 1.12% |
| 422-421-20231 Prof Serv | 0.00 | 0.00 | 2,500.00 | 2,500.00 | 0.00% |
| 422-421-20232 Prof Serv-Well Monitoring | 0.00 | 0.00 | 30,000.00 | 30,000.00 | 0.00% |
| 422-421-20233 Audit | 0.00 | 0.00 | 8,850.00 | 8,850.00 | 0.00% |
| 422-421-20234 Legal Counsel | 385.88 | 1,929.56 | 12,000.00 | 10,070.44 | 16.08% |
| 422-421-20235 Treasurer | 0.00 | 750.00 | 4,500.00 | 3,750.00 | 16.67% |
| 422-421-20236 Security | 72.00 | 72.00 | 500.00 | 428.00 | 14.40% |
| 422-421-20237 Credit Card Service Fees | 548.94 | 1,623.81 | 4,000.00 | 2,376.19 | 40.60% |
| 422-421-20238 TS Collection | 0.00 | 2,667.24 | 27,000.00 | 24,332.76 | 9.88% |
| 422-421-20239 Transfer Station Operations | 158,883.87 | 158,883.87 | 1,800,000.00 | 1,641,116.13 | 8.83% |
| 422-421-20240 Advertising/Publications | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20250 Lease of Equipment | 373.30 | 870.94 | 3,500.00 | 2,629.06 | 24.88% |
| 422-421-20251 Lease - Gasquet Transfer Station | 0.00 | 0.00 | 700.00 | 700.00 | 0.00% |
| 422-421-20270 Minor Equipment | 0.00 | 0.00 | 5,100.00 | 5,100.00 | 0.00% |
| 422-421-20280 Delivery Service | 0.00 | 0.00 | 600.00 | 600.00 | 0.00% |
| 422-421-20281 Household Hazardous Waste Event | 0.00 | 225.00 | 35,000.00 | 34,775.00 | 0.64% |
| 422-421-20283 Community Clean-up | 0.00 | 429.71 | 5,000.00 | 4,570.29 | 8.59% |
| 422-421-20285 Special Dept Expense | 25.00 | 684.79 | 1,500.00 | 815.21 | 45.65% |
| 422-421-20286 Cash Over/Under | 95.31 | 126.03 | 182.00 | 55.97 | 69.25% |
| 422-421-20288 City Collections | 0.00 | 1,481.74 | 17,000.00 | 15,518.26 | 8.72% |
| 422-421-20290 Travel | 552.31 | 762.15 | 3,000.00 | 2,237.85 | 25.41% |
| 422-421-20297 Vehicle Fuel | 242.07 | 802.65 | 1,500.00 | 697.35 | 40.18% |
| 422-421-20301 State Fees | 0.00 | 0.00 | 55,415.00 | 55,415.00 | 0.00% |
| 422-421-20221-060 Printing-Oil Grant - 12/13 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20221-067 Printing-DOC Grant 12/13 | 0.00 | 0.00 | 400.00 | 400.00 | 0.00% |
| 422-421-20221-069 Printing - DOC Grant 11/12 | 0.00 | 0.00 | 200.00 | 200.00 | 0.00% |
| 422-421-20221-074 Printing - Oil Grant 11/12 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20239-001 Post Closure Maintenance | 0.00 | 1,170.31 | 5,000.00 | 3,829.69 | 23.41% |
| 422-421-20240-060 Advertising Oil Grant - 12/13 | 0.00 | 0.00 | 3,050.00 | 3,050.00 | 0.00% |
| 422-421-20240-067 Advertising - DOC Grant 12/13 | 0.00 | 0.00 | 2,600.00 | 2,600.00 | 0.00% |
| 422-421-20240-069 Advertising - DOC Grant 11/12 | 0.00 | 150.00 | 203.00 | 53.00 | 73.89% |
| 422-421-20240-074 Advertising - Oil Grant 11/12 | 570.00 | 1,140.00 | 3,500.00 | 2,360.00 | 32.57% |

| | | | | | | |
|---|---------------------------------|-------------------|-------------------|---------------------|---------------------|---------------|
| 422-421-20285-060 | Spec Dept Exp-Oil Grant - 12/13 | 0.00 | 0.00 | 6,500.00 | 6,500.00 | 0.00% |
| 422-421-20285-067 | Spec Dept Exp-DOC Grant 12/13 | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 0.00% |
| 422-421-20285-069 | Spec Dept Exp - DOC Grant 11/12 | 75.00 | 165.00 | 3,845.00 | 3,680.00 | 4.29% |
| 422-421-20285-074 | Spec Dept Exp - Oil Grant 11/12 | 500.00 | 500.00 | 5,558.00 | 5,058.00 | 9.00% |
| 422-421-20290-060 | Travel-Oil Grant - 12/13 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 422-421-20290-067 | Travel DOC Grant 12/13 | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00% |
| 422-421-20290-069 | Travel - DOC Grant 11/12 | 821.48 | 1,919.48 | 2,000.00 | 80.52 | 95.97% |
| 422-421-20290-074 | Travel - Oil Grant 11/12 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| Total Services and Supplies | | 165,130.07 | 187,842.88 | 2,120,425.00 | 1,932,582.12 | 8.86% |
| 422-421-30490 | Depreciation Expense | 0.00 | 0.00 | 110,267.00 | 110,267.00 | 0.00% |
| Total Other Charges | | 0.00 | 0.00 | 110,267.00 | 110,267.00 | 0.00% |
| Total Fixed Assets | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 422-421-70800 | ARC Payment OPEB | 0.00 | 0.00 | 11,125.00 | 11,125.00 | 0.00% |
| 422-421-81000 | Contingency | 0.00 | 0.00 | 2,400.00 | 2,400.00 | 0.00% |
| 422-421-70530-025 | Interfund-Repayment to County | 0.00 | 154,720.27 | 203,500.00 | 48,779.73 | 76.03% |
| 422-421-70530-199 | Interfund-Cost Plan | 4,027.00 | 12,081.00 | 48,328.00 | 36,247.00 | 25.00% |
| Total Intrafund Transfers | | 4,027.00 | 166,801.27 | 265,353.00 | 98,551.73 | 62.86% |
| Total Expenses | | 217,522.56 | 480,696.43 | 2,987,101.00 | 2,506,404.57 | 16.09% |
| Revenues Over (Under) Expenditures | | 28,189.88 | 41,441.96 | 0.00 | 41,441.96 | 0.00% |

**DNSWMA
GRAND TOTALS
SEPTEMBER 2013**

| | Amount to 422-421 91003 66.53% | Amount to 422-421 91004 33.47% | TOTAL AMOUNT |
|-----------------------|---|---|-------------------|
| DNCTS Cash Total | 30,053.68 | 15,119.45 | 45,173.13 |
| DNCTS Charge Total | 104,031.04 | 52,336.08 | 156,367.12 |
| DNCTS Credit/Debit | 14,242.30 | 7,165.03 | 21,407.33 |
| DNCTS Totals | 148,327.02 | 74,620.56 | 222,947.58 |
| Klamath Cash Total | | 5,129.36 | 5,129.36 |
| Klamath Charge Total | | 249.66 | 249.66 |
| Klamath Totals | | 5,379.02 | 5,379.02 |
| Gasquet Cash Total | | 1,572.58 | 1,572.58 |
| Gasquet Charge Total | | 0.00 | 14.20 |
| Gasquet Totals | | 1,572.58 | 1,586.78 |
| Adjustments | | | |
| GRAND TOTALS | 148,327.02 | 81,572.16 | 229,913.38 |

3.5

**MONTHLY SPLIT SHEET
DNSWMA TRANSFER STATION
MONTH: SEPTEMBER 2013**

| Date | Cash | Checks | Cash/Check Total | Visa | Master | Discover | Credit Card Total | Charges | Grand Total | 66.53% 91003 | 33.47% 91004 | 20286 | Total |
|---------------|-------------|-----------|------------------|--------------|-------------|-----------|-------------------|---------------|---------------|--------------|--------------|----------|--------------|
| 1 | \$ 1,500.57 | \$ 168.28 | \$ 1,668.85 | \$ 926.43 | \$ 7.00 | | \$ 933.43 | \$ 204.11 | \$ 2,806.39 | \$ 1,110.29 | \$ 558.56 | (\$0.80) | \$ 1,668.05 |
| 2 | | | \$ - | | | | | | | | | | \$ - |
| 3 | \$ 2,099.94 | \$ 471.30 | \$ 2,571.24 | \$ 712.66 | \$ 298.90 | | \$ 1,011.56 | \$ 12,984.79 | \$ 16,567.59 | \$ 1,710.65 | \$ 860.59 | | \$ 2,571.24 |
| 4 | \$ 1,880.67 | \$ 126.36 | \$ 2,007.03 | \$ 423.54 | \$ 34.98 | | \$ 458.52 | \$ 9,850.74 | \$ 12,316.29 | \$ 1,335.28 | \$ 671.75 | \$6.87 | \$ 2,013.90 |
| 5 | \$ 1,314.07 | \$ 179.76 | \$ 1,493.83 | \$ 397.02 | \$ 137.57 | | \$ 534.59 | \$ 5,037.38 | \$ 7,065.80 | \$ 993.85 | \$ 499.98 | (\$4.86) | \$ 1,488.97 |
| 6 | \$ 1,515.01 | \$ 237.36 | \$ 1,752.37 | \$ 509.95 | | | \$ 509.95 | \$ 9,707.45 | \$ 11,969.77 | \$ 1,165.85 | \$ 586.52 | \$0.16 | \$ 1,752.53 |
| 7 | \$ 1,955.63 | \$ 269.87 | \$ 2,225.50 | \$ 898.94 | \$ 14.05 | | \$ 912.99 | \$ 4,415.05 | \$ 7,553.54 | \$ 1,480.63 | \$ 744.87 | \$1.31 | \$ 2,226.81 |
| 8 | \$ 1,377.32 | \$ 392.68 | \$ 1,770.00 | \$ 602.46 | \$ 47.76 | | \$ 650.22 | \$ 598.30 | \$ 3,018.52 | \$ 1,177.58 | \$ 592.42 | (\$0.27) | \$ 1,769.73 |
| 9 | \$ 1,328.67 | \$ 271.17 | \$ 1,599.84 | \$ 915.87 | \$ 47.76 | | \$ 963.63 | \$ 7,423.03 | \$ 9,986.50 | \$ 1,064.37 | \$ 535.47 | \$0.36 | \$ 1,600.20 |
| 10 | \$ 1,300.85 | \$ 194.32 | \$ 1,495.17 | \$ 701.09 | \$ 24.45 | \$ 16.86 | \$ 742.40 | \$ 6,051.77 | \$ 8,289.34 | \$ 994.74 | \$ 500.43 | \$0.11 | \$ 1,495.28 |
| 11 | \$ 1,235.70 | \$ 218.12 | \$ 1,453.82 | \$ 327.34 | \$ 25.28 | \$ 14.05 | \$ 366.67 | \$ 7,028.54 | \$ 8,849.03 | \$ 967.23 | \$ 486.59 | \$0.22 | \$ 1,454.04 |
| 12 | \$ 1,649.83 | \$ 247.19 | \$ 1,897.02 | \$ 459.59 | \$ 210.62 | | \$ 670.21 | \$ 6,017.86 | \$ 8,585.09 | \$ 1,262.09 | \$ 634.93 | (\$0.02) | \$ 1,897.00 |
| 13 | \$ 1,312.84 | \$ 480.42 | \$ 1,803.26 | \$ 500.34 | | | \$ 500.34 | \$ 7,771.01 | \$ 10,074.61 | \$ 1,199.71 | \$ 603.55 | (\$3.72) | \$ 1,799.54 |
| 14 | \$ 1,473.93 | \$ 757.25 | \$ 2,231.18 | \$ 614.35 | | | \$ 614.35 | \$ 759.00 | \$ 3,604.53 | \$ 1,484.40 | \$ 746.78 | (\$0.07) | \$ 2,231.11 |
| 15 | \$ 1,424.80 | \$ 267.13 | \$ 1,691.93 | \$ 367.90 | \$ 7.02 | | \$ 374.92 | \$ 376.38 | \$ 2,443.23 | \$ 1,125.64 | \$ 566.29 | (\$0.28) | \$ 1,691.65 |
| 16 | \$ 1,179.07 | \$ 155.74 | \$ 1,334.81 | \$ 565.05 | \$ 11.53 | | \$ 576.58 | \$ 9,093.50 | \$ 11,004.89 | \$ 888.05 | \$ 446.76 | (\$0.01) | \$ 1,334.80 |
| 17 | \$ 1,392.41 | \$ 148.88 | \$ 1,481.29 | \$ 314.73 | \$ 129.74 | | \$ 444.47 | \$ 5,954.72 | \$ 7,880.48 | \$ 985.50 | \$ 495.79 | (\$0.02) | \$ 1,481.27 |
| 18 | \$ 966.06 | \$ 306.33 | \$ 1,272.39 | \$ 665.48 | \$ 86.84 | \$ 40.73 | \$ 793.05 | \$ 4,186.75 | \$ 6,252.19 | \$ 846.52 | \$ 425.87 | (\$0.86) | \$ 1,271.53 |
| 19 | \$ 1,691.00 | \$ 210.29 | \$ 1,901.29 | \$ 922.04 | \$ 36.66 | | \$ 958.70 | \$ 5,229.20 | \$ 8,089.19 | \$ 1,264.93 | \$ 636.36 | \$0.10 | \$ 1,901.39 |
| 20 | \$ 968.19 | \$ 312.31 | \$ 1,300.50 | \$ 506.88 | \$ 187.43 | | \$ 694.31 | \$ 5,739.15 | \$ 7,733.96 | \$ 865.22 | \$ 435.28 | | \$ 1,300.50 |
| 21 | \$ 1,263.39 | \$ 307.86 | \$ 1,571.25 | \$ 606.82 | \$ 36.52 | | \$ 643.34 | \$ 176.98 | \$ 2,391.57 | \$ 1,045.35 | \$ 525.90 | \$1.34 | \$ 1,572.59 |
| 22 | \$ 957.37 | \$ 106.88 | \$ 1,064.25 | \$ 782.46 | \$ 72.93 | | \$ 855.39 | \$ 778.18 | \$ 2,697.82 | \$ 708.05 | \$ 356.20 | | \$ 1,064.25 |
| 23 | \$ 871.99 | \$ 80.60 | \$ 952.59 | \$ 328.21 | \$ 45.23 | | \$ 373.44 | \$ 8,263.95 | \$ 9,589.98 | \$ 633.76 | \$ 318.83 | \$0.22 | \$ 952.81 |
| 24 | \$ 703.52 | \$ 15.45 | \$ 718.97 | \$ 1,543.08 | \$ 18.32 | \$ 135.77 | \$ 1,697.17 | \$ 8,195.09 | \$ 10,611.23 | \$ 478.33 | \$ 240.64 | \$0.05 | \$ 719.02 |
| 25 | \$ 994.55 | \$ 73.81 | \$ 1,068.46 | \$ 1,787.94 | \$ 7.00 | | \$ 1,794.94 | \$ 5,140.55 | \$ 8,003.95 | \$ 710.85 | \$ 357.61 | (\$0.01) | \$ 1,068.45 |
| 26 | \$ 1,309.69 | \$ 383.43 | \$ 1,693.12 | \$ 1,071.56 | \$ 75.85 | | \$ 1,147.41 | \$ 5,866.60 | \$ 8,707.13 | \$ 1,126.43 | \$ 566.69 | \$0.72 | \$ 1,693.84 |
| 27 | \$ 1,284.86 | \$ 180.14 | \$ 1,465.00 | \$ 499.49 | \$ 61.80 | | \$ 561.29 | \$ 7,939.00 | \$ 9,965.29 | \$ 974.66 | \$ 490.34 | \$0.25 | \$ 1,465.25 |
| 28 | \$ 1,195.03 | \$ 784.41 | \$ 1,969.44 | \$ 705.68 | \$ 7.00 | \$ 7.00 | \$ 719.68 | \$ 2,986.97 | \$ 5,676.09 | \$ 1,310.27 | \$ 659.17 | (\$0.13) | \$ 1,969.31 |
| 29 | \$ 305.05 | \$ 306.03 | \$ 611.08 | \$ 193.03 | \$ 7.02 | | \$ 200.05 | \$ 132.65 | \$ 943.78 | \$ 406.55 | \$ 204.53 | \$0.99 | \$ 612.07 |
| 30 | \$ 984.07 | \$ 123.58 | \$ 1,107.65 | \$ 690.94 | \$ 12.79 | | \$ 703.73 | \$ 8,458.42 | \$ 10,269.80 | \$ 736.92 | \$ 370.73 | \$1.08 | \$ 1,108.73 |
| | | | \$ - | | | | \$ - | | \$ - | | | | \$ - |
| TOTALS | \$ 386.18 | \$ 786.95 | \$ 45 178.13 | \$ 19,540.87 | \$ 1,652.05 | \$ 214.41 | \$ 21,407.33 | \$ 156,367.12 | \$ 222,947.58 | \$ 30,053.68 | \$ 15,119.45 | \$ 2.73 | \$ 45,175.86 |

10:10 AM

10/03/13

Del Norte Solid Waste Management Authority
A/R Aging Summary
 As of September 30, 2013

| | Current | 1 - 30 | 31 - 60 | 61 - 90 | > 90 | TOTAL |
|-------------------------------------|----------|--------|----------|---------|------------|------------|
| Abandoned Vehicle Abatement | 2,175.65 | 0.00 | 1,225.68 | 0.00 | 91.24 | 3,492.57 |
| Aladdin Realty | 18.21 | 0.00 | 0.00 | 0.00 | 0.00 | 18.21 |
| Alexandre EcoDairy Farms | 133.44 | 0.00 | 0.00 | 0.00 | 0.00 | 133.44 |
| AWI Management Group | 63.12 | 0.00 | 0.00 | 0.00 | 0.00 | 63.12 |
| Bad Checks/Co Collector | 0.00 | 0.00 | 0.00 | 0.00 | 43.78 | 43.78 |
| Bart Kast Builders | 0.00 | 0.00 | 0.00 | 4.75 | 0.00 | 4.75 |
| Bommelyn / Hartley Construction | 33.71 | 0.00 | 0.00 | 0.00 | 0.00 | 33.71 |
| Bommelyn Construction | 15.45 | 0.00 | 282.32 | 84.28 | 11.05 | 393.10 |
| Cal-Fire | 0.00 | -13.04 | 0.00 | 0.00 | 0.00 | -13.04 |
| Cal-Trans | 85.92 | 0.00 | 0.00 | 0.00 | 0.00 | 85.92 |
| California Auto Image | 162.93 | 0.00 | 0.00 | 0.00 | 0.00 | 162.93 |
| California Dept. of Fish & Wildlife | 23.88 | 0.00 | 0.00 | 0.00 | 0.00 | 23.88 |
| California Dept. Parks & Rec. | 1,264.64 | 0.00 | 0.00 | 0.00 | 0.00 | 1,264.64 |
| California Used Oil Recycling | 0.00 | 0.00 | 0.00 | 0.00 | -15,000.00 | -15,000.00 |
| Certified Plumbing Co. | 0.00 | 0.00 | 0.00 | 0.00 | 6.90 | 6.90 |
| Chimney Kraft | 0.00 | -12.17 | 0.00 | 0.00 | 0.00 | -12.17 |
| City of Crescent City. | 0.00 | -12.63 | 0.00 | 0.00 | 0.00 | -12.63 |
| College of the Redwoods | 25.28 | 0.00 | 0.00 | 0.00 | 0.00 | 25.28 |
| Combined Maintenance Services | 9.35 | 0.00 | 129.82 | 0.00 | 0.00 | 139.17 |
| Cory, Charles | 0.00 | 0.00 | 0.00 | 0.00 | 576.49 | 576.49 |
| Crescent Ace Hardware. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Crescent City KOA | 0.00 | 0.00 | 0.00 | 0.00 | 0.01 | 0.01 |
| Crescent City Nursing & Rehab | 14.05 | 0.00 | 0.00 | 85.19 | 0.00 | 99.24 |
| Crescent City, Harbor | 0.00 | 0.00 | 0.00 | 0.00 | 0.01 | 0.01 |
| Crescent Fire Protection Dist. | 19.43 | 0.00 | 0.00 | 0.00 | 21.98 | 41.41 |
| DEBIT | 0.00 | 0.00 | 0.00 | 0.00 | 190.46 | 190.46 |
| Del Norte Realty | 98.32 | 0.00 | 0.00 | 0.00 | 0.00 | 98.32 |
| Del Norte Roofing | 442.45 | 0.00 | 816.14 | 0.00 | 0.00 | 1,258.59 |
| Del Norte Solid Waste Mngmt | 3,045.41 | 0.00 | 340.36 | 86.83 | 2,518.68 | 5,991.28 |
| Direct TV | 11.24 | 0.00 | 14.05 | 0.00 | 6.91 | 32.20 |
| DN Fire Safe Council | 0.00 | 0.00 | 0.00 | 0.00 | 37.30 | 37.30 |
| DNC Code Enforcement - Bilght | 0.00 | 0.00 | 0.00 | 0.00 | 1,127.61 | 1,127.61 |
| DNC Public Nuisance Abatement | 0.00 | 0.00 | 141.86 | 73.04 | 7,423.22 | 7,638.12 |
| Dutra Materials | 0.00 | 0.00 | 0.00 | 0.00 | 9.67 | 9.67 |
| E & M Construction | 0.00 | 0.00 | 16.73 | 0.00 | 0.00 | 16.73 |
| Elk Valley Casino | 0.00 | 0.00 | 0.00 | 0.00 | 5.53 | 5.53 |
| Elk Valley Rancheria | 4.43 | 0.00 | 0.00 | 2.60 | 0.00 | 7.03 |
| Ellers Fort Dick Market | 0.00 | 0.00 | 0.00 | 0.00 | 0.50 | 0.50 |
| Extra Muscle - Joel Johnson | 0.00 | 0.00 | 196.65 | 59.67 | 0.00 | 256.32 |
| FRANKLIN | 14.00 | 0.00 | 0.00 | 0.00 | 0.00 | 14.00 |
| Franklin's Plumbing | 0.00 | 0.00 | 0.00 | 0.00 | 45.59 | 45.59 |
| Gasquet Mobile Home Park | 97.75 | 0.00 | 0.00 | 0.00 | 0.00 | 97.75 |
| Golden State Construction | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| GR Construction | 7.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.00 |
| Green Scapes | 60.39 | 0.00 | 0.00 | 0.00 | 0.00 | 60.39 |
| Griffin's Furniture Outlet | 80.05 | 0.00 | 0.00 | 0.00 | 0.00 | 80.05 |
| Hambro Forest Products, Inc. | 6.75 | 0.00 | 0.00 | 0.00 | 0.00 | 6.75 |
| Hambro/Waste Solutions Group | 1,714.04 | 0.00 | 0.00 | 0.00 | -1,737.83 | -23.79 |
| Hartley Construction | 44.95 | 0.00 | 0.00 | 0.00 | 0.00 | 44.95 |
| HASP / Jordan Recovery Centers | 387.28 | 0.00 | 0.00 | 0.00 | 0.00 | 387.28 |
| Hintz Construction | 0.00 | 0.00 | 0.00 | 0.00 | 127.60 | 127.60 |
| Humane Society Of Del Norte | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Jacob R. Crager | 0.41 | -0.41 | 0.00 | 0.00 | 0.00 | 0.00 |
| Klamath Transfer Station | 0.00 | 0.00 | 0.00 | 0.00 | 60.47 | 60.47 |
| Larry Hartwick Construction | 179.79 | 0.00 | 0.00 | 0.00 | 0.00 | 179.79 |
| Larson Services | 0.00 | 0.00 | 25.23 | 0.00 | 0.00 | 25.23 |
| Lehman Property Management | 0.00 | 0.00 | 0.00 | 0.00 | 1,885.22 | 1,885.22 |
| Lighthouse Repertory Theatre | 0.00 | -29.94 | 0.00 | 0.00 | 0.00 | -29.94 |
| LNL Design and Construction | 0.00 | 0.00 | 26.69 | 14.77 | 0.00 | 41.46 |
| Lucky 7 Casino | 0.00 | 0.00 | 47.87 | 0.00 | 0.00 | 47.87 |
| Mark Wooding Construction | 0.00 | 0.00 | 0.00 | 0.00 | -120.00 | -120.00 |
| Mastatoudis Homes Inc. | 0.00 | -47.26 | -155.23 | 0.00 | -27.53 | -231.12 |
| Ming Tree Real Estate | 0.00 | 0.00 | 0.00 | 0.00 | -16.10 | -16.10 |
| Moen Investments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Mountain Power Tree Co. | 0.00 | -0.71 | 0.00 | 0.00 | 0.00 | -0.71 |
| Mow Blow and Go | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

10:10 AM

10/03/13

Del Norte Solid Waste Management Authority
A/R Aging Summary
 As of September 30, 2013

| | Current | 1 - 30 | 31 - 60 | 61 - 90 | > 90 | TOTAL |
|-------------------------------------|------------------|----------------|------------------|-----------------|------------------|-------------------|
| Newey, Harold L. | 65.13 | 0.00 | 0.00 | 0.00 | 0.00 | 65.13 |
| Niehoff Construction | 136.25 | 0.00 | 0.00 | 0.00 | 0.00 | 136.25 |
| Norbury Construction | 0.00 | 0.00 | 0.00 | 0.00 | 116.70 | 116.70 |
| North Coast Properties | 0.00 | 0.00 | 10.73 | 0.00 | -10.73 | 0.00 |
| North Woods Realty | 66.69 | 0.00 | 0.00 | 0.00 | 0.00 | 66.69 |
| Northcoast Marine Mammal Ctr. | 0.00 | 0.00 | 7.00 | 0.00 | 0.00 | 7.00 |
| Northridge Electric | 0.00 | 0.00 | 0.00 | -0.20 | 0.00 | -0.20 |
| Pappas Dry Wall | 74.42 | 0.00 | 0.00 | 0.00 | 0.00 | 74.42 |
| Peasley's Property Mang. | 15.45 | 0.00 | 0.00 | 0.00 | 0.00 | 15.45 |
| Pelican Bay Evangelical Free Church | 0.00 | 0.00 | 0.00 | -0.72 | 0.00 | -0.72 |
| Pelican Bay Roofing Co. | 0.00 | -0.05 | 0.00 | 0.00 | 0.00 | -0.05 |
| Plunkett's Family Painting | 0.00 | -37.30 | 0.00 | 0.00 | 0.00 | -37.30 |
| Ray's Mobile Home Service | 76.99 | 0.00 | 0.00 | 0.00 | 0.00 | 76.99 |
| Red Sky Roofing | 6,305.24 | 0.00 | 0.00 | 0.00 | 0.00 | 6,305.24 |
| Redwood Coast Vacation Rentals | 21.07 | 0.00 | 0.00 | 0.00 | 0.00 | 21.07 |
| Redwood Community Action Agency | 22.47 | 0.00 | 0.00 | 0.00 | 0.00 | 22.47 |
| Redwood National Park | 1,691.12 | 0.00 | 1,520.76 | 884.68 | 3,735.54 | 7,832.10 |
| Reservation Ranch | 1,060.48 | 0.00 | 0.00 | 0.00 | 0.00 | 1,060.48 |
| Ron's Hauling | 0.00 | 0.00 | 0.00 | 0.00 | -5.00 | -5.00 |
| Rulz Construction | 0.00 | 0.00 | 0.00 | -13.80 | 0.00 | -13.80 |
| Rumiano Cheese Company | 11.24 | 0.00 | 0.00 | 0.00 | 0.00 | 11.24 |
| Rural Human Services | 0.00 | -44.95 | 0.00 | 0.00 | 0.00 | -44.95 |
| Seabreeze Apartments | 0.00 | 0.00 | 49.91 | -78.92 | 0.00 | -29.01 |
| Seagull Apartments | 51.25 | 0.00 | 5.68 | 0.00 | 0.00 | 56.93 |
| Seawood Village | 8,417.78 | 0.00 | 0.00 | 0.00 | 0.00 | 8,417.78 |
| Shangri-la Trailer Court | 0.00 | 0.00 | 0.00 | 0.00 | 0.04 | 0.04 |
| Smith River Alliance | 463.52 | 0.00 | 0.00 | 0.00 | 0.00 | 463.52 |
| Smith River Equipment | 0.00 | -22.35 | 0.00 | 0.00 | 0.00 | -22.35 |
| Smith River Rancheria | 3,199.67 | 0.00 | 0.00 | 0.00 | 0.00 | 3,199.67 |
| Sprint Courier Service | 0.00 | 0.00 | 44.95 | 0.00 | 0.00 | 44.95 |
| Spruce Haven Mobile Home Park | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Stephen F White Gen.Cont. Inc. | 95.47 | 0.00 | 17.86 | 0.00 | 0.00 | 113.33 |
| Stone Roofing | 1,686.93 | 0.00 | 0.00 | 0.00 | 0.00 | 1,686.93 |
| Stremberg Realty | 0.00 | 0.00 | 0.00 | 0.00 | -0.45 | -0.45 |
| SWEEP ALOT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Tab & Associates | 0.00 | 0.00 | 0.00 | 0.00 | 0.02 | 0.02 |
| Thermo Fluids, Inc. / Outbound OIL | 0.00 | 0.00 | 0.00 | 0.00 | -55.80 | -55.80 |
| Totem Villa Apartments | 0.00 | -0.55 | 0.00 | -27.92 | 0.00 | -28.47 |
| TRKLA/TRGAS BINS AND LF BINS | 6,026.73 | 0.00 | 6,969.01 | 4,468.33 | 54,338.55 | 71,802.62 |
| U.S. Forest Service-Gasquet CA | 0.00 | 0.00 | 0.00 | 0.00 | 1,120.96 | 1,120.96 |
| V Primo Construction | 32.31 | 0.00 | 0.00 | -45.97 | 0.00 | -13.66 |
| VISA | 0.00 | 0.00 | 0.00 | 0.00 | 19.26 | 19.26 |
| Wigley Contracting | 0.00 | 0.00 | 0.00 | 0.00 | -2.53 | -2.53 |
| Winn's Maintenance Service | 0.00 | 0.00 | 0.00 | 0.00 | -25.00 | -25.00 |
| Your Creation | 0.00 | 0.00 | 0.00 | 0.00 | 1,092.66 | 1,092.66 |
| Yurok Indian Housing Authority | 96.57 | 0.00 | 669.70 | -610.14 | -123.07 | 33.06 |
| Yurok Tribe | 30.26 | 0.00 | 0.00 | -207.84 | 0.00 | -177.58 |
| TOTAL | 39,886.36 | -221.36 | 12,402.77 | 4,778.63 | 57,489.81 | 114,336.21 |

DNSWMA**KLAMATH TRANSFER STATION - CASH****SEPTEMBER 2013**

| Date | Amount to | TOTAL |
|---------------------------|------------------|---------------|
| | 422-421- | CASH |
| | 91004 | AMOUNT |
| September 1, 2013 | 599.38 | 599.38 |
| September 4, 2013 | 422.92 | 422.92 |
| September 6, 2013 | 157.07 | 157.07 |
| September 8, 2013 | 560.15 | 560.15 |
| September 11, 2013 | 390.04 | 390.04 |
| September 13, 2013 | 75.18 | 75.18 |
| September 15, 2013 | 795.80 | 795.80 |
| September 18, 2013 | 322.63 | 322.63 |
| September 20, 2013 | 100.80 | 100.80 |
| September 22, 2013 | 474.43 | 474.43 |
| September 25, 2013 | 661.43 | 661.43 |
| September 27, 2013 | 141.83 | 141.83 |
| September 29, 2013 | 427.70 | 427.70 |
| | | 0.00 |
| | | 0.00 |
| | 5,129.36 | 5,129.36 |

DNSWMA**KLAMATH TRANSFER STATION - CHARGES****SEPTEMBER 2013**

| Date | Charge Name | Receipt # | Amount to 422-421- 91004 | TOTAL |
|--------------------|--------------------|------------------|---|-----------------|
| September 4, 2013 | NEWAY | 474161 | 87.87 | 87.87 |
| September 4, 2013 | YUROK IHA | 474162 | 14.20 | 14.20 |
| September 4, 2013 | YUROK IHA | 474163 | 85.07 | 85.07 |
| September 11, 2001 | NEWAY | 474164 | 19.89 | 19.89 |
| September 18, 2013 | NEWAY | 474165 | 22.74 | 22.74 |
| September 27, 2013 | NEWAY | 474166 | 19.89 | 19.89 |
| | | | | 0.00 |
| | | | | 0.00 |
| | | | | 0.00 |
| | | | | 0.00 |
| | | | | 0.00 |
| TOTAL | | | \$249.66 | \$249.66 |

DNSWMA
GASQUET TRANSFER STATION - CASH
SEPTEMBER 2013

| Date | Amount to 422-421- 91004 | TOTAL CASH AMOUNT |
|--------------------|---|----------------------------------|
| September 5, 2013 | 120.53 | 120.53 |
| September 7, 2013 | 257.67 | 257.67 |
| September 12, 2013 | 119.23 | 119.23 |
| September 14, 2013 | 202.17 | 202.17 |
| September 19, 2013 | 71.92 | 71.92 |
| September 21, 2013 | 360.20 | 360.20 |
| September 26, 2013 | 157.90 | 157.90 |
| September 28, 2013 | 282.96 | 282.96 |
| | | 0.00 |
| | | 0.00 |
| | | 0.00 |
| TOTALS | 1,572.58 | 1,572.58 |

| DAILY TICKET REPORT | | | | |
|--------------------------------|--------------|------------|---------------------------|-------------------------|
| DNSWMA TRANSFER STATION | | | | |
| MONTH: September 2013 | | | | |
| | | | | |
| | BEGIN | END | VOIDED TICKETS | TICKET COUNT |
| Date | | | | |
| 1 | 721404 | 721580 | 2 | 175 |
| 2 | | | | |
| 3 | 721581 | 721845 | 2 | 263 |
| 4 | 721846 | 722047 | 1 | 201 |
| 5 | 722048 | 722222 | 1 | 174 |
| 6 | 722223 | 722416 | | 194 |
| 7 | 722417 | 722641 | 3 | 222 |
| 8 | 722642 | 722809 | 1 | 167 |
| 9 | 722810 | 722996 | 1 | 186 |
| 10 | 722997 | 723160 | 1 | 163 |
| 11 | 723161 | 723296 | | 136 |
| 12 | 723297 | 723481 | 1 | 184 |
| 13 | 723482 | 723648 | | 167 |
| 14 | 723649 | 723833 | | 185 |
| 15 | 723834 | 723988 | | 155 |
| 16 | 723989 | 724164 | | 176 |
| 17 | 724165 | 724327 | 1 | 162 |
| 18 | 724328 | 724488 | 1 | 160 |
| 19 | 724489 | 724659 | | 171 |
| 20 | 724660 | 724813 | | 154 |
| 21 | 724814 | 724981 | 1 | 167 |
| 22 | 724982 | 725109 | | 128 |
| 23 | 725110 | 725251 | | 142 |
| 24 | 725252 | 725393 | | 142 |
| 25 | 725394 | 725542 | | 149 |
| 26 | 725543 | 725694 | | 152 |
| 27 | 725695 | 725862 | | 168 |
| 28 | 725863 | 726046 | 2 | 182 |
| 29 | 726047 | 726108 | 1 | 61 |
| 30 | 726109 | 726247 | | 139 |
| | | | | |
| | | | | |
| TOTAL | | | 0 | 19 |
| | | | | 4825 |



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300

Staff Report

Date: 04 October 2013
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Acting Director / Program Manager

Attachment: Documents related to Reserve Account
File Number: 090201 – I-Bank / Transfer Station Financing

Topic: Reserve Account for Final Payment to I-Bank

Summary: Del Norte County Auditor Clinton Schaad will attend this meeting to answer questions about the history, amount, justification and process of setting up a reserve account for final payment on the I-Bank Loan.

Background: Attached are background documents related to the reserve account for final payment of the loan for the development and construction of the Del Norte County Transfer Station through the California Infrastructure Development Bank.

I have been working with Authority Treasurer Rich Taylor and County Auditor Schaad to try to resolve these questions:

1. Specifically which documents justify this reserve account and set the amount to be put into this account? If there are conflicts between documents, how are these resolved?
2. What is the correct amount to be set aside in such an account? If this amount is described in the I-Bank documents, then how is the I-Bank not the final authority on the correct amount of this reserve account rather than the County Auditor or the external accounting firm of Smith & Newell?
3. Wasn't \$150,000.00 already set aside for this very purpose, and if so, how has this amount changed? Is the additional set aside justified within the documents related to the I-Bank loan? Has interest accrued to this amount, and if so into which account?
4. How is this reserve account documented to be either an asset of the Authority or a reduction in the Authority's liability?

13 January 2012
I:\Tedd\DNSWMA\Finances\20131004 IBank Reserve.doc

1 Printed on >30% post-consumer recycled paper

3.7

Analysis: I do not currently have final answers to the questions above. I will continue to work with the Authority Treasurer and County Auditor until we have answers to these questions.

My concerns on this issue include:

- i) the apparent lack of communication about this deduction from the Authority's Cash Account before it was made,
- ii) the lack of written justification for this additional deduction,
- iii) the initial lack of any balancing entry indicating this deduction is an asset to the Authority for payment of the Authority's liability for the loan balance,
- iv) the apparent lack of controls in place to inhibit redirecting the Authority's cash assets by the County Auditor, and
- v) the lack of an additional account set up to track the interest that accrues on this pre-payment, as such interest should accrue to the Authority's accounts.

Alternatives: Until the question and concerns described in this report are addressed, staff cannot recommend alternative courses of action.

Fiscal Impact: Any change to the cash reserves of the Authority of this magnitude warrants a full explanation to which all those with financial responsibility over Authority accounts can agree. We are not there yet. If explanations for such changes proved inadequate, further investigation and even possible legal action could be justified.

TRANSFER STATION – HD 15 & 16 GRANT – BUDGET REVISION – 080801 – 22101

Director Hendrick discussed the proposed Budget Revision, in the amount of \$300,000.00, to Budget for the HD 16 Grant, and \$1,000.00, to budget for the HDC 15 Grant. Discussion followed.

On a motion by Commissioner Burns, seconded by Commissioner , and unanimously carried, on a polled vote, the Budget Revision, in the amount of \$300,000.00, to Budget for the HD 16 Grant, contingent up the Grant approval by CIWMB, and \$1,000.00, to budget for the HDC 15 Grant, was approved.

TRANSFER STATION – HD16 GRANT – 080801

Director Hendrick and Program Manager Ward discussed a contract with R3 Consulting Group, for the implementation of the HD 16 Grant. Discussion followed.

On a motion by Commissioner McClure, seconded by Commissioner Burns, and unanimously carried staff was directed to negotlate and agreement with R3 Consulting Group, based on the services described in the HD 16 Grant Application, for an amount not to exceed \$270,000.00, to have such Agreement reviewed by Authority Legal Counsel, and the appropriate signatures were authorized.

TRANSFER STATION – LEGISLATION – 120502

Director Hendrick and Program Manager Ward presented a Legislative Update for SB 1020 (Padilla), and other Legislative Bills. Discussion followed, information only, No action was taken.

TRANSFER STATION – RESERVE ACCOUNT 22101

Director Hendrick discussed the possible establishment of a Reserve Account, in the amount of \$150,000.00, as required by the California Infrastructure and Economic Development Bank. Discussion followed.

On a motion by Commissioner Hatfield, seconded by Commissioner McClure, and unanimously carried, on a polled vote, the establishment of a Reserve Account, in the amount of \$150,000.00, as required by the California Infrastructure and Economic Development Bank, was approved.

9/12/07

Lessor shall execute such conveyances, deeds and other documents as may be necessary or appropriate to evidence such jurisdiction and vesting of record.

ARTICLE IV

USE OF PROCEEDS; TAX COVENANTS; CONTINUING DISCLOSURE

SECTION 4.01. Use of Project Amount. The parties hereto agree that the Lessor shall apply funds from the Project Amount as follows:

(1) to the Project Account in the amount of three million two hundred sixty-six thousand nine hundred ninety dollars (\$3,266,990);

(2) to the Capitalized Interest Account in the amount of one hundred eighteen thousand ten dollars (\$118,010); and

(3) to the Reserve Fund in the amount of one hundred fifty thousand dollars (\$150,000).

SECTION 4.02 Tax Covenant. The Lessee recognizes that the Project Amount consists of proceeds of a tax-exempt financing program. In order to maintain the tax-exempt status of the financing, the Lessee will not take any action, or fail to take any action, if such action or failure to take such action would adversely affect the exclusion from gross income of the interest on the Secured Bonds, and the Lessee specifically agrees to comply with all terms and conditions contained in the Tax Certificate. The Lessee shall provide annual certification of its compliance with the Tax Certificate.

The provisions of this Section 4.02 shall survive the discharge of the Lessor's obligations hereunder and shall apply to any trustee or other successor or assignee described in Section 9.01.

SECTION 4.03 Continuing Disclosure. Upon the request of the Lessor, the Lessee covenants to furnish certain financial and operating data pertaining to the Lessee that may be required to either: (i) enable the Lessor to issue any Secured Bonds; or (ii) enable any underwriter of any Secured Bonds to comply with Rule 15c2-12(b)(5) of the Securities and Exchange Commission.

ARTICLE V

RENTAL PAYMENTS

SECTION 5.01. Rental Payments. The Lessee agrees to pay to the Lessor, its successors or assignees, without deduction or offset of any kind, as rental for the use and occupancy of the Facility, the following amounts at the following times:

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
Schedule of Findings and Recommendations
For the Year Ended June 30, 2011

Schedule of Significant Deficiencies

11-FS-01 Restricted Net Assets

Condition

During our audit we noted that when the original loan proceeds on the California Infrastructure and Economic Development Bank Loan were received, the County (lessor) transferred all money including the \$150,000 reserve fund to the Del Norte Solid Waste Management Authority (lessee). This is a repeat of a prior year finding. *

Cause

The County (lessor) did not retain the \$150,000 and set up a reserve fund as required by the facility lease.

Criteria

The facility lease Section 2.12 requires that the lessor is to maintain a reserve fund sufficient to meet the reserve requirement as stated in the facility lease.

Effect of Condition

The Authority may not be in compliance with the facility sublease reserve requirements.

Recommendation

We recommend that the Authority and County of Del Norte review the facility lease and reserve requirements to determine the proper entity to hold the reserve fund and fund the reserve accordingly.

Corrective Action Plan

11-FS-02 Deficit Net Assets

Condition

The charges for services were not sufficient to cover operations, post closure liability and debt service requirements and the Authority had a net asset deficit. This is a repeat of a prior year finding.

Cause

The Authority's rates charged to customers were not adequate to cover operating expenses including depreciation and post closure costs and debt service requirements.

Kewi
7/19/06

| California Infrastructure and Economic Development Bank | | | | |
|---|-----------------------|-----------------------------------|---------------------|--------------------|
| Appendix A to Request for Loan Disbursement | | | | |
| | | | | Form 3 |
| | | | | Date: 07/19/06 |
| Borrower: Del Norte County | | State Use Only | | |
| Agreement #: CIEDB-04-055 | | Vendor # 94-2754126 | | |
| 981 H Street | | PCA: 64930 Obj: 731 FY: 2003/2004 | | |
| Crescent City, CA 95531 | | Date to Accounting: | | |
| Period: | | Warrant # | | |
| Payment Request Number 12 | | Date Issued: | | |
| Items | Approved Loan Amount | Total Amount Previously Disbursed | Amount This Request | Balance |
| Construction (both site and offsite improvements) | \$2,761,346.00 | \$2,700,942.14 | \$13,181.00 | \$47,222.86 |
| Engineering/Architectural Design Costs | \$444,278.20 | \$428,946.67 | \$11,293.51 | \$4,038.02 |
| Capitalized Interest | \$118,010.00 | \$118,010.00 | \$0.00 | \$0.00 |
| Legal Fees | \$27,500.00 | \$27,500.00 | \$0.00 | \$0.00 |
| Reserve Fund | \$150,000.00 | \$0.00 | \$150,000.00 | \$0.00 |
| Title Insurance/Escrow Fees | \$3,817.80 | \$3,817.80 | \$0.00 | \$0.00 |
| CIEDB Origination Fee | \$30,048.00 | \$30,048.00 | \$0.00 | \$0.00 |
| Total | \$3,535,000.00 | \$3,309,264.61 | \$174,474.51 | \$51,260.88 |
| State Use Only | | | | |
| Authorization for Payment: | | | | |
| To my satisfaction, the County of Del Norte has incurred project costs that are both reasonable & necessary and are consistent with the cost categories, amounts, and requirements described in the Agreement CIEDB-04-055. All required certifications and documentation to support this disbursement request are maintained in the disbursement files. If applicable, appropriate retention for construction has been withheld. | | | | |
| CIEDB Program Manager | | CIEDB Staff (prepared by) | | |

Disbursement Request 12 174,474.51 7/19/06
 Disbursement Request 13 51,260.88 7/17
 Disbursed → 225,735.39 7/13/07
 County Depart → 7/20/07
 Board vote → 9/12/07

AUDITOR OF DEL NORTE COUNTY
THE TREASURER OF DEL NORTE COUNTY, CRESCENT CITY, CA. HAS RECEIVED OF
AUDITOR-CONTROLLER.

Department: AUDITOR-CONTROLLER

Authorization No: 50873

By: ST CK

Date: 7/20/2007

Cash: 0.00

Check: 225,735.39

TOTAL: 225,735.39

| ACCOUNT | DEBIT | CREDIT | DESCRIPTION |
|---------------|-------------------|-------------------|---------------------|
| 101-010-00000 | 225,735.39 | 0.00 | Cash - General Fund |
| 101-010-01100 | 0.00 | 225,735.39 | CIEDB #12/13 |
| TOTAL: | 225,735.39 | 225,735.39 | |

DAWN LANESTON, TREASURER

CHRISTIE BABICH, AUDITOR

BY: 

DEPUTY

BY: 

DEPUTY

DEPARTMENT COPY

THE BACK OF THIS DOCUMENT CONTAINS AN AMPLIFIED WATERMARK

WARRANT NUMBER

STATE OF CALIFORNIA

06-911853



H THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

FUND NO. 0649 FUND NAME CA INFRASTR & ECON DEV

0520

MO. DAY YR
07 13 2007

90-1342/1211

06911853

TO: 911853
COUNTY OF DEL NORTE

DOLLARS CENTS
225735.39

paid 7/13/07

John Chiang
JOHN CHIANG
CALIFORNIA STATE CONTROLLER



1211134231 0691185331

| REMITTANCE ADVICE | | VENDOR-ID | | PAGE 1 | | STATE OF CALIFORNIA | |
|---|-----------|------------------|-----------------------|--|-----------|---------------------|--|
| STD. 404C (REV. 4-99) | | DELNORTECO-00 | | THE ENCLOSED WARRANT IS IN PAYMENT OF THE INVOICES SHOWN BELOW | | | |
| DEPARTMENT NAME | ORG. CODE | INVOICE DATE | INVOICE NUMBER | INVOICE AMOUNT | RPT | | |
| BUSINESS, TRANS. & HOUSING AGY | 0520 | 06/19/07 | 12 | 167243.51 | | | |
| DEPARTMENT ADDRESS | | CLAIM SCHED. NO. | | 02/01/07 | 13 | 58491.88 | |
| 980 9TH STREET, STE. 2450 SACRAMENTO CA 95814-2719 | | 07B2000 | | | | | |
| VENDOR | | | | | | | |
| COUNTY OF DEL NORTE 981 H STREET CRESCENT CITY CA 95531 | | | | | | | |
| PYMT INQUIRIES: (916)323-5489 | | | | | | | |
| FEDERAL TAX ID NO. OR SSAN | EP TYPE | TAX YR | TOTAL REPORTED TO IRS | TOTAL PAYMENT | 225735.39 | | |
| | | | .00 | | | | |

Del Norte County
 General Fund / Solid Waste Transfer Reconciliation

| | Adjustment Number | JE/Dep # | General Fund Cash | Solid Waste Fund Cash | |
|-----------|----------------------|-----------|-------------------------|-----------------------------|---|
| 6/30/2007 | 1 | 17723 ??? | (225,735.39) | 225,735.39 | - |
| 6/30/2007 | 2 | 16304 | | (225,735.39) | - |
| 7/20/2007 | 3 | 50873 | 225,735.39 | | |
| 6/30/2008 | 4 | 17259 | | 225,735.39 | + |
| 6/30/2008 | 5 | 17266 | | (225,735.39) | - |
| 6/30/2008 | 6 | 17267 | | 225,735.39 | + |

0

1. Journal entry recorded transfer of cash from the General Fund to the Solid Waste Fund.
2. Journal entry reversed the cash recorded in the Solid Waste Fund which was not received until July 2007.
3. The County received the debt proceeds.
4. Entry to record the debt proceeds in the Solid Waste Fund previously reversed.
5. Journal entry reversed with journal entry no: 17267
6. Journal entry to reverse journal entry no: 17266



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300

Staff Report

Date: 04 October 2013
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Acting Director / Program Manager

Attachment: Premises Pollution Liability 2103 Proposal of Insurance
File Number: 091401 - Insurance, Landfill

Topic: Pollution Liability Insurance Quote

Summary / Recommendation: That the Board take no action at this time. Since 1977, the Crescent City Landfill has never had an event that would be covered by such a policy. Investigations by the Authority Treasurer found only one County that had such a policy and had ever had a claim paid. The lowest cost quote exceeds the budgeted amount for this expense, and the circumstances that would allow for the Authority to make a claim on such a policy appear unlikely. If this same amount of cash was placed in a separate account for landfill repair and maintenance, within three years such a fund would likely prove more useful for landfill maintenance and repair than such an environmental liability policy.

Background: The annual audit conducted by Smith & Newell has recommended that the Authority obtain environmental liability insurance for the Crescent City Landfill. At the August 2013 Authority meeting, the Board directed staff to procure landfill liability insurance as a priority activity to be completed in 2013. Towards this end, I asked Treasurer/Controller Rich Taylor to conduct initial research and begin completing this application.

Analysis: Insurance coverage provides – for a price - some peace of mind that generally unanticipated events will not create a large expense at some future date. Insurance companies make profits by charging premiums that (over time and with enough clients) are projected to exceed their expenses for providing the coverage and paying claims.

On 04 September 2013, Rich Taylor and I spoke with a representative of Trindel Insurance. He explained the following details about this coverage:

- Trindel is a kind of self-insurance pool for several rural counties that covers many liabilities, but general coverage specifically excludes environmental

liabilities associated with landfills

- The additional landfill liability coverage would be a separate policy under a different insurance company for property damage and environmental liability associated with the Crescent City Landfill,
- The policy would have a \$25,000 deductible, but claims under that amount would be eligible for a no-interest loan from Trindel, paid by increases to the Authority's annual premium,
- Environmental liabilities associated with major disasters such as earthquakes or torrential storms would be covered, but only to the extent adjacent property owners could demonstrate that the landfill was directly implicated in damages. Claims and benefits of coverage would likely be paid to the Authority or the County only if expenses had been incurred correcting or addressing the environmental damage to such properties. Fines or additional expenses (like repair, grading, and revegetation) required by oversight agencies such as the Regional Water Quality Control Board or CalRecycle would likely **not be covered**, as these expenses are generally not environmental or property liabilities for adjacent property owners or residents.

The lowest cost option include in the attached proposal would cost \$8770.68 annually., and would provide coverage of up to \$2 million in aggregate coverage, with up to \$1 million in coverage for each of the following categories: Cleanup costs for new conditions, Bodily injury or property damage, Cleanup costs for pre-existing conditions, or Bodily injury or property damage for pre-existing conditions.

Authority Treasurer Taylor also consulted with Bill Cochran to see if other insurance providers might have a similar product so that we might compare coverage and cost. No other quote was provided.

- Alternatives:** Alternatively, the Board could:
1. Direct staff to accept this proposal for Option 1, though staff would need further direction regarding how to adjust the budget to pay for this expense.
 2. Provide further direction to staff regarding how their concerns about environmental liability associated with the landfill might be addressed.

Fiscal Impact: The approved Authority budget for Fiscal Year 2013/2014 allocated \$7,500 for landfill liability coverage. The lowest cost annual premium (Option 1) exceeds this amount by \$1,270. Thus, paying this expense would require a budget transfer or budget revision.

Related Issues: It is possible that there may be some role for such an insurance policy in addressing the water-related corrective action cost estimate and financial assurance requirements (agenda item 4.3). If such a policy would prove valuable in this regard, staff would bring this item onto a future Authority agenda for further analysis, discussion and possible action.

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
PREMISES POLLUTION LIABILITY
2013 PROPOSAL OF INSURANCE**

INSURANCE COMPANY: Westchester Surplus Lines Insurance Company

A.M. BEST GUIDE RATING: A+, (Superior), XV (\$2 Billion or greater) as of June 14, 2013

STANDARD & POOR'S RATING: AA-, (Very Strong) as of December 10, 2010; *pulled as of September 25, 2013*

CALIFORNIA STATUS: Non-Admitted

POLICY TERM: 12 Months

RETROACTIVE DATE: Policy Inception Date

COVERAGE LOCATION: Crescent City Landfill, End of Hights Road, Crescent City, CA

COVERAGE: **Premises Pollution Coverage – Claims Made and Reported**
Third Party bodily injury and property damage coverage on and off-site, including cleanup coverage off-site, as a result of pollution conditions on, at, under or migrating from or onto a covered location

LIMITS:
Defense costs within the limits

| | | |
|--------------|--|--|
| | Option 1 | |
| \$ 2,000,000 | Policy Aggregate | |
| \$ 1,000,000 | Coverage A – Cleanup Costs for New Pollution Conditions – Each Pollution Condition | |
| \$ 1,000,000 | Coverage B – Bodily Injury and Property Damage for New Pollution Conditions – Each Pollution Condition | |
| \$ 1,000,000 | Coverage C – Cleanup Costs for Pre-Existing Conditions – Each Pollution Condition | |
| \$ 1,000,000 | Coverage D – Bodily Injury and Property Damage for Pre-Existing Pollution Conditions – Each Pollution Condition | |

| | | |
|--------------|--|--|
| | Option 2 | |
| \$ 2,000,000 | Policy Aggregate | |
| \$ 2,000,000 | Coverage A – Cleanup Costs for New Pollution Conditions – Each Pollution Condition | |
| \$ 2,000,000 | Coverage B – Bodily Injury and Property Damage for New Pollution Conditions – Each Pollution Condition | |
| \$ 2,000,000 | Coverage C – Cleanup Costs for Pre-Existing Conditions – Each Pollution Condition | |
| \$ 2,000,000 | Coverage D – Bodily Injury and Property Damage for Pre-Existing Pollution Conditions – Each Pollution Condition | |

DEDUCTIBLE: \$ 25,000 Each Pollution Condition

EXCLUSIONS
(Including but not limited to):

- Asbestos
- Contractual Liability
- Divested Property
- Employers Liability / Workers' Compensation
- Expected or Intended Loss
- Fines, Penalties and Injunctive Relief

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
PREMISES POLLUTION LIABILITY
2013 PROPOSAL OF INSURANCE**

EXCLUSIONS

(Including but not limited to) Continued:

- Insured's Internal Expenses
- Intentional Non-Compliance
- Known Conditions
- Lead Based Paint
- Nuclear Hazard
- Other Named Insureds
- Product Liability and Completed Operations
- Underground Storage Tanks
- War
- Mold
- Upgrades and Improvements Exclusion
- Terrorism (unless option taken)

ENDORSEMENTS

(including but not limited to):

- Intended Use Endorsement – Closed Landfill
- Offsite Cleanup Only Endorsement
- Trade or Economic Sanctions Endorsement
- Global Program Solutions (Foreign Indemnity) Endorsement
- Minimum Earned Premium Endorsement
- Service of Suite Endorsement
- Appropriate TRIA Endorsements

PREMIUM:

Option 1 – 1 Year Policy Term (\$1M/\$2M)
\$ 8,499.00 Pollution Premium
\$ 271.68 Surplus Lines Taxes & Stamping Fees (3.2%)
\$ 8,770.68 Annual Premium

Option 2 – 1 Year Policy Term (\$2M/\$2M)
\$10,879.00 Pollution Premium
\$ 348.13 Surplus Lines Taxes & Stamping Fees (3.2%)
\$11,227.13 Annual Premium

Option 1a – 3 Year Policy Term (\$1M/\$2M)
\$19,547.00 Pollution Premium
\$ 625.50 Surplus Lines Taxes & Stamping Fees (3.2%)
\$20,172.50 Annual Premium

Option 2a – 3 Year Policy Term (\$2M/\$2M)
\$25,020.00 Pollution Premium
\$ 800.64 Surplus Lines Taxes & Stamping Fees (3.2%)
\$25,820.64 Annual Premium

**OPTIONAL TERRORISM RISK
INSURANCE ACT (TRIA):**

Additional 5% of Pollution Premium plus 3.2% State Taxes/Fees

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
PREMISES POLLUTION LIABILITY
2013 PROPOSAL OF INSURANCE**

- MINIMUM EARNED PREMIUM:** 25%
- EXTENDED REPORTING PERIOD:** 90 days automatically provided without additional charge.
33 Months Supplemental Extended Reporting Period available for not more than 200% of the policy premium. Must opt within 30 days of policy expiration.
- QUOTE VALID UNTIL:** October 25, 2013
- BINDING CONDITIONS:**
- Written Request to Bind
 - Completed, signed and dated application
 - Copy of the Final Post Closure Maintenance Plan Update and Corrective Action Plan Cost Estimate for a Non-Water Release submitted to CalRecycle for review including a copy of acceptable feedback from CalRecycle
 - 3 Years of currently valued General Liability and Pollution Liability loss runs
 - 2012 & 2011 Financial Statements, including Balance Sheet and Income Statement
 - Statement adding/declining optional TRIA coverage
 - Signed D-1 Form

LOSS REPORTING REQUIREMENTS: Claims, Suits or Potential Losses should be immediately and concurrently reported to:

ACE Westchester Claims
P.O. Box 5119
Scranton, PA 18505-0549

First Notices Fax: 215.640.5055 or 877.518.3494
First Notices Email: WSGUMB-LTECLAIMS@ACEGROUP.COM

Alliant Insurance Services, Inc.
Robert A. Frey, Vice President, Claims Manager
CA License # 0C36861
100 Pine Street, 11th Floor
San Francisco, CA 94111
Direct: (415) 403-1445
Cell: (415) 518-8490
Fax: (415) 403-1466
RFrey@alliant.com

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
PREMISES POLLUTION LIABILITY
2013 PROPOSAL OF INSURANCE**

DATE: September 27, 2013

BROKER: **ALLIANT INSURANCE SERVICES, INC.**
1301 Dove Street, Suite 200
Newport Beach, CA 92660

Tom E. Corbett, Vice President
Chris Tobin, Vice President
Jan Ragan, Account Manager, Team Lead

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliantinsurance.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
PREMISES POLLUTION LIABILITY
2013 PROPOSAL OF INSURANCE**

NY REGULATION 194 DISCLOSURE

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
PREMISES POLLUTION LIABILITY
2013 PROPOSAL OF INSURANCE**

NOTICE

1. THE INSURANCE POLICY THAT YOU ARE APPLYING TO PURCHASE IS BEING ISSUED BY AN INSURER THAT IS NOT LICENSED BY THE STATE OF CALIFORNIA. THESE COMPANIES ARE CALLED "NONADMITTED" OR "SURPLUS LINE" INSURERS.
2. THE INSURER IS NOT SUBJECT TO THE FINANCIAL SOLVENCY REGULATION AND ENFORCEMENT, WHICH APPLIES TO THE CALIFORNIA LICENSED INSURERS.
3. THE INSURER DOES NOT PARTICIPATE IN ANY OF THE INSURANCE GUARANTEE FUNDS CREATED BY CALIFORNIA LAW. THEREFORE, THESE FUNDS WILL NOT PAY YOUR CLAIMS OR PROTECT YOUR ASSETS IF THE INSURER BECOMES INSOLVENT AND IS UNABLE TO MAKE PAYMENTS AS PROMISED.
4. THE INSURER SHOULD BE LICENSED EITHER AS A FOREIGN INSURER IN ANOTHER STATE IN THE UNITED STATES OR AS A NON-UNITED STATES (ALIEN) INSURER. YOU SHOULD ASK QUESTIONS OF YOUR INSURANCE AGENT, BROKER, OR "SURPLUS LINE" BROKER OR CONTACT THE CALIFORNIA DEPARTMENT OF INSURANCE AT THE FOLLOWING TOLL-FREE TELEPHONE NUMBER: 1-800-927-4357. ASK WHETHER OR NOT THE INSURER IS LICENSED AS A FOREIGN OR NO-UNITED STATES (ALIEN) INSURER AND FOR ADDITIONAL INFORMATION ABOUT THE INSURER. YOU MAY ALSO CONTACT THE NAIC'S INTERNET WEBSITE AT WWW.NAIC.ORG
5. FOREIGN INSURERS SHOULD BE LICENSED BY A STATE IN THE UNITED STATES AND YOU MAY CONTACT THAT STATE'S DEPARTMENT OF INSURANCE TO OBTAIN MORE INFORMATION ABOUT THAT INSURER.
6. FOR NON-UNITED STATES (ALIEN) INSURERS, THE INSURER SHOULD BE LICENSED BY A COUNTRY OUTSIDE OF THE UNITED STATES AND SHOULD BE ON THE NAIC'S INTERNATIONAL INSURERS DEPARTMENT (IID) LISTING OF APPROVED NONADMITTED NON-UNITED STATE INSURERS. ASK YOUR AGENT, BROKER, OR "SURPLUS LINE" BROKER TO OBTAIN MORE INFORMATION ABOUT THAT INSURER.
7. CALIFORNIA MAINTAINS A LIST OF APPROVED SURPLUS LINE INSURERS. ASK YOUR AGENT OR BROKER IF THE INSURER IS ON THAT LIST, OR VIEW THAT LIST AT THE INTERNET WEB SITE OF THE CALIFORNIA DEPARTMENT OF INSURANCE:
www.insurance.ca.gov.
8. IF YOU, AS THE APPLICANT, REQUIRED THAT THE INSURANCE POLICY YOU HAVE PURCHASED BE BOUND IMMEDIATELY, EITHER BECAUSE EXISTING COVERAGE WAS GOING TO LAPSE WITHIN TWO BUSINESS DAYS OR BECAUSE YOU WERE REQUIRED TO HAVE COVERAGE WITHIN TWO BUSINESS DAYS, AND YOU DID NOT RECEIVE THIS DISCLOSURE FORM AND A REQUEST FOR YOUR SIGNATURE UNTIL AFTER COVERAGE BECAME EFFECTIVE, YOU HAVE THE RIGHT TO CANCEL THIS POLICY WITHIN FIVE DAYS OF RECEIVING THIS DISCLOSURE. IF YOU CANCEL COVERAGE, THE PREMIUM WILL BE PRORATED AND ANY BROKER FEE CHARGED FOR THIS INSURANCE WILL BE RETURNED TO YOU.

DATE: _____

INSURED: _____

D-1 (EFFECTIVE JULY 21, 2011)

Alliant Insurance Services, Inc.
1301 Dove Street, Suite 200, Newport Beach CA 92660-2511 ☎ 949-756-0271
Lic #0C36861 ☎ www.alliantinsurance.com

**DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY**

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • WWW.CALRECYCLE.CA.GOV • (916) 322-4027
P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

September 26, 2013

Mr. Tedd Ward, M.S.
Program Manager
Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, California 95531

**SUBJECT: FINANCIAL ASSURANCE MECHANISM REVIEW FOR THE CRESCENT CITY
LANDFILL, COUNTY OF DEL NORTE, DEL NORTE SOLID WASTE MANAGEMENT
AUTHORITY, FACILITY 08-AA-0006**

Dear Mr. Ward:

Financial Assurances Unit (FAU) completed a review of the financial assurance demonstrations for the subject facility as a result of the pending Final Closure Plan and Corrective Action Plan (Non-Water) documents.

The facility is officially closed; Certification of Closure dated February 7, 2007. As a "certified closed" facility, demonstration for closure costs and operating liability is not applicable.

The financial assurance demonstration for postclosure maintenance is a Pledge of Revenue Agreement, as identified in Title 27, CCR, Division 2, Subdivision 1, Chapter 6, Subchapter 3, section 22245. The financial assurance demonstration for postclosure maintenance meets all the requirements of the regulations.

No financial assurance demonstration for corrective action costs at this time. Therefore, does not meet the regulations.

CalRecycle is committed to assist you in complying with the financial assurance regulations. Please contact me at JoAnne.Byrne@CalRecycle.ca.gov or 916.341.6397 by October 10, 2013 for assistance.

Sincerely,

A handwritten signature in cursive script that reads "JoAnne Byrne".

Ms. JoAnne Byrne
Research Program Specialist I (Economics)
Financial Assurances Unit

Copy sent via e-mail:

- Ms. Gina Morrison, Region 1, North Coast, RWQCB
- Mr. Brian McNally, County of Del Norte, LEA
- Ms. Beatrice Poroli, CalRecycle, Permits & Assistance North Unit
- Mr. Paul Saldana, CalRecycle, Inspections & Enforcement Agency
- Mr. Gino Yekta, CalRecycle, Closure & Technical Support Section

4.3



SOLID WASTE MANAGEMENT AUTHORITY
(DRAFT) REQUEST FOR CONSULTATION PROPOSAL

The Del Norte Solid Waste Management Authority is seeking a qualified professional Consultant to assess the operations and make recommendations regarding the Authority

RECENT BACKGROUND:

After approximately 20 years the Executive Director of the Authority has separated from Authority Service. Simultaneous to this separation the Authority Board has been (internally) assessing operations to improve efficiency and effectiveness. Due to the convergence of these factors the Authority is interested in obtaining the assistance of an outside Consultant to evaluate the Authority and make corresponding recommendations. The sudden departure of the Director has created unique challenges for the Authority and has reduced the professional staff available to meet those challenges. It is therefore expected that the evaluation and related recommendations be completed as soon as possible, but will be expected within 45-60 days.

QUESTIONS AND SCOPE OF WORK:

1. Evaluation and recommendations regarding cash controls & procedures
2. Evaluation and recommendations regarding Authority staffing patterns & staffing needs, including addressing work loads & duplicated jobs.
3. Evaluation of day to day operations & recommendations for increased efficiencies
4. Evaluation and recommendations regarding the structure of the JPA, including, but not limited to, recommendations regarding privatization and/or modifications to the JPA.
5. Evaluation of the Executive Director position, and recommendations regarding recruitment and hiring of same.
6. Evaluation and recommendations regarding the rural operations in the Klamath and Gasquet communities.

COMMUNICATIONS:

The Board is interested in engaging in regular communications with the Consultant to assure progress toward the project's completion. Said communications will include face-to-face meetings with designated Board members and teleconferencing.

PROPOSALS:

Interested consultants should submit project proposals as follows:

Mechanisms to Award Contracts

| | Description | Use | Advantages | Disadvantages |
|---|--|--|--|--|
| <p>Invitation for Bids</p> | <p>Qualified firms submit a price for specific services. For collections franchises, overall cost is the sum of the cost for each service times the projected use of that service. The lowest qualified bid is awarded the contract. The fee schedule for services is set in the process.</p> | <p>Bids are solicited for construction services, public works projects and other services and other situations where a specified final product is the primary work product.</p> | <p>Bids are open, competitive processes which satisfy public concern about "getting the best deal," but do not necessarily lead to the lowest overall project cost. In the bid package, the agency must describe more comprehensively the work to be performed before the release of invitation for bids. The selected bid package is used as a contract, speeding the contract negotiation process.</p> | <p>Bids do not solicit creative solutions to problems and thus can ignore innovative approaches from experienced firms. Often, the lowest bidder submits change orders when work deviates slightly from that described in the request for bids, increasing the overall project cost. A bid process relies more heavily on the experience of staff drafting the bid package. Generally, qualifying firms and assembling the bid package takes much longer than writing a request for proposals.</p> |
| <p>Request for Proposals (RFP)</p> | <p>Firms respond to a RFP, describing the scope of services and how each proposal will be evaluated. Depth of experience, approach towards services and cost, can all be incorporated into the evaluation. The proposal evaluated as best overall is awarded the contract for the price in the proposal.</p> | <p>RFPs are generally used for professional, engineering, environmental services, or other situations where the experience of the firms can change the way the work is performed.</p> | <p>RFPs are an open, competitive process which can take advantage of the experience and creativity of interested firms. The evaluation mechanism allows for an agency to specify the relative importance of experience, approach, and cost. If the scope of work in the RFP is not the most cost-effective way to achieve a desired end-result, an experienced firm may propose alternative strategies. The fees, schedules and scope of work described in the winning proposal are generally incorporated into the contract. Releasing and RFP is often faster than qualifying bidders and preparing a bid package.</p> | <p>In situations where the lowest cost proposal is not selected, summarizing an intricate evaluation process can be difficult. Contract negotiations can take longer in a proposal process than for a bid. An RFP can be written and released without describing mechanisms for determining adequate performance of services.</p> |
| <p>Sole Source or Contract Extension</p> | <p>For professional services, agencies may simply issue contracts for these services. If an existing contractor is capable, new tasks may be completed by simply adding those tasks to their existing contract.</p> | <p>Appropriate in situations where: 1) the deadline for work completion does not allow for a RFP or a bid process, or 2) when a specific party has unparalleled experience, or 3) when the contract amount does not justify the staff time required for a competitive process.</p> | <p>Issuing or extending a contract directly takes less time than an RFP or bid, as there is no required effort to draft and distribute the RFP, or to await and evaluate proposals. For professional services that may be completed for a relatively small sum may be expeditiously completed by a sole source, direct contract, contract extension or change order.</p> | <p>Public perception can interpret a non-competitive process as unfairly benefiting the selected contractor over other competing firms. The scope of services can be influenced greatly by the contractor in negotiations. Under circumstances that do not involve multiple parties competing for work, there is often less confidence that the agency is 'getting the best deal' possible.</p> |



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300

Staff Report

Date: 04 October 2013
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Acting Director / Program Manager *Tedd*

Attachment: 2012 Annual Report Summary for DNSWMA
File: 101503
Topic: Responsibilities and History of the Del Norte Solid Waste Management Authority (Authority) -

Summary: Status report; no action required. This report is the second of a series intended to provide Commissioners with a better understanding of the historic and regulatory context under which Authority programs and activities have evolved since its formation in 1992. This report will explore the second of the six purposes of the Authority as described in the first Amended Joint Powers Agreement relating to waste prevention, recycling, composting, household hazardous waste and education and public information.

Background: In 2012, the Crescent City Council, the Del Norte County Board of Supervisors and the Del Norte Solid Waste Management Authority each approved the First Amended Joint Powers Agreement Creating the Del Norte Solid Waste Management Authority. In this Agreement, the City and County have affirmed that they agree that the Authority is to be responsible for:

"... B) Preparing, implementing and providing related monitoring, reporting, updates and revisions for programs of a Regional Agency Integrated Waste Management Plan as required under the California Integrated Waste Management Act of 1989 as amended (California Public Resources Code commencing with section 40050), including programs related to used motor oil, oil filters, and household hazardous wastes and other materials and products banned from mixed waste disposal; ..."

Analysis: The Regional Agency Integrated Waste Management Plan (RAIWMP)

7.2

includes:

- The Source Reduction and Recycling Element (SRRE, which has many sub-parts, or components), including:
- o The Source Reduction Component
 - o The Recycling Component
 - o The Composting Component
 - o The Education and Public Information Component
 - o The Special Waste Component
 - o The Funding Component
- The Household Hazardous Waste Element (HHWE)
 - The Nondisposal Facility Element and
 - Countywide Siting Element (for disposal facilities)

Together, the elements of these plans describe the programs the Authority has implemented in Del Norte to cut its waste in half on a per capita basis since the year 1990. The plan also describes where the waste which cannot be prevented, composted, or recycled will be disposed, and which of these programs the Authority intends to continue to meet the on-going requirements of these laws. These plans are quite detailed, and describe when and how all programs are to be implemented and financed. Since the California Integrated Waste Management Act of 1989 was signed into law, it has been amended many times, and now compliance with this Act is measured as disposing an amount which is less than or equal to the calculated 'disposal cap' tonnage calculated for each community. Should either the City or County dispose more than would be allowed under the 'disposal cap,' or fail to implement the programs described in the SRRE or HHWE, the State could potentially impose fines of up to \$10,000 per day (PRC 41850).

Alternatives: One of the reasons the City and County formed the Del Norte Solid Waste Management Authority as a Joint Powers Authority was because this law essentially required the City and the County to each plan for and manage a suite of programs to expand opportunities and to educate our community to reuse, recycle, compost and properly manage their household hazardous wastes. If the Authority were to be dissolved at some future date, the City and the County each would be required by CalRecycle to explicitly describe how they would meet these requirements and how those efforts would be coordinated.

Related Issues: As the sole local government agency responsible for solid waste and recycling program planning, implementation, monitoring and reporting, the Authority also administers block grant programs to enhance beverage container and used oil and oil filter recycling. These grant funds greatly assist this agency in conducting the public outreach and education to which we have committed.

Annual Report Summary: Del Norte Solid Waste Management Authority (2012)

This Annual Report Summary is an official record of your CalRecycle Electronic Annual Report submission, except for your Venue/Event section information, which is contained in a separate report. You may reach that section from the Electronic Annual Report's left navigation bar.

Before submitting your report to CalRecycle, please take the time to review everything on this page to confirm it is complete and correct. If you need to modify some information, close this window to return to the Electronic Annual Report to make your corrections. Then, preview the report again.

Summary Generated On: Wednesday, August 21, 2013 at 4:05 PM

| | |
|---|---|
| <p>Summary</p> <p>Jurisdiction: Del Norte Solid Waste Management Authority</p> <p>Report Year 2012 Filed:</p> <p>Report Status: Due</p> | <p>Jurisdiction Contact</p> <p>Jurisdiction Tedd Ward</p> <p>Contact:</p> <p>Address: 1700 State St Crescent City, CA 95531</p> <p>Phone (707) 465-1100</p> <p>Number:</p> <p>Fax Number: (707) 465-1300</p> <p>Email tedd@recycledelnorte.ca.gov</p> <p>Address:</p> <p>Update http://www.calrecycle.ca.gov</p> <p>Contact Info: /LGCentral/Contacts/ContactChg.htm</p> |
| <p>Submitted Information</p> <p>Date Report Submitted: Not Submitted</p> <p>Report Submitted By: Not Submitted</p> | |

| | | | | | | | | | | | | | | | | | | | |
|---|--|-----------|--|--|------------------------|------|-----------------------|------|--|------|-------------------|------|------------------------|------|--|------|-------------------------------|------|--|
| <p>Disposal Rate Calculation</p> | | | | | | | | | | | | | | | | | | | |
| <p>Definition of Terms</p> <p>Reporting-Year Disposal Amount (tons) - defaults to the total tonnage disposed in the Reporting-Year by a jurisdiction as reported to the Disposal Reporting System (DRS). Disposal contains all jurisdiction waste that was disposed in CA landfills, transformation facilities, and exported out-of-state. Any changes will require you submit a Reporting Year Disposal Modification Certification Sheet (PDF). See User's Guide or contact LAMD representative if uncertain.</p> <p>Disposal Reduction Credits - the EAR calculator will subtract these credits from your requested total in the Reporting-Year Disposal Amount field. Requesting credits will require you submit a Reporting Year Disposal Modification Certification Sheet (PDF). Descriptions of these credits can be found on that sheet. See EAR User's Guide or contact LAMD representative if uncertain.</p> <p>Reporting-Year Transformation Waste (tons) - defaults to the total tonnage of waste sent in the Reporting-Year by a jurisdiction to a CalRecycle-permitted transformation facility as reported to the Disposal Reporting System (DRS). Transformation is factored into the Per Capita rate only, and is not deductible. To eliminate the Per Capita credit for transformation tonnage, change the <i>Reporting-Year Transformation Waste (tons)</i> number to 0.00.</p> <p>Reporting-Year Population - January 1st estimate of the number of inhabitants occupying a jurisdiction in the Reporting-Year as prepared by the California Department of Finance (DOF)</p> <p>Reporting-Year Employment - the estimate of the annual average number of employees by jurisdiction in the Reporting-Year as prepared by the California Employment Development Department (EDD)</p> <p>Additional Definitions - for additional definitions and/or acronym descriptions, see the LGCentral Glossary.</p> | | | | | | | | | | | | | | | | | | | |
| <table> <tr> <td>Reporting-Year Disposal Amount (tons):</td> <td style="text-align: right;">18,589.70</td> </tr> <tr> <td>Disposal Reduction Credits (Reported):</td> <td></td> </tr> <tr> <td> Disaster Waste (tons):</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td> Medical Waste (tons):</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td> Regional Diversion Facility Residual Waste (tons):</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td> C&D Waste (tons):</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td> Class II Waste (tons):</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td> Out-of-State Export (Diverted) (tons):</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td> Other Disposal Amount (tons):</td> <td style="text-align: right;">0.00</td> </tr> </table> | Reporting-Year Disposal Amount (tons): | 18,589.70 | Disposal Reduction Credits (Reported): | | Disaster Waste (tons): | 0.00 | Medical Waste (tons): | 0.00 | Regional Diversion Facility Residual Waste (tons): | 0.00 | C&D Waste (tons): | 0.00 | Class II Waste (tons): | 0.00 | Out-of-State Export (Diverted) (tons): | 0.00 | Other Disposal Amount (tons): | 0.00 | |
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| Class II Waste (tons): | 0.00 | | | | | | | | | | | | | | | | | | |
| Out-of-State Export (Diverted) (tons): | 0.00 | | | | | | | | | | | | | | | | | | |
| Other Disposal Amount (tons): | 0.00 | | | | | | | | | | | | | | | | | | |

| Total Disposal Reduction Credit Amount (tons): | 0 | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|------------|-------------|-------------|------------|--|--|--------|--------|--------|--------|--|-----|--|------|--|--|-----|-----|-----|-----|--|------------|------------|-------------|-------------|
| Total Adjusted Reporting-Year Disposal Amount (tons): | 18,590.00 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reporting-Year Transformation Waste (tons): | 00.00 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reporting-Year Population: | 28,429 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reporting-Year Employment: | 7,860 | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Reporting-Year Calculation Results (Per Capita)</u> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th></th> <th colspan="2">Population</th> <th colspan="2">Employment</th> </tr> <tr> <th></th> <th>Target</th> <th>Actual</th> <th>Target</th> <th>Actual</th> </tr> </thead> <tbody> <tr> <td>Disposal Rate without Transformation(pounds/person/day):</td> <td>3.6</td> <td></td> <td>13.0</td> <td></td> </tr> <tr> <td>Transformation Rate (pounds/person/day):</td> <td>0.8</td> <td>0.0</td> <td>3.0</td> <td>0.0</td> </tr> <tr> <td>The Calculated Disposal Rate (pounds/person/day):</td> <td>4.0</td> <td>3.6</td> <td>14.8</td> <td>13.0</td> </tr> </tbody> </table> | | Population | | Employment | | | Target | Actual | Target | Actual | Disposal Rate without Transformation(pounds/person/day): | 3.6 | | 13.0 | | Transformation Rate (pounds/person/day): | 0.8 | 0.0 | 3.0 | 0.0 | The Calculated Disposal Rate (pounds/person/day): | 4.0 | 3.6 | 14.8 | 13.0 |
| | Population | | Employment | | | | | | | | | | | | | | | | | | | | | | | |
| | Target | Actual | Target | Actual | | | | | | | | | | | | | | | | | | | | | | |
| Disposal Rate without Transformation(pounds/person/day): | 3.6 | | 13.0 | | | | | | | | | | | | | | | | | | | | | | | |
| Transformation Rate (pounds/person/day): | 0.8 | 0.0 | 3.0 | 0.0 | | | | | | | | | | | | | | | | | | | | | | |
| The Calculated Disposal Rate (pounds/person/day): | 4.0 | 3.6 | 14.8 | 13.0 | | | | | | | | | | | | | | | | | | | | | | |

Calculation Factors

If any boxes are checked, please complete, and sign the Reporting Year Disposal Modification Certification Sheet and mail, e-mail or FAX to CalRecycle within 7 business days of submitting your report. If you are only claiming report-year disposal deductions for waste transported to a certified Transformation facility, you do not need to fill out the certification request.

Although you will be able to submit your electronic Annual Report without completing this sheet, your Annual Report will not be deemed complete until this sheet is completed and received by CalRecycle. Contact your LAMD representative for details.

Alternative disposal tonnage

Deductions to DRS disposal tonnage

Questions and Responses

Rural Petition for Reduction in Requirements

Rural Petition For Reduction

1. **Question:** Was your jurisdiction granted a Rural Petition for Reduction by CalRecycle?
For more information regarding Rural Petition For Reduction, go to Rural Solid Waste Diversion Home Page.

Response
No.

Newly Incorporated Cities

New City

1. **Question:** Since the date of your last Annual Report, are there any newly incorporated cities within your county/regional agency?

Response
No.

Disposal Rate Accuracy
Disposal Rate Accuracy

1. **Question:** Are there extenuating circumstances pertaining to your jurisdiction's disposal rate that CalRecycle should consider, as authorized by the Public Resources Code Section 41821(c)? If you wish to attach additional information to your annual report, please send those items or electronic files to your LAMD representative; include a brief description of those files below. If so, please use the space below to tell CalRecycle.

Response

No.

Planning Documents Assessment

Source Reduction and Recycling Element (SRRE)

1. **Question:** Does the SRRE need to be revised?

Response

No.

Household Hazardous Waste Element (HHWE)

2. **Question:** Does the HHWE need to be revised?

Response

No. CalRecycle staff clarified that DNSWMA's HHW programs may be updated through this Annual Report process. DNSWMA has adopted policies supporting Extended Producer Responsibility programs - especially for household hazardous products - as described in Authority Resolution 2007-06. Towards this end, the Authority has adopted Change Orders with our Transfer Station Operations contractor (Hambro/WSG) and our HHW Event contractor authorizing each to work with PaintCare to expand recovery of architectural coatings.

Non-Disposal Facility Element (NDFE)

3. **Question:** Describe below any changes in the use of nondisposal facilities, both existing and planned (e.g., Is the jurisdiction using a different facility within or outside of the jurisdiction, has a facility closed, is a new one being planned).

Response

The Hambro Group of companies stored and/or processed a variety of materials at affiliated businesses along Elk Valley Road, and these facilities have closed or are in the process of closing. Most significantly, the processing and composting of yard debris by Snoozie Shavnigs has stopped operations, as well as the Eco-Store, which sold items salvaged at the Del Norte County Transfer Station has also closed and ceased operations. As of August 2013, no replacement facilities have been planned or proposed.

Non-Disposal Facility Element (NDFE)

4. **Question:** Are there currently any nondisposal facilities that require a solid waste facility permit located (or planned to be sited) in your jurisdiction that are not identified in your NDFE?

Response

No.

Summary Plan Assessment

Summary Plan

1. Question: Does the Summary Plan need to be revised?

Response

No.

Siting Element Assessment**Total County or Agency Wide Disposal Capacity**

1. Question: Based on the best available estimates of current and future disposal, how many years of disposal capacity does your county or regional agency have?

Response

17

Total County or Agency Wide Disposal Capacity

2. Question: If you do not currently have 15 years of disposal capacity, describe your strategy for obtaining 15 years of capacity.

Response

The Solid Waste Disposal Agreement between the Dry Creek Landfill and the contracted operator of the Del Norte County Transfer Station (Hambro/WSG) has a term of 15 years from the date of commencement (14 March 2005), with two automatic five year extensions. Thus if no action is made to dissolve this agreement, it secures disposal for all wastes from the Del Norte County Transfer Station through 13 March 2030.

Siting Element Adequacy

3. Question: Does the Siting Element need to be revised? The Siting Element will need to be revised if you have less than 15 years disposal capacity and have not described a strategy for obtaining 15 years disposal capacity.

Response

No.

Areas of Concern / Conditional Approvals**Areas of concern**

1. Question: Did CalRecycle require your jurisdiction to address any areas of concern when determining the adequacy of your solid waste planning documents, or any of their elements?

Response

No.

Conditional approvals

2. Question: Did CalRecycle give conditional approval to any of your solid waste planning documents, or any of their elements?

Response

No.

Additional Information

Additional Information

1. Question: Is there anything else you would like to tell CalRecycle about unique or innovative efforts by your jurisdiction to reduce waste generation and increase diversion, about your jurisdiction's public education efforts, or about specific obstacles to reaching your jurisdiction's diversion goal? If you wish to attach additional information to your annual report, please send those items or electronic files to your LAMD representative and include a brief description of those files below.

Response

Yes. A copy of the Mandatory Commercial Recycling Program For the Del Norte Solid Waste Management Authority has been submitted to Spencer Fine, and has also been uploaded in association with this report. Similarly, a compilation of documents used by the Del Norte County Building Department to implement CalGreen measures has also been submitted to Spencer Fine.

SRRE and HHWE Diversion Programs

1010-SR-BCM (Backyard and On-Site Composting/Mulching)

| | | |
|---|----------------------------------|-------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1994 | Existed before 1990: No |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Jurisdiction Notes

1020-SR-BWR (Business Waste Reduction Program)

| | | |
|--|----------------------------------|-------------------------|
| Current Status: AO - Alternative and Ongoing | Program Start Year: 1999 | Existed before 1990: No |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: No |
| | | Owned or Operated: Yes |

Jurisdiction Notes

1030-SR-PMT (Procurement)

| | | |
|---|----------------------------------|-------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1994 | Existed before 1990: No |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Jurisdiction Notes

1050-SR-GOV (Government Source Reduction Programs)

| | | |
|---|------------------------------------|--------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 2011 | Existed before 1990: Yes |
| | Report Year Diversion Tons: 104.89 | Selected in SRRE: No |
| | | Owned or Operated: Yes |

Jurisdiction Notes

DNSWMA has established a Reuse area at the Del Norte County Transfer Station from which customers can take free items that have been salvaged during operations.

1060-SR-MTE (Material Exchange, Thrift Shops)

| | | |
|---|----------------------------------|--------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1990 | Existed before 1990: Yes |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: No |

Jurisdiction Notes

In 2012, due in part to the economic downturn and reduced demand for the flooring produced by Hambro Group of companies, the Eco-Store was closed as Hambro/WSG closed most of their other affiliated businesses.

2000-RC-CRB (Residential Curbside)

| | | |
|---|----------------------------------|--------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1990 | Existed before 1990: Yes |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Selected Program Details: Multi-family residences | Single-family residences | Commingled (Single-stream) | Source separated | Film Plastic | Glass | Metal | Miscellaneous paper (Includes phone books, catalogs, magazines and other paper) | Newspaper | Office paper (white & colored ledger, computer paper, other office paper) | Other material types (describe below) | Plastic 1-2 | Plastic 3-7 | Polystyrene/Styrofoam | Uncoated corrugated cardboard and paper bags

Jurisdiction Notes

2010-RC-DRP (Residential Drop-Off)

| | | |
|---|----------------------------------|--------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1993 | Existed before 1990: Yes |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Jurisdiction Notes

Recology Del Norte, under contract with the Del Norte Solid Waste Management Authority, also provides and services sixty pairs of streetside trash and recycling containers located in and around Crescent City for the convenience of tourists and visitors. All materials accepted in the residential curbside recycling program are also accepted in the streetside recycling containers.

2020-RC-BYB (Residential Buy-Back)

| | | |
|---|----------------------------------|--------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1990 | Existed before 1990: Yes |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: No |

Jurisdiction Notes

2030-RC-OSP (Commercial On-Site Pickup)

| | | |
|---|----------------------------------|-------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1994 | Existed before 1990: No |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Selected Program Details: Large Generators (4.0 cy/week) | Multi-family residences | Commingled (Single-stream) | Source separated | Film Plastic | Glass | Metal | Miscellaneous paper (includes phone books, catalogs, magazines and other paper) | Newspaper | Office paper (white & colored ledger, computer paper, other office paper) | Other material types (describe below) | Plastic 1-2 | Plastic 3-7 | Polystyrene/Styrofoam | Uncoated corrugated cardboard and paper bags

Jurisdiction Notes

On 24 July 2012 the DNSWMA Board adopted their Mandatory Commercial Recycling Program, as had been drafted with the advice and review of the Del Norte Solid Waste Task Force. Education & Outreach: Radio ads regarding Mandatory Commercial Recycling (MCR) ran on KPOD-AM and KCRE-FM in June 2012. Newspaper ad (6" x 6.5") in the Del Norte TriPLICATE re. MCR ran in August 2012. A letter re. MCR requirements was sent to all 387 Recology Del Norte commercial and multi-family collection customers in June 2013. Coverage: As of January 2013, 90 commercial customers had collections >4 cy/week of trash, and 36 of these accounts also had subscribed for recycling collections. 50 Multi-family customers had >4cy/week trash collections, and 34 of these customers also had recyclables collected. By August 2013, 40 of these >4cy/week multi-family accounts had recyclables collected. Each of these customers could be self-hauling their recyclables, but the proportion doing so is unknown at this time.

2040-RC-SFH (Commercial Self-Haul)

| | | |
|--|----------------------------------|-------------------------|
| Current Status: AO - Alternative and Ongoing | Program Start Year: 1978 | Existed before 1990: No |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: No |
| | | Owned or Operated: No |

Jurisdiction Notes

2070-RC-SNL (Special Collection Seasonal (regular))

| | | |
|--|----------------------------------|-------------------------|
| Current Status: AO - Alternative and Ongoing | Program Start Year: 1994 | Existed before 1990: No |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: No |
| | | Owned or Operated: Yes |

Jurisdiction Notes

Recology Del Norte collects holiday trees from residential customers without charge and without having such count as one of the two allowed bulky items.

2080-RC-SPE (Special Collection Events)

| | | |
|--|--|---|
| Current Status: AO - Alternative and Ongoing | Program Start Year: 1996 Report Year Diversion Tons: 0.00 | Existed before 1990: No Selected in SRRE: No Owned or Operated: Yes |
| Jurisdiction Notes | | |

| | | |
|---|--|--|
| 3010-CM-RSG (Residential Self-haul Greenwaste) | | |
| Current Status: SO - Selected and Ongoing | Program Start Year: 1994 Report Year Diversion Tons: 0.00 | Existed before 1990: No Selected in SRRE: Yes Owned or Operated: Yes |
| Jurisdiction Notes | | |

| | | |
|--|--|--|
| 3030-CM-CSG (Commercial Self-Haul Greenwaste) | | |
| Current Status: AO - Alternative and Ongoing | Program Start Year: 1994 Report Year Diversion Tons: 0.00 | Existed before 1990: No Selected in SRRE: No Owned or Operated: No |
| Jurisdiction Notes | | |

| | | |
|--|--|--|
| 3040-CM-FWC (Food Waste Composting) | | |
| Current Status: SO - Selected and Ongoing | Program Start Year: 1993 Report Year Diversion Tons: 0.00 | Existed before 1990: Yes Selected in SRRE: Yes Owned or Operated: No |
| Jurisdiction Notes | | |

| | | |
|---|--|--|
| 4010-SP-SLG (Sludge (sewage/industrial)) | | |
| Current Status: DE - Dropped in an earlier year | Program Start Year: 1990 Report Year Diversion Tons: 0.00 | Existed before 1990: Yes Selected in SRRE: Yes Owned or Operated: No |
| Jurisdiction Notes | | |

| | | |
|----------------------------|--|--|
| 4020-SP-TRS (Tires) | | |
|----------------------------|--|--|

| | | |
|---|--|---|
| Current Status: DE - Dropped In an earlier year | Program Start Year: 1997 Report Year Diversion Tons: 0.00 | Existed before 1990: No Selected in SRRE: Yes Owned or Operated: No |
| Jurisdiction Notes | | |

4030-SP-WHG (White Goods)

| | | |
|--|---|---|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1990 Report Year Diversion Tons: 45.52 | Existed before 1990: Yes Selected in SRRE: Yes Owned or Operated: Yes |
| Jurisdiction Notes 2012: Eco-Store closed. All appliances legally disposed are delivered to DNC Transfer Station or collected by Recology Del Norte. | | |

4040-SP-SCM (Scrap Metal)

| | | |
|---|--|--|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1998 Report Year Diversion Tons: 181.97 | Existed before 1990: No Selected in SRRE: Yes Owned or Operated: Yes |
| Jurisdiction Notes | | |

4050-SP-WDW (Wood Waste)

| | | |
|---|---|---|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1993 Report Year Diversion Tons: 47.59 | Existed before 1990: No Selected in SRRE: Yes Owned or Operated: No |
| Jurisdiction Notes 2012: Untreated wood scraps made available for firewood for no charge to customers. Hambro subsidiary Snoozle Shavings no longer burning wood for fuel. Hambro/WSG marketing this wood as co-gen fuel or for making compost. | | |

4060-SP-CAR (Concrete/Asphalt/Rubble)

| | | |
|--|---|---|
| Current Status: AO - Alternative and Ongoing | Program Start Year: 1996 Report Year Diversion Tons: 90.70 | Existed before 1990: No Selected in SRRE: No Owned or Operated: Yes |
| Selected Program Details: Asphalt Paving Brick Concrete/cement Rock, soils and fines | | |
| Jurisdiction Notes | | |

4090-SP-RND (Rendering)

| | | |
|---|----------------------------------|--------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1990 | Existed before 1990: Yes |
| | Report Year Diversion Tons: 2.43 | Selected in SRRE: Yes |
| | | Owned or Operated: No |

Jurisdiction Notes

5000-ED-ELC (Electronic (radio ,TV, web, hotlines))

| | | |
|---|----------------------------------|-------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1992 | Existed before 1990: No |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Jurisdiction Notes

5010-ED-PRN (Print (brochures, flyers, guides, news articles))

| | | |
|---|----------------------------------|-------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1990 | Existed before 1990: No |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Jurisdiction Notes

5020-ED-OUT (Outreach (tech assistance, presentations, awards, fairs, field trips))

| | | |
|---|----------------------------------|-------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1992 | Existed before 1990: No |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Jurisdiction Notes

DNSWMA and Recology Del Norte partnered in presentations for the Youth and Family Fair in April. DNSWMA continued as a sponsor for the Del Norte County Fair.

5030-ED-SCH (Schools (education and curriculum))

| | | |
|---|----------------------------------|-------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1996 | Existed before 1990: No |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Jurisdiction Notes

6000-PI-PLB (Product and Landfill Bans)

| | | |
|--|--|---|
| Current Status: AO - Alternative and Ongoing | Program Start Year: 1996 Report Year Diversion Tons: 0.00 | Existed before 1990: No Selected in SRRE: No Owned or Operated: Yes |
|--|--|---|

Jurisdiction Notes

DNSWMA Resolution 2007-06 was adopted as an expression of DNSWMA's support for Extended Producer Responsibility, especially for hazardous products and universal wastes banned from mixed waste disposal.

6010-PI-EIN (Economic Incentives)

| | | |
|---|--|--|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1996 Report Year Diversion Tons: 0.00 | Existed before 1990: No Selected in SRRE: Yes Owned or Operated: Yes |
|---|--|--|

Selected Program Details: Differential tipping fee | Unlimited recycling | Variable can rate/Quantity based user fee

Jurisdiction Notes

6020-PI-ORD (Ordinances)

| | | |
|---|--|---|
| Current Status: SI - Selected and Implemented | Program Start Year: 2008 Report Year Diversion Tons: 0.00 | Existed before 1990: No Selected in SRRE: No Owned or Operated: Yes |
|---|--|---|

Selected Program Details: Antiscavenging ordinance | Other ordinances (describe below)

Jurisdiction Notes

Authority Ordinances 2008-01, 2008-02, 2008-03, and 2009-01 establish responsibilities for each property owner to assure that materials from their properties are collected and delivered to appropriately permitted facilities for disposal, and establishes administrative penalties and enforcement responsibilities for violations. The Del Norte Solid Waste Task Force has engaged in efforts to draft and adopt City and County ordinances related to solid waste enforcement to be consistent with the Authority Ordinances. A compilation of documents used by the County Building Department to implement CalGreen measures has been uploaded as part of this 2012 EAR.

7000-FR-MRF (MRF)

| | | |
|---|---|--|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1990 Report Year Diversion Tons: 53.59 | Existed before 1990: No Selected in SRRE: Yes Owned or Operated: Yes |
|---|---|--|

Jurisdiction Notes

7010-FR-LAN (Landfill)

| | | |
|---|--|--|
| Current Status: DE - Dropped in an earlier year | Program Start Year: 1995 Report Year Diversion Tons: 0.00 | Existed before 1990: No Selected in SRRE: Yes Owned or Operated: Yes |
| Jurisdiction Notes | | |

7020-FR-TST (Transfer Station)

| | | |
|---|--|--|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1995 Report Year Diversion Tons: 104.78 | Existed before 1990: No Selected in SRRE: Yes Owned or Operated: Yes |
| Jurisdiction Notes | | |

7030-FR-CMF (Composting Facility)

| | | |
|--|--|---|
| Current Status: PF - Planned In Future | Program Start Year: 2012 Report Year Diversion Tons: 0.00 | Existed before 1990: No Selected in SRRE: Yes Owned or Operated: No |
| Jurisdiction Notes Snoozle Shavings now closed, and Hambro/WSG marketing yard debris at three alternative locations outside Del Norte County. DNMSWA Board has not given direction to develop a new facility in Del Norte County to process yard debris. | | |

7040-FR-ADC (Alternative Daily Cover)

| | | |
|---|--|---|
| Current Status: DE - Dropped in an earlier year | Program Start Year: 1994 Report Year Diversion Tons: 0.00 | Existed before 1990: No Selected in SRRE: No Owned or Operated: Yes |
| Jurisdiction Notes | | |

8010-TR-BIO (Biomass)

| | | |
|---|---|---|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1991 Report Year Diversion Tons: 1143.75 | Existed before 1990: Yes Selected in SRRE: Yes Owned or Operated: Yes |
| Jurisdiction Notes Though some yard debris, brush, and untreated wood is processed into compost, all tons are reported as Biomass, and the quantity sent to compost is not readily available. | | |

9000-HH-PMF (Permanent Facility)

| | | |
|---|-----------------------------------|-------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 2005 | Existed before 1990: No |
| | Report Year Diversion Tons: 35.89 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Jurisdiction Notes

Tonnages include all HHW collected daily through our ABOP program at our Permanent HHW facility, excluding consumer electronic devices.

9010-HH-MPC (Mobile or Periodic Collection)

| | | |
|---|-----------------------------------|-------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1993 | Existed before 1990: No |
| | Report Year Diversion Tons: 13.21 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Jurisdiction Notes

9030-HH-WSE (Waste Exchange)

| | | |
|---|----------------------------------|--------------------------|
| Current Status: SO - Selected and Ongoing | Program Start Year: 1990 | Existed before 1990: Yes |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: Yes |
| | | Owned or Operated: Yes |

Jurisdiction Notes

Eco-store closed.

9040-HH-EDP (Education Programs)

| | | |
|--|----------------------------------|-------------------------|
| Current Status: AO - Alternative and Ongoing | Program Start Year: 1997 | Existed before 1990: No |
| | Report Year Diversion Tons: 0.00 | Selected in SRRE: No |
| | | Owned or Operated: Yes |

Jurisdiction Notes

9045-HH-EWA (Electronic Waste)

| | | |
|--|------------------------------------|-------------------------|
| Current Status: AO - Alternative and Ongoing | Program Start Year: 2005 | Existed before 1990: No |
| | Report Year Diversion Tons: 101.13 | Selected in SRRE: No |
| | | Owned or Operated: Yes |

Jurisdiction Notes

| | | |
|--|---|---|
| 9050-HH-OTH (Other HHW) | | |
| Current Status: AO - Alternative and Ongoing | Program Start Year: 2009 Report Year Diversion Tons: 0.00 | Existed before 1990: No Selected in SRRE: No Owned or Operated: Yes |
| Jurisdiction Notes All household battery TakeBack program continues with Call2Recycle. | | |

TED WARD



County of Del Norte Community Development Department
 Building Inspection Division
 981 H Street, Suite 110, Crescent City, CA 95531
 Phone: 707-464-7254

Checklist for Mandatory Residential CalGreen Measures or Features

| Feature or Measure | Verifications Enforcing Agency to Specify Verification Method | | |
|---|---|---|---|
| | Enforcing Agency <input type="checkbox"/> All | Installer or Designer <input type="checkbox"/> All | Third Party <input type="checkbox"/> All |
| ENERGY EFFICIENCY | | | |
| General | | | |
| 4.201.1 Low-rise residential buildings shall meet or exceed the minimum standard design required by the California Energy Standards | | | |
| WATER EFFICIENCY AND CONSERVATION | | | |
| Indoor Water Use | | | |
| 4.303.1 Indoor water use shall be reduced by at least 20 percent using one of the following methods. 1. Water saving fixtures or flow restrictors shall be used. 2. A 20 percent reduction in baseline water use shall be demonstrated. Effective 7/1/2011 | | | |
| 4.303.2 When using the calculation method specified in Section 4.303.1, multiple showerheads shall not exceed maximum flow rates. Effective 7/1/2011 | | | |
| 4.303.3 Plumbing fixtures (water closets and urinals) and fittings (faucets and showerheads) shall comply with specified performance requirements. Effective 7/1/2011 | | | |
| Outdoor Water Use | | | |
| 4.304.1 Automatic irrigation systems controllers installed at the time of final inspection shall be weather-based. | | | |
| MATERIAL CONSERVATION AND RESOURCE EFFICIENCY | | | |
| Enhanced Durability and Reduced Maintenance | | | |
| 4.406.1 Joints and openings. Annular spaces around pipes, electric cables, conduits or other openings in plates at exterior walls shall be protected against the passage of rodents by closing such openings with cement mortar, concrete masonry or similar method acceptable to the enforcing agency. | | | |
| Construction Waste Reduction, Disposal and Recycling | | | |
| 4.408.1 A minimum of 50 percent of the construction waste generated at the site is diverted to recycle or salvage. | | | |
| 4.408.2 Where a local jurisdiction does not have a construction and demolition waste management ordinance, a construction waste management plan shall be submitted for approval to the enforcing agency. | | | |
| Building Maintenance and Operation | | | |
| 4.410.1 An operation and maintenance manual shall be provided to the building occupant or owner. | | | |
| ENVIRONMENTAL QUALITY | | | |
| Fireplaces | | | |
| 4.503.1 Any installed gas fireplace shall be a direct-vent | | | |

| | | | |
|--|--|--|--|
| sealed combustion type. Any installed woodstove or pellet stove shall comply with US EPA Phase II emission limits where applicable. Woodstoves, pellet stoves and fireplaces shall also comply with applicable local ordinances. | | | |
| Pollutant Control | | | |
| 4.504.1 Duct Openings and other related air distribution component openings shall be covered during construction. | | | |
| 4.504.2.1 Adhesives, sealants and caulks shall be compliant with VOC and other toxic compound limits. | | | |
| 4.504.2.2 Paints, stains, and other coatings shall be compliant with VOC limits. | | | |
| 4.504.2.3 Aerosol paints and coatings shall be compliant with product weighted MIR limits for VOC and other toxic compounds. | | | |
| 4.504.2.4 Documentation shall be provided to verify that compliant VOC limit finish materials have been used. | | | |
| 4.504.3 Carpet and carpet systems shall be compliant with VOC limits. | | | |
| 4.504.4 50 percent of floor area receiving resilient flooring shall comply with the VOC-emission limits defined in the Collaborative for High Performance Schools (CHPS) Low-emitting Materials List or be certified under the Resilient Floor Covering Institute (RFCI) FloorScore program. | | | |
| 4.504.5 Particleboard, medium density fiberboard (MDF) and hardwood plywood used in interior finish systems shall comply with low formaldehyde emission standards. | | | |
| Interior Moisture Control | | | |
| 4.505.2 Vapor retarder and capillary break is installed at slab on grade foundations. | | | |
| 4.505.3 Moisture content of building materials used in wall and floor framing is checked before enclosure. | | | |
| Indoor Air Quality and Exhaust | | | |
| 4.506.1 Exhaust fans which terminate outside the building are provided in every bathroom. | | | |
| Environmental Comfort | | | |
| 4.507.1 Whole house exhaust fans shall have insulated louvers or covers which close when the fan is off. Covers or louvers shall have a minimum insulation value of R-4.2. | | | |
| 4.507.2 Duct systems are sized, designed, and equipment is selected using the following methods: 1. Establish heat loss and heat gain values according to ACCA Manual J or equivalent. 2. Size duct systems according to ACC 29-D (Manual D) or equivalent. 3. Select heating and cooling equipment according to ACCA 36.05 (Manual S) or equivalent. | | | |
| Installer and Special Inspector Qualifications | | | |
| Qualifications | | | |
| 702.1 HVAC system installers are trained and certified in the proper installation of HVAC systems. | | | |
| 702.2 Special inspectors employed by the enforcing agency must be qualified and able to demonstrate competence in the discipline they are inspection. | | | |

SELF CERTIFY

Construction Waste Management (CWM) Plan

Note: This sample form may be used to assist in documenting compliance with the waste management plan.

Project Name: _____
 Job #: _____
 Project Manager: _____
 Waste Hauling Company: _____
 Contact Name: _____

All Subcontractors shall comply with the project's Construction Waste Management Plan.
 All Subcontractor foremen shall sign the CWM Plan Acknowledgment Sheet.

Subcontractors who fail to comply with the Waste Management Plan will be subject to backcharges or withholding of payment, as deemed appropriate. For instance, Subcontractors who contaminate debris boxes that have been designated for a single material type will be subject to backcharge or withheld payment, as deemed appropriate.

1. The project's overall rate of waste diversion will be ____ %.
2. This project shall generate the least amount of waste possible by planning and ordering carefully, following all proper storage and handling procedures to reduce broken and damaged materials and reusing materials whenever possible. The majority of the waste that is generated on this jobsite will be diverted from the landfill and recycled for other use.
3. Spreadsheet 1, enclosed, identifies the waste materials that will be generated on this project, the diversion strategy for each waste type and the anticipated diversion rate.
4. Waste prevention and recycling activities will be discussed at the beginning of weekly subcontractor meetings. As each new subcontractor comes on-site, the WMP Coordinator will present him/her with a copy of the CWM Plan and provide a tour of the jobsite to identify materials to be salvaged and the procedures for handling jobsite debris. All Subcontractor foremen will acknowledge in writing that they have read and will abide by the CWM Plan. Subcontractor Acknowledgment Sheet enclosed. The CWM Plan will be posted at the jobsite trailer.
5. Salvage: Excess materials that cannot be used in the project, nor returned to the vendor, will be offered to site workers, the owner, or donated to charity if feasible.
6. [HAULING COMPANY] will provide a commingled drop box at the jobsite for most of the construction waste. These commingled drop boxes will be taken to [Sorting Facility Name and Location]. The average diversion rate for commingled waste will be ____%. As site conditions permit, additional drop boxes will be used for particular phases of construction (e.g., concrete and wood waste) to ensure the highest waste diversion rate possible.
7. In the event that the waste diversion rate achievable via the strategy described in (6) above, is projected to be lower than what is required, then a strategy of source-separated waste diversion and/or waste stream reduction will be implemented. Source separated waste refers to jobsite waste that is not commingled but is instead allocated to a debris box designated for a single material type, such as clean wood or metal.

Notes:

1. Waste stream reduction refers to efforts taken by the builder to reduce the amount of waste generated by the project to below four (4) pounds per square foot of building area.
2. When using waste stream reduction measures, the gross weight of the product is subtracted from a base weight of four (4) pounds per square foot of building area. This reduction is considered additional diversion and can be used in the waste reduction percentage calculations.
8. [HAULING COMPANY] will track and calculate the quantity (in tons) of all waste leaving the project and calculate the waste diversion rate for the project. [HAULING COMPANY] will provide Project Manager with an updated monthly report on gross weight hauled and the waste diversion rate being achieved on the project. [HAULING COMPANY]'s monthly report will track separately the gross weights and diversion rates for commingled debris and for each source-separated waste stream leaving the project. In the event that [HAULING COMPANY] does not service any or all of the debris boxes on the project, the [HAULING COMPANY] will work with the responsible parties to track the material type and weight (in tons) in such debris boxes in order to determine waste diversion rates for these materials.
9. In the event that Subcontractors furnish their own debris boxes as part of their scope of work, such Subcontractors shall not be excluded from complying with the CWM Plan and will provide [HAULING COMPANY] weight and waste diversion data for their debris boxes.
10. In the event that site use constraints (such as limited space) restrict the number of debris boxes that can be used for collection of designated waste the project Superintendent will, as deemed appropriate, allocate specific areas onsite where individual material types are to be consolidated. These collection points are not to be contaminated with non-designated waste types.
11. Debris from jobsite office and meeting rooms will be collected by [DISPOSAL SERVICE COMPANY]. [DISPOSAL SERVICE COMPANY] will, at a minimum, recycle office paper, plastic, metal and cardboard.

Construction Waste Management (CWM) Worksheet

Note: This sample form may be used to assist in documenting compliance with the waste management plan.

| Project Name: | _____ | | |
|---|--------------------------------|--------------------------|--------------------------|
| Job Number: | _____ | | |
| Project Manager: | _____ | | |
| Waste Hauling Company: | _____ | | |
| Construction Waste Management (CWM) Plan | | | |
| WASTE MATERIAL TYPE | DIVERSION METHOD: | | PROJECTED DIVERSION RATE |
| | COMMINGLED AND SORTED OFF SITE | SOURCE SEPARATED ON SITE | |
| Asphalt | | | |
| Concrete | | | |
| Shotcrete | | | |
| Metals | | | |
| Wood | | | |
| Rigid insulation | | | |
| Fiberglass insulation | | | |
| Acoustic ceiling tile | | | |
| Gypsum drywall | | | |
| Carpet/carpet pad | | | |
| Plastic pipe | | | |
| Plastic buckets | | | |
| Plastic | | | |
| Hardiplank siding and boards | | | |
| Glass | | | |
| Cardboard | | | |
| Pallets | | | |
| Job office trash, paper, glass & plastic bottles, cans, plastic | | | |
| Alkaline and rechargeable batteries, toner cartridges, and electronic devices | | | |
| Other: | | | |

Acknowledgement Form

I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern Owner-Builders as well as employers including those that I have identified in the Checklist for Mandatory Residential CalGreen Measures or Features as the Installer or Designer.

| | |
|--------------------|-----------------------|
| Signature: | |
| Company: | Date: |
| Address: | License: |
| City/State/Zip: | Phone: |
| Building Permit #: | APN and Site Address: |



County of Del Norte Community Development Department
Building Inspection Division
981 H Street, Suite 110, Crescent City, CA 95531
Phone: 707-464-7253

Indemnification Clause for Compliance with California Green Building Standards

Project construction shall meet the California Green Building (CalGreen) Standards. If building permits are applied for before the CalGreen Standards are formally in effect, project construction shall meet the standards in the draft available from the California State Building Standards Commission at time of application for building permits. It shall be the responsibility of the contractor/inspector to self-certify any and all applicable CalGreen building standards. The contractor/inspector agrees and understands that the County of Del Norte shall not be liable for any errors or failure to properly certify the applicable CalGreen Building standards. The County of Del Norte shall not be responsible for any penalties or fines imposed as a result of any failure to certify CalGreen building standards. Contractor/Inspector agrees to indemnify, defend, and hold harmless the County of Del Norte and its officers, directors, agents, and employees from and against any and all demands, claims, and damages to persons or property, losses and liabilities, including reasonable attorney's fees, arising out of or caused by Contractor/Inspector's negligent or willful failure to properly certify any and all CalGreen building standards.

| | |
|--------------------|-----------------------|
| Signature: | |
| Company: | Date: |
| Address: | License: |
| City/State/Zip: | Phone: |
| Building Permit #: | APN and Site Address: |

State Controller's Office
 Division of Accounting and Reporting
 Report of Abandoned Vehicle Abatements
 Vehicle Code Section 9250.7 (c)
 Fiscal Year 12/13

Pursuant to California Vehicle Code (VC) section 9250.7(c): "Every service authority that imposes a fee authorized by subdivision (a) shall issue a fiscal yearend report to the Controller on or before October 31 of each year summarizing all of the following for the previous fiscal year."

Please complete the following for the previous fiscal year:

County of Del Norte

| | |
|---|----------------------------|
| (1) Revenues received by the county under VC 9250.7, by Quarter | |
| 1st Quarter July through Septemebr 2012 paid in Novemebr 2012 | \$ <u>5,527.37</u> |
| 2nd Quarter October through December 2012 paid in February 2013 | \$ <u>5,088.73</u> |
| 3rd Quarter January through March 2013 paid in May 2013 | \$ <u>5,891.67</u> |
| 4th Quarter April through June 2013 paid in August 2013 | \$ <u>6,212.32</u> |
| Total revenues received by the service authority. | \$ <u><u>22,720.09</u></u> |
| (2) Total expenditures by the service authority. | \$ <u>25,014.30</u> |
| (3) Total number of vehicles abated. | <u>66</u> |
| (4) Average cost per abatement. | \$ <u>379.00</u> |
| (5) Any additional and/or unexpended fee revenues. | \$ <u>-0-</u> |
| (6) Number of notices to abate issued vehicles. | <u>105</u> |
| (7) Number of vehicles disposed of pursuant to an ordinance adopted pursuant to VC section 22710. | <u>66</u> |
| (8) Total expenditures by the service authority for towing and storage of abandoned vehicles. | \$ <u><u>24,348.36</u></u> |

Service authorities that fail to comply with VC section 9250.7 (c) will be held accountable to the provisions of VC section 9250.7 (d), which states: "Each service authority that fails to submit the report required pursuant to subdivision (c) by October 31 of each year shall have its fee pursuant to subdivision (a) suspended for one year commencing on July 1 following the Controller's determination pursuant to subdivision (e)."

Prepared by: David Mason
 Title: Code Enforcement Officer
 Phone: 707-464-7254
 Email: dmason@co.del-norte.ca.us

Date: September 27, 2013

Submit to:
 Office of the State Controller
 Division of Accounting and Reporting
 Attention: Local Apportionment Section
 P.O. Box 942850
 Sacramento, CA 94250

If you have any questions, please contact John Bodolay in the Division of Accounting and Reporting at (916) 323-2154 or jbodolay@sco.ca.gov

A.1