

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

MINUTES
September 25, 2012
3:30 P.M.

Del Norte County Board of Supervisors Chambers

PRESENT: Chair Gerry Hemmingsen
Vice Chair Rich Enea
Commissioner Mike Sullivan
Commissioner Kathryn Murray
Commissioner Rick Holley
Commissioner Leslie McNamer
Commissioner Kelly Schellong

Legal Counsel Martha Rice
Director Kevin Hendrick
Program Manager Tedd Ward

ABSENT: Commissioner Donna Westfall
Commissioner Martha McClure
Commissioner David Finigan
Treasurer/Controller Richard Taylor

ALSO PRESENT: Jay Sarina, Del Norte County Executive Officer
Tom Sparrow, Recology Del Norte Manager
Joel Wallen, Hambro/WSG Operations Manager
Mary Wilson, Del Norte Solid Waste Task Force Chair
Brian McNally, Local Enforcement Agent for CalRecycle
Sherrick Cron, Del Norte County Auditor's office

The meeting was called to order by Chair Hemmingsen at the hour of 3:34 P.M., with all parties present as heretofore designated.

AUTHORITY PERSONNEL - 160504

Director Hendrick addressed the Board regarding approval of Resolution 2012-04 designating Tedd Ward as Clerk of the Board. On a motion by Commissioner Schellong, seconded by Commissioner Murray and adopted by a unanimous polled vote, Resolution 2012-04 was adopted.

PUBLIC COMMENTS:

The Chair called for public comments. The following people addressed the Board: Richard Miles shared his concerns regarding the Del Norte Solid Waste Task Force.

David Finigan arrived at 3:39 P.M.

Chair Closed Public Comment at 3:41 P.M.

CONSENT AGENDA

Minutes, Regular Session, Tuesday August 28, 2012

Approval of Agreement for Analytical Services with North Coast Labs.

Approval to pay Recology Del Norte \$5517.05 for collection services.

Chair opened the floor for public comment, and none were made.

On a motion by Commissioner Schellong, seconded by Commissioner Finigan by a unanimous polled vote, the Consent Agenda was approved.

END OF CONSENT AGENDA

DEL NORTE SOLID WASTE TASK FORCE - 200101

Mary Wilson addressed the Board regarding the recent activities of the Del Norte Solid Waste Task Force. She highlighted a new website for the Task Force, and distributed two handouts, one regarding the website, and one relating to Ms. Wilson's recommendations with respect to Authority Ordinances. Discussion followed. Richard Miles addressed the Board.

Commissioner Martha McClure arrived at 3:46 P.M.

DIRECTOR'S REPORT

Director Hendrick discussed the following topics within the Director's report:

Claims approved by the Director for August 2012

Monthly Cash and Charge Report for August 2012

Revenue Comparison between FY 11/12 and 12/13

Treasurer / Controller Report for June 2012

Treasurer / Controller Report for August 2012

Preliminary results of the Household Hazardous Waste Round Up held on Saturday September 15th, at the Del Norte County Transfer Station.

END DIRECTORS REPORT

DISCUSSION / ACTION ITEMS

LANDFILL POSTCLOSURE:

LANDFILL CLOSURE – FINANCIAL ASSURANCE 060901

Director Hendrick addressed the Board regarding approval by CalRecycle of the Reduction in Post-Closure Maintenance Financial Assurance Multiplier for the Crescent City Landfill. Discussion followed.

WATER RESOURCES CONTROL BOARD – STATE OF CALIFORNIA 230102

Director Hendrick addressed the Board to review a letter sent to the Executive Director of the North Coast Regional Water Quality Control Board regarding proposed strategies to reduce the Waste Discharge Fees (WDR) assessed for the Crescent City Landfill. Director Hendrick reported that staff from the Regional Water Quality Control Board sent an e-mail confirming that the Threat/Complexity rating for the Crescent City Landfill will be reduced from a 1A to a 2A for a one year period, representing a savings of approximately \$30,000 over a year to enable additional groundwater investigations to attempt to confirm that the Crescent City Landfill is not impacting adjacent residential wells. Discussion followed.

On a motion by Commissioner Schellong, seconded by Commissioner McClure, that the Authority redirect the funds that would have been paid as part of the WDR Fee to conduct the necessary investigations. The motion passed with a unanimous polled vote.

NORTH COAST AIR QUALITY MANAGEMENT DISTRICT - 022104

Program Manager Ward addressed the Board regarding the requirement by the North Coast Air Quality Management District to conduct an engineering investigation measuring the volume and composition of the gasses being passively vented at the Crescent City Landfill. Discussion followed.

Chair directed staff to draft and release an RFP to complete these needed investigations, and return to a subsequent Board meeting so the Board may select the firm and approve the expenses.

**LANDFILL CLOSURE & POSTCLOSURE MAINTENANCE – 130102
LANDFILL PERMIT – 022104**

Program Manager Ward addressed the Board regarding the requirement to prepare and submit an application for a Five Year Review of the Post-Closure Maintenance Plan for the Crescent City Landfill as required by CalRecycle and Brian McNally, Local Enforcement Agent. Discussion followed.

The Chair directed staff to draft a scope of services and to develop and release a request for proposals for the engineering services described in this Staff Report. Staff will return to a subsequent Board meeting after proposals are received, so the Board may select of the firm and approve of the expenses to complete these tasks.

LANDFILL – POSTCLOSURE MAINTENANCE AND REPAIRS - 120110

Director Hendrick addressed the Board regarding vandalism/arson related to a gas vent and status of maintenance/repairs at the Crescent City Landfill. Discussion followed.

COLLECTIONS FRANCHISE – NO ITEMS

TRANSFER STATION

AUTHORITY BUDGET - 022102

Director Hendrick addressed the Board regarding potential re-evaluation of the basis for depreciation and possible reduction in future annual depreciation costs. Discussion followed.

Commissioner Schellong leaves at 4:58 P.M.

At 5:10 P.M., Sherrick Cron of the County Auditor's office returned to the meeting to explain how depreciation is handled within the Authority's budget. Discussion followed.

GENERAL SOLID WASTE AUTHORITY MATTERS:

CORRESPONDENCE – DEL NORTE COUNTY COUNSEL – 031507 AUTHORITY ORDINANCES - 151801

Chair Hemmingsen pulled this item, to be addressed at a subsequent Authority meeting.

COUNTYWIDE INTEGRATED WASTE MANAGEMENT PLAN - 091404 CALIFORNIA DEPT. OF RESOURCES RECYCLNG AND RECOVERY (CalRecycle) - 030102

Program Manager Ward addressed the Board regarding the status of the Five Year review of the Regional Integrated Waste Management Plan and a site inspection from CalRecycle staff. Discussion followed. Mary Wilson addressed the Board, and assured the Board that as the person who sets the agenda for the Del Norte Solid Waste Task Force, she intends to include the mandated Five Year Review of the Countywide Integrated Waste Management Plan on each of its agendas until this task is completed.

AUTHORITY WORK PLANS & PRIORITIES - 231501

Director Hendrick addressed the Board regarding reconsideration of Authority work plan priorities as adopted at the August 2012 Authority meeting. Discussion followed. Richard Miles addressed the Board.

CLOSED SESSION

As the Commissioner's evaluations of the Director were not completed or compiled prior to the meeting, this item was tabled to the next regular Authority meeting.

The Del Norte Solid Waste Management Authority adjourned at the hour of 5:40 P.M., to reconvene in Regular Session, on October 23, 2012, at the hour of 3:30 P.M., at the Board of Supervisors Chambers, Flynn Center, 981 "H" Street, Crescent City, California.

_____ Date / /
Gerry Hemmingsen, Chair
Del Norte Solid Waste Management Authority

ATTEST:

_____ Date / /
Tedd Ward, Clerk
Del Norte Solid Waste Management Authority